



Rule Summary

East Texas A&M University (University) is committed to conducting research and educational activities in a manner consistent with the highest standards of integrity and ethics. This rule is adopted to promote objectivity in research and to ensure that the research and educational activities are conducted in a manner free from bias resulting from financial conflict of interest.

This rule implements the requirements of system regulation *15.03.02, Financial Conflicts of Interest in Sponsored Research*.

Procedures and Responsibilities

1 APPOINTMENT OF CONFLICT OF INTEREST OFFICIAL

- 1.1 The President appoints the Vice President for Research and Economic Development as his/her designee as the Conflict of Interest Official (COI Official) for the University. The COI Official must perform the duties established in System Regulation *15.03.02* relating to the review of financial interest disclosures and the management and reporting of financial conflicts of interest.

2 DISCLOSURE AND REVIEW

- 2.1 Each investigator must submit Financial Disclosure Statements to the COI Official as required in System Regulation *15.03.02*.
- 2.2 In accordance with System Regulation *15.03.02* and federal law, the COI Official will review all financial disclosure statements by investigators and determine whether any disclosed Significant Financial Interest (SFI) is related to the investigator's research and whether a Financial Conflict of Interest (FCOI) exists. If an FCOI exists, the COI Official will develop a Management Plan specifying the actions that will be taken to manage, reduce, or eliminate the FCOI. All FCOIs identified by the COI Official will be satisfactorily managed, reduced, or eliminated prior to the expenditure of any sponsored research funds.
- 2.3 The COI Official may appoint a Conflict of Interest Review Committee (CIRC) to assist in the determination of whether an FCOI exists. If the COI Official appoints a CIRC, the CIRC must be composed of investigators representing a cross-section of disciplines and at least one research administrator. The COI Official and/or CIRC may involve the investigator to assist in determining whether an SFI is related to the investigator's research

or research activities. The System Ethics and Compliance Officer, System Research Compliance Office, and/or the Office of General Counsel may be consulted as appropriate.

3 MONITORING

- 3.1 Each investigator conducting research under a Management Plan must comply fully and promptly with the plan. The COI Official is responsible for conducting periodic reviews of Financial Disclosure Statements and Management Plans to determine individual and institutional compliance. The COI Official must report instances of noncompliance as required in System Regulation 15.03.02 and 15.99.05, and federal law.

4 TRAINING AND CERTIFICATION

- 4.1 All individuals involved in an externally funded research or sponsored program activity are required to complete an approved Financial Conflict of Interest training at least once every four years.
- 4.2 Each investigator must annually certify that the investigator is aware of and has read System Regulation 15.03.02 and this rule and is aware of the investigator's responsibilities regarding disclosure of SFIs and applicable federal regulations.

5 PUBLIC ACCESSIBILITY

- 5.1 The COI Official must ensure that this rule is available through a publicly accessible website.
- 5.2 Public Health Service (PHS)-funded Research

- 5.2.1 If the COI Official determines that an FCOI exists that is related to PHS-funded research, the COI Official must coordinate with the Public Information Officer to make the following information available in writing to any requestor within five business days after receipt of a request, so long as the investigator still holds the SFI:

- 5.2.1.1 The name of the investigator;

- 5.2.1.2 The title and role of the investigator in relation to the affected research;

- 5.2.1.3 The name of the entity in which the SFI is held;

- 5.2.1.4 A description of the SFI that was determined to be an FCOI; and

- 5.2.1.5 The approximate dollar value of the SFI. If the dollar value cannot be determined by reference to publicly available prices or another reasonable method, the system member must include a statement to that effect. Dollar values may be provided within ranges, e.g., \$0-\$4,999; \$5,000-\$10,000; \$10,000-\$20,000; \$20,000-\$50,000; \$50,000-\$100,000. Amounts over \$100,000 may be stated in increments of \$50,000.

5.3 Non-PHS-funded Research

- 5.3.1 For all public information requests related to non-PHS funded research, the COI Official must coordinate with the Public Information Officer to ensure that responses to requests comply with Texas Government Code, Chapter 552.

6 OTHER CONSIDERATIONS

In addition to the issues addressed in System Regulation *15.03.02* and this rule, there may be other ethical considerations that are separate and distinct from conflict of interest questions, including but not limited to those relating to external employment and conflict of commitment. The primary responsibility of employees of the University is the accomplishment of the duties and responsibilities assigned to the employee's position of appointment. External consulting or other outside employment should not interfere with those duties and responsibilities as set forth in system policies and related regulations.

Related Statutes, Policies, or Requirements

[42 C.F.R. Part 50, Subpart F](#)

[45 C.F.R. §§ 74.53\(b\), 92.74\(b\)](#) and [Part 94](#)

[21 C.F.R. Parts 54, 312, 314, 320, 601, 807 and 812](#)

[Texas Government Code, Ch. 552](#)

[National Science Foundation Grant Policy Manual, Chapter V.](#)

[System Policy 07.01, Ethics](#)

[System Policy 15.01, Research Agreements](#)

[System Regulation 15.03.02, Financial Conflicts of Interest in Sponsored Research](#)

System Regulation [15.99.05, Research Compliance Office](#)

[System Policy 31.05, External Employment and Expert Witness](#)

[System Regulation 31.05.01 Faculty Consulting and/or External Professional Employment](#)

[System Regulation 31.05.02 External Employment](#)

Definitions

Definitions of terms used in this rule are found in [System Regulation 15.03.02](#).

Appendix

[Financial Disclosure Statements](#)

Revision History

Approved November 17, 2010
Revised April 30, 2013
Reviewed March 10, 2016
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Contact Office

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