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Graduate 2021-2022

www.tamuc.edu (<http://www.tamuc.edu>)

An Equal Opportunity University

It is the policy of Texas A&M University-Commerce to recruit, hire, and promote for all university academic and non-academic staff without regard to race, color, national origin, gender, disability, age, or religion.

Admission to A&M-Commerce is based upon stated academic requirements regardless of race, color, national origin, gender, disability, age, or religion.

Directory Information and Its Release

In compliance with Section 438 of the General Education Provisions Act (Title IV of Public Law 90-247 as amended) and generally known as the Privacy Rights of Parents and Students, effective November 19, 1974, Texas A&M University-Commerce gives notice that the following directory information may be released upon request: student's name, address (permanent or local), telephone listing, email address, classification, class standing, date(s) of attendance, date of graduation, degrees/honors/awards received, program of study, previous educational agencies and sports participation, weight/height of student athletes. Any student who objects to the release of all or any part of the directory information on file in his or her name must notify the Registrar's Office, Student Access & Success, in writing, that he or she does not wish to have such information released. Information and a form are located on the Registrar's website at: <http://www.tamuc.edu/admissions/registrar/FERPA/directoryInformation.aspx>

This request will be honored, and all or any portion of the information which the student requests to be withheld will be held confidential by the Registrar's Office. Any questions concerning this policy may be directed to the Registrar's Office, Student Access & Success, Texas A&M University-Commerce, P. O. Box 3011, Commerce, Texas 75429.

University Statement of Policies

The policies, procedures, and regulations governing the conduct of students at A&M Commerce are outlined in the *Student Guidebook*. The *Guidebook* is available online at http://www.tamuc.edu/student_guidebook/Student_Guidebook.pdf. It is the responsibility of the student to make himself/herself aware of all policies. Disciplinary matters are handled by the Dean of Students Office. University policies and procedures are subject to change without prior notice.

Texas A&M University-Commerce reserves the right to change regulations, rules, procedures, and fees in this catalog at any time during the period this publication is in effect. Effective date of this Graduate Catalog is fall 2021. Graduate students are expected to be familiar with all University policies, regulations, rules, and procedures that affect admission, retention, and graduation. Official rules and procedures are maintained and updated on the University website at <http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/default.aspx>. (<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/default.aspx>)

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University Accreditation

Texas A&M University-Commerce is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award baccalaureate, masters, and doctoral degrees. Contact the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Texas A&M University-Commerce.

To inquire about Texas A&M University-Commerce's accreditation status, please contact Dr. Ricky Dobbs, ricky.dobbs@tamuc.edu or 903-886-8707.

Program Accreditations

- The American Bar Association (ABA) approves the Bachelor of Arts or Bachelor of Science in Paralegal Studies program at A&M Commerce as meeting the ABA guidelines.
- The American Chemical Society (ACS) approves the Chemistry program at A&M-Commerce as meeting the ACS guidelines. ACS authorizes the chair for the ACS-approved program to certify graduating students who complete a Bachelor of Science in Chemistry as meeting the ACS guidelines.
- The College of Business at Texas A&M University-Commerce is an accredited member of the (AACSB) International-Association to Advance Collegiate Schools of Business.

- The baccalaureate and master's degree in Nursing is accredited by the Commission on Collegiate Nursing Education (CCNE), <http://www.aacn.nche.edu/ccne-accreditation> (<http://www.aacn.nche.edu/ccne-accreditation/>).
- The Bachelor of Science in Computer Science is accredited by: The Computing Accreditation Commission (CAC) of ABET, <http://www.abet.org> (<http://www.abet.org/>)
- The Master of Science in Counseling: (the Clinical Mental Health Counseling and School Counseling emphases), and the Doctor of Philosophy in Counselor Education and Supervision are accredited by the Council for Accreditation of Counseling and Related Educational Programs (CACREP).
- The Bachelors and Masters Programs in Social Work at Texas A&M University-Commerce are accredited by the Council on Social Work Education (CSWE).
- The Bachelor of Science in Construction Engineering is accredited by the Engineering Accreditation Commission of ABET, <http://www.abet.org> (<http://www.abet.org/>)
- The Bachelor of Science in Industrial Engineering is accredited by the Engineering Accreditation Commission of ABET, <http://www.abet.org> (<http://www.abet.org/>)
- Texas A&M University-Commerce is an accredited Institutional member of the National Association of Schools of Art and Design (NASAD).
- The Specialist in School Psychology is National Association of School Psychologists (NASP) approved program.
- The State Board of Educator Certification (SBEC) accredits all programs leading to educator certification at A&M - Commerce.

Professional Affiliations, Memberships, and Licensing Agencies

- American Association for Paralegal Educators
- American Association of Colleges of Nursing
- American Association of Colleges for Teacher Education
- American Association of State Colleges and Universities
- American Association of University Women
- American Kinesiology Association
- Association of Certified Fraud Examiners
- Association of Texas Graduate Schools
- Council of Colleges of Arts and Sciences
- Council of Graduate Schools
- Council for Higher Education Accreditation
- Federation of North Texas Area Universities
- Inter-University Council of the North Texas Area
- Non-Land-Grant Agricultural and Renewable Resources Universities
- The Southeastern Association for Research in Astronomy
- Texas Association of Deans and Directors of Professional Nursing Programs
- Texas Association of Social Work Deans and Directors
- Texas Field Educators Consortium
- Texas Organization of Baccalaureate and Graduate Nursing Education
- Texas Space Grant Consortium
- Texas State Board of Public Accountancy for CPA exam
- Trainers of School Psychologists

The provisions of this catalog do not constitute a contract, expressed or implied, between any applicant, student, faculty or staff member of Texas A&M University-Commerce or The Texas A&M University System.

This catalog is for informational purposes only. The University reserves the right to change or alter any statement herein without prior notice. This catalog should not be interpreted to allow a student that begins his or her education based on the provisions of the catalog to continue the program under the provisions of the catalog.

Students are held individually responsible for the information contained in the University Catalog. Failure to read and comply with University regulations will not exempt students from whatever penalties they may incur.

Current Calendar*

To access the University Calendar, please click on the link below.

<https://calendar.tamuc.edu/>

The Academic Year at Texas A&M University – Commerce is defined as beginning with the Fall semester (16 weeks), and running through the Spring (17 weeks) and Summer semesters (8 weeks) starting at the end of August and ending after Summer Commencement (usually mid August).

Introduction to the University

Click on any of the following links for information:

- Overview of Texas A&M University-Commerce Main Campus and Instructional Sites (p. 10)
- Our History (p. 11)
- Texas Higher Education Coordinating Board (p. 12)
- Our Vision (p. 12)
- Our Mission (p. 12)
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- Campus Facilities (p. 13)
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- Campus Concealed Carry (p. 16)

Overview of Texas A&M University-Commerce Main Campus and Instructional Sites

Texas A&M University-Commerce offers courses at its main campus in Commerce and at multiple instruction sites in the Dallas/Ft. Worth and Northeast Texas area. Off-campus instructional sites offering graduate courses include the Mesquite Metroplex Center, Collin Higher Education Center in McKinney, A&M-Commerce at Frisco (Collin College – Preston Ridge), Navarro College Partnership in Corsicana, and the Universities Center at Dallas (El Centro College). This catalog serves the graduate student population of both the main campus and all five off-campus sites.

In addition to classes that are taught in the traditional classroom setting on the Commerce campus and at off-campus sites, a large array of graduate courses are offered via telecommunications and by internet-based instruction.

Texas A&M University-Commerce

**Hwy 50, Commerce, Texas
903-886-5163**

Texas A&M University-Commerce covers 2,081 acres of land in and near Commerce. The University is located eight blocks southwest of Commerce's business center, and has a book value in excess of \$218 million. The town of Commerce has a population of 8,650 and is located 65 miles northeast of Dallas, one of the world's leading metropolitan areas. Surrounding the Commerce campus are several recreational lake areas. Commerce is in Hunt County, and Greenville, the county seat, has a population of more than 25,000 and is located just 14 miles west of Commerce.

A&M-Commerce at Frisco

9700 Wade Boulevard, University Hall 105, Frisco TX 75035

[www.tamuc.edu/frisco](https://new.tamuc.edu/frisco/) (<https://new.tamuc.edu/frisco/>)

Texas A&M University-Commerce and Collin College have partnered to bring university classes to the citizens in and around the fast-growing city of Frisco at Collin's Preston Ridge Campus. Students are able to choose from four undergraduate programs; BS Agribusiness, BSW Social Work, BBA General Business, and BBA Business Analytics. A&M-Commerce at Frisco also offers a Master's of Science (MS) in Business Analytics. Take the next step towards earning an accredited bachelor's or master's degree by contacting the Frisco administration office at (972) 377-1665 or email frisco@tamuc.edu. (frisco@tamuc.edu)

Collin Higher Education Center

3452 Spur 399, McKinney, Texas 75069

<https://new.tamuc.edu/collin-higher-education-center/>

Texas A&M University-Commerce has partnered with Collin College to provide undergraduate and graduate degrees at the Collin Higher Education Center (CHEC) in McKinney. CHEC is a great alternative for students that live in the Collin County area and want an education from Texas A&M University-Commerce minutes from their home.

Students who have already earned an Associate's degree or have a substantial number of college academic credit hours are able to complete their baccalaureate and graduate degrees offered at CHEC. A&M-Commerce offers four undergraduate degree programs, BA/BS Education in Education (EC-6 with Teacher Certification), BS in Sport and Recreation Management, BA/BS in Human Services, BS in Psychology, and three graduate degrees, a MED/MS in Counseling, MED/MS in Curriculum and Instruction, and a Masters of Social Work (MSW). CHEC also offers a Ph.D in Counselor Education and Supervision. For additional information regarding the location of programs, please contact Texas A&M-Commerce at the Collin Higher Education Center at 972-599-3122 or email at CHEC@tamuc.edu.

Mesquite Metroplex Center

3819 Towne Crossing Blvd., Mesquite, TX 75150

www.tamuc.edu/MesquiteMetroplex (<http://www.tamuc.edu/MesquiteMetroplex/>)

The Mesquite Metroplex is conveniently located between I-30, LBJ 635 and Hwy 80 in Mesquite, approximately 1.4 miles south of Eastfield Community College. This facility consists of 10 traditional classrooms, 2 interactive video (ITV) rooms, a computer lab, seminar area, library, conference room and faculty/staff offices. Degree programs available at this center are master's degrees in Curriculum & Instruction (MED/MS), Secondary Education (MED/MS), Special Education (MED/MS) The Art of Teaching (MED), Higher Education (MS), Counseling (MED), Early Childhood Education (MED/MS), Reading (MA/MED/MS), Applied Linguistics (MS), Mathematics (MS), School Psychology (SSP), and Social Work (MSW). Undergraduate programs include a BSW in Social Work (upper level courses), a BA in Spanish and a BA/BS in Education (Early Childhood-6th Grade Generalist). Also available is a doctoral degree in Supervision, Curriculum, and Instruction (EDD) and an 18 semester credit hour graduate certificate in Teaching History. To learn more about degree programs at the Mesquite Metroplex Center contact us at 972-613-7591 or email mesquite.metroplex@tamuc.edu. (mesquite.metroplex@tamuc.edu)

Navarro College - Partnership Corsicana

<http://www.tamuc.edu/academics/locations/navarropartnership/>

3200 W. 7th Ave., Corsicana, Texas

The A&M-Commerce-Navarro College Partnership - Corsicana offers a bachelor's degree in Education (BA/BS) with a concentration in EC-6 available for students pursuing a career in teaching. Students may also earn bachelor's degrees in Criminal Justice, Computer Science, Environmental Science, and Computer Information Systems. Graduate programs in Special Education (MED/MS) and Mathematics (MS) are also offered at this location. Advising for various online degrees, including a Bachelor's of Applied Arts and Sciences, Business Administration, and Liberal Arts is also available at the Corsicana location. Contact the Navarro Partnership location in Corsicana at 903-875-7617 or email Navarro.Corsicana@tamuc.edu.

Universities Center at Dallas (UCD)

www.tamuc.edu/dallas (<http://www.tamuc.edu/dallas/>)

801 Main St, Dallas, TX 75202 - Administrative Office/Visual Communication Department

301 N Market St, Dallas, TX 75202 - Business, and Visual Communication classrooms

The Universities Center at Dallas - El Centro College conveniently offers a variety of undergraduate and graduate degree programs from Texas A&M University-Commerce in Downtown Dallas. Undergraduate programs include a Bachelor of Fine Arts in Visual Communication with an emphasis in the following: Art Direction, Design Communication or New Media. Graduate programs include the MA/MFA in Art with emphasis in Visual Communication, MSA in Accounting MED in the Art of Teaching, MS in Higher Education, MBA in Business Administration, MS Management and the MSF in Finance. Also offered at this location is the 18 semester credit hours graduate certificate in Teaching History. For additional information contact the Universities Center at Dallas at 214-954-3600 or email Dallas@tamuc.edu.

International Studies Program

Texas A&M University-Commerce promotes a number of international studies programs as part of its globalization strategy. Students have the opportunity to participate in the British Studies Program (London), Spanish Culture and Language in Spain (Madrid or Valladolid), and Global Business (China). Other programs are available in Australia, Austria, China, Costa Rica, Czech Republic, England, France, Germany, Ireland, Italy, Peru, Russia, South Africa, and Spain. For information on these and other international studies programs, contact the Director of International Programs at 903-886-6034.

Our History

Texas A&M University-Commerce began as East Texas Normal College in 1889 when founder William Leonidas Mayo opened the doors to a one-building campus in Cooper. After the original campus was destroyed by fire in 1894, Mayo moved the college 16 miles to Commerce, Texas to take advantage of westward railroad lines to Dallas and other parts of the state. His creed, which continues today, was "ceaseless industry, fearless investigation, unfettered thought and unselfish service to others." The State of Texas took over the campus in 1917 and the name was changed to East Texas State Normal College. In 1923, the school was renamed East Texas State Teachers College. The graduate program was added in 1935, and in 1957 the Legislature, recognizing that the purpose of the institution had broadened from teacher education, changed the name to East Texas State College. Following the inauguration of the first doctoral program in 1962, the name was changed once more to East Texas State University in 1965. The name changed to Texas A&M University-Commerce in 1996, when the university joined the Texas A&M system. Today, the University meets the undergraduate, graduate, and professional needs of the citizens of Northeast Texas and beyond through its main campus in Commerce, various off-campus instructional sites, and state-of-the-art distance learning. Its mission is achieved through teaching, scholarship and service activities on its campuses, and in the community and region.

For the past 20 years the University has grown both in stature and student population, expanding its foundations to include agriculture, science, engineering, music, nursing, and distance education programs.

Texas Higher Education Coordinating Board

The Texas Higher Education Coordinating Board provides leadership and coordination for the Texas higher education system. Since being created by the Texas Legislature in 1965, the Board has worked to achieve excellence for the college education of Texas students. The Texas Higher Education Coordinating Board's mission is to work closely with policymakers and education stakeholders to develop and implement a higher education framework focused on initiatives to:

- Dramatically increase the number of postsecondary completions;
- Keep college affordable and accessible for all Texans; and
- Align higher education outcomes with current and future workforce needs.

Source: <http://www.theccb.state.tx.us>

Our Vision

Texas A&M University-Commerce, as part of the A&M family of universities, will become the university of choice for all those seeking a higher education in the Northeast Texas region and beyond. It will provide traditional and non-traditional learning opportunities through existing and new programs that set high expectations and goals for students, faculty, and staff. The University will provide a sense of community through a nurturing environment for all individuals in order to maximize learning, career, and personal development. A&M-Commerce will become a place where students, faculty, staff, and community are engaged in the pursuit of excellence.

Our Mission

Texas A&M University-Commerce provides a personal, accessible, and affordable educational experience for a diverse community of learners. We engage in creative discovery and dissemination of knowledge and ideas for service, leadership, and innovation in an interconnected and dynamic world.

Our Programs

Texas A&M University-Commerce offers graduate programs in 24 academic departments with more than 40 major areas of study. Six departments offer six doctoral degrees.

Graduate degrees now offered by A&M-Commerce are:

- Master of Science in Accounting
- Master of Arts
- Master of Business Administration
- Master of Education
- Master of Fine Arts
- Master of Music
- Master of Public Health
- Master of Science
- Master of Science in Finance
- Master of Science in Nursing
- Master of Social Work
- Specialist
- Doctor of Education
- Doctor of Philosophy

The Graduate School is a component of the Academic Affairs division of the University. The other components are the College of Science and Engineering, the College of Agricultural Sciences and Natural Resources, the College of Humanities, Social Sciences and Arts, the College of Business and the College of Education and Human Services.

The College of Agricultural Sciences and Natural Resources includes the department of Agricultural Sciences.

The College of Science and Engineering includes the departments of Biological and Environmental Sciences, Chemistry, Computer Science and Information Systems, Engineering and Technology, Mathematics, and Physics and Astronomy.

The College of Humanities, Social Sciences and Arts includes the departments of Art, History, Literature and Languages, Music, Political Science, Sociology and Criminal Justice and Theatre.

The College of Business includes the departments of Accounting and Finance, Management and Economics, and Marketing and Business Analytics.

The College of Education and Human Services includes the departments of Counseling, Curriculum and Instruction, Educational Leadership, Higher Education and Learning Technologies, Psychology and Special Education, School of Nursing and Health Sciences, and the School of Social Work.

Cooperative Alliance - Among Universities

Academic Common Market

The Academic Common Market (ACM) is an interstate agreement for sharing academic programs through an exchange of students across state lines. Students have access to selected programs not offered in their home states without having to pay nonresident tuition charges. Each of the participating states has designated a state coordinator for the program. In addition, each institution that has one or more academic programs in the ACM has named an institutional coordinator as contact person for that institution. The application can be found online at the Texas Higher Education Coordinating Board website. Contact the Office of Academic Technology for additional information.

Federation of North Texas Area Universities

The Federation of North Texas Area Universities, created by the Texas Higher Education Coordinating Board, is a consortium composed of Texas A&M University-Commerce, Texas Woman's University, and the University of North Texas. The Federation is designed to strengthen the resources of higher education in north central Texas through inter-institutional cooperation in graduate research and instruction. To this end, the Federation universities offer joint educational opportunities to their students in numerous program areas with some universities authorized to grant degrees and others authorized to provide support services for the degree programs. The following degrees are awarded through the Federation of North Texas Area Universities:

- MFA in art
- MS in computer science
- MA, MS, MEd in reading
- MS, MEd in early childhood education

A student who wishes to enroll in one of the above programs should submit an application to the Graduate School of A&M Commerce.

The Texas A&M University System and The University of Texas System

A cooperative arrangement between The University of Texas System and The Texas A&M University System allows graduate students at one institution to use unique facilities or courses at other institutions with little paperwork. The graduate student registers and pays tuition and fees at the home institution and may retain any fellowship or financial assistance awarded by it. Space must be readily available, and the instructor or laboratory director of the proposed work must consent to the arrangement. In addition, approval must be given by the graduate dean of each institution.

Campus Facilities

Texas A&M University-Commerce Libraries

Velma K. Waters Library

Facility

Located in the center of the Texas A&M University-Commerce campus, the Velma K. Waters Library (main campus) occupies five floors and 92,478 square feet of the library building. The library has 622 seats and users have access to 30 study rooms and 138 networked desktop computers. The library provides 90 laptops available for student checkout, multimedia equipment, 2 KIC scanners, and 2 black/white and color copy machines. An ATM and an account management kiosk for university Lion Cards are also located in the library.

In addition to housing the physical collections, the library also provides space to the Academic Success and Tutoring Services, Student Disabilities Resources and Services, Assistive Technology Lab, the College of Innovation and Design, a coffee shop, and food services area for the university community. The total square footage of the space partners is 14,040 sq. ft. The library is open a total of 111 hours, 7 days a week. During the week proceeding and during final exams week, the library provides additional extended hours by staying open 24 hours a day.

Instruction

The library offers a variety of instructional services aimed at teaching users how to find, select and evaluate appropriate print and electronic resources, develop effective search strategies, correctly cite sources to avoid plagiarism, and recognize the social implications of information, as it pertains to information and copyright literacy. Librarians are available for individual and group consultations by phone, email, chat, in-person, and video conferencing. Librarians regularly provide course specific instruction sessions and online guides (LibGuides) for the campus and remote instruction sites. Librarians are available during all operating hours and monitor the virtual help desk on weekends and during holidays. Appointments may also be scheduled with individual librarians for one-on-one research assistance. In addition, a team of systems librarians are available to provide advanced technical support to all library patrons during operating hours in-person, via phone and email. Further, each college and academic department has a librarian designated as a departmental liaison to assist faculty in building collections to support their instructional and research needs. Faculty and student requests for new materials may be placed via the department liaison or through an online request form.

Collection

The library's collection includes over 500,000 print books, 55,000 print serials, 100,000 online journals, 335,000 eBooks, and 255 research databases.

Access

Access to the print collection, including course reserves, is available during operating hours. Faculty, staff, and students may check out library materials using their A&M-Commerce campus ID. The Library's electronic resources are available on a 24/7 basis from anywhere in the world to all A&M-Commerce faculty, staff, and students. All students enrolled in classes of all delivery methods and at any off-campus instructional site are able to access the Library's extensive collection of online materials, including e-Books, journals, and research databases 24 hours per day, 7 days a week. Access is provided via the Library's website at <http://www.tamuc.edu/library> (<http://www.tamuc.edu/library/>).

Interlibrary Loan and Document Delivery

In support of undergraduate and graduate programs, the library offers interlibrary loan services, which provides users with access to books, journals, and articles not available in the collection, from other libraries throughout the United States. Document delivery services provide free electronic delivery of articles and book chapters from the Library's print collection to A&M-Commerce faculty, staff, and students. Books and other library materials can also be delivered to the home address of members of the university community. Materials are shipped via USPS and include a return-address and pre-paid postage. Eligible users must complete an online form for materials they wish to request via interlibrary loan and document delivery.

Consortia

A TexShare Card provides A&M-Commerce faculty, students, and staff with access to print collections at public and academic libraries in Texas, as supplementary resources to the Library collection. The Library also participates in the Texas A&M University System Libraries, Greater Western Library Alliance, and TexShare consortia to negotiate research database purchases, increasing access to informational resources.

Additional information is available at the department's website: www.tamuc.edu/library/ (<http://www.tamuc.edu/library/>) or by calling 903-886-5718.

Center for IT Excellence (CITE) Support Services

The CITE Support Center is located in the Business Administration Building in room number 156. The CITE Support Center provides end-user support for hardware and software issues for computers, Macs, network printer setups, telecommunications; ethernet, on-campus wireless access, myLeo portal, LEOmail, and access account management. CITE also provides software information/opportunities for personal devices (limited).

The mission of CITE Support Services is to become a value-centric organization that provides the highest level of service while focusing on continuous process improvement and knowledge transfer. CITE seeks to establish trust with customers through professionalism, high quality customer service and a commitment to partnership and collaboration. The CITE Support Center may be reached via email at helpdesk@tamuc.edu and by calling the 24/7 helpdesk at 903-468-6000. The helpdesk observes University holidays.

The Office of Alumni Engagement

Alumni Relations provides administrative support for the Texas A&M University-Commerce Alumni Association, as well as special services to alumni and student groups. The Alumni Center serves as the focal point of alumni activities on campus. The brick garden located at the Alumni Center provides alumni and friends to an opportunity to leave a visual lasting legacy for themselves and loved ones.

Alumni Engagement plans and executes alumni events such as class and organization reunions, homecoming weekend, alumni speaking engagement with students, alumni chapter activities, tailgating, alumni awards and recognition, alumni-funded scholarships, alumni ambassadors, distinguished alumni and other programs. Additionally, the department works to keep alumni informed with the latest university updates via social media and virtual networking. For further information call 903-886-5765.

Administration Building

The Offices of the President, Provost & Vice President for Academic Affairs, Vice President for Finance & Administration, Vice President for Philanthropy and Engagement, Vice President for Economic Development, and Chief Ethics and Compliance Officer, are housed on the second floor of the McDowell Administration Building. The Offices of the Graduate School, Center for IT Excellence, Chief Information Officer, Procurement Services, Contract Administration, Bursar, and Financial Services are located on the ground floor. The Office of Philanthropy Operations is on the third floor. The College of Business is located in the eastern portion of the building.

Student Services Building

Built in 1970, the three-story D. Whitney Halladay Student Services Building houses the Auxiliary Services and Mane Card Office, the offices of the Associate Dean of Campus Life & Student Success, Counseling Center, Residential Living & Learning, and TRIO Programs.

The Department Residential Living & Learning offers a variety of living environments: including traditional residence halls, suite-style residence halls, and single student apartments and limited married and family apartments. The Department of Residential Living & Learning strives to create a living-learning environment in each residence hall that will enable each resident to succeed academically and developmentally. For more information about student housing, see the Department of Residential Living & Learning and/or visit the departmental website at Residential Living and Learning (<https://new.tamuc.edu/residential-living-learning/>).

Rayburn Student Center (RSC)

The Rayburn Student Center provides programs, activities, and facilities for the campus community to gather, connect, and engage experience. The Rayburn Student Center features 120,000 square feet of modern meeting rooms, a food court, Chick Fil A, cafeteria, dining room, University Bookstore, Student Club, graphic design and campus marketing services, informal lounges, patios, and ATM. and student ID services.

The student center is located on the corner of Neal and Stonewall Streets right across from the McFarland Science Center. <http://tamuc.edu/RS> (<http://www.tamuc.edu/CampusLife/studentCenter/default.aspx>)

Student Engagement

The Office of Student Engagement is the center of your college experience. We can help you make the most of your TAMUC experience through student organizations, campus activities, fraternity and sorority life and special events and Programs.

Campus Activities Board

The Texas A&M University-Commerce Campus Activities Board strives to provide a diverse range of student-led entertainment and events to the university community. Our Programs complement, cultivate, unify, and contribute to the efforts of Texas A&M University-Commerce. We remain true to our founder William L. Mayo's creed of "ceaseless industry, fearless investigation, unfettered thought, and unselfish service to others." Join us on the 2nd floor of the Rayburn Student Center to learn about the fun events we host throughout the year

Fraternity and Sorority Life

Fraternities and Sororities are an integral part of the Lion student experience. Making up roughly 10% of the student population with close to 500 members across four councils, members of our fraternities and sororities strive to uphold the values of academic excellence, campus involvement, philanthropy, brotherhood and sisterhood, and of course, Lion spirit. Visit our offices on the 2nd floor the Rayburn Student Center to learn more about our chapters that are individually unique and together create a united community.

Student Government Association and Student Organization Suite

The Student Government Association (SGA) of Texas A&M University-Commerce is the official student governing body of the institution. The Student Government Association serves and represents all of the students enrolled at the University as the voice of the student body to faculty and administration. Visit the Student Government office on the 1st floor of the Rayburn Student Center.

Student Organizations

The University offers over 140 student organizations ranging in students' interests and needs. ManeSync is our hub for student organizations; students can search for organizations by keyword or interest. If you want to start an organization, stop by our suite office on the 2nd floor of the Rayburn Student Center to learn more about the simple process.

Recreational and Cultural Facilities

Morris Recreation Center (MRC)

All students who have paid the Recreation Center fee in their tuition have access to the Morris Recreation Center (MRC) by showing their ID card at the front desk. The MRC includes two multi-purpose basketball courts, a 45-foot climbing and bouldering wall, three lane jogging track, four multi-purpose racquetball courts, a three-tiered space dedicated to cardiovascular & weight equipment and functional training, fitness activity room, classroom, lounge, and men's and women's locker rooms. Also located at the MRC is an outdoor heated leisure pool, two-tier spa, two outdoor basketball courts, covered pavilion, and a sunbathing area. There is also an artificial turf field located at the MRC. The MRC provides full services including equipment checkout, lockers, workout towels, and even hammocks to use at the outdoor hammock grove. The MRC is managed by Campus Recreation, and hours can be found online: <https://pride.tamuc.edu/campusrec/> or by calling 903-468-3181.

Cain Sports Complex

Located west of Highway 11, off of Hubbell Drive, the Cain Sports Complex features two lighted multi-purpose softball fields, three multipurpose Intramural/Club Sports fields, multipurpose green space, four tennis courts, and four lighted sand volleyball courts. During open hours, staff are available to check out equipment. The Cain Sports Complex is managed by Campus Recreation, and hours can be found online: <https://pride.tamuc.edu/campusrec/>.

Outdoor Adventure Center

Located west of Highway 11, off of Culver Street, the Outdoor Adventure Center offers bike rentals, a bike repair shop, disc golf course, and outdoor gear rental. The Outdoor Adventure center also features a challenge course which offers adventure-based learning opportunities to enhance leadership, decision-making and communication skills through an interactive process for groups to develop as a team. The course offers 13 low challenge course elements and 18 high element challenges. Across the street from the OA Center, there is a 5 mile biking and hiking trail comprised of four different loops. The Outdoor Adventure Center is managed by Campus Recreation, and hours can be found online: <https://pride.tamuc.edu/campusrec/>.

Other Recreational Facilities

A&M-Commerce's Memorial Stadium, which seats nearly 10,000, is used for football, track and field and other special events. The Field House, which seats approximately 2,500, is used for athletic and other special events, including concerts and various commencement exercises for the University and local high schools. In intercollegiate athletics, the A&M-Commerce Lions competes in football, basketball, track and field, cross country, golf, soccer, and volleyball. Texas A&M University-Commerce is a member of the Lone Star Conference of Texas and the National Collegiate Athletic Association (NCAA) Division II.

Imagine learning in the state-of-the-art Keith D. McFarland Science Building, with one of the most technologically sophisticated planetariums in the southwest or playing in the \$29 million Music Building, completed in the fall of 2010. The Music Building includes the Jack and Lou Finney Concert Hall, recital hall, four rehearsal halls, classrooms, piano and electronic music labs, studios and practice rooms. The Department of Music sponsors 21 musical groups, including the award-winning A&M-Commerce "Pride" Marching Band, Wind Ensemble, and Concert Chorale.

The Performing Arts Center has two modern theaters, a 300 seat Mainstage Theater, a variable capacity Studio Theater, a computerized lighting system, scene shop, dressing rooms, makeup rooms, and studios for KKOM radio station and ManeMedia Television cable Channel 3. The University Playhouse produces several plays during the school year.

The University's 100,000 watt public radio station, 88.9 KETR, is an NPR member station providing locally and nationally-produced programming. KETR-FM, heard within 75 miles of Commerce and online at www.ketr.org, is the radio home for A&M-Commerce Lions football and basketball broadcasts each fall and spring. The mission of the station, which operates from historic Binnion Hall, is to provide Northeast Texas citizens and the A&M-Commerce community with entertaining, educational, and informative programming, and to serve as a learning environment for students to pursue excellence in broadcasting and journalism. The station is supported by listener contributions, corporate sponsorships, foundation gifts, and the Corporation for Public Broadcasting.

The 1,200-seat University Auditorium is housed in the Ferguson Social Sciences Building.

More than 140 social, departmental, special interest, and religious organizations offer many opportunities for students to participate in campus life.

University Police Department

Emergency—911; Non-Emergency—(903) 886-5868

UPD provides police services and all security functions for the university. The University Police Department also provides many services for the faculty, staff, students, and visitors on campus. The department is responsible for investigation of criminal activity, crime prevention programs, safety awareness, public service assistance for motorists, event security, and parking enforcement. The department is responsible for the enforcement of university parking regulations as well as motor vehicle laws. All motor vehicles parking on the Commerce campus must be registered at the cashier and the parking permit properly displayed.

Officers of the department are certified by the State of Texas as commissioned peace officers, the same as other Texas municipal police officers, and have full law enforcement authority.

The University Police Department is open 24 hours a day for assistance. The office is located on the first floor of Henderson Hall on Monroe Street. Emergency—911; Non-Emergency—(903) 886-5868. For copy of crime statistics, call or come by UPD or visit us online at www.tamuc.edu/crimestats (<http://www.tamuc.edu/crimestats/>) or call or come by UPD.

Emergency alerts are automatically sent to all A&M-Commerce email addresses. Those students, faculty, and staff who have TAMUC Single Sign-On (SSO) and password can register to receive text message alerts. The system also pushes the emergency notification message to LionSafe, Twitter, and RSS. To register, visit: MyLeo, select Apps, and select Alert System Settings.

Campus Concealed Carry

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 43.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations. For a list of locations, please refer to (<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf>) and/or consult your event organizer. Pursuant to PC 43.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violation to the University Police Department at 903-886-5868 or 9-1-1.

Student Services

Click on any of the following links for information:

- Campus Life & Student Success Programs and Services (p. 17)
- Student Rights & Responsibilities (p. 17)
- Student Health Services (p. 17)
- Counseling Center (p. 18)
- Residential Living and Learning (p. 18)
- Children's Learning Center (p. 18)
- Campus Recreation (p. 18)
- Student Disability Services (p. 18)
- Fraternity & Sorority Life (p. 19)
- Office of International Programs (p. 19)
- Veterans & Military Services (p. 19)
- Career Development (p. 19)
- Financial Aid & Scholarship Office (p. 19)
- Withdrawing of Financial Aid/Return of Title IV Aid (p. 20)
- Satisfactory Academic Progress Policy (p. 20)

Areas of student services and activities at A&M-Commerce are organized and administered by the Office of Student Access and Success. Included in the components are the following:

Campus Life & Student Success Programs and Service

Campus Life & Student Success supports the University's mission by providing support services and student development programming to assist students in having a personal educational experience through cultural and social opportunities, to encourage undergraduate and graduate students to become life-long learners, and to discover and disseminate knowledge for leadership and service.

Vice President for Student Success and Dean of Students

Located on the second floor of the McDowell Administration building, the Vice President for Student Success and Dean of Students is responsible for supporting the goals of the University as the senior student affairs officer by providing vision, leadership and supervision for personnel, facilities, programs, and other resources to ensure an atmosphere conducive to the holistic development of students.

Student Rights & Responsibilities

Located in the Halladay Student Services building Suite 201, Student Rights and Responsibilities fosters learning and personal accountability by educating the University community on behaviors that promote civility and ethical standards. The office addresses behavioral misconduct, provides a resource for students concerning their rights and responsibilities and provides assistance to faculty, staff and students regarding student conduct matters. For more information about Student Rights and Responsibilities, please visit: <https://www.tamuc.edu/campuslife/campuservices/studentRights/default.aspx>

Behavioral Intervention Team

The Behavioral Intervention Team (BIT) is an advisory group to the Dean of Students that is focused on students of concern and students in crisis. The focus of BIT is to focus on prevention and timely intervention before a crisis arises. The office addresses issues of both undergraduate and graduate student populations. For more information about the BIT, please visit: <https://www.tamuc.edu/campuslife/campuservices/studentRights/behaviorIntervention.aspx>

Student Guidebook

Students are informed about their student rights and responsibilities primarily through the Student Code of Conduct which is produced by the Office of the Associate Dean of Campus Life & Student Success annually. The Code of Student Conduct is applicable to every student enrolled at the University, whether the student is in residence, participating in study abroad, or completing coursework at an off-site location or online. Each student is expected to be fully acquainted with and held responsible for compliance with all published University policies. The student guidebook is available online http://www.tamuc.edu/student_guidebook/Student_Guidebook.pdf to all students, faculty and staff. Limited hard copies of the guidebook are available in the office of the Associate Dean of Campus Life & Student Success.

Student Health Services

Located in Henderson Hall, the Health Services office offers affordable health care to undergraduate and graduate students of A&M-Commerce. Some of the primary Health care services include acute injuries, allergy injections, birth control, EKG's, immunizations, flu shots, TB testing, labs,

minor surgical procedures, physical exams, splints, STD/STI testing and treatment, stitches, women's health, wound care, x-rays, diabetic and smoking cessation classes, and health related presentations and workshops. Student Health Services can be reached at 903-886-5853.

Bacterial Meningitis Vaccination Requirement

The State of Texas has passed a law (SB 62) that requires all first-time freshman and transfer students who wish to live in campus residence halls or apartments to have a vaccination against bacterial meningitis. All first-time freshmen and transfer students wishing to live on campus after October 1, 2013, must provide the following before moving into campus housing:

1. Certification from physician evidencing that the student has been vaccinated at least ten (10) days prior to moving into the residence halls; or
2. An affidavit or a certificate from a physician stating that the vaccination would be injurious to the health and well-being of the student or stating that the vaccination has been declined for reasons of conscience. Contact Residential Living and Learning for help obtaining the affidavit.

Counseling Center

The Counseling Center provides free mental health and wellbeing services to currently enrolled University students. Counselors are available to listen, lend support, and help students meet the daily challenges of college life. Programs and services are offered that will help to maximize students' potential for academic and personal success. Services include individual, couples, and group counseling, consultation and referral, educational outreach, and crisis intervention including after-hours and weekends. Psychiatric evaluation and medication management is available for students utilizing counseling services. Legal advising services is provided by a licensed attorney and scheduled by appointment. The Counseling Center is a warm and welcoming environment. Confidentiality is respected and counseling records are not included as part of a student's academic record. For more information about services or to schedule an appointment, come by the Counseling Center in the Halladay Student Services Building, #203, or call 903-886-5145. We encourage all students to take advantage of the services the Counseling Center has to offer. Our mission is to *support, connect, and empower!*

Residential Living and Learning

Located in the Halladay Student Services building, Residential Living and Learning (RLL) is committed to the educational philosophy of Texas A&M University–Commerce and promotes the unique, personal development of each resident by providing them with a safe, secure, and reasonably priced living/learning environment. Each residence hall offers activities and events that engage the student in their living communities as well as the University community. Special Living and Learning Communities (LLCs) are also offered within various residence halls and apartments: Honors College, Regents Scholars, African American Male Mentorship Program, Latino American Mentorship Program, Sista2Sista, Mujeres de Accion, Lions in Leadership, STEM, Women in AG, Thrive, Studio 360, Well-being and Transfer House. Residential Living and Learning serves both undergraduate and graduate students, single and with family. Contact RLL at 903-886-5797.

Children's Learning Center

The nationally accredited, four-star designated Children's Learning Center is located on campus and serves children six weeks to five years of age. The CLC also offers an after-school and summer KID CAMP program for children ages 6-12 years of age. The Children's Learning Center provides the latest in curricula and educational play experiences and now offers a Nature Learning Environment, which allows for gardening, classes outside and learning about nature. The CLC prides itself on exceptional, quality care in an academic environment. 903-886-5769

Campus Recreation

The mission of Campus Recreation is to educate, connect, and inspire people to lifelong activity and well-being. We offer a variety of ways to be physically active and improve your well-being. These opportunities are included in the Recreation Center fee that is included in every student's tuition. Over a dozen intramural sports are offered every semester ranging from basketball, flag football, and volleyball, to tennis, cricket, and table tennis. Club sports are organized by students and they practice and compete against other universities on a regional and national level, with opportunities such as fishing and basketball. With over 20 different group fitness sessions offered every week, you can find ways to stay active with Zumba, yoga, cycling, strength training, etc. Outdoor adventure opportunities are also offered with trips around the region to hike, bike, kayak, rock climb, and much more. Check out all these options and more on the Campus Recreation website: <https://pride.tamuc.edu/campusrec/> or by calling 903-468-3181.

Student Disability Services

www.tamuc.edu/SDS (<https://www.tamuc.edu/CampusLife/CampusServices/StudentDisabilityServices/default.aspx>)

Texas A&M University-Commerce is committed to promoting an academic, recreational, and social experience for students with disabilities that is fully inclusive and accessible. Students with disabilities at A&M-Commerce are encouraged to participate in all aspects of campus life. Student Disability Services (SDS) offers accommodations counseling, disability-related resources, access to adaptive technology, assistive equipment, and academic/non-academic accommodations.

All students with disabilities who need accommodations must file an application for eligibility, as well as provide current documentation of disability.

Applications are available <https://www.tamuc.edu/CampusLife/CampusServices/StudentDisabilityServices/default.aspx>. (<http://www.tamuc.edu/CampusLife/CampusServices/studentDisabilityResourcesAndServices/default.aspx>)

CONTACT INFORMATION

Phone: 903-886-5150

E-mail: StudentDisabilityServices@tamuc.edu

Location: Waters Library/Room 162

Fraternity & Sorority Life

(903) 468-3087

The mission of Fraternity & Sorority Life is to provide high quality student development programming that enhances the academic mission of the University by facilitating opportunities for scholarly success, community service, campus leadership, and fraternal friendships in a safe, nurturing environment. The Office of Fraternity & Sorority Life, which oversees 20 inter/national Greek-lettered organizations across 4 Councils, along with the National Order of Omega Greek Honor Society, is charged with the development of better men and women in preparation for the world outside of Texas A&M University-Commerce.

Members of the Fraternity & Sorority Life community often serve in multiple roles across campus as student athletes, residence assistants, orientation leaders, and members of the Student Government Association. The Office of Fraternity & Sorority Life works as a conduit to increase the co-curricular experience of its members, bridging the gap between fraternal affiliation and other campus involvement opportunities through working collectively and collaboratively with campus partners. Our 520+ fraternity and sorority members are provided the opportunity to participate in educational programs that focus on alcohol/drug awareness, risk management, leadership/community building, identity development/diversity, and academic enhancement throughout their college career.

For more information, please visit the Fraternity & Sorority Life website at: <http://tamuc.edu/fsl> (<http://www.tamuc.edu/campusLife/campusServices/FSL/default.aspx>)

Office of International Programs

Phone (903) 886-5097, Fax (903) 468-3200

The Office of International Programs (OIP) offers assistance to international students and exchange visitors in regards to academic, personal, and immigration-related concerns and refers them to other services (on and off campus) as needed. Services include issuance of I-20 and DS-2019 documents, new international student orientation, and coordination of special activities for international students and scholars. Other services include liaison with the Department of Homeland Security (DHS), formerly known as the INS, regarding nonimmigrant students and exchange visitors, reentry authorization for traveling outside the United States, employment authorization, and extension of stay. The office is located in the Ferguson Building, 2nd floor, Rooms 220 & 221. E-mail I (John_Jones@tamuc.edu)ntl.Stu@tamuc.edu (Intl.Stu@tamuc.edu).

Veterans & Military Services

Located in The Welcome Center at 2200 Campbell Street, the Veterans and Military Services Office administers Veterans' Administration educational benefit programs for veterans and their dependents who may be eligible to receive benefits under any one of several programs. Applications and further information are available in the Veterans and Military Services Office or by calling 903-886-5123.

Career Development

Career Development provides a number of programs and services throughout the year for students as they prepare for a successful transition into their careers. The Career Development Department develops relationships with employers resulting in career opportunities for students and alumni, while providing quality career preparation tools to develop the essential skills needed to compete in the job market. Programs include various events throughout the year including career and internship fairs, workshops, speaker panels, and networking events.

Services available to all students include:

- Résumé and cover letter consultation
- Career Exploration Series
- Job search resources
- Mock interviews
- LinkedIn consultation
- The Lion Wardrobe (professional dress for students)
- Applications and letters for professional schools or employment

All students and alumni may register and receive access to the job and internship database, HireaLion that is powered by Handshake.

Contact Career Development at 903-468-3223 or www.hirealion.com (<http://www.hirealion.com>) or visit us in the Library, Suite 225.

Financial Aid & Scholarship Office

(903) 886-5096

Graduate students who have full or conditional admission to a graduate degree program or a teacher certification program may be eligible for several forms of financial aid. These programs include the Texas Public Education Grant (TPEG), Graduate Tuition SetAside (GSETASIDE) or Tuition SetAside for Graduate Students (SETASIDEG) College Work-Study, the TEACH GRANT and several federal direct student loan programs. Departmental

scholarships are available for admitted graduate students with a high GPA. Admitted students can apply for departmental scholarships through their myLEO (<https://leo.tamuc.edu/>) portal. Graduate Teaching and Research Assistantship appointments are done by the individual departments and approved through the Provost Office. Graduate students should contact the department directly for Graduate Teaching and Research Assistant appointments. The Office of Financial Aid & Scholarships is located in the One-Stop Shop.

ENROLLMENT REQUIREMENT FOR FINANCIAL AID ELIGIBILITY

Financial aid recipients must be enrolled in no less than 6 credit hours for most financial aid programs to pay out. There are two exceptions to this requirement. Students who are eligible for TEACH GRANT can receive this grant for less than 6 credit hours. The amount will be prorated before the money is released to the Office of Student Accounts. Students registered in the 3 credit hour dissertation 718 course can receive financial aid at the same level as if enrolled in 6 credit hours.

ACADEMIC AND COMPLETION REQUIREMENTS FOR FINANCIAL AID ELIGIBILITY

Students must maintain a minimum GPA for the semester and for the cumulative institutional GPA. Students must complete a minimum number of hours based on the attempted hours at the start of a semester. For specific information please visit our web site; Financial Aid Standard of Progress (<http://www.tamuc.edu/admissions/tuitionCosts/financialaidandscholarships/satisfactory-academic-progress/default.aspx>).

Withdrawing of Financial Aid/Return of Title IV Aid

A student who receives Title IV (Federal) financial aid and withdraws or is suspended from the University during a term in which the student began attendance, will have his or her eligibility for federal financial aid recalculated as prescribed by the 1998 amendments to the Higher Education Act of 1965. Title IV federal financial aid is earned in a prorated manner on a per diem basis through the 60% point in the term. After the 60% point, all aid is considered earned. The percentage earned is calculated by dividing the number of days completed by the total number of days in the term. It is the unearned percentage of aid that determines the amount that must be returned to the Title IV (Federal) program(s). Students who received financial aid from any source and who withdraw PRIOR to the 1st day of class of the semester will forfeit ALL of their financial aid as classes had not yet started and the student would not have been academically active in the courses.

The University, as well as the student, may be required to return to the federal government the unearned portion of the Title IV funds. When the University returns its unearned portion of the Title IV (Federal) funds, a portion of the student's institutional charges may be left outstanding. The University will require students to pay any portion of institutional charges that are left outstanding after the University returns Title IV funds. This may cause the student to owe both the University and the Federal government.

Students considering withdrawing should contact the Office of Financial Aid & Scholarships for a thorough explanation of how this policy will affect them. Additional information on the Return of Title IV Aid policy, including examples, is available from the Office of Financial Aid & Scholarships. This policy is accessible on the A&M-Commerce Financial Aid website, Financial Aid (<http://www.tamuc.edu/admissions/tuitionCosts/financialAidandScholarships/>).

Visit the Office of Financial Aid & Scholarships website (<http://www.tamuc.edu/admissions/tuitionCosts/financialAidandScholarships/>) for the most up-to-date information on financial aid and scholarships.

Satisfactory Academic Progress Policy

The Higher Education Amendment Act of 1965, as amended, mandates institutions of higher education to establish a minimum standard of "Satisfactory Academic Progress" for students receiving financial aid.

For additional information visit the Office of Financial Aid website at Financial Aid (<http://www.tamuc.edu/admissions/tuitionCosts/financialAidandScholarships/>). A copy of the policy is also available in the Office of Financial Aid located in the One-Stop Shop.

University Organization

Texas A&M University-Commerce Organization Chart (<http://www.tamuc.edu/aboutUs/administrativeOffices/organizationalCharts/university.pdf>)

Provost & Vice President of Academic Affairs (<http://www.tamuc.edu/aboutUs/administrativeOffices/organizationalCharts/provostAcademicAffairs.pdf>)

Vice President for Business and Administration (<http://www.tamuc.edu/aboutUs/administrativeOffices/organizationalCharts/businessAdministration.pdf>)

Vice President for Institutional Advancement (<http://www.tamuc.edu/aboutUs/administrativeOffices/organizationalCharts/institutionalAdvancement.pdf>)

Vice President for Enrollment Management (<http://www.tamuc.edu/aboutUs/administrativeOffices/organizationalCharts/enrollmentManagement.pdf>)

Campus Life & Student Development (<http://www.tamuc.edu/aboutUs/administrativeOffices/organizationalCharts/campusLifeStudentDevelopment.pdf>)

Graduate School

Click on any of the following links for information:

- Mission (p. 22)
- Purpose and Nature of Graduate School (p. 22)
- Graduate Faculty (p. 24)
- Administrative Procedures (p. 25)
- Class Attendance Rule (p. 26)
- Registration (p. 27)
- Grading System (p. 30)
- Graduate Assistantships (p. 32)
- Tuition and Fees for the 2021-2022 Academic Year (p. 34)
- Admission to Graduate School (p. 35)
- Master's or Specialist Degree Program Status (p. 38)
- Academic Probation and Suspension from Master's or Specialist Degree Programs (p. 39)
- Requirements for the Master's or Specialist Degree (p. 39)
- Earning Graduate Credit (p. 41)
- Second Master's Degree (p. 42)
- Thesis Process (p. 43)
- Doctoral Degree Programs (p. 45)
- Admission to Doctoral Degree Programs (p. 45)
- Requirements for the Doctoral Degree (p. 46)

Jennifer L. Schroeder, Dean of the Graduate School

Business Administration Building

Internet: <http://www.tamuc.edu/gradschool> (<http://www.tamuc.edu/academics/graduateSchool/default.aspx>)

E-Mail: graduate.school@tamuc.edu (graduate_school@tamuc.edu)

Phone: 903-886-5159

Fax: 903-886-5129

Mailing Address

Texas A&M University-Commerce

Graduate School

P. O. Box 3011

Commerce, TX 75429

Physical Address

Texas A&M University-Commerce

Graduate School

2600 S. Neal Street

Commerce, TX 75428

Mission

The mission of the Graduate School is to provide leadership and direction for all aspects of graduate education and to promote graduate student research at Texas A&M University-Commerce.

Purpose and Nature of *Graduate School*

Graduate work offered by the University is distinguished from undergraduate work in that the graduate student is expected to show increased maturity in scholarship, seriousness of purpose, and ability to think independently. In accordance with this distinction, graduate courses are designed to develop the student's ability to gather relevant facts, analyze them, and make reasonable generalizations and sound conclusions through independent research.

Graduate programs provide for the needs of students seeking professional employment, research opportunities, advanced degrees, (including the master's or specialist, doctoral degrees, educator certification, graduate certificates), or personal satisfaction by increasing their depth of knowledge in their fields of specialization. Our students are prepared to be school and college teachers and administrators and advanced professionals in business, technology management, social work, the arts and various science disciplines. Some of our programs also prepare students for professional and administrative certificates.

The doctoral programs are distinct in purpose and selective in admitting candidates. The purpose of the doctoral program is to produce graduates who have developed breadth of vision, a capacity for interpretation, and the ability to carry out critical investigation.

From association with fellow scholars, the doctoral student is expected to gain new concepts, a zeal for adding to the sum of human knowledge, and the ability to conduct original research and to think clearly and independently. The student must also develop the professional competencies necessary for application of knowledge in the essential areas of human and public interest. Guidance toward extended reading and research is an integral part of graduate study.

Major Areas of Study

We offer a master's degree with the following majors:

- Accounting
- Agricultural Sciences
- Applied Criminology
- Applied Linguistics
- Art
- Biological Sciences
- Business Administration
- Business Analytics
- Chemistry
- Computer Science
- Counseling
- Curriculum & Instruction
- Early Childhood Education
- Educational Administration
- Educational Technology Leadership
- Educational Technology Library Science
- English
- Family Nurse Practitioner
- Finance
- Health, Kinesiology, and Sports Studies
- Healthcare Management
- Higher Education
- History
- Management
- Marketing
- Mathematics
- Music
- Organization, Learning & Technology
- Political Science
- Physics
- Psychology
- Public Health
- Reading
- Secondary Education
- Social Work
- Sociology
- Spanish
- Special Education
- Supply Chain Management
- Technology Management
- The Art of Teaching
- Theatre

We offer a specialist degree with the following major:

- School Psychology

We offer doctoral degrees with the following majors:

- Counselor Education and Supervision (PhD)
- Educational Administration (EdD)
- Educational Psychology (PhD)
- English (PhD)
- Higher Education (EdD)
- Supervision, Curriculum and Instruction (EdD)

We offer Educator Teacher Certification

We offer graduate certificates in the following areas:

- Agribusiness
- Auditing & Forensic Accounting
- Business Analytics
- Chemical Dependency Counseling
- Christianity in History
- Computational Linguistics
- Criminal Justice Management
- Criminal Justice Studies
- Economics of U.S. Healthcare
- Environmental Science
- Exercise Science
- Film Studies
- Higher Education Student Affairs
- Holocaust Studies
- Homeland Security
- Instructional Design
- Operational Excellence
- Organization Development
- Organizational Planning
- Plant & Soil Science
- Professional Advancement in English Studies
- Psychology of Gerontology and Positive Aging
- Public History
- Sports Coaching
- Studies in Children's and Adolescent Literature and Culture
- Sustainable Food Systems
- Talent Development
- Tax Accounting
- Teaching English to Speakers of Other Languages (TESOL)
- Teaching History
- Technology Leadership
- The Business of Social Work
- Women's & Gender Studies
- World History

Graduate Faculty

Since the academic reputation of any graduate program rests upon the quality of its faculty, great care is given to the awarding of Graduate Faculty Membership. The selection of Graduate Faculty rests with the Graduate Council.

Graduate Faculty Membership is only available to full-time faculty who have a terminal degree or its equivalent. There are two types of membership: Graduate Faculty or Visiting Faculty. Visiting Faculty are eligible to teach graduate courses, direct master's theses, and serve on doctoral committees, while Graduate Faculty can teach graduate courses and direct both master's theses and doctoral dissertations.

Qualifications for Graduate Faculty Membership are (a) holds academic rank of assistant professor or above, or rank of assistant professional track faculty or above; (b) holds the highest earned terminal degree in the teaching discipline; (c) competence as a scholar, including research capabilities and/or creative activities as evidenced by publications and creative endeavors. The University will recognize the graduate faculty status that the visiting member holds at his/her home institution. Anyone not affiliated with an institution of higher education will be evaluated on an individual basis.

Requests for Graduate Faculty Membership and for Visiting Faculty Membership may be initiated by the faculty member or by the head of the department in which the faculty member serves. The request is forwarded to the Graduate Dean through the Department Head and College Dean with a recommendation from both. It is then sent to the Graduate Council, which makes a recommendation to the Graduate Dean as to the type of membership to be awarded.

Each Graduate Faculty member's scholarly research, creative activity, involvement in the discipline, and graduate education is reviewed by the Graduate Council every six years. The purpose of this review is to determine if the faculty member's current Graduate Faculty Membership is appropriate and warranted.

The six year review process is the same as for the initial selection process; however, the options open to the Council should include one of the following:

1. Approve continued membership in the current status for six years.
2. Refuse to approve Graduate Faculty Membership.
3. Provide a three-year provisional term as Graduate Faculty. If this option is chosen, the faculty member must be reviewed again after three years and either approved for a regular six-year membership or dropped from Graduate Faculty Membership. Graduate Faculty whose status is terminated may, after one calendar year, reapply for graduate faculty status.

Under extenuating circumstances, the Dean of the Graduate School can grant a temporary exception for other faculty members who do not hold Graduate Faculty Membership to teach graduate courses and/or serve on thesis or dissertation committees. Information on such exceptions is submitted to the Graduate Council and does not require Council action except in such cases as it deems necessary. Questions relating to Graduate Faculty Membership should be directed to the Dean of the Graduate School.

Graduate Faculty Membership may be terminated at any time if the faculty member has been negligent and/or ineffective in the performance of his or her responsibilities (without warranting dismissal for Good Cause as set forth in the University Procedure 12.99.99.R0.12 Graduate Faculty Membership (<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/12faculty/general/12.99.99.R0.12GraduateFacultyMembership.pdf>)). In such cases termination of Graduate Faculty Membership will be initiated by the Dean of the Graduate School either independently, or upon recommendation of the faculty member's Department Head or Academic Dean.

Texas A&M University System Graduate Faculty

The Texas A&M University System has established a System Graduate Faculty, which enables and facilitates the collaborative research and teaching among faculty members of the nine universities and the Health Science Center within the System. By acquiring status through the System Graduate Faculty, a member of The Texas A&M University System Graduate Faculty may teach graduate courses and serve as member or co-chair, but not as chair, with a member of the Texas A&M University Graduate Faculty.

Procedures for Applying:

- Review A&M System Graduate Faculty Benefits and Guidelines ([https://www.tamus.edu/assets/files/academic/doc/System%20Graduate%20Faculty%20Benefits%20and%20Guidelines%20\(2\).docx](https://www.tamus.edu/assets/files/academic/doc/System%20Graduate%20Faculty%20Benefits%20and%20Guidelines%20(2).docx)) and these application procedures.
- Complete the System Graduate Faculty application ([https://www.tamus.edu/assets/files/academic/doc/System%20Graduate%20Faculty%20Application%20\(2\).docx](https://www.tamus.edu/assets/files/academic/doc/System%20Graduate%20Faculty%20Application%20(2).docx)).
- Complete the Graduate Faculty endorsement memo ([https://www.tamus.edu/assets/files/academic/doc/System%20Graduate%20Faculty%20Endorsement%20Letter%20\(3\).docx](https://www.tamus.edu/assets/files/academic/doc/System%20Graduate%20Faculty%20Endorsement%20Letter%20(3).docx)) and get signatures of department chair and college dean.
- Complete a statement of purpose for becoming an A&M System graduate faculty member.
- Complete an abbreviated curriculum vitae (<https://www.tamus.edu/assets/files/academic/doc/System%20Graduate%20Faculty%20CV%20word%20doc.docx>).
- Email all documents to your graduate dean. They will forward to the A&M System office.
- You will receive a letter regarding the decision of the Council of A&M System Graduate Deans.

Administrative Procedures

Administration of the Graduate School is entrusted to the Dean of the Graduate School. A Graduate Council, consisting of elected members formulates and recommends to the President of the University procedures related to graduate education. The Dean of the Graduate School is the executive officer

of the Council and has authority to act for the administration and the Council. Faculty membership on the Graduate Council is limited to members of the Graduate Faculty. Student membership is limited to graduate students.

Class Attendance Rule

Students are expected to be present for all class meetings of any course for which they are enrolled. Students are responsible for learning about and complying with the attendance policy stated in the catalog, *Student's Guidebook*, and/or faculty syllabus. Faculty members will provide details on requirements and guidelines for attendance in their classes in their course syllabi. Faculty members will keep students' attendance records.

Students are responsible for requesting makeup work when they are absent. They will be permitted to make up work for absences that are considered excused by the faculty member. The method of making up this work shall be determined by the faculty member.

The student is responsible for providing the faculty member reason(s) for his/her absence. The faculty member then determines the validity of the reason(s) for the absence and whether the student is to be excused for the absence. Faculty members may consider the following as excusable reasons for absence:

1. Participation in a required/authorized university activity.
2. Verified illness.
3. Death in a student's immediate family.
4. Obligation of a student at legal proceedings in fulfilling responsibility as a citizen.
5. Others determined by individual faculty to be excusable (e.g., elective University activities, etc.).

Appeals can be made through normal administrative channels.

A record of excused and unexcused absences will be maintained by a faculty member since certain financial assistance and other programs may require attendance records.

When requested by the student, faculty will inform the student who has been absent whether make-up work is allowed and whether absences jeopardize the student's standing in a class.

It is the prerogative of the faculty to drop students from courses in which they have accrued excessive absences as defined in the course syllabus. In such cases, faculty recommend through the Department Head to the appropriate College Dean, that a student be dropped from a class. The faculty member will document absences and will make a reasonable effort to communicate with the student prior to recommending the drop. If approved, the College Dean will forward the recommendation to the Registrar's Office.

Students who wish to drop a course or withdraw from the university are responsible for initiating this action.

If a student believes a final course grade is unfairly impacted by attendance requirements, an appeal can be made. This appeal process is explained in University Procedure 13.99.99.R0.05 Student Appeal of Instructor Evaluation (<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.05.pdf>).

Good Standing

Good Standing is defined as follows for graduate students enrolled at Texas A&M University-Commerce. Entering students who have been fully admitted (without any type of conditional admission, provisional admission, or other restriction) will be considered in good standing. A student will remain in good standing if, and only if, he or she has a cumulative graduate grade point average of at least 3.00 and is free of the following holds: holds indicating delinquent financial indebtedness, academic suspension, academic probation, provisional status, and disciplinary suspension. A graduate student must be in compliance with ethical and professional standards as determined by the student's academic department and university rules and procedures, University Procedure 13.99.99.R0.13 Good Academic Standing (<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.13.pdf>).

Students who are not in good standing are not eligible to graduate until good standing has been achieved.

Academic Honesty of Students

Graduate students at Texas A&M University-Commerce are expected to maintain high standards of integrity and honesty in all their scholastic work.

Faculty and staff members are expected to uphold and support student integrity and honesty by maintaining conditions that encourage and enforce academic honesty. Conduct that violates generally accepted standards of academic honesty is defined as academically dishonest. "Academic dishonesty" includes, but is not limited to:

CHEATING: Intentionally using or attempting to use unauthorized materials, information, notes, study aids or other devices or materials in any academic exercise. Unauthorized materials may include anything or anyone that gives a student assistance, and has not been specifically approved in advance by the instructor.

COMPLICITY: Intentionally or knowingly helping, or attempting to help, another to commit an act of academic dishonesty.

EXAMPLES: ABUSE AND MISUSE OF ACCESS AND UNAUTHORIZED ACCESS: Students may not abuse or misuse computer access or gain unauthorized access to information in any academic exercise.

FABRICATION: Making up data or results, and recording or reporting them; submitting fabricated documents.

FALSIFICATION: Manipulating research materials, equipment, or processes, or changing or omitting data or results such as that the research is not accurately represented in the research record.

FORGERY: Making a fictitious document, or altering an existing document, with the intent to deceive or gain advantage.

MULTIPLE SUBMISSIONS: Submitting substantial portions of the same work (including oral reports) for credit more than once without authorization from the instructor of the class for which the student submits the work.

PLAGIARISM: The appropriation of another person's ideas, processes, results, or words without giving appropriate credit.

SPECIAL NOTE REGARDING GROUP PROJECTS: If someone in a group commits academic misconduct the entire group could be held responsible for it as well. It is important to document clearly who contributes what parts to the joint project, to know what group members are doing, and how they are acquiring the material they provide.

UNIVERSITY RULES ON RESEARCH: Students involved in conducting research and/or scholarly activities at Texas A&M University-Commerce must also adhere to standards set forth in University Procedure 15.99.03.R1 Ethics in Research, Scholarship, and Creative Work (<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/15ResearchPrograms/15.99.03.R1.pdf>).

VIOLATION OF DEPARTMENTAL OR COLLEGE RULES: Students may not violate any departmental or college rule relating to academic matters.

If a graduate student is accused of academic dishonesty, the University Procedure 13.99.99.R0.10 Graduate Student Academic Dishonesty (<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/graduate/13.99.99.R0.10.pdf>) will be followed.

Academic Honesty of Faculty and Professional Staff

Graduate faculty and professional staff at Texas A&M University-Commerce are expected to maintain high standards of integrity and honesty in all their scholastic work. Faculty and staff are expected to uphold and support integrity and honesty by maintaining conditions that encourage and enforce academic honesty.

If a faculty or staff member is accused of academic dishonesty, the Department Head or supervisor is responsible for initiating a timely investigation. Any necessary disciplinary actions that result from this investigation should be related to the severity of the infraction.

If a faculty or staff member disagrees with the charge or level of penalty, he/she is entitled to due process in accordance with the usual procedures available to faculty who are accused of any other infraction.

Responsible Conduct in Research and Scholarship Training

To ensure integrity and compliance in research, all students, faculty, and staff involved in research activities must successfully complete training in **Responsible Conduct in Research and Scholarship**.

Additional training is required for individuals whose research involves human/animal subjects or biological agents.

Student Conduct (Hazing)

The Texas Education Code prohibits hazing at institutions of higher education. Hazing is defined as "any intentional, knowing, or reckless act occurring on or off the campus of an educational institution, by one person or acting with others, directed against a student, that endangers the mental or physical health or safety of a student for the purpose of pledging, being initiated into, affiliating with, holding office in, or maintaining membership in an organization." Hazing is a criminal violation under Texas law. A person may be found guilty of criminal conduct for hazing, encouraging hazing, permitting hazing, or having knowledge of the planning of hazing incidents and failing to report in writing his/her knowledge to the Dean of Students.

Registration

Registration dates, times, and instructions are available on the Registrar's website at <http://www.tamuc.edu/admissions/registrar/default.aspx>. MyLeo (A&M-Commerce WEB application for Students) allows eligible students to register through the Internet. Students can access MyLeo through <http://leo.tamuc.edu> (https://leoportal.tamuc.edu/uPortal/f/welcome/normal/render.uP?loc=topMenu&_ga=2.232448599.956726288.1595767638-1884203480.1581606362).

The academic year is divided into two long semesters, fall and spring, and a summer semester of two terms. Additional terms and sub-terms may be available.

Courses: Definition, Value and Number

A Course: A course is one subject carrying three or four graduate semester credit hours of credit. One and two semester hour subjects may, in certain cases, be converted to course equivalents by adding the semester hours and dividing by three. Subjects carrying six semester hours of credit count as

two courses. Each major or minor department has the right to refuse substitution of one hour courses or their equivalents to a graduate program when it deems such substitution inappropriate for the planned program of study.

Semester Hour: The semester hour is a unit of credit. It is defined as one hour of lecture per week, or its equivalent in laboratory work, for one semester or its equivalent, as defined by the Texas Higher Education Coordinating Board. Each course has a value of three semester hours unless otherwise specified.

Course Numbers: Graduate courses are numbered at the 500, 600, 700, 5000, and 6000 levels.

Graduate Student Course Load

During the fall or spring semester, a student taking (9) or more graduate semester credit hours is considered full-time. The maximum course load for a full-time graduate student during the fall or spring semester is fifteen (15) graduate semester credit hours. To enroll in more than (15) graduate semester credit hours, the student must have approval from the Dean of the Graduate School. A student taking (6) graduate semester credit hours is considered half-time.

The maximum course load for a full-time graduate student during each summer term is 7 graduate semester credit hours. A student taking 6 graduate semester credit hours in a summer term (summer I or II) is considered full-time for that term. A student taking 9 graduate semester credit hours (combination of summer I and II) is considered full-time for the entire summer (summer I and II).

A graduate student holding a full-time graduate assistantship enrolled in 6 graduate semester credit hours is considered a full-time student. Graduate students must be enrolled in 9 graduate hours to be considered full-time for **financial aid**. See the section "Graduate Assistantships" for information about course loads for graduate assistants.

The maximum course load for a mini-term is 3 graduate semester credit hours.

A master's or specialist student who has completed all other course work and is enrolled in 3 graduate semester credit hours of 518 thesis credit is considered half-time.

Only in unusual circumstances shall a doctoral student register for more than 12 graduate semester credit hours in a given semester (fall or spring), and then only if approved in advance by the Dean of the Graduate School or other comparable official.

Doctoral students admitted to candidacy and enrolled in 3 graduate semester credit hours of 718 dissertation credit are considered half-time. Doctoral students who are enrolled in 9 graduate semester credit hours of organized classes and who are performing research related to their dissertation may be required to register for an additional 3 graduate semester credit hours of dissertation for a total of 12 graduate semester credit hours.

Student Class Schedule Adjustments

Students are expected to make all necessary adjustments in their class schedules by the 4th class day of a regular semester and the 2nd class day of a summer semester. Eligible students may use MyLeo (https://leoportal.tamuc.edu/uPortal/f/welcome/normal/render.uP?loc=topMenu&_ga=2.232448599.956726288.1595767638-1884203480.1581606362) (Texas A&M University-Commerce Web Applications for Students) to process drops/adds. Students not eligible to use MyLeo (https://leoportal.tamuc.edu/uPortal/f/welcome/normal/render.uP?loc=topMenu&_ga=2.232448599.956726288.1595767638-1884203480.1581606362) may obtain a drop/add sheet at the Registrar's Office. The student must obtain approval to add and drop courses from the department/instructor and return the drop/add sheet to the Registrar's Office. Students may add classes until 4th class day during the fall and spring semesters and 2nd class day during the summer terms. Students may drop a class with a full refund (if remaining enrolled) until the 12th class day during the fall and spring semesters and 4th class day during the summer terms.

The student desiring to add a course(s) after the 4th class day of a regular semester or 2nd class day of a summer semester should pick up a drop/add sheet at the Registrar's Office. The student should proceed to the department(s) where he/she obtains department/instructor approval and then proceed to the appropriate dean for approval. The drop/add sheet is then returned to the Registrar's Office. Students will not be allowed to add classes after the 12th class day during fall/spring or the 4th class day during a summer semester.

No course may be added to student schedules after the last day to change schedules as stated in the university calendar, except in very special cases and then only by approval of the instructor and appropriate dean.

Auditing Courses

Students desiring to audit a course may do so with the consent of the instructor and Department Head. Enrollment for audit courses occurs on the first day of classes. Students auditing courses must meet the same admission requirements and pay the same tuition and fees required for credit courses. Students enrolling in a course for audit must notify the Registrar's Office prior to completing registration for the course. A student may not change from credit to audit after the 12th class day during the fall or spring semester, or after the 4th class day in a summer term.

Withdrawal from the University

A student wishing to withdraw from all courses **before the end** of a semester or summer term for which he/she is registered must clear his record by filing an application for voluntary withdrawal on a form which can be secured online at the following link: <https://dms.tamuc.edu/Forms/withdrawalform> (<https://dms.tamuc.edu/Forms/withdrawalform/>). This is a withdrawal from the semester, not the university.

This action must be taken by the date stated in the <https://calendar.tamuc.edu/> as the last day to drop a class or withdraw. Any student who withdraws from the University is subject to the conditions outlined in the section regarding Scholastic Probation or Suspension. **It is the students' responsibility to withdraw from classes if he/she do not plan to attend during the semester in which they have enrolled.** A student has one year from the first day of a semester to appeal a withdrawal refund.

Refund of Fees

A student officially withdrawing will receive a refund of his/her fees according to the following scale:

*Class days refer to the **university** Class Days, not particular class days. **For example: If a class meets MWF, the 12th class day is not the 12th day of the students' actual class; it is the 12th day of the University Class Days. See the <https://calendar.tamuc.edu/> for specific dates.

Sixteen-Week Fall/Spring Semester:

- 100 percent prior to the first class day of the semester
- 80 percent during the first five class days of the semester
- 70 percent during the second five class days of the semester
- 50 percent during the third five class days of the semester
- 25 percent during the fourth five class days of the semester
- No refund after the fourth five class days of the semester

Thirteen-Week Semester:

- 100 percent prior to the first class day of the session
- 80 percent during the first, second, third and fourth class days of the session
- 50 percent during the fifth, sixth, seventh and eighth class days of the session
- 25 percent during ninth, tenth, eleventh and twelfth class days of the session
- No refund after the twelfth class day of the semester

Twelve-Week Semester:

- 100 percent prior to the first class day of the session
- 80 percent during the first, second, third and fourth class days of the session
- 50 percent during the fifth, sixth, seventh and eighth class days of the session
- No refund after the eighth class day of the semester

Ten-Week Semester:

- 100 percent prior to the first class day of the session
- 80 percent during the first, second, third and fourth class days of the session
- 50 percent during the fifth, sixth, seventh and eighth class days of the session
- No refund after the eighth class day of the semester

Five, Six, Seven & Eight-Week Semester:

- 100 percent prior to the first class day of the session
- 80 percent during the first, second or third class day of the session
- 50 percent during the fourth, fifth, or sixth class day of the session
- No refund on the seventh day of class of the session and thereafter

Four-Week Semester:

- 100 percent prior to the first class day of the summer session
- 80 percent during the first, second or third class day of the summer session
- 50 percent during the fourth, fifth, or sixth class day of the summer session
- No refund on the seventh day of class of the summer session and thereafter

Three-Week Mini Semester:

- 100 percent prior to the first class day of the session
- 80 percent during the first and second class days of the session
- 50 percent during the third and fourth class days of the session
- No refund after the fourth day of class and the session thereafter

Thirty Two-Week Semester:

- 100 percent prior to the first class day of the semester
- 80 percent during the first five class days of the semester
- 70 percent during the second five class days of the semester
- 50 percent during the third five class days of the semester
- 25 percent during the fourth five class days of the semester
- No refund after the fourth five class days of the semester

Refund Information:

- Refunds will be the applicable percentage of the total fees due for the semester, less any amount not paid.
- If a scheduled course of instruction fails to materialize, by reason of lack of required students, all tuition for same will be refunded. Late fees and installment fees are not refunded.
- No refunds will be made unless application is made within the same school year as withdrawal.
- No refunds will be made on auditor's fees.

Withdrawal refunds for students receiving federal funds is based on how much Title IV aid a student has received and not earned at the time of withdrawal. The amount of aid earned is calculated on a prorata basis through 60 percent of the term. Contact the Financial Aid Office before withdrawing for additional information about this new law.

A student leaving the University before the end of a semester or summer term for which he/she is registered must clear his/her record by filing an application for voluntary withdrawal on a form available at the following link: <https://dms.tamuc.edu/Forms/withdrawalform> (<https://dms.tamuc.edu/Forms/withdrawalform/>). This action must be taken by the date stated in the University Academic Calendar as the last day to drop a class or withdraw.

Additional information and the withdrawal form are also available on the website at <http://www.tamuc.edu/admissions/registrar/generalInformation/withdrawal.aspx>.

Grading System

Grades—Their Meaning and Value

Grade Marks	Grade Meaning	Grade points Per Semester Hour
A	Excellent	4
B	Good	3
C*	Average	2
D*	Passing (Minimum)	1
F	Failure	0
S	Satisfactory	0
U*	Unsatisfactory	0
X	Incomplete	0
I	Incomplete (thesis & dissertation only)	0
IP	In Progress	0
W	Withdrew	0
Q	Course Drop	0

* No grades below C can be used towards a graduate program.

* No more than 3 graduate courses with a grade of C can be used toward a Master's or Specialist degree.

* No grades of C or below (including a grade of U) can be used towards a doctoral degree.

* Grades of U will count toward the total number of grades below B for a doctoral degree.

Satisfactory-Unsatisfactory (S-U) Grading

In certain graduate courses, students will be evaluated on a satisfactory-unsatisfactory (S-U) grading basis rather than by the traditional letter grade system. Students in these specially designated courses will receive the grade of "S," or "satisfactory," for graduate level work equivalent to a regular "B" grade or better. Grades of "U," or "unsatisfactory," will be assigned to those students whose work falls below the "B" level. In such courses, only a grade of "S" may be counted toward fulfillment of degree requirements. Neither "S" nor "U" grades will be included in the calculation of grade point average to determine academic standing. The courses in which the satisfactory-unsatisfactory grading system will be used are indicated by their separate course descriptions in the current *Graduate Catalog*. All other courses not so identified will be graded on the traditional letter grade basis. Each department may prescribe further rules regulating the use of the satisfactory-unsatisfactory grade system within its specific graduate degree programs, but in no case may more than 50% of the courses presented toward fulfillment of the requirements for any graduate degree have been graded on the satisfactory-unsatisfactory basis.

Dropped Courses

Beginning Fall 2008 DP, DF, DS, and DU are no longer assigned to dropped courses. A grade of "Q" denotes a dropped course.

After the census date in a term (see University Academic Calendar for specific dates), a student who drops a course will receive a grade of "Q." Students who officially withdraw from school prior to the date stated in the current University Academic Calendar will receive a grade of "W." *Courses withdrawn are counted as attempted hours and count towards the three-peat rule.*

Note: Three-Peat Rule applies to Undergraduate courses.

Additional information and the withdrawal form are also available on the website at <http://www.tamuc.edu/admissions/registrar/default.aspx>.

Incomplete Courses

Students, who because of circumstances beyond their control are unable to attend classes will, upon approval of their instructor, receive a mark of "X" (incomplete) in all courses in which they were maintaining passing grades.

When an "X" is given for a grade in a course, the credit hours are not included for up to one year when calculating the grade point averages. A grade of "X" converts to a grade of "F" one year from the close of the semester/term in which the grade was originally recorded if the course requirements have not been satisfied. The hours are included in the number of hours attempted.

Recording a grade of "X" requires the filing of a plan for completion. The plan will be submitted with the official grade record sent to the Department Head who will forward it to the Dean's office. The plan will include: (1) why the grade was given, and (2) steps necessary for the student to receive the final grade.

Once an incomplete has been assigned, the course cannot be dropped; a grade must be assigned.

A grade of "IP" (in progress) will be used for courses that are scheduled over more than 1 semester. The grade of "IP" will not be computed in the grade point average and will be removed when the final grade is filed by the instructor.

A grade of "I" will be given for courses in thesis and dissertation (518 and 718) for all registrations prior to the semester in which the final document is completed. The time limit imposed on the grade of "X" (one year) does not apply for these courses.

Computation of Grade Point Averages

All grade point averages will be computed by dividing grade points accumulated by the number of hours attempted, with grades of "X", "I", "IP", "Q", "W", being excluded. Only grades earned at Texas A&M University-Commerce are calculated into the student's GPA.

Repeating a Course

When a course is repeated, only the last enrollment for the course will be used in computing the grade point average. Any student who enrolls in the same course a second time must notify the Registrar's Office during the semester in which the course is being repeated. When the semester is completed, the Registrar's Office will then update the grade point average to reflect the duplication of the course. After a degree is awarded, courses taken before the degree was awarded (regardless of whether the course is applied to the degree) cannot be repeated and the grade point average cannot be recalculated.

Semester Grade Reports

At the end of each semester of the regular session and the end of the summer session, grades will be updated to the student information system. Students may check the status of their grades by accessing MyLeo at <https://leo.tamuc.edu/login.aspx> (https://leoportal.tamuc.edu/uPortal/f/welcome/normal/render.uP?loc=topMenu&_ga=2.232448599.956726288.1595767638-1884203480.1581606362). (<https://leo.tamuc.edu/login.aspx>)

Student Appeal of Instructor Evaluation

The final grades awarded by instructors are their expert judgment concerning student performance. Students challenging a final grade must show that the instructor's judgment was unfair based on:

- some basis other than performance; or
- standards different from those applied to other students in the same course section; or
- substantial, unreasonable, and/or unannounced departure from previously articulated standards or the syllabus. Students may not use this process to appeal grades for individual assignments.

See University Procedure 13.99.99.R0.05 Student Appeal of Instructor Evaluation (<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.05.pdf>):

- Students who believe their grade to be unfair must first discuss the matter with the instructor. The student must contact the instructor within 10 business days following the beginning of the next regular semester, following the semester in which the disputed grade was earned. If the next semester is a summer term and the instructor is not available, the student may wait and contact the instructor within 10 business days following the beginning of the Fall semester.
- If the student is not satisfied with the outcome of this meeting, the student shall file a written appeal to the Department Head/Associate Director within 10 business days following the meeting with the instructor. The appeal must state the basis for the appeal based on the definition of unfair academic evaluation. The student must demonstrate through documentation (e.g. course syllabus, graded homework) that the instructor:
 1. Assessed on basis other than performance; or
 2. Used standards different from those applied to other students in the same course section; or
 3. Made a substantial, unreasonable, and/or unannounced departure from previously articulated standards or the syllabus.
- The instructor or the student may appeal the Department Head's decision (with respect to the findings and remedies) to the Dean of the College in which the course is offered within 10 days of the date on which the Department Head offered his or her judgment.
- Upon receipt of a written appeal, the Dean will appoint a three-person advisory committee of faculty to hear the case. The chair of the committee will be from a department other than the one offering the course. One of these faculty members may be suggested by the author of the appeal. The instructor and the student may file additional statements. The committee will review all written materials and may seek other information, as they deem appropriate. After reviewing all information, the committee will communicate their findings and suggested remedies, if any, to the Dean of the College.
- The Dean of the College is the final authority on issues of fairness in course evaluation. He or she will consider the recommendations of the committee but has wide latitude in resolving the matter.

Graduate Assistantships

Graduate assistant teaching (GAT), graduate assistant research (GAR), and graduate assistant non-teaching (GANT) assistantships at Texas A&M University-Commerce offer financial support for graduate education. Assistantships may be awarded to qualified graduate students who have full or conditional admission to a master's or specialist program or full admission to a doctoral program. Assistantships are available in academic and non-academic departments. In addition to funding graduate education, assistantships provide students opportunities for professional growth.

Assistantships that require teaching, laboratory instruction, and/or research (GAT, GAR, GANT) are available to masters, specialist, and doctoral students in most departments. The awarding of assistantships is a staffing function of the department making the appointment. Inquiries about applications should be addressed to the head of the department in which the applicant wishes to undertake graduate study. Applicants for such positions must satisfy requirements of both the Graduate School and the department. Additional information available on line at:<http://www.tamuc.edu/academics/graduateSchool/funding/assistantships/default.aspx>.

Academic, creative excellence, and maturity are the primary qualifications considered in the appointments. Graduate students whose native language is not English must demonstrate a sufficient level of oral and written proficiency (TOEFL, IELTS, Duolingo, or PTE approved by A&M-Commerce) before they can be awarded a teaching assistantship.

Minimum requirements for holding assistantships are:

1. Graduate assistants (GA) must be admitted (full or conditional) to a graduate degree program, enrolled in graduate courses, and evaluated by the department based on student qualifications and need. Students with a provisional or non-degree admission status are not eligible to hold a graduate assistantship.
2. Graduate assistants must maintain a graduate GPA of 3.0 or higher and be in academic good standing.
3. Graduate teaching assistants are required to have a minimum of 18 graduate semester credit hours in the field to be taught.
4. Course-load requirements:
 - Full-time GAs must be registered in 6 graduate hours or more for fall/spring semester.
 - Half-time GAs must be registered in at least 3 graduate hours for fall/spring semester.
 - Full-time GAs must be registered in 3 graduate hours or more for summer I semester.

- Half-time GAs must be registered in at least 3 graduate hours for summer I semester.
- Full-time GAs must be registered in 3 graduate hours or more for summer II semester.
- Half-time GAs must be registered in at least 3 graduate hours for summer II semester.

Once an assistantship is offered and the graduate student has accepted verbally or in writing, the student has an obligation to stay in that position for the duration of the semester.

Tuition Remission

A Graduate Assistant receiving tuition remission must be a full-time Graduate Assistant Teaching (GAT) or a full time Graduate Assistant Research (GAR). Payment is based on resident, designated graduate tuition. Fees are not included and only six graduate hours of enrollment (no undergraduate courses) at Texas A&M University-Commerce will be paid. A student who resigns his/her graduate assistantship or whose graduate assistantship is terminated before at least three-fourths of the academic term/semester is completed, loses a portion of the tuition remission and is responsible for the tuition payment.

Waiver for Out-of-State Tuition

Graduate Assistants who have not established residency in Texas and who hold full-time assistantships in their academic area are entitled to a waiver of out-of-state tuition. Students must be employed by the 12th class day for fall or spring semesters and by the 4th class day for summer terms to receive this waiver.

Work Load

Graduate Assistants begin work on the first class day and end work on the last class day of each semester/term.

- Full-time GANT/GAR - works 20 hours per week each semester/term of assistantship
- Full-time GAT - teaches 6 hours per week of undergraduate courses in the fall/spring semester
- Full-time GAT - teaches 3 hours per week of undergraduate courses each summer semester
- Half-time GANT/GAR - works 10 hours per week each semester/term of assistantship
- Half-time GAT - teaches 3 hours of undergraduate courses each semester/term of assistantship

Course Load for Graduate Assistants

The course load for a full-time graduate assistant is 6-12 hours for the fall or spring semester and 3-7 hours for each summer term. A doctoral student shall not be required to register for more than 9 credit hours during any semester, with the exception of a doctoral student who also is doing research related to his or her dissertation who may be required to register for an additional 3 hours of research or dissertation, for a total of 12 credit hours. A graduate student holding a full-time graduate assistantship enrolled in 6 graduate semester credit hours is considered a full-time student. Graduate students must be enrolled in 9 graduate hours to be considered full-time for financial aid.

Teaching Appointments

Graduate assistants who have primary responsibility for teaching a course for credit and/or for assigning final grades for such a course must, according to the Southern Association of Colleges and Schools Criteria for Accreditation, be under the direct supervision of a faculty member experienced in the teaching field, receive regular in-service training, be regularly evaluated, and have earned at least 18 graduate semester hours in their teaching discipline. Graduate students whose native language is not English must demonstrate a sufficient level of oral and written proficiency (TOEFL, IELTS, Duolingo, or PTE approved by A&M-Commerce) before they can be awarded a teaching assistantship.

Time Limitations

Assistantships may be held for a maximum of four semesters (exclusive of summer sessions) for graduate students in a graduate degree program consisting of less than 60 graduate hours. Assistantships may be held for a maximum of six semesters (exclusive of summer sessions) for graduate students in a graduate degree program consisting of 60 graduate hours or more. All appointments are subject to satisfactory performance of assigned duties and progress toward the degree.

Performance and Evaluation

All appointments are subject to satisfactory performance of assigned duties, progress toward the degree or program goal, and maintenance of a 3.00 graduate grade point average and academic good standing. Appointment corrective action may be initiated by the Department Head at any time during the semester. In case of termination, the graduate assistant shall have the right to appeal through normal administrative channels.

Persons holding graduate assistantships have the right to develop to the best of their ability, both academically and professionally, and to be treated fairly and with respect. It is the responsibility of the assistant to carry out, in a professional manner, such duties as may be reasonably assigned by the Department Head or supervisor.

Individuals holding teaching assistantships will be assessed by their students every semester and evaluated annually by the Department Head or faculty supervisor. Such evaluations will be maintained in the department office. The department shall retain these evaluations for at least 3 years.

Termination

Graduate assistants may have their assistantship terminated for any of the following:

1. A student does not abide by the appointment conditions.
2. A student fails to perform tasks as assigned.
3. A student does not make adequate degree progress.
4. A student is placed on Academic Probation.
5. A student does not make satisfactory research progress.
6. A student fails to maintain minimum registration.
7. A student persistently refuses to follow reasonable advice and counsel of faculty in carrying out assistantship obligations.
8. A student fails to comply with responsibilities as an employee set forth in university procedures, department rules governing assistantships, or the terms of sponsored research agreements that fund the assistantship.
9. A student violates the standards of student conduct in accordance with University Procedure 33.99.08.R0.03 Employment Standards of Conduct (<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/33EmploymentStandardsOfConduct/33.99.08.R0.03.pdf>).

Tuition and Fees for the 2021-2022 Academic Year

Tuition rates (including guaranteed tuition) are subject to change by the Legislature. Current rates are available on the University webpage. <http://www.tamuc.edu/admissions/tuitionCosts/default.aspx>

State Residency

A student's tuition and fees are impacted by the student's state of residency. The Texas Legislature, the Texas Higher Education Coordinating Board, and the Texas A&M University System have established guidelines for determining residency status. Texas residency for tuition purposes is generally obtained by working in Texas for 12 months immediately prior to enrollment in any college or university, by being a dependent of a Texas resident, or by being classified as a Texas resident for the first 5 of the 6 years immediately preceding registration.

Any student who has lived outside of Texas or who has a possibility of being a nonresident is coded accordingly. Determination of eligibility to pay in-state tuition will be finalized upon receipt of a completed residency questionnaire and appropriate documents.

It is the student's responsibility to insure that the application for admission is properly completed for tuition purposes. Any change in residency status must be reported to the Graduate School office.

Non-resident students who reside in counties or parishes that border the State of Texas may be eligible for assessment of non-resident tuition and student fees at the Texas resident rate.

Students who reside in Oklahoma in non-bordering counties are eligible to receive a reduced rate in nonresident tuition.

Doctoral students who have accumulated over 99 doctoral hours will be charged nonresident tuition and fees.

Estimated Special Fees

Graduate Fees

Description	Fee
Domestic Application Fee:	\$50
International Application Fee:	\$75
Master Thesis Fees:	\$63
Doctoral Dissertation Fees	\$73

Additional Fees

Description	Fee
Diploma fee (payable when applying for degree)	\$40
Educator Certification	Fee based on type of certification earned
Late registration fee	\$100
Processing fee for installment payment plan and tuition loans	\$35
Late installment payment plan fee	\$25
Returned check fee	\$30

Lab fees	\$5 TO \$45
Graduate Business Course Program Fees	\$25 per hour for graduate level business courses
Reinstatement Fees	\$200
Testing Center Fees	Fee based on test type

Motor vehicle operation and parking permits are issued for the academic year. They are \$80 if purchased in the fall, \$64 in the spring, and \$48 in the summer. Residents of Prairie Crossing are charged \$120 for Fall, \$96 in spring, and \$72 for summer. All permits expire August 31 of each academic year.

Note: All fees are subject to change.

Room and Board

For specific room and board costs, contact the Department of Residential Living and Learning at (903-886-5797) or check online at <http://www.tamuc.edu/CampusLife/housing/default.aspx>.

Overdue Financial Obligations

In the case of overdue financial obligations to Texas A&M University-Commerce by the student, future registrations, transcripts, and other benefits may be withheld.

Admission to Graduate School

Admission to Graduate School permits the student to enroll in graduate courses, but does not guarantee admission to a program leading to a masters or specialist or doctoral degree. Departments have the right, and many exercise that right, to have program admission requirements that are higher than those set by the Graduate School. In no case, however, can a department set criteria lower than the Graduate School minimum. Additional information regarding admission can be found online at <http://www.tamuc.edu/academics/graduateSchool/graduateAdmissions/default.aspx>.

General Requirements for Admission to the Graduate School for Domestic Students

An applicant to the Graduate School who is seeking admission must hold a bachelor's degree from a regionally accredited institution. The bachelor's degree must be substantially equivalent in content to degrees granted by Texas A&M University-Commerce. Each domestic applicant will submit to the Graduate School the following:

1. An application for admission to the Graduate School, available online: Online Application (<http://www.tamuc.edu/academics/graduateSchool/applyOnline.aspx>)
2. A \$50.00 non-refundable application fee.
3. An official bachelor's degree transcript from a regionally accredited institution and a transcript from any school at which the student has completed graduate courses (these transcripts should be sent directly to the Graduate School by the issuing institutions).
4. GRE/GMAT Scores. Some departments have alternative options for meeting the GRE/GMAT requirements.

To view specific departmental requirements go to: <http://www.tamuc.edu/academics/graduateSchool/programs/default.aspx>

Applicants holding a master's degree from a regionally accredited institution who are seeking a second master's or specialist degree may be able to use their first Master's degree as an option to meet the GRE/GMAT requirement, subject to *departmental approval*.

Admission for Students Receiving Their Bachelor's Degree from an Unaccredited Institution

Students desiring admission to the Graduate School at Texas A&M University-Commerce who have received their bachelor's degree from an institution not recognized and accredited by one of the regional accrediting agencies must be approved for admission by the Dean of Graduate School. Materials must be submitted to the Graduate School 30 days in advance of initial enrollment. In addition to the General Requirements for Admission (covered in the previous section), students may be required to submit additional supportive documentation. Factors considered by the Dean in making the determination include, but are not limited to, GRE/GMAT scores, undergraduate grade point average, nature of undergraduate program, and educational qualifications of the undergraduate institution's faculty.

Suspension from other Universities

Students on academic suspension from another institution are not eligible for graduate admission consideration to Texas A&M University-Commerce until their specific period of suspension expires.

Online Courses and Degrees

At A&M-Commerce, your success is our business. That includes making higher-education opportunities available to those who, because of work and/or family obligations, find it difficult to access courses that are offered on scheduled days and times.

Learn more about our degree programs offered, how to enroll, course listings, online student support by following the links on the left hand navigation.

Out-of-State Students

A&M-Commerce is authorized to offer online degree programs and courses in designated states.

As a participant in the National Council for State Authorization Reciprocity Agreements (NC-SARA), A&M-Commerce may admit out-of-state students who live in states that are members of NC-SARA. NC-SARA member states and participating institutions are listed on the NC-SARA website (<http://nc-sara.org/>).

Professional Licensure Disclosure

Prospective and current students interested in courses, programs, certificates, or degrees that lead to professional licensure must understand their state licensing board's requirements prior to enrolling.

Depending on the status of your state of residence with regard to NC-SARA, A&M-Commerce may notify you that you are not eligible to register for a Texas A&M University-Commerce distance learning degree program or course.

Incorrect Information, or Omission of Facts

Graduate admission is invalid if granted on the basis of incorrect information or on the omission of facts which, if known, would have caused the applicant to be ineligible.

Students who submit false information and/or fraudulent documents are subject to withdrawal of any offer of acceptance and withdrawal from all enrollment (completed and incomplete). Students who are withdrawn as a result of the submission of false information and/or fraudulent documents are not eligible for any refund of tuition and fees.

International Students

An international graduate student is any degree-seeking student holding a non-immigrant visa. International students who desire to enter the university must submit all admission documents to the Graduate School a minimum of 90 days prior to the semester in which they wish to enroll. Each applicant must submit the following documents:

1. An application for admission to the Graduate School, available online: at Online Application (<http://www.tamuc.edu/academics/graduateSchool/applyOnline.aspx>)
2. A \$75.00 USD non-refundable application fee.
3. Official transcripts and official copies of diplomas, translated into English, from each college or university attended. The bachelor's degree earned at a foreign institution must be equivalent to an accredited U.S. institution's 4 year degree or selected 3 year bachelor's degrees using the guidelines established by World Education Services. Approval requires university accreditation with an A, A+, or A++ rating from National Assessment and Accreditation Council (NAAC), and student standing of *first class or first division*.
4. A sponsor's statement with a current bank statement showing a balance of at least \$26,024.82 in U.S. dollars.
5. Applicants whose native language is not English are required to submit proof of English proficiency, which is satisfied by one of the following:
 - a. A minimum TOEFL score of 79 for internet-based testing (IBT), or score of 550 for paper-based testing (PBT), or 213 on computer-based testing (CBT) scores must be less than 2 years old,
 - b. A minimum IELTS score of 6.0 overall band, scores must be less than 2 years old, or
 - c. A minimum PTE score of 53 overall band, scores must be less than two years old; or
 - d. Completing all years of a Bachelor's degree or higher degree at a U.S. regionally accredited university.
 - e. A minimum Duolingo English Test score of 105 or higher less than two years old.
6. Some departments have alternative options for meeting the GRE/GMAT requirements.

To view specific departmental requirements go to: <http://www.tamuc.edu/academics/graduateSchool/programs/default.aspx>

Each applicant is subject to departmental approval. Individual departments may establish additional requirements for admission. International students must be admitted to a degree program in order to enroll in graduate courses unless visa classification indicates otherwise.

International students who hold a F-1 visa are not eligible for non-degree student status or provisional admission status.

All international students are required to attend New Student Orientation conducted by the Office of International Programs. New international students must bring their immigration documents with them to orientation.

All F-1, J-1 international students, and J-2 dependents are automatically enrolled in the A&M System insurance plan every semester unless they meet one of the exemption requirements. Please contact the Office of International Programs at 903-886-5097 or email: Intl.Stu@tamuc.edu for more information, or the student may visit Academic Health Plans. Due to the mandatory coverage requirements, medical and repatriation/evacuation insurance is required the entire year (including summer).

Submitting an Application (Domestic/International)

Texas A&M University-Commerce Graduate School practices open enrollment. Most programs do not require a submission deadline. For programs that do require a submission deadline, the dates are listed on the specific program area webpages (<http://www.tamuc.edu/academics/graduateSchool/programs/default.aspx>). **Below are the general application deadlines for international applicants:**

- To be considered for spring, the deadline is October 15th
- To be considered for summer, the deadline is March 15th
- To be considered for fall, the deadline is June 1 st

Applications can be submitted online at Online Application (<http://www.tamuc.edu/academics/graduateSchool/applyOnline.aspx>). All admission documents need to be mailed to:

Mailing Address

Texas A&M University-Commerce
Graduate School
P. O. Box 3011
Commerce, TX 75429-3011

Physical Address

Texas A&M University-Commerce
Graduate School
2600 S. Neal St.
Commerce, TX 75428

Non-degree Student Status

Students who hold a bachelor's degree from a regionally accredited institution, but who are not seeking a graduate degree may apply for non-degree admission status and may enroll in graduate courses for educator certification, career enhancement, a graduate certificate, or personal development. International students are ineligible to enroll under non-degree student status. Financial Aid is not available for students in non-degree status.

Applicants for non-degree status must submit the following:

1. An application for admission to non-degree status Online Application (<http://www.tamuc.edu/academics/graduateSchool/applyOnline.aspx>).
2. A \$50.00 nonrefundable application fee.
3. An official bachelor's transcript from a regionally accredited institution.

Non-degree students are not subject to the academic suspension policies applicable to degree-seeking students.

Certification Status

Students holding a bachelor's and master's degree from a regionally accredited institution and who are not seeking a degree but are working toward a state or professionally mandated certification (School Librarian or Educational Diagnostician) may enroll in graduate courses.

Applicants must submit the following:

1. An application for admission to Graduate School for certification Online Application (<http://www.tamuc.edu/academics/graduateSchool/applyOnline.aspx>).
2. A \$50.00 non-refundable application fee.
3. An official bachelor's transcript from a regionally accredited institution.
4. An official master's transcript from a regionally accredited institution.

Applicants should consult with a departmental advisor for any additional specific requirements.

Graduate Certificates

Graduate Certificates are a planned course of study designed to meet the academic and career needs of graduate students and employed professionals in a wide variety of disciplines. Students holding a bachelor's degree from a regionally accredited institution and who are not seeking a degree may enroll in graduate Certificate programs. Graduate Certificate programs must follow a planned course of study with a minimum of twelve graduate semester hours and no more than twenty-four graduate semester hours. Course substitutions are not allowed and all courses required in a certificate program must be earned from Texas A&M University-Commerce. Graduate School requires students to have a 3.0 GPA on all courses used for the certificate; however, departments may establish more rigorous GPA requirements. Credit earned over six years prior to earning a graduate certificate will require specific written departmental justification and approval of the Dean of Graduate School in order to be counted toward a graduate certificate. The discipline in which the course(s) was taken shall be involved in the validation of an out-of-date course. In no case may courses more than ten years

old be accepted toward a graduate certificate. Additional information regarding Graduate Certificates can be found online at <http://www.tamuc.edu/academics/graduateSchool/programs/graduatecertificates/default.aspx>.

Applicants must submit the following:

1. An application for admission to non-degree status Online Application (<http://www.tamuc.edu/academics/graduateSchool/applyOnline.aspx>).
2. A \$50.00 non-refundable application fee.
3. An official bachelor's transcript from a regionally accredited institution.

Applicants should consult with a departmental advisor for specific departmental requirements.

Changing from Non-Degree or Certification Status to a Degree Program

A student wishing to change status from non-degree student or certification status to a degree program must file a new application for admission to the Graduate School and satisfy all admission requirements for the specific degree program. A student must have at least an overall Texas A&M University-Commerce graduate GPA of 3.0 in order to change from non-degree or certification status to a degree program.

No more than 12 graduate semester credit hours taken in non-degree status may be applied toward a master's or specialist or a doctoral degree. Individual departments will make the final determination on how many semester credit hours (up to 18) a student may transfer from certification status to a master's or specialist degree program. All students should consult with the degree granting program concerning specific departmental transfer criteria.

DegreeWorks

DegreeWorks (digital degree plan) is a web-based planning tool to help students and advisors monitor student's progress toward degree completion. DegreeWorks is not a substitution for consultation with an academic advisor. DegreeWorks shows the student in an easy to read format, the courses and program requirements that must be completed to achieve their chosen degree. All currently enrolled graduate students who attend Texas A&M University-Commerce should use DegreeWorks. To generate a degree audit a student must be enrolled in the catalog year beginning Fall of 2010 and forward.

Master's or Specialist Degree Program Status

Students desiring acceptance into a graduate master's or specialist program first must meet the general requirements for admission to Graduate School. For master's or specialist degree students, there are three types of admission status: full, conditional, and provisional. Financial aid is available for full and conditional admission status only.

Full Admission Status

The applicant must satisfy the following requirements for full admission status:

1. Hold a bachelor's degree from a regionally accredited institution or equivalent degree from a foreign institution. The bachelor's degree must be substantially equivalent in content to degrees granted by Texas A&M University-Commerce.
2. Have an overall undergraduate grade point average of 2.75 on a 4.00 scale, or a 3.00 on the last 60 undergraduate hours.
3. Meet all departmental requirements.
4. GRE/GMAT Scores. Some departments have options for meeting the GRE/GMAT requirements.

Conditional Admission Status

Applicants not qualifying for full admission may be granted conditional admission status.

A student with conditional admission will have his/her academic standing updated to full admission or good standing once the student has completed 12 graduate semester credit hours from Texas A&M University-Commerce with a graduate GPA of at least 3.0.

Failure to achieve a 3.0 GPA after completing 12 graduate hours will result in suspension of the student from further graduate study in any degree program for 3 years.

Provisional Admission Status

Some programs will allow a student to enroll for one semester under provisional status (initial semester of enrollment in Graduate School) with an application for admission and an application fee. International students are not eligible for provisional admission status.

Students admitted provisionally must be sure all outstanding admission documents are received before the end of the first semester of enrollment.

Students whose files are not complete during the semester of provisional enrollment will not be permitted to enroll in future semesters until the necessary documentation is received and an admission decision is determined. Provisional admission status does not guarantee admission to a degree program. Financial aid is not available for students in provisional status.

Academic Probation and Suspension from Master's or Specialist Degree Programs

1. Students with **full admission status** who fail to achieve and maintain an overall graduate GPA of 3.00 after the completion of twelve semester hours of graduate enrollment will be placed on academic probation. A student who fails to achieve a 3.00 overall graduate GPA by the end of the next semester of enrollment will be placed on academic suspension for a period of two semesters (Two summer terms count as one semester). After the academic suspension is served, the student may be allowed to re-enroll only upon the recommendation of the major Department Head and with the approval of the Dean of the Graduate School. Failure to achieve an overall 3.00 graduate GPA during any subsequent semester of enrollment will result in suspension, and the student will not be allowed to pursue further graduate study in a degree program for 3 years.
2. Students with **conditional admission status** who fail to achieve a 3.00 graduate GPA after the completion of twelve semester hours will be suspended and will not be allowed to pursue further graduate study in a degree program for three years. This provision applies to all courses taken, with the exception of duplicated courses (courses with the same prefix, number, and title), in which case only the most recent grade will be used. This provision also applies to all drop/fail courses and all incomplete courses in which an "X" has changed to an "F."
3. Students with **provisional admission status** who fail to achieve a 3.00 graduate GPA after the completion of twelve semester hours will be suspended and will not be allowed to pursue further graduate study in a degree program for 3 years.
4. All courses completed while the student is on probation and those completed upon enrollment following suspension must be appropriate to the degree sought.
5. Courses taken from other institutions will not be transferable if taken during a period of suspension from Texas A&M University-Commerce.
6. A student who fails to meet the professional expectation of the field for which he/she is preparing may be suspended from further study in that program by the department administering that program.

A graduate student seeking admission or readmission who has not been enrolled for a period of at least six cumulative years with an overall graduate GPA of less than 3.0 may petition the Dean of the Graduate School to have previous graduate grades eliminated from the calculation of the official grade point average. No courses eliminated from such calculation could be used toward a graduate degree.

Requirements for the Master's or Specialist Degree

All Master's or Specialist degrees must meet the requirements in this section. Additional degree requirements are listed in each departmental section of this catalog.

- **Prerequisite Coursework.** Admission to Graduate School does not imply that the applicant has the necessary background to earn a degree in a specific department. To major or minor in a specific discipline, the candidate must have or must obtain adequate preparation to assure successful graduate work. Background leveling courses cannot be applied toward the graduate major.
- **Course Requirements.** All master's degrees require completion of at least 30 graduate hours. Specialist degrees require completion of at least 66 graduate hours.
 - **Major.** A minimum of 18 graduate hours is necessary to complete a major. The student should check their degree plan in DegreeWorks through MyLeo (https://leoportal.tamuc.edu/uPortal/f/welcome/normal/render.up?loc=topMenu&_ga=2.232448599.956726288.1595767638-1884203480.1581606362) for specific course requirements. A student desiring to change majors, must be in academic good standing with the Graduate School, and must complete a Change of Major/Degree form (<http://www.tamuc.edu/academics/graduateSchool/graduateAdmissions/changeMajor.aspx>).
 - **Minor.** Twelve semester hours in a second subject area (designated by the course prefix) constitute a minor. Completion of a minor is not a mandatory requirement. Students receiving a minor may be required to satisfy candidacy and are required to meet the comprehensive examination requirements of the minor department.
 - **Foreign Language Requirement.** Most Master of Art degree programs include the general language requirements listed below. Please view the program areas in this catalog for specific language requirements.
General foreign language requirements can be met with one of the following options:
 - i. Successful completion of at least 12 semester hours (college/university level) in one foreign language.
 - ii. Successful completion of 6 semester hours (college/university level) and 2 years of high school credit in one foreign language.
 - iii. Successful completion of 3 semester hours (college/university level) and 3 years of high school credit in one foreign language.
 - iv. Successful completion of 12 semester hours of American Sign Language (ASL).
 - v. Completion of a Bachelor of Arts degree from A&M-Commerce
 - vi. Successful completion of the American Council on Teaching of Foreign Languages examination with a minimum score/rating of intermediate proficiency in one of the following areas:
 - Oral Proficiency Interview (OPI) or
 - Oral Proficiency Interview - Computer (OPIc) or
 - Written Proficiency Test (WPT)
- **Grade Point Average.** An overall grade point average of 3.00 or better on all graduate work completed at Texas A&M University-Commerce and an overall GPA of 3.00 or better on all graduate work taken toward the graduate degree program is required for graduation. If a course is retaken, the last grade will be counted in the computation of the overall GPA. A course in which an "F" is received is considered a course completed. Only grades earned at Texas A&M University-Commerce are calculated into the student's GPA.

- No grade of "D" or below will count toward a master's or specialist degree.
- No more than three grades of "C" will be used toward a master's or specialist degree.
- **Master's or Specialist Degree Residency.** A minimum of two-thirds of the course work applied to a master's or specialist degree must be taken from Texas A&M University-Commerce. Students should check with the department for any departmental residency requirements.
- **Time Limitation.** All work for the master's or specialist degree must be completed during the 6 years immediately preceding the date on which the degree is to be awarded. Credit earned over 6 years prior to graduation requires specific written departmental justification and approval by the Dean of the Graduate School to be counted toward a master's or specialist degree. The discipline in which the course(s) was taken shall be involved in the validation of an old course. In no case may courses more than 10 years old be applied toward the master's or specialist degree. These same limitations apply to all transfer courses. A master's or specialist student who has not been enrolled for 1 calendar year must apply for readmission under current admission & program standards for master's or specialist programs.
- **Catalog Privileges.** A student is entitled to use the degree provisions of any catalog in effect between the semester the student is admitted to the master's or specialist degree program and the semester the student's degree is conferred, provided the catalog used is not more than 6 years old at the time the degree is conferred.
- **Admission to Candidacy for Master's or Specialist Degree.** In those programs requiring candidacy, the student must apply and be admitted to candidacy at least one semester prior to graduation. Not all programs require candidacy. Students should check their DegreeWorks degree plan to determine candidacy is required for their program. Minimum candidacy requirements are:
 - Full admission into the master's or specialist program and satisfactory completion of all background courses and other departmental requirements.
 - Completion of at least four and not more than six Texas A&M University-Commerce graduate courses. Three of the courses must be in the major field.
 - An overall grade point average (GPA) of 3.00 or better on all graduate work completed at Texas A&M University-Commerce and an overall GPA of 3.00 or better on all graduate work taken toward the graduate degree program.

When the above requirements have been met, the student should petition the major and/or (minor, if applicable) department for admission to candidacy. The major and/or minor department may require a written and/or oral qualifying examination before granting approval. It is the student's responsibility to see that the candidacy forms are submitted to the Graduate School prior to the semester in which the student expects to graduate.

- **Thesis (518) and Research Literature and Techniques (595) Credit.** All degree programs require the satisfactory completion of either the thesis (518) or the research literature and techniques (595) course at Texas A&M University-Commerce. These courses cannot be transferred from another institution. A student who is writing a thesis is required to register for 518 to receive guidance from a member of the faculty or while utilizing university facilities. Only 6 graduate hours of credit for 518 or 3 graduate hours of credit for 595 per degree will be given upon satisfactory completion of the requirement. Unless approved by the department and the Graduate Dean, 518 or 595 must be taken in the student's major department. A reduced fee for 518 may be approved after all other course work for the degree is completed. Students writing a thesis must be enrolled in 518 during the semester the thesis is approved by the Graduate School. A student's completion of the 595 course must result in a product available for reference in the department for a minimum of 3 years.
- **Final Comprehensive Examinations.** The candidate must pass a comprehensive examination administered by the advisory committee or major department and covering all the work within the master's or specialist degree program, including an acceptable defense of the thesis, if applicable. The student must be fully admitted to a master's or specialist degree program and be in good academic standing with the Graduate School to be eligible to take the comprehensive examination. The Final Comprehensive Examination Report form must be submitted to the Graduate School prior to graduation according to the <https://calendar.tamuc.edu/>.

A candidate who fails the comprehensive examination may be required by the advisory committee or the major department to complete further courses or additional study to correct the weaknesses or deficiencies revealed by the examination. The candidate who fails the comprehensive examination on the first attempt may retake the comprehensive examination when the department head or equivalent deems it appropriate. Should the candidate fail the comprehensive examination upon the second attempt, a third and final attempt may be taken only with the recommendation of the major department head or equivalent and approval of the Dean of the Graduate School in accordance with University Procedure 11.99.99.R0.13 Examinations for Graduate Degrees (<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/11centersDegreesPrograms/graduate/11.99.99.R0.13.pdf>). Successful completion of the Comprehensive Exam is required of all students to receive a master's or specialist degree. A student who attempts the comprehensive examinations for a third and final time and is unsuccessful is not eligible to receive his/her master's or specialist degree.

- **Graduation and Commencement.** Commencement exercises are held three times each academic year in May, August, and December. Students must file for graduation online through MyLeo (https://leoportal.tamuc.edu/uPortal/ff/welcome/normal/render.uP?loc=topMenu&_ga=2.232448599.956726288.1595767638-1884203480.1581606362) during the semester they plan to graduate. Students will be approved for graduation and the degree after they have satisfactorily completed all degree requirements and been approved by the academic department and the Graduate School. Please check the University Academic Calendar (<https://calendar.tamuc.edu/>) for deadline dates for filing. Graduation information is available online at <http://www.tamuc.edu/admissions/registrar/default.aspx>. Students must apply for graduation online through MyLeo (https://leoportal.tamuc.edu/uPortal/ff/welcome/normal/render.uP?loc=topMenu&_ga=2.232448599.956726288.1595767638-1884203480.1581606362). A student must be in good academic standing in order to complete graduation requirements. Participation in the commencement ceremony does not guarantee conferring of any degree. Texas A&M

University-Commerce has the right to rescind any conferred degree if the University becomes aware that the student did not meet all degree requirements including :

- Good Academic Standing
- No more than 3 Grades of "C" in the degree program
- Overall graduate GPA of 3.00 or better
- Overall graduate GPA of 3.00 or better on all graduate work taken toward the graduate degree program
- Departmental Course Requirements are met
- Successful Completion of Comprehensive Examination
- Successful Completion of a thesis (if applicable to the program)

Students that have applied for graduation and are concurrently enrolled at another institution during the final semester in a program will be required to submit an official transcript before final clearance can be completed and degree can be awarded. In addition, all courses from A&M-Commerce with a grade of X or IP must be completed before a degree can be awarded, even if the courses are not used in the program.

Submitting an Application for Graduation

The graduation application is available online through your myLeo (https://leoportal.tamuc.edu/uPortal/f/welcome/normal/render.uP?loc=topMenu&_ga=2.232448599.956726288.1595767638-1884203480.1581606362) account during the following time periods: Spring/fall first three weeks of the semester; summer, first two weeks of semester. Once the application period has ended, the Graduate School will begin reviewing your application.

A \$40.00 application fee is required from the student upon submission of the graduation application **each** time an application is filed. Should a student have to reapply the next semester, a \$40 reapplication fee will be required.

The Graduate School will notify the student of their official graduation status. If the student does not fulfill the degree requirements, he or she will be removed from the graduation list and will need to reapply for another term.

Earning Graduate Credit

Graduate Courses

Graduate courses that are applied toward a masters or specialist degree are numbered 500, 600, 700, 5000, and 6000. Course requirements for specific degree programs can be found in the academic department section of this catalog.

Undergraduate Courses Taken for Graduate Credit

Under some circumstances a student may take a 300 or 400 level course for graduate credit. In such cases a student will be expected to complete additional work beyond the normal course requirements at a level commensurate with graduate instruction. In order to obtain graduate credit for a 300 or 400 level course, the student must, prior to enrollment, submit a Graduate Credit for a 300 or 400 Level Course form with a copy of the course syllabus detailing the additional requirements for graduate credit to the Graduate School for final approval by the Dean of the Graduate School. In addition, the syllabus must include enhanced learning outcomes for the graduate student. Up to two such courses may be applied toward a master's or specialist degree, and courses are not applicable to a doctoral degree. The course must be taught by a Graduate Faculty member.

Graduate Credit for a 300 or 400 Level Course form: <http://www.tamuc.edu/academics/graduateSchool/graduateForms.aspx> (<http://www.tamuc.edu/academics/graduateSchool/documents/graduatecredit300400levelcourse.pdf>)

Transfer of Credit and Experiential Credit

Up to one-third of the credit required for a master's or specialist degree program (excluding leveling courses) may be accepted as transfer credit from another regionally accredited institution in the United States. For example, a maximum of 12 graduate semester hours can be transferred for a 36-hour program; for a 30-hour program, a maximum of 9 graduate hours can be transferred. Transfer courses applied toward a master's or specialist degree must be in a graduate academic area taught at Texas A&M University-Commerce.

- Transfer credit will be granted for only those courses in which the student received a grade of "B" or better. Courses with a grade of P or S are acceptable when the transcript legend on the official transcript states the P or S grade is equivalent to a B or better.
- 595 or 518 courses must be taken at Texas A&M University-Commerce and cannot be transferred from another institution.
- Only grades earned at Texas A&M University-Commerce will be calculated into the student's grade point average.
- Time limitations on transfer courses are the same as Texas A&M University-Commerce courses.
 - All work for the masters or specialist degree must be completed during the 6 years immediately preceding the date on which the degree is to be awarded.
- Transfer courses will only be used from a regionally accredited university.

Students desiring to use transfer courses toward their degree requirements must have full or conditional admission to a degree program. A transfer request must be submitted and approved by the student's Academic Advisor via the Transfer Course Request (<http://www.tamuc.edu/academics/graduateSchool/documents/transfersubstitution.pdf>) form. An official transcript must be sent directly from the institution to the Graduate School. These

courses will be evaluated and, if approved, posted to the Texas A&M University-Commerce transcript. Approval from both the major department and the Dean of the Graduate School is required before these courses can be applied toward a master's or specialist degree.

Students that have applied for graduation and are concurrently enrolled at another institution during the final semester in a program will be required to submit an official transcript before final clearance can be completed and degree can be awarded.

Experiential credit is limited to one-third of the hours required for an A&M-Commerce master's or specialist program. The remainder of the graduate program must consist of coursework completed at A&M-Commerce. Awarding of this credit will be based solely on experiential learning that is part of an official agreement between the University and another national, state, or regionally accredited institution or certifying agency.

The combination of experiential credit, transfer credit, or credit from a previous A&M-Commerce graduate degree is limited to one-third of the hours required for an A&M-Commerce master's or specialist program.

Correspondence Courses

Credit earned by correspondence will not apply toward a master's or specialist or doctoral degree.

Undergraduate Seniors Taking Graduate Courses for Credit

Texas A&M University-Commerce seniors in their last semester of coursework, who lack no more than 12 hours to graduate and have an overall undergraduate grade point average of 2.75 or higher, may enroll for 3 to 6 hours of graduate credit. Prior written recommendation of the major department involved and approval by the Dean of the Graduate School is required. Seniors desiring to take business administration courses for graduate credit must also have permission from the Director of Graduate Programs in Business Administration.

1. Graduate courses cannot apply toward an undergraduate degree.
2. The maximum load for seniors who register for graduate and undergraduate credit is 15 credit hours per semester or 6 hours per summer term including credit for graduate courses.

Independent Studies Courses

The maximum number of individually arranged (589 and 689) hours permissible toward a master's or specialist degree program is 25% of the required coursework. Doctoral degree programs (excluding master's credit) - twelve. Exceptions must be initiated in writing by the department head and approved by the appropriate academic dean and the Dean of the Graduate School.

Enrollment Limitation or Administrative Withdrawal

Enrollment in any graduate course is subject to approval by the academic dean, the department offering the course, the instructor teaching the course, and the Dean of the Graduate School, whether or not such is specifically stated in the course description. A student may be prevented from enrolling in the course or dropped from the course if the student is not academically qualified, becomes a threat to the health and/or safety of anyone in the class (including the student), interferes with the educational process, and/or is disruptive in any way. In such cases, the Graduate Dean will confer with the faculty member, Department Head, and academic dean involved and then take appropriate action. Any tuition refund to which the student is entitled will be determined according to the University schedule for refunds and will be based on the date in which the student was dropped from the course.

Second Master's Degree

Subject to the approval of the Graduate Dean and the Department Head, students holding master's degrees from a regionally accredited graduate institution in the United States may apply certain courses that were a part of a previously earned graduate degree toward a second master's degree, provided such courses are not more than 6 years old at the time the second master's degree is conferred.

The number of courses permitted will be as follows:

- For 30-semester-hour programs, no more than 9 approved hours.
- For 36-semester-hour programs, no more than 12 approved hours.
- For 60, 61 & 62-semester-hour programs, no more than 20 approved hours.
- For the 63 & 64-semester-hour programs, no more than 21 approved hours.
- For the 66-semester-hour program, no more than 22 approved hours.
- All remaining courses applied to satisfy the requirements for the second master's degree must be Texas A&M University-Commerce courses.
 - A thesis completed for a previous degree cannot be used for a second master's degree.
 - A 595 Research Literature and Techniques course can only be used for a second master's with departmental and Graduate School approval. A 595 Research Literature and Techniques course cannot be transferred in from another institution.

The second master's degree will be subject to the general regulations governing master's degrees except as stated above.

Students that have applied for graduation and are concurrently enrolled at another institution during the final semester in a program will be required to submit an official transcript before final clearance can be completed and a degree can be awarded.

Thesis Process

The thesis proposal process is a major step in the academic advancement of a master's or specialist student completing a thesis at Texas A&M University-Commerce. Below are guidelines to help the student navigate through this important process. Students are expected to uphold the highest standards of research conduct and strictly adhere to all federal, state, and local regulations involving research.

The Graduate School is responsible for reviewing the formatting of all theses and dissertations and for the development of supportive services for graduate students as they move through the thesis or dissertation process. Services provided by the Graduate School include training and support to faculty, students, and staff, including materials and approaches to fit each unique discipline. The Graduate School is located on the first floor of the McDowell Business Administration Building in room 140A.

Before work on the thesis can begin, the student must select a thesis advisory committee and submit the Declaration of Thesis Option and Committee Selection Form to TDS@tamuc.edu for review and approval by the Graduate Dean.

To ensure integrity and compliance in research, all students involved in research activities must successfully complete training in **Responsible Conduct in Research and Scholarship** (<http://www.tamuc.edu/research/compliance/training/Responsible-Conduct-in-Research.aspx>). Students conducting studies that do not require IRB, IACUC, or IBC approval may begin data collection after receiving approval from their advisor to do so and completing the Responsible Conduct in Research training. Proof of completion of training must be submitted to TDS (TDS@tamuc.edu) when submitting the Thesis Proposal Packet and proposal document for Graduate School/TDS review and approval. Data collection prior to completion of the required training is an ethical violation and the use of those data will be disallowed.

Graduate students whose research involves human subjects, animals, infectious biohazards, and recombinant DNA must adhere to the University research compliance procedures and complete additional training. Students conducting studies using human participants, animal subjects, or biological agents must work with his or her advisor to seek approval from the IRB, IACUC, or IBC research committee, as applicable. Data collection may begin only after the student's advisor receives approval from the appropriate reviewing body is received. The letter of approval must be submitted to TDS (TDS@tamuc.edu) when submitting the Thesis Proposal Packet and proposal document for Graduate School/TDS review and approval. Data collection prior to completion of the required trainings and receipt of the required approvals is an ethical violation and the use of those data will be disallowed. For questions or clarification about the student's responsibilities regarding research compliance, please contact the Office of Sponsored Programs at ResearchCompliance@tamuc.edu. Additional information is located online at <http://www.tamuc.edu/Research/>.

Submission of Thesis Proposal

To gain proposal approval, students must submit the Thesis Proposal Packet and all required documents electronically to the Graduate School/TDS (TDS@tamuc.edu) (tds@tamuc.edu). Students must gain proposal approval from the Graduate School/TDS at least one semester prior to the semester they defend and submit their final thesis for approval. Before submitting to the Graduate School/TDS and before collecting any data a student must complete the online training for Responsible Conduct in Research (<http://www.tamuc.edu/research/compliance/training/Responsible-Conduct-in-Research.aspx>). This training is required of all students and is good for three (3) years.

Research Compliance. If a student's research/study involves human subjects, animals, infectious biohazards, and recombinant DNA, approval from the applicable research committee must be obtained by the student's advisor. The following is the process for obtaining the required research committee approval:

1. A student and his or her advisor must complete the following if the proposed research/study involves one of the following:
 - a. **Human Subjects:** Human Subjects research is defined as a systematic investigation designed to develop or contribute to generalized knowledge, which involves the collection of data from or about living human beings. In addition, all student research involving human subjects outside the classroom is considered to be in this category (see: <http://www.tamuc.edu/research/compliance/training/protection-human-subjects-training.aspx>).
 - i. Students must complete the Human Subjects online training **and** gain approval for the inclusion of human subjects in their research / study from the Institutional Review Board (IRB) for the Protection of Human Subjects. The online training can be accessed at the following website: (<http://www.tamuc.edu/research/compliance/training/protection-human-subjects-training.aspx>).
 - ii. Students must gain IRB approval for their study. The process to gain approval from the IRB includes completion of the protocol application forms by the student's advisor, and the protocol application forms. These forms are submitted to the IRB committee (ResearchCompliance@tamuc.edu) for review and approval. The Departmental IRB Representative and/or IRB committee may require revisions. The IRB approval letter must be included with students' thesis proposal submissions. The IRB approval letter is not the same as Graduate School/TDS approval.
 - b. **Animal Subjects:** Animal subjects are defined as any live, vertebrate animal (see: <http://www.tamuc.edu/research/compliance/training/AnimalCareInstructions.aspx>)
 - i. Students must complete the Animal Subjects online training **and** gain approval for the inclusion of animal subjects in their research/study from the Institutional Animal Care and Use Committee (IACUC). The online training can be accessed at the following website: (<http://www.tamuc.edu/research/compliance/training/AnimalCareInstructions.aspx>).
 - ii. Students must gain IACUC approval for their study. The process to gain approval from IACUC includes completion of the protocol application forms and submission by the student's advisor of the protocol applications forms to IACUC (ResearchCompliance@tamuc.edu) for review and approval. The Departmental IACUC Representative and/or IACUC may require

revisions. The IACUC approval letter must be included in students' thesis proposal submissions. The IACUC approval letter is not the same as Graduate School/TDS approval.

- c. **Biological Agents:** If a student conducts research involving any of the agents/materials listed below, the student must have approval from the Institutional Biosafety Committee (IBC) prior to initiation of the research (see <http://www.tamuc.edu/research/compliance/training/biosafetybiosecurity.aspx>).
- i. Agents that require approval are the following:
 - Pathogens and potential pathogens of humans, animals, or plants;
 - Materials potentially containing human pathogens (including human and non-human primate blood, tissue, and cell lines);
 - Recombinant DNA and RNA, including creation or use of transgenic plants and animals;
 - Select agents and toxins listed by CDC; and
 - Any material requiring a CDC license to import or a USDA permit.
 - ii. Students must complete Biosafety training online and gain approval from IBC before commencing any work. Online training can be accessed at <http://www.tamuc.edu/research/compliance/training/biosafetybiosecurity.aspx>.
 - iii. IBC approval for a student's study includes training, self-assessments, safety concerns, required biosafety levels, risk, analysis, and emergency procedures. Detailed information regarding the training can be found under Office of Sponsored Programs website. In addition, the process to gain approval from IBC includes completion of the protocol application forms and submission by the student's advisor of the protocol application forms to IBC (ResearchCompliance@tamuc.edu (%20ResearchCompliance@tamuc.edu)) for review and approval. The Departmental IBC Representative and/or IBC may require revisions. Final approval rests with IBC. The IBC approval letter must be included in students' thesis proposal submissions. The IBC approval letter is not the same as Graduate School/TDS approval..

Proposal Submission.

It is the student's responsibility to submit his or her proposal and all required documents with required signatures to the Graduate School/TDS (TDS@tamuc.edu). A complete submission includes the following:

- Thesis proposal document (Word format, unless using LaTeX),
- Thesis Proposal Packet, which includes the following:
 - Thesis Proposal Approval Form, and
 - Advisor's Approval to Submit Thesis Proposal
- Proof of completion of CITI (<http://www.tamuc.edu/research/compliance/training/ResponsibleConductInstructions.aspx>) trainings,
- IRB, IACUC, or IBC Approval letter (if applicable; see ResearchCompliance@tamuc.edu), and
- iThenticate similarity report (and score justification provided by the advisor if the similarity score is above 12%).

Access to iThenticate requires a license, so students are not permitted to run an iThenticate report for themselves. The thesis advisor or another member of the student's advisory committee must run and interpret the report for the student. Faculty experiencing difficulty accessing their iThenticate account should contact Anne Phifer (Anne.Phifer@tamuc.edu) from the Office of Academic Technology. Contact the Graduate School at TDS@tamuc.edu with questions regarding how to print or share the report with the Graduate School/TDS.

Proposal Approval. TDS will conduct a format-only review based on the Graduate School/TDS template and formatting guide. The student will be contacted via LeoMail with changes to the proposal. It is the student's responsibility to check his or her LeoMail regularly. Approvals are communicated by TDS to the student's LeoMail.

Submission of Final Thesis

Initial submission of a final thesis packet must be made by the deadline for the semester the student wishes to graduate. Deadlines can be found on the Deadlines for Thesis and Dissertation Submissions web page. The following are the required steps to follow in order to receive final thesis approval from the Graduate School.

Notification Form for the Thesis Defense. A Notification Form for the Thesis Defense (<http://www.tamuc.edu/academics/graduateSchool/documents/thesis--dissertation-services/Notification%20form%20for%20Thesis%20Defense1.pdf>) must be sent to the Graduate School (TDS@tamuc.edu) at least 7 days prior to the date the defense is to be held. Refer to the Deadlines for Thesis and Dissertation Submissions web page for the thesis defense deadline if graduating in the current semester. It is the responsibility of the student to collect all required signatures and to submit the completed form to the Graduate School/TDS (TDS@tamuc.edu (%20TDS@tamuc.edu)). Students must be in good academic standing with the Graduate School and have a proposal approved by the Dean of the Graduate School to be eligible to defend.

Thesis Defense. The student will defend the completed thesis before his or her advisory committee. **Students must be in good academic standing with the Graduate School to be eligible to defend.**

Submission. Following a successful defense and acceptance by the advisory committee, the student will submit the following documents with all required signatures:

- Final thesis in Word format (unless using LaTeX),
- Final Thesis Submission Packet, which includes the following:
 - Thesis Final Defense Form, and
 - Advisor's Approval to Submit Final Thesis Form
- iThenticate similarity report and score justification provided by the advisor if score is above 12%.

Submission of Final Thesis: Initial submission of a final thesis packet must be made by the deadline for the semester the student wishes to graduate. Deadlines can be found on the Deadlines for Thesis and Dissertation Submissions web page. All required documents listed below must accompany the final thesis document. TDS will conduct a format-only review based on the Graduate School/TDS templates and formatting guides. The candidate will be contacted via LeoMail with any changes to the thesis. After making all changes, and gaining his or her advisor's approval, the student will resubmit his or her corrected thesis for approval. Once the Graduate School/TDS has given final approval of the thesis, the student will upload the thesis to ProQuest and pay for copyrighting (if applicable) and for any personal copies you may wish to order.

Access to iThenticate requires a license, so students are not permitted to run an iThenticate report for themselves. The thesis advisor or another member of the student's advisory committee must run and interpret the report for the student. Faculty experiencing difficulty accessing their iThenticate account should contact Anne Phifer (Anne.Phifer@tamuc.edu) from the Office of Academic Technology. Contact TDS@tamuc.edu with questions regarding how to print and save the report or how to share the report with the Graduate School.

It is the student's responsibility to submit the final thesis and all required documents to the Graduate School/TDS by the deadline.

Final Approval. TDS will conduct a format-only review based on the Graduate School/TDS template and formatting guide. The student will be contacted via LeoMail with any changes to the thesis. It is the student's responsibility to check his or her LeoMail regularly. After making all changes, the student will resubmit his or her corrected thesis until notification of approval. Final approval of the thesis rests with the Dean of the Graduate School. Once the student receives approval from the Graduate School/TDS, the student will upload the thesis to ProQuest and pay for copyrighting (if applicable), any personal bound copies the student would like to order, and any other outstanding Graduate School fees.

Filing for Graduation. Commencement exercises are held three times each academic year, in May, August, and December. Students must file for graduation online through MyLeo during the semester they plan to graduate. Students will be approved for graduation and the degree conferred after they have satisfactorily completed all degree requirements and they have been approved by the Graduate Committee of the department and the Graduate School. Please check the University Academic Calendar (<https://calendar.tamuc.edu/>) for deadline dates for filing for graduation. Graduation information and a graduation application are available online at <http://www.tamuc.edu/admissions/registrar/default.aspx>. Students may apply for graduation through MyLeo (https://leoportal.tamuc.edu/uPortal/f/welcome/normal/render.uP?loc=topMenu&_ga=2.232448599.956726288.1595767638-1884203480.1581606362). A student must be in good academic standing in order to complete graduation requirements. Participation in the commencement ceremony does not guarantee conferring of any degree. Texas A&M University-Commerce has the right to rescind any conferred degree if the University becomes aware that the student did not meet degree requirements.

Doctoral Degree Programs

Texas A&M University-Commerce offers the following Doctor of Education (EdD) and Doctor of Philosophy (PhD) degree programs:

1. EdD in Educational Administration,
2. EdD in Higher Education,
3. EdD in Supervision, Curriculum, and Instruction,
4. PhD in Counselor Education and Supervision,
5. PhD in Educational Psychology, and
6. PhD in English.

Admission to Doctoral Degree Programs

Students desiring acceptance into a doctoral program must meet the general requirements for admission; have an overall undergraduate grade point average of 2.75 on a 4.00 scale, or a 3.00 on the last 60 undergraduate semester credit hours, or a 3.40 for a master's degree and work beyond the master's level; and must meet all departmental requirements, such as GRE, letter of recommendation, interviews, etc.

Individual departments may establish additional requirements for admission to a specific degree program. Applicants will be required to fulfill any additional requirements established by the major department.

Applications of students who have met the requirements listed above will be forwarded to the major department. The department will review each application and make a recommendation regarding admission status to the Dean of the Graduate School who will send written notice of the admission decision to the applicant.

A student is either granted full admission or denied admission. There is no provisional or conditional admission status.

A doctoral student who has not enrolled for one calendar year must gain readmission before further registration. After more than 1 year, a student must apply for readmission under the current admission and program standards for doctoral programs.

Some departments have specific dates for the departmental review of applications. Application submission deadlines are available online at <http://www.tamuc.edu/academics/graduateSchool/graduateAdmissions/default.aspx>.

Requirements for the Doctoral Degree

DegreeWorks

DegreeWorks (digital degree plan) is a web-based planning tool to help students and advisors monitor student's progress toward degree completion. DegreeWorks is not a substitution for consultation with an academic advisor. DegreeWorks shows the student in an easy-to-read format, the courses and program requirements that must be completed to achieve their chosen degree. All currently enrolled doctoral students who attend Texas A&M University-Commerce should use DegreeWorks.

Course Requirements

- A minimum of 90 semester hours beyond the baccalaureate degree or 60 semester hours beyond the master's degree is required for the doctoral degree.
 - At least 45 hours of graduate course credit must be earned from A&M-Commerce (not including 718 hours).
 - Master's level 595 research courses cannot be used toward a doctoral program.
 - All courses applied toward a doctoral degree must be 500-level or higher.
 - Undergraduate courses taken for graduate credit are not applicable to a doctoral degree.
 - No more than 12 graduate semester credit hours (including hours completed in non-degree status) beyond the master's degree taken prior to admission to a doctoral program can be applied toward a doctoral degree.
1. **Major.** A major requires a minimum of 36 semester hours excluding dissertation hours (718); however, a specific program may require additional semester hours for a major. (Specific program requirements are listed under each departmental section of this catalog.)
 2. **Minor.** Students selecting the 60 hours beyond the master's degree option are not required to have a minor. A minor consisting of a minimum of 30 semester hours is required in all 90-hour programs except the Counselor Education and Supervision, Educational Psychology, and English programs. The minor requirement can be fulfilled by one of the following options:
 - a. *A comprehensive minor with all course work in one academic area.* A committee member will be assigned from the academic area and will determine the courses to be taken and will be involved in evaluating the written and oral qualifying examinations, the dissertation, and the dissertation defense.
 - b. *A split minor of two academic areas with at least 12 hours in each area (a 12-18 or 15-15 format).* Committee members will be assigned from both academic areas, and they will determine the courses to be taken and will be involved in evaluating the written and oral qualifying examinations, the dissertation, and the dissertation defense.
 - c. *An interdisciplinary studies minor in three academic areas (a 12-9-9 format).* In rare cases, an interdisciplinary studies minor consisting of at least 9 hours in each of three academic areas may be approved. Committee members will be assigned from each of the academic areas and will be involved in the evaluation of the written and oral qualifying examination, the dissertation, and the dissertation defense.

Regardless of the option chosen, the following conditions will apply: assignment of minor advisors rests with the head of the minor department or departments; all courses applied to the minor areas must be approved by the head of the appropriate minor department; at least one dissertation committee member must be from outside the student's major department; transfer courses applied toward a minor must be in academic areas taught at Texas A&M University-Commerce.

Other Requirements:

Credit for no fewer than 9 semester hours and not more than 12 semester hours of dissertation (718) will be given.

Completion of electives and other course requirements as indicated under each departmental section of this catalog.

Specific program requirements are listed under each departmental section of this catalog.

Grade Point Average.

- A grade point average of 3.00 or better on all graduate work completed at Texas A&M University-Commerce and an overall grade point average of 3.00 or better on all graduate courses completed, is required for graduation.
- If a course is retaken, the last grade will be counted toward graduation and computation of the overall grade point average.
- No grade of "C" (including a grade of "U") or below will count toward a doctoral degree.
- A course in which an "F" is received is considered a course completed.
- Only grades earned at Texas A&M University-Commerce will be calculated into student's grade point average.

Academic Probation and Suspension from Doctoral Degree Programs.

- A student who fails to achieve and maintain an overall 3.00 graduate grade point average during any semester of enrollment will be placed on academic probation. A student who fails to achieve a 3.00 overall graduate grade point average by the end of the following semester of enrollment will be placed on academic suspension for a minimum of two semesters (two summer terms count as one semester).
- A student on academic suspension may, after the suspension period, be allowed to re-enroll only upon the recommendation of the major department and with the approval of the Dean of the Graduate School. Failure to achieve an overall 3.00 graduate grade point average during any subsequent semester of enrollment will result in dismissal, and the student will not be allowed to pursue further study toward the doctoral degree at this institution.
- All courses completed while the student is on probation and those completed upon enrollment following suspension must be appropriate to the degree sought.
- No course with a grade of "C" or lower (including a grade of "U") will count toward a doctoral degree.
- A student receiving a grade of "C" or lower (including a grade of "U") in a third graduate course will be withdrawn from his/her courses and will not be allowed to pursue further doctoral study at this institution. This provision applies to all courses taken, including all duplicated courses.
- Courses taken from other institutions will not be transferable if taken during a period of suspension from Texas A&M University-Commerce.
- Students on academic suspension from another institution will not be admitted to A&M Commerce until their specific period of suspension expires.
- A student who fails to meet the professional expectations of the field for which they are preparing may be suspended from further study in that program by the department administering that program.

Doctoral Degree Residency. After admission to a doctoral degree program, each student is required to engage in activities that fulfill departmental residency requirements. The departmental residency plan specifies requirements in the following areas:

1. Involvement in events that broaden intellectual growth.
2. Use of academic support resources.
3. Faculty-student interactions that promote scholarship, mentoring, and opportunities for evaluation.
4. Involvement with cognate disciplines and research scholars in those disciplines.
5. Engagement in meaningful peer interactions.

Please check with the major department for specific requirements. Successful completion of residency is conferred by approval of the department.

Time Limitation. Course work taken beyond the master's degree that is over 10 years old at the time the doctoral degree is to be conferred cannot be used toward the doctoral degree. A doctoral student who has not enrolled for more than 1 calendar year must apply for readmission under current admission and program standards for doctoral programs.

Catalog Privileges. A student is entitled to use the degree provisions of any catalog in effect between the semester the student is admitted to the doctoral degree program and the semester the student's degree is conferred, provided the catalog used is not more than 10 years old at the time the degree is conferred.

Research Tools. All research tools courses must be taken at Texas A&M University-Commerce. Candidates for the doctoral degree must possess proficiency in the use of the research skills necessary to successfully complete the doctoral dissertation. Research tools courses must include bibliographic research skills, so that the candidates are able to find, evaluate, use, and communicate information in all its various formats. It is desirable for students to demonstrate these proficiencies early in their program; however, if that is not possible, students should demonstrate such proficiency prior to taking the qualifying comprehensive examinations.

Research tools requirements for doctoral degrees in the College of Education and Human Services can be met by successfully completing required coursework.

- The Doctor of Education (Ed.D.) requires 12 hours of prescribed coursework.
- The Doctor of Philosophy (Ph.D.) requires 15 hours of prescribed coursework.
- Courses must be completed with a grade of B or better.
- Only doctoral research tools courses approved in advance of their offering, by the Graduate Council, can be used to satisfy these requirements.
- These course requirements cannot be met through individual studies courses (689 or 589).

The research tools requirement for the Doctor of Philosophy (Ph.D.) in English can be met with any of the following options:

1. Twelve semester hours of college-level classes in one foreign language, as verified by official transcript, or
2. Successful completion of a foreign language reading exam, as assessed by department faculty and written verification sent to the Graduate School, or
3. Verified native or near-native competence in a second language, as assessed by department faculty and written verification sent to the Graduate School, or

4. Completion of any four of the following courses, with a grade of B or above: ENG 501, ENG 520, ENG 599, ENG 613, ENG 686, ENG 710, ENG 780, PSY 612.

Research tools courses must include bibliographic research skills, so that candidates are able to find, evaluate, use, and communicate information in all its various formats.

These requirements are to be viewed as minimal requirements. Consequently, a department may require additional research tools courses either for all of their students or as a requirement for an individual student based upon that student's need.

Students cannot be admitted to doctoral candidacy until the research tools requirement has been met.

Comprehensive Examinations. Upon the completion of approximately two (2) full years of study, doctoral students take written and oral comprehensive examinations. The comprehensive examinations are designed to test the student's knowledge in the major and minor fields and are administered under the direction of an advisory committee consisting of representatives from the major and minor departments. Students must contact their major department for information regarding the comprehensive examinations. A doctoral student who does not pass the comprehensive examinations may be suspended from the doctoral program; however, upon the recommendation of the advisory committee and with the approval of the Dean of the Graduate School, the student may be permitted to repeat the examinations. A doctoral student who does not pass the comprehensive examinations on the second and final attempt will not be allowed to pursue further study at the doctoral level. This procedure also applies to the final oral examination and dissertation defense. **It is the student's responsibility to submit all documents to the Graduate School.**

Admission to Candidacy for Doctoral Degree. After the qualifying comprehensive examinations and all research tools have been satisfactorily completed and all requirements have been verified by the Graduate School, the student will be admitted to candidacy. Notification of admission to candidacy will be made by the Dean of the Graduate School. After a student has been admitted to candidacy and all course work (except 718 Dissertation) has been completed, the student may qualify for reduced tuition for a 718. The degree can be conferred no sooner than 8 months after admission to candidacy. Students must have successfully passed all qualifying comprehensive exams and been granted doctoral candidacy by the Graduate School before they can schedule their proposal defense.

Dissertation Credit. A dissertation course (718) is required for all doctoral programs, and credit will be given for no less than nine (9) semester hours and no more than twelve (12) semester hours of dissertation. After doctoral candidates are admitted to candidacy, they will be required to enroll in at least three hours of Dissertation 718 each fall and spring semester until the dissertation is completed and approved by the advisory committee and the Dean of the Graduate School. Doctoral candidates will not be required to enroll during the summer term, unless the student is using the counsel and advice of the major advisor and/or university facilities, such as the library. Students who fail to enroll for dissertation during a fall or spring semester after admission to candidacy will be prohibited from enrolling until the tuition has been collected for those semesters. Individual departments may impose additional course requirements beyond those required by the Graduate School. If a student does not show to their advisor successful proposal/dissertation progress in a semester of 718, they can be assigned a grade of U. A grade of U is equal to a grade below a B and will count towards academic action.

Dissertation Committee. A doctoral advisory committee will be appointed for each doctoral student to oversee the dissertation process from initial proposal to completion of the final dissertation. After consulting with the student and the faculty member in question, the head of the major department will appoint one faculty member from the major field as the dissertation advisor. After consultation with the advisor and the student, the Department Head will approve at least one or two other department members to serve on the committee, as well as an outside member. The committee will consist of a minimum of three faculty members from the student's major and minor areas of study with at least one committee member from outside the student's major department (see University Procedure 11.04.99.R0.23 Doctoral Advisory Committees and Dissertations (<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/11centersDegreesPrograms/graduate/11.04.99.R0.23DoctoralAdvisoryCommitteesandDisserations.pdf>)). Once the committee has been formed and the form signed, the student will submit the Dissertation Committee Form to the Graduate School at TDS@tamuc.edu (%20TDS@tamuc.edu) for review and approval by the Dean of the Graduate School.

Submission of Dissertation Proposal

Process to Schedule Dissertation Proposal Defense. Scheduling of the dissertation proposal defense is a major step in the academic advancement of a doctoral student at Texas A&M University-Commerce. The student will work with the members of the advisory committee in developing the dissertation proposal. The proposal will be presented to the advisory committee in a session that will be open to all Graduate Faculty Members.

Students must submit the Schedule Form for the Proposal Defense (<http://www.tamuc.edu/academics/graduateSchool/documents/thesis--dissertation-services/Schedule%20Form%20for%20Dissertation%20Proposal%20Defense1.pdf>) (fully filled out and signed) and a copy of the proposal document **to the Graduate School (with a copy to TDS) by the 20th of the month preceding the month** in which the presentation of the Dissertation Proposal Defense is to be held. Should the 20th fall on Saturday or Sunday, the form must be filed on the Friday prior to the 20th. It is the responsibility of the student to collect all required signatures, and to submit the completed form to the Graduate School.

Research Compliance.

To ensure integrity and compliance in research, all doctoral students must successfully complete training in **Responsible Conduct in Research and Scholarship**, which is good for three (3) years (<http://www.tamuc.edu/research/compliance/training/Responsible-Conduct-in-Research.aspx>). Students conducting studies that do not require research committee (i.e., IRB) approval may begin data collection after receiving approval from their advisor and completing the online training for Responsible Conduct in Research and Scholarship. Proof of completion of training must be submitted to the Graduate

School/TDS with the proposal submission. Data collection prior to completion of the required training is an ethical violation and the use of those data will be disallowed.

Additional training is required for students whose research involves human participants and approval from the IRB committee must be obtained. Data collection may begin once approval from the appropriate reviewing body is received. Proof of approval (an approval letter sent to the student's advisor) must be submitted to the Graduate School/TDS with the proposal submission. Data collection prior to completion of the required trainings and receipt of the required approval is an ethical violation and the use of those data will be disallowed. For questions or clarification about the student's responsibilities regarding research compliance, please contact the Office of Sponsored Programs at, ResearchCompliance@tamuc.edu (%20ResearchCompliance@tamuc.edu), or 903-886-5766. Additional information is located online at <http://www.tamuc.edu/Research/>.

A student and his or her advisor must complete the following if their proposed research/study involves human subjects.

Human Subjects research is defined as a systematic investigation designed to develop or contribute to generalize knowledge, which involves the collection of data from or about living human beings. In addition, all student research involving human subjects outside the classroom is considered to be in this category (see <http://www.tamuc.edu/research/compliance/humanSubjectsIRB.aspx>)

1. Student must complete the Human Subjects online training **and** gain approval for the inclusion of human subjects in their research/study from the Institutional Review Board (IRB) for the Protection of Human Subjects. The online training can be accessed at the following website: <http://www.tamuc.edu/research/compliance/humanSubjectsIRB.aspx>
2. Students, with the help of their advisor, must complete the protocol application forms. A student's advisor submits the protocol application forms to IRB (ResearchCompliance@tamuc.edu (%20ResearchCompliance@tamuc.edu)). The Departmental IRB Representative and/or IRB committee may require revisions. The IRB approval letter must be included in students' dissertation proposal submissions. The IRB approval letter is not the same as Graduate School/TDS approval.

Proposal Submission. The student must gain proposal approval at least one semester prior to graduation. After the proposal defense, and obtaining IRB approval, students must submit their Dissertation Proposal Packet and proposal documents to the Graduate School/TDS (tds@tamuc.edu (%20tds@tamuc.edu)) for review and approval.

Proof of research compliance must be included with the proposal submission to the Graduate School/TDS. Students may not begin collecting data for their study until they have received advisory committee approval, completed all required ethics training, and gained University IRB approval, if applicable. It is the responsibility of the student to submit his or her proposal packet with all required signatures and all related documents listed below to the Graduate School/TDS (tds@tamuc.edu (%20tds@tamuc.edu)) by the applicable deadline.

- Dissertation proposal document (Word document),
- Dissertation Proposal Packet which includes the following:
 - Dissertation Proposal Approval Form
 - Advisors Consent to Submit Dissertation Proposal
- A copy of all required training certificates (CITI training reports),
- IRB approval letter (if applicable), and
- iThenticate similarity report (and score justification provided by the advisor if the score is above 12%).

Access to iThenticate requires a license, so students are not permitted to run an iThenticate report for themselves. The doctoral advisor or another member of the student's advisory committee must run and interpret the report for the student. Faculty experiencing difficulty accessing their iThenticate account should contact Anne Phifer (Anne.Phifer@tamuc.edu) from the Office of Academic Technology. Contact TDS@tamuc.edu with questions regarding how to print and save the report or how to share the report with the Graduate School/TDS.

Proposal Approval. TDS will conduct a format-only review based on the Graduate School/TDS template and formatting guide. The student will be contacted via LeoMail with changes to the proposal. It is the student's responsibility to check his or her LeoMail regularly. Approvals are communicated by TDS to the student's LeoMail.

Submission of Final Dissertation

Scheduling the Dissertation Defense. A student should review his or her DegreeWorks degree plan (or contact the Graduate School) prior to filling out and submitting the Final Defense schedule form to ensure they have Graduate School proposal approval. A completed and signed: Schedule Form for Final Dissertation (<http://www.tamuc.edu/academics/graduateSchool/documents/thesis--dissertation-services/Final%20Dissertation%20Defense%20Schedule%20Form1.pdf>) must be filed in the Graduate School by the 20th day of the month prior to the month the defense is to be held. Refer to the University Academic Calendar (<https://calendar.tamuc.edu/>) for the dissertation defense deadline for the semester you intend to graduate. It is the responsibility of the student to collect all required signatures and to submit the completed form to the Graduate School.

Dissertation Defense. The student will defend the completed dissertation and respond to any questions related to his/her program of study before the advisory committee in a session open to all Graduate Faculty Members. Students must be in good academic standing with the Graduate School and have a proposal approved by the Dean of the Graduate School to be eligible to defend.

Submission of Final Dissertation. Registration in the dissertation course (718) is required the semester that the final dissertation is submitted. It is the responsibility of the student to submit his or her final dissertation document and all required documents electronically to the Graduate School/TDS (TDS@tamuc.edu) by the deadline indicated on the Deadlines for Thesis and Dissertation Submissions web page for that particular semester. A complete submission will include the following:

- Final dissertation document (as a Word document),
- Dissertation Final Defense Report (<http://www.tamuc.edu/academics/graduateSchool/documents/thesis--dissertation-services/Dissertation%20Final%20Defense%20Report1.pdf>) (with all signatures),
- Advisor's Approval to Submit Dissertation form (<http://www.tamuc.edu/academics/graduateSchool/documents/thesis--dissertation-services/Advisors%20Approval%20to%20Submit%20Final%20Dissertation.pdf>), (with signatures),
- Dissertation Information Sheet with title page included,
- iThenticate similarity report (and score justification provided by advisor if the score is above 12%), and
- Survey of Earned Doctorates (required for PhD students only, not EdD students).

Access to iThenticate requires a license, so students are not permitted to run iThenticate report for themselves. The doctoral advisor or another member of the student's advisory committee must run and interpret the report for the student. Faculty experiencing difficulty accessing their iThenticate account should contact Anne Phifer (Anne.Phifer@tamuc.edu) from the Office of Academic Technology. Contact TDS@tamuc.edu with questions regarding how to print and save the report or how to share the report with the Graduate School.

It is the student's responsibility to submit the final thesis and all required documents to the Graduate School/TDS by the deadline.

Final Dissertation Approval

TDS will conduct a format-only review based on the Graduate School/TDS template and formatting guide. The student will be contacted via LeoMail with any changes to the dissertation. It is the student's responsibility to check his or her LeoMail regularly. After making all changes, the student will resubmit his or her corrected dissertation until he or she receives notification of approval. Approvals are communicated by TDS to the student's LeoMail. Final approval of the dissertation rests with the Dean of the Graduate School. Once the student receives approval from the Graduate School/TDS the student will upload the dissertation to ProQuest and pay for copyrighting (if applicable), any personal bound copies the student would like to order, and any other outstanding Graduate School fees.

Filing for Graduation. Commencement exercises are held three times each academic year in May, August, and December. Students must file for graduation online through MyLeo during the semester they plan to graduate. Students will be approved for graduation and the degree conferred after they have satisfactorily completed all degree requirements and they have been approved by the Graduate Committee of the department, and the Graduate School. Please check the University Academic Calendar (<https://calendar.tamuc.edu/>) for deadline dates for filing for graduation. Graduation information and a graduation application are available online at <http://www.tamuc.edu/admissions/registrar/default.aspx>. Students may apply for graduation through MyLeo (https://leoportal.tamuc.edu/uPortal/f/welcome/normal/render.uP?loc=topMenu&_ga=2.232448599.956726288.1595767638-1884203480.1581606362). A student must be in good academic standing in order to complete graduation requirements. Participation in the commencement ceremony does not guarantee conferring of any degree. Texas A&M University-Commerce has the right to rescind any conferred degree if the University becomes aware that the student did not meet degree requirements.

Earning Graduate Credit

Transfer of Credit and Experiential Credit

Credit for work taken in other graduate schools is granted in accordance with an evaluation by the Graduate School and upon approval by the student's advisory committee and the Dean of Graduate School; however, under no circumstances will a course with a grade lower than "B" be transferred.

Transfer course content must be in academic areas taught by A&M-Commerce. While there are no limitations on the number of hours that can be transferred, a minimum of forty-five hours of graduate credit must be earned from A&M-Commerce.

Awarding of experiential credit will be based solely on experiential learning that is part of an official agreement between the University and another national, state, or regionally accredited institution or certifying agency.

Correspondence Courses

Credit earned by correspondence will not apply toward a doctoral degree.

Independent Studies

Registration in an individual studies (589 or 689), research, or similar course shall imply an expected level of effort on the part of the student comparable to that associated with an organized class with the same credit value. The maximum number of individually arranged (589 or 689), hours permissible toward a doctoral degree program will be as follows: Doctoral degree programs (excluding master's credit) - twelve. Exceptions must be initiated in writing by the department head and approved by the appropriate academic dean and the Dean of the Graduate School.

Enrollment Limitation or Administrative Withdrawal

Enrollment in any graduate course is subject to approval by the department offering the course, the instructor teaching the course, and the Dean of the Graduate School, whether or not such is specifically stated in the course description. A student may be prevented from enrolling in the course or dropped from the course if it is already in progress if the Graduate Dean, Department Head, or a faculty member considers the student physically or mentally incapable of performing satisfactorily or safely in a course, or if the student becomes a threat to the instructor or others in the course or is disruptive in any way. In such cases, the Graduate Dean will confer with the faculty member and Department Head involved and then take appropriate action. Any tuition refund to which the student is entitled will be determined according to the University schedule for refunds and will be based on the date on which the student was dropped from the course.

Colleges and Departments

College of Agricultural Sciences and Natural Resources

Go to information for this department. (p. 54)

Agricultural Sciences

Go to information for this department. (p. 55)

College of Science and Engineering

Go to information for this school/college. (p. 59)

Biological and Environmental Sciences

Go to information for this department. (p. 60)

Chemistry

Go to information for this department. (p. 64)

Computer Science and Information Systems

Go to information for this department. (p. 66)

Engineering & Technology

Go to information for this department. (p. 69)

Mathematics

Go to information for this department. (p. 72)

Physics and Astronomy

Go to information for this department. (p. 76)

College of Humanities, Social Sciences and Arts

Go to information for this school/college. (p. 79)

Art

Go to information for this department. (p. 81)

History

Go to information for this department. (p. 85)

Literature and Languages

Go to information for this department. (p. 95)

Music

Go to information for this department. (p. 106)

Political Science

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Sociology and Criminal Justice

Go to information for this department. (p. 112)

Theatre

Go to information for this department. (p. 117)

College of Business

Go to information for this school/college. (p. 119)

Accounting and Finance

Go to information for this department. (p. 120)

Management and Economics

Go to information for this department. (p. 124)

Marketing and Business Analytics

Go to information for this department. (p. 131)

College of Education and Human Services

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Counseling

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Curriculum and Instruction

Go to information for this department. (p. 146)

Educational Leadership

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Higher Education and Learning Technologies

Go to information for this department. (p. 170)

Psychology and Special Education

Go to information for this department. (p. 178)

School of Social Work

Go to information for this department. (p. 200)

School of Nursing and Health Sciences**Nursing**

Go to information for this department. (p. 191)

Health and Human Performance

Go to information for this department. (p. 192)

College of Agricultural Sciences and Natural Resources

Location: Ag/ET, 903-886-5358

Dr. Randy Harp, Dean

Dr. Douglas LaVergne, Associate Dean

The College of Agricultural Sciences and Natural Resources offers a thesis and non-thesis option for the Master of Science in Agricultural Sciences.

Each graduate degree program in Agricultural Sciences is uniquely tailored to meet individual student interests, with research opportunities in Agribusiness, Agricultural and Family Education, Animal Science, Plant and Soil Science, Horticulture, Sustainable Food Systems, and Wildlife. The College of Agricultural Sciences and Natural Resources includes state of the art laboratories and robust facilities appropriate for a wide range of experimental activities.

The College of Agricultural Sciences and Natural Resources also supports a Transition to Teaching program for degreed professionals who wish to become certified to teach Agricultural, Food, and Natural Resources or Family and Consumer Sciences in secondary schools. This program consists of graduate-level courses in agricultural and family education that focus on professional development competencies required for a successful career in teaching, as well as preparation for the Texas Examination of Educator Standards (TExES). Courses may be applied to a Master of Science degree in Agricultural Sciences, provided the student is admitted to a degree program. Individuals interested in Transition to Teaching should contact the department for specific information regarding admission.

Agricultural Sciences

Randy M Harp (Dean)

Location: 903-886-5358

Agricultural Sciences Web Site: <https://new.tamuc.edu/agriculture/>

Program of Graduate Work

Master of Science in Agricultural Sciences

The College of Agricultural Sciences and Natural Resources offers a Master of Science degree program in which students may choose to emphasize course work in Agribusiness, Agricultural and Family Education, Animal Science, Plant and Soil Science, Natural Resource Management, Wildlife, Equine Science, and Horticulture. Graduate-level research is encouraged through the use of on campus laboratories and facilities, the University Instructional and Research Farm, and the Plant Science Research Farm.

The College of Agricultural Sciences and Natural Resources also coordinates the Transition to Teaching program for degreed professionals who wish to become certified to teach Agricultural Science and Technology or Family and Consumer Sciences in secondary schools. This program consists of graduate-level courses in agricultural and family education that focus on professional development competencies required for a successful career in teaching, as well as preparation for the Texas Examination of Educator Standards (TExES). Courses may be applied to a Master of Science degree in Agricultural Sciences, provided the student is admitted to a degree program. Individuals interested in Transition to Teaching should contact the department for specific information regarding admission.

The department additionally has signed agreements with other cooperating institutions to conduct research projects at off-campus locations.

Admission

Admission to a graduate program is granted by the Dean of the Graduate School upon the recommendation of the department. Applicants must meet the following requirements for admission in addition to meeting the general university requirements in Agricultural Science.

- Admission Requirements (<http://www.tamuc.edu/academics/graduateSchool/programs/agriculture/agriculturalScience.aspx>)
- Admission Requirements (<http://www.tamuc.edu/academics/graduateSchool/programs/agriculture/agriculturalScience/schoolLeadership.aspx>) - MS Agricultural Science w/emphasis in School Leadership

Degree Requirements

Students may choose either the Option I (thesis) or Option II (non-thesis) program. Though not guaranteed assistantships are awarded preferentially to students who are conducting thesis.

Note: The Department reserves the right to suspend from the program any student who in the judgment of the departmental graduate committee, does not meet the professional expectations of the field.

Successful completion of the Comprehensive Exam is required of all students.

Agricultural Sciences (p. 55)

Agribusiness Graduate Certificate (p. 57)

Plant and Soil Science Graduate Certificate (p. 57)

Sustainable Food Systems Graduate Certificate (p. 57)

Agricultural Sciences MS

To pursue a Master of Science degree, the student must be accepted by a member of the Graduate Faculty from the College of Agricultural Sciences and Natural Resources. Acceptance will be based on admission to the Graduate School, scores on the Graduate Record Examination (GRE), undergraduate grade point average, and availability of qualified advisors in the desired area. Students may choose either the Option I (thesis) or Option II (non-thesis) program.

Master of Science in Agricultural Sciences - Option I Thesis

(30 semester hours minimum)

Thesis (6 semester hours)

AG 518

Thesis (6 semester hours required)

3-6

Only 6 semester hours of credit for 518 per degree will be given upon satisfactory completion of the requirement

Required Courses (9 semester hours)

AG 505	Statistical Methods in Agriculture	3
AG 506	Advanced Statistical Methods in Agriculture	3
AG 532	Sci Meth Ag Research	3

Electives (15 semester hours)

Additional 15 hours to be selected by the student in consultation with his/her advisor. A minimum of nine elective hours must be earned in an Agricultural discipline. A minor is not required but if a student chooses to complete a minor, the required course work is four courses taken from a subject area that complements the student's major. A student must satisfy departmental comprehensive exam requirements of a minor.

Advisor Approved Graduate Ag Electives (9 semester hours)	9
Advisor Approved Graduate Electives (6 semester hours)	6

Total Hours	30
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Master of Science in Agricultural Sciences - Option II Non-Thesis

(36 semester hours minimum)

Required Courses (6 semester hours)

AG 505	Statistical Methods in Agriculture	3
AG 595	Research Lit Techniques (3 semester hours required)	3

Electives (30 semester hours)

30 semester hours of additional courses to be selected by the student in consultation with his/her advisor. A minimum of 18 hours must be earned in an Agricultural discipline.

Advisor Approved Graduate Ag Electives	18
Advisor Approved Graduate Electives	12

Total Hours	36
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Master of Science in Agricultural Sciences - Option II Non-Thesis w/School Leadership Emphasis**Research (6 semester hours required)**

AG 595	Research Lit Techniques (3 semester hours required)	3
or AFE 595	Research Literature and Techniques	
AG 504	Qualitative Research	3
or AG 505	Statistical Methods in Agriculture	

Directed Electives in AG/AFE (12 semester hours from the following)

AG 503	Adult Education	3
AG 512	Methods of Technol Change	3
AFE 570	Instructional Management	3
AFE 571	Program Development	3
AFE 572	Special Populations	3
AFE 573	Practicum in Teaching	3
AFE 574	Assessment & Evaluation	3
AFE 575	Community Leadership & Development	3
AFE 579	Field Experience in Teaching	3
AFE 589	Independent Study	1-4
AFE 597	Special Topics	0-4

School Leadership emphasis courses (21 hours from the following)

EDAD 515	Leading Effective Schools	3
EDAD 519	GLB/Designing Curriculum	3
EDAD 526	Using Law in Educational Practice	3
EDAD 569	Instructional Leadership	3
EDAD 507	Using Evaluation and Data to Improve Learning	3
EDAD 554	GLB/Leading the Learning Community	3

EDAD 510	Leading Learning Communities Reflective Practicum	3
Total Hours		39

Note: Successful completion of the Comprehensive Exam is required of all students.

Agribusiness Graduate Certificate

The 12 semester hours Agribusiness graduate certificate gives students an opportunity to pursue advanced studies in agricultural business, including Agribusiness Analysis and Forecasting, International Agricultural Trade, Agricultural Production Economics, and Advanced Theory of Demand and Price Analysis, to expand and enhance the student's expertise in the field. Contact Dr. Jose Lopez at 903-886-5623 or email Jose.Lopez@tamuc.edu for more information.

The graduate certificate may be completed as part of the MS in Agricultural Sciences or separately on its own.

Required courses

AEC 520	AgriBusiness Analysis and Forecasting	3
AEC 560	International Agricultural Trade	3
Choose 2 courses (6 semester hours) from the following AEC courses		
AEC 530	Agricultural Production Economics	3
AEC 540	Advanced Theory of Demand and Price Analysis	3
AEC 589	Independent Study	1-4
AEC 597	Special Topics	1-4
Total Hours		12

Note: Students must have admission to the Graduate School. Coursework must be completed at Texas A&M University-Commerce with a 3.0 GPA in all courses used for this graduate certificate. **(No Substitutions)**

Plant and Soil Science Graduate Certificate

The 12 semester hour graduate certificate in Plant and Soil Science provides the student a unique opportunity to explore advanced topics in Plant and Soil Science, such as Plant Research Instrumentation, Plant Nutrition, Plant Physiology, and Advanced Plant Production methods, to expand and enhance the student's expertise in the field. Contact Dr. Derald Harp at 903-886-5329 or email Derald.Harp@tamuc.edu for more information.

The graduate certificate may be completed as part of the MS in Agricultural Sciences or separately on its own.

Required courses (9 semester hours)

PLS 501	Plant Science Instrumentation	3
PLS 502	Ecological Plant Physiology	3
PLS 503	Plant Nutrition	3
Choose 1 course (3 semester hours) from the following PLS courses:		
PLS 515	Pasture Management	3
PLS 521	Microclimates in Agriculture	3
PLS 589	Independent Study	1-4
PLS 597	Special Topics	0-4
Total Hours		12

Note: Students must have admission to the Graduate School. Coursework must be completed at Texas A&M University-Commerce with a 3.0 GPA in all courses used for this graduate certificate. **(No Substitutions)**

Sustainable Food Systems Graduate Certificate

The 12 semester hour Sustainable Food Systems Graduate Certificate is an interdisciplinary certificate program emphasizing theories, resources, and strategies relevant to establishing and maintaining sustainable food systems. Contact Dr. Bob Williams at 903-886-5350 or email Bob.Williams@tamuc.edu for more information. The program consists of the following courses:

Required courses

AG 507	Water Issues and Ethics	3
AG 508	Gardening Across the Curriculum	3
FDSC 511	Food in Social Context	3

FDSC 521	Community Food Systems	3
Total Hours		12

Note: Students must have admission to the Graduate School. Coursework must be completed at Texas A&M University-Commerce with a 3.0 GPA in all courses used for this graduate certificate. **(No Substitutions)**

College of Science & Engineering

Location: AG/ET Building, Room 116, 903-886-5321

Dr. Brent Donham, Dean

Dr. Andrea Graham, Associate Dean

The College of Science & Engineering offers graduate degree programs in: *Biological Sciences, Chemistry, Computer Science, Mathematics, Physics, Technology Management, and two graduate certificates in Environmental Science and Computational Linguistics.*

Government and private studies project occupations requiring a Science, Technology, Engineering, and Mathematics (STEM) degree, or related skills, to continue to be in high demand and will make up a significant portion of the U.S. and global economy. The College of Science & Engineering boasts recognized and award winning faculty and state-of-the-art research facilities/equipment. As a graduate student, there are unique opportunities to work with faculty in fields such as biomedical, regenerative medicine, image processing and recognition, data mining, alternative energy, catalyst development, high performance computing, skin lesion algorithms, differential geometry spatial algorithms, nuclear astrophysics, surface physics, observational astronomy, STEM education, or other STEM research fields. We are strongly committed to professional development, STEM teacher preparation, and preparing individuals to succeed in terminal degree programs.

Biological and Environmental Sciences

DongWon Choi (Department Head)

Location: Science Building, room 260, 903-886-5378

Biological and Environmental Sciences Web Site: <https://new.tamuc.edu/departments-of-biological-and-environmental-science/>

The Department of Biological and Environmental Sciences offers a Master of Science degree in Biological Sciences and a Graduate Certificate in Environmental Sciences. The graduate programs in biology are designed to provide opportunities for students to pursue advanced training in particular fields of biology, to advance their professional goals, or to prepare students for entry into doctoral or professional health programs. The Master of Science degree in Biological Science offers both thesis and non-thesis options. The program is available face to face or online for students completing the non-thesis option. Students wanting to enroll in the thesis option are encouraged to contact faculty members with similar research interests. Faculty research interests within the department include behavioral ecology, environmental science, microbiology, neuroscience, molecular, cellular and developmental biology, as well as wildlife ecology and conservation.

Programs of Graduate Work

Master of Science in Biological Sciences (Thesis) and (Non-Thesis) (<http://www.tamuc.edu/academics/colleges/scienceEngineeringAgriculture/departments/biologicalEnvironmentalSciences/graduate/BiologyMS.aspx>)

Graduate Certificate in Environmental Sciences

Admission

Admission to a graduate program is granted by the Dean of the Graduate School upon the recommendation of the department. Applicants must meet the following requirements for admission in addition to meeting the general university requirements in Biological Science.

- Admission Requirements (<http://www.tamuc.edu/academics/graduateSchool/programs/sciences/biologicalScienceDomestic.aspx>)

Departmental Requirements

Students accepted in the graduate programs of the Department of Biological and Environmental Sciences are expected to follow all of the rules and procedures established by the Department. Students in all programs except the graduate certificate must pass a final comprehensive examination. The comprehensive exam for the MS Biology program consist of a written examination of basic concepts covering five chosen topic areas. Comprehensive exams are proctored by faculty advisors for thesis option students, and are available in the BSC 595 course shell for non-thesis/online students.

Note: The Department reserves the right to suspend from the program any student who in the judgment of the departmental graduate committee, does not meet the professional expectations of the field.

Successful completion of the Comprehensive Exam is required of all students.

Biological Sciences MS (p. 60)

Environmental Science Graduate Certificate (p. 62)

Biological Sciences MS

Upon being accepted for admission into the Graduate School, each student will either select or be assigned an advisor from the graduate faculty within the Department of Biological and Environmental Sciences. This faculty member will chair the student's advisory committee, which will include at least two additional graduate faculty members, one of whom may be from another department. Courses may be applied to a particular master's degree program only with the approval of the student's advisory committee. Courses taken before a committee is chosen may not be approved by the committee for the student's particular degree program and, therefore, may not apply to the degree. Course selections will be based upon unique student needs as revealed by academic records and career goals. Course selections will include graduate course offerings in the Department of Biological and Environmental Sciences as well as supporting courses if deemed desirable or necessary from other departments. With committee recommendation, and approval of the Graduate Dean, a maximum of two upper level undergraduate courses may be applied to certain degree programs.

The Biological Sciences MS degree is available on campus or fully on-line.

Master of Science in Biological Sciences - Option I Thesis

The student will complete a minimum of 30 sh. The program includes: BSC 518 Thesis 6 (sh), plus 24 sh of courses (12 sh of which must be in biological sciences) selected and approved by the student's advisory committee.

Required Course (6 semester hours)

BSC 518

Thesis (6 semester hours required)

3-6

Only 6 semester hours of credit for 518 per degree will be given upon satisfactory completion of the requirement.

Required Core Courses (12 semester hours)

Select 12 semester hours from the following approved courses.

BSC 500	Graduate Seminar	1
BSC 504	Quantitative Biology	3
BSC 505	Methods in Field Ecology	3
BSC 509	Microbial Ecology	3
BSC 510	Community Ecology	3
BSC 511	Advanced Ornithology	3
BSC 512	Ecological Genetics	3
BSC 513	Molecular Genetics	3
BSC 514	Pharmacology	3
BSC 515	Adv Cell Biology	3
BSC 516	Medical Microbiology	3
BSC 517	GLB/Stem Cell Biology	3
BSC 519	Advanced Gene Regulation	3
BSC 520	Advanced Immunology	3
BSC 521	Epigenetics	3
BSC 522	Reproductive Physiology	3
BSC 523	Vertebrate Endocrinology	3
BSC 524	Endocrine Toxicology	3
BSC 525	Advance Neuroscience	3
BSC 526	Developmental Biology	3
BSC 527	Human Physiology	3
BSC 528	Case Studies in Endocrinology	3
BSC 530	Virology	3
BSC 531	Biogeography	3
BSC 532	Adv. Behavioural Ecology	3
BSC 533	Invertebrate Zoology	3
BSC 534	Vertebrate Zoology	3
BSC 535	Evolution	3
BSC 537	Behavior and Conservation	3
BSC 538	Respiratory Physiology	3
BSC 539	Herpetology	3
BSC 540	Animal Behavior	3
BSC 550	Microbial Physiology	3
BSC 560	Landscape Ecology	3
BSC 561	Bioremediation	3
BSC 562	Ecotoxicology	3

Electives (12 semester hours)

Select a total of 12 semester hours from:	12
Any 500 level BSC or ENVS course or any 500 level course from disciplines approved by the student's faculty advisor/advisory committee excluding BSC 518 & BSC 595.	

Total Hours **30**

Master of Science in Biological Sciences - Option II Non-Thesis

The student must complete BSC 595 Research Literature and Techniques, plus 33 sh of courses (15 sh of which must be in biological sciences) selected and approved by the student's advisory committee.

Required Courses (3 semester hours)

BSC 595	Research Literature and Techniques (3 semester hours required)	3
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Required Core Courses (21 semester hours)

Select 21 semester hours from the following approved courses.

BSC 504	Quantitative Biology	3
BSC 505	Methods in Field Ecology	3

BSC 509	Microbial Ecology	3
BSC 510	Community Ecology	3
BSC 511	Advanced Ornithology	3
BSC 512	Ecological Genetics	3
BSC 513	Molecular Genetics	3
BSC 514	Pharmacology	3
BSC 515	Adv Cell Biology	3
BSC 516	Medical Microbiology	3
BSC 517	GLB/Stem Cell Biology	3
BSC 519	Advanced Gene Regulation	3
BSC 520	Advanced Immunology	3
BSC 521	Epigenetics	3
BSC 522	Reproductive Physiology	3
BSC 523	Vertebrate Endocrinology	3
BSC 524	Endocrine Toxicology	3
BSC 525	Advance Neuroscience	3
BSC 526	Developmental Biology	3
BSC 527	Human Physiology	3
BSC 528	Case Studies in Endocrinology	3
BSC 530	Virology	3
BSC 531	Biogeography	3
BSC 532	Adv. Behavioural Ecology	3
BSC 533	Invertebrate Zoology	3
BSC 534	Vertebrate Zoology	3
BSC 535	Evolution	3
BSC 537	Behavior and Conservation	3
BSC 538	Respiratory Physiology	3
BSC 539	Herpetology	3
BSC 540	Animal Behavior	3
BSC 550	Microbial Physiology	3
BSC 560	Landscape Ecology	3
BSC 561	Bioremediation	3
BSC 562	Ecotoxicology	3

Electives (12 semester hours)

Select a total of 12 semester hours from any of the following approved disciplines: 12

Any 500 level BSC course beyond the courses used to satisfy the (21 sh Required Core), ENVS courses, or 500 level courses from disciplines approved by the student's faculty advisor/advisory committee excluding BSC 518 & BSC 595.

Total Hours**36**

Note: Successful completion of the Comprehensive Exam is required of all students.

Environmental Science Graduate Certificate

The Graduate Certificate in Environmental Science is an academic certificate (rather than a professional certificate) that affirms completion of a thirteen-semester-hour program of graduate-level courses in environmental science at Texas A&M University-Commerce. The graduate certificate program is a means by which an environmental professional can fill in certain knowledge gaps not covered by previous education or experiences. Please contact Dr. Chip Fox, 903.886.5442 or haydn.fox@tamuc.edu, for more information. All of the courses are fully on-line.

Requirements to complete the Environmental Science Graduate Certificate (13 semester hours):

ENVS 502	Phase I Site Assessment	3
ENVS 503	Env. Law, Reg., Ethic	3
ENVS 505	Hydrology	3
ENVS 506	Renewable Energy	1

ENVS 508	Environmental Remediation	3
Total Hours		13

Note:

Students must have admission to the Graduate School. Coursework must be completed at Texas A&M University-Commerce with a 3.0 GPA in all courses used for this graduate certificate. **(No Substitutions)**

Chemistry

Thomas P. West (Department Head)

Location: Science Building, 903-886-5392

Chemistry Web Site: <http://www.tamuc.edu/academics/colleges/scienceEngineeringAgriculture/departments/chemistry/default.aspx>

The Department of Chemistry (<http://www.tamuc.edu/academics/colleges/scienceEngineeringAgriculture/departments/chemistry/default.aspx>) provides a broad range of subjects, courses and opportunity for independent research at the master's level. Programs are designed to provide suitable preparation for PhD programs, community college & public school teaching, governmental and industrial employment, and for research.

Chemistry laboratories are equipped for research in physical, organic, inorganic, biological, and analytical chemistry. Modern chemical instrumentation includes NMR, infrared, visible, ultraviolet, atomic absorption, and time-of-flight & ion mobility mass spectrometers; gas and liquid chromatographs; high temperature and/or pressure reactors; an ultracentrifuge; a cold room; and standard laboratory instruments.

Program of Graduate Work

Master of Science in Chemistry

The Department of Chemistry offers a thesis and non-thesis Master of Science degree including professional tracks in Chemical Education and Chemical Business.

Admission

Admission to a graduate program is granted by the Dean of the Graduate School upon the recommendation of the department. Applicants must meet the following requirements for admission in addition to meeting the general university requirements in Chemistry.

- Admission Requirements (<http://www.tamuc.edu/academics/graduateSchool/programs/sciences/chemistryDomestic.aspx>)

Note: The Department reserves the right to suspend from the program any student who in the judgment of the departmental graduate committee, does not meet the professional expectations of the field.

Successful completion of the Comprehensive Exam is required of all students.

Chemistry MS (p. 64)

Chemistry MS

Master of Science in Chemistry - Option I Thesis

The program requires completion of ten courses (30 semester hours) as noted below. In addition, students are required to enroll in CHEM 501 Graduate Seminar for four semesters they are in residence completing degree requirements.

Other Chemistry courses may be substituted for the four elective courses upon consent of the department head and/or a majority vote of all Chemistry faculty.

A student who does not wish to pursue a higher graduate degree in chemistry, upon consultation with department head, may substitute other courses better suited to meet their career objectives. Substitutions for electives can be made from graduate courses in physics, chemistry, biology, mathematics, etc with prior departmental approval.

Required Courses (6 semester hours)

CHEM 518	Thesis (6 semester hours required)	3-6
Only 6 semester hours of credit for 518 per degree will be given upon satisfactory completion of the requirement.		

Seminar course (4 semester hours)

CHEM 501	Graduate Seminar	1
Enrollment required for four semesters in residence completing degree requirements.		

Core Courses (12 semester hours)

Select four courses from the following:		
CHEM 513	Organic Mechanisms & Structure	3
CHEM 521	Chemical Thermodynamics	3
CHEM 531	Advanced Inorganic Chem	3
CHEM 541	Adv Analytical Chemistry	3
CHEM 514	Biochemistry	3

Chemistry courses (12 semester hours)

Four graduate-level courses in chemistry. 12

Appropriate substitutions require departmental approval prior to registration.

Total Hours 34

Master of Science in Chemistry - Option II Non-Thesis

Choose one of three Professional Tracks - (36 semester hours)

Track I: Professional Chemistry Track

Concentration in Analytical Chemistry, Biochemistry, Inorganic Chemistry, Organic Chemistry or Physical Chemistry

Required Courses (3 semester hours)

CHEM 595	Research Lit & Techniques (3 semester hours required)	3
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Core Courses (12 semester hours)

Select 12 semester hours (4 courses) from the following:

CHEM 513	Organic Mechanisms & Structure	3
CHEM 514	Biochemistry	3
CHEM 521	Chemical Thermodynamics	3
CHEM 527	Chemical and Biochemical Characterization Methods I	3
CHEM 531	Advanced Inorganic Chem	3
CHEM 541	Adv Analytical Chemistry	3
CHEM 547	Advanced Instrumental Analysis I	3

Elective Courses (21 semester hours)

Select 21 semester hours (7 courses) from the following:

CHEM 502	Safety in the Chemical Laboratory	3
CHEM 515	Synthetic Organic Transformations	3
CHEM 522	Quantum Chemistry	3
CHEM 528	Chem Biochem Charact II	3
CHEM 529	Workshop in Chemistry	3-6
CHEM 533	Kinetics and Mechanism	3
CHEM 536	Organometallic Chemistry	3
CHEM 548	Advanced Instrumental Analysis II	3
CHEM 589	Independent Studies	1-4
CHEM 597	Special Topics	1-4

Total Hours 36

Track II: Professional Chemical Business Track

The curriculum of the Professional Chemical Business track is similar to the curriculum of the Professional Chemistry track. However, two courses (6 sh) from the College of Business will be used to replace two core courses listed in the core curriculum of the Professional Chemistry track and two (6 sh) more replacing electives. The courses need to be approved by the Department Head before they are taken.

Track III: Professional Chemical Education Track

The curriculum of the Professional Chemical Education track is similar to the curriculum of the Professional Chemistry track. Two courses (6 sh) from the College of Education can be used to replace two core courses listed in the core curriculum of the Professional Chemistry track and two (6 sh) more replacing electives. The courses need to be approved by the Department Head before they are taken.

Note: Successful completion of the Comprehensive Exam is required of all students.

Computer Science and Information Systems

Andrea Graham (Associate Dean)

Location: Computer Science Building Jour 122, 903-886-5409

Computer Science and Information Systems Web Site: <http://www.tamuc.edu/academics/colleges/scienceEngineeringAgriculture/departments/computerScienceInformationSystems/default.aspx>

To meet the diverse needs of the computing industry, the Department of Computer Science and Information Systems offers one master's degree program that blends applied and theoretical computer science concepts.

The computing facilities include both PC- and UNIX-based environments on an assortment of modern, general-purpose computing systems. All systems are networked for local and worldwide communications. Specialized multimedia and graphics facilities also are available within the department.

The department offers service courses for the University in the areas of introductory computer applications and applications in education.

Programs of Graduate Work

Master of Science in Computer Science

The MS in Computer Science program consists of core courses, which are required of all students, course electives, and specialized courses within one of seven tracks: Database, Computer Networks, Cyber Security, Artificial Intelligence, Data Science, Image Processing, and Software Engineering. Electives and track areas of study are chosen by the student. The core courses, specialized track courses, and electives enable students to devise a degree plan that meets their individual professional interests as well as the needs of industry. In addition, each student may choose a thesis or a non-thesis option. Upon approval of the departmental graduate advisor and the Graduate School, the department will allow the transfer of up to 6 graduate hours in Computer Science.

Admission

Admission Inquiries: csdept@tamuc.edu

Admission to a graduate program is granted by the Dean of the Graduate School upon the recommendation of the department. Applicants must meet the following requirements for admission in addition to meeting the general university requirements in Computer Science.

Students entering the graduate program must satisfy the specified computer science deficiency requirements by appropriate course substitution or by passing a competency examination prior to enrollment in graduate courses.

- Admission Requirements (<http://www.tamuc.edu/academics/graduateSchool/programs/sciences/computerScienceDomestic.aspx>)

Successful completion of the Comprehensive Exam is required of all students.

Computer Science MS (p. 66)

Computational Linguistics Graduate Certificate (p. 68)

Computer Science MS

Department Requirements

A comprehensive exam will be given during the semester in which a student expects to graduate.

Deficiency Requirements: CSCI 515, CSCI 516. Students must have a 'B' or better in these deficiency courses to continue in the Master's program. Undergraduate courses may be substituted with departmental approval. Students with deficiencies in mathematics will be required to complete one or more of the following: MATH 2413, MATH 2414 Calculus II, MATH 401, and MATH 2320 Differential Equations or MATH 2318 Linear Algebra. In addition, ENG 341 Professional Writing (Technical Writing) is strongly recommended for all international students.

Students must have a 'B' average overall and not more than 3 'C's in total. At most one 'C' is allowed for Required Core Courses. At most one 'C' is allowed for courses in student's specialization track.

Note: The Department reserves the right to suspend from the program any student who in the judgment of a duly constituted departmental committee does not meet the professional expectations of the field.

Master of Science in Computer Science - Option I Thesis

Thesis (6 semester hours)

CSCI 518

Thesis (6 semester hours required)

Only 6 semester hours of credit for 518 per degree will be given upon satisfactory completion of the requirement.

Required Core Courses (16 semester hours)

CSCI 520	Data Structures and Algorithm Analysis	4
CSCI 530	Operating Systems	3
CSCI 532	Algorithm Design	3
CSCI 540	Computer Architecture	3
CSCI 549	Automata Theory	3

Students must complete one of the following tracks: (6 semester hours)

Track courses can be taken as electives.

Database Track (6 semester hours)

CSCI 526	Database Systems	3
CSCI 527	Advanced Databases	3

Computer Networks Track (6 semester hours)

CSCI 525	Networking I	3
CSCI 534	Networking II - Routers and Switches	3

Cyber Security Track (6 semester hours)

CSCI 563	Information Security	3
CSCI 554	Digital Forensics	3

Artificial Intelligence Track (6 semester hours)

CSCI 538	Artificial Intelligence	3
CSCI 574	Machine Learning	3

Data Science Track (6 semester hours)

CSCI 556	Data Analysis & Visualization	3
CSCI 573	Big Data Computing and Analytics	3

Image Processing Track (6 semester hours)

CSCI 567	Image Processing with Elements of Learning	3
CSCI 569	Image Analysis and Recognition with Learning	3

Software Engineering Track (6 semester hours)

CSCI 524	Analysis & Design Softwr Sys	3
CSCI 548	Software Testing	3

Electives (3 semester hours)

3 semester hours may be taken in an appropriate supporting field with approval of the graduate advisor. Requirements for a minor will be determined by evaluating a student's background in computer science.

Total Hours**31****Master of Science in Computer Science - Option II Non-Thesis****Research (3 semester hours)**

CSCI 595	Research Lit & Techniques (3 semester hours required)	3
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Required Core Courses (16 semester hours)

CSCI 520	Data Structures and Algorithm Analysis	4
CSCI 530	Operating Systems	3
CSCI 532	Algorithm Design	3
CSCI 540	Computer Architecture	3
CSCI 549	Automata Theory	3

Students must complete one of the following tracks: (6 semester hours)

Track courses can be taken as electives.

Database Track (6 semester hours)

CSCI 526	Database Systems	3
CSCI 527	Advanced Databases	3

Computer Networks Track (6 semester hours)

CSCI 525	Networking I	3
CSCI 534	Networking II - Routers and Switches	3

Cyber Security Track (6 semester hours)

CSCI 563	Information Security	3
CSCI 554	Digital Forensics	3
Artificial Intelligence Track (6 semester hours)		
CSCI 538	Artificial Intelligence	3
CSCI 574	Machine Learning	3
Data Science Track (6 semester hours)		
CSCI 556	Data Analysis & Visualization	3
CSCI 573	Big Data Computing and Analytics	3
Image Processing Track (6 semester hours)		
CSCI 567	Image Processing with Elements of Learning	3
CSCI 569	Image Analysis and Recognition with Learning	3
Software Engineering Track (6 semester hours)		
CSCI 524	Analysis & Design Softwr Sys	3
CSCI 548	Software Testing	3
Electives (12 semester hours)		
12 semester hours may be taken in an appropriate supporting field with approval of the graduate advisor. Requirements for a minor will be determined by evaluating a student's background in computer science.		12
Total Hours		37

Note: Successful completion of the Comprehensive Exam is required of all students.

Computational Linguistics Graduate Certificate

This graduate certificate is intended to document foundational skills and expertise in computational linguistics and natural language processing (NLP), mainly for students in computer science and students in linguistics. The coursework for the certificate aims to overcome the common lack of foundational knowledge in both pillars of this multidisciplinary field, computer science and linguistics, introducing the basic issues in these fields as they are relevant to computational linguistics. A group of 4 required courses needs to be passed, in addition to an appropriate elective from a selection of possible courses (15 credit hours total). The four courses comprise one introductory class to teach basic principles in each discipline (CSCI 549, ENG 555) and one advanced class each dedicated to applications (CSCI 509, ENG 685). Achievement of the certificate documents solid training and education in Computational Linguistics across the disciplines as an asset for students joining the workforce. Please contact Dr. Christian F. Hempelmann at c.hempelmann@tamuc.edu, or Dr. Sang Suh at Sang.Suh@tamuc.edu for more information.

Requirements to complete the Computational Graduate Certificate (15 semester hours)

Required Courses (12 semester hours)		
CSCI 509	Introduction to Computational Science and Statistics	3
CSCI 549	Automata Theory	3
ENG 555	General Linguistics	3
ENG 685	Computational Linguistics	3
Choose 1 course elective (3 semester hours)		
CSCI 532	Algorithm Design	3
CSCI 538	Artificial Intelligence	3
ENG 686	Quantitative Methods for Linguists	3
ENG 697	Special Topic	3
Total Hours		15

Note: Students must have admission to the Graduate School. Coursework must be completed at Texas A&M University-Commerce with a 3.0 GPA in all courses used for this graduate certificate. **(No Substitutions)**

Engineering & Technology

Andrea Graham (Associate Dean)

Location: 903-886-5474

Engineering & Technology Web Site: <http://www.tamuc.edu/IET> (<http://www.tamuc.edu/IET/>)

Program of Graduate Work

Master of Science in Technology Management

Graduate studies in Technology Management are designed to prepare graduates for career advancement and career enhancement in domestic and global technology-intensive businesses and industrial enterprises.

Graduates of the Master of Science in the Technology Management program at Texas A&M University will:

1. evaluate and defend leadership and organizational strategies associated with technology-intensive enterprises,
2. summarize and explain organizational development and strategies common to technology-intensive enterprises,
3. formulate and assemble component ideas in order to successfully execute a project plan, and
4. analyze information in order to formulate effective solutions.

Admission

Admission to a graduate program is granted by the Dean of the Graduate School upon the recommendation of the department. Applicants must meet the following program requirements for admission in addition to meeting the general university requirements.

- Admission Requirements (<http://www.tamuc.edu/academics/graduateSchool/programs/sciences/technologyManagement.aspx>)

Note: The Department reserves the right to suspend from the program any student who in the judgment of the departmental graduate committee, does not meet the professional expectations of the field.

Successful completion of the Comprehensive Exam is required of all students.

Technology Management MS (p. 69)

Technology Management Minor (p. 70)

Organizational Planning Graduate Certificate (p. 70)

Technology Leadership Graduate Certificate (p. 71)

Technology Management MS

The Master of Science in Technology Management is a 36 hour (12 Course) non-thesis graduate program. The program can be completed fully on-line. Core courses are offered in an eight-week format.

Master of Science in Technology Management - Non-Thesis

Research (3 semester hours)

TMGT 595	Applied Research in Engineering & Technology (3 semester hours required)	3
Must be taken in the first semester of the program		

Required Core Courses (18 semester hours)

TMGT 510	Strategic & Financial Planning in Technology Organizations	3
TMGT 511	Emerging Technologies	3
TMGT 512	Leadership in Engineering and Technology	3
TMGT 514	Engineering and Technology Project Management	3
TMGT 515	Project Management Tools & Techniques	3
TMGT 516	Staff Development in Technology Organizations	3

Practicum (3 semester hours)

TMGT 599	Technology Management Practicum	3
Must be taken after completion of major core or may be taken concurrently with no more than one remaining core course.		

Elective Courses (12 semester hours)

12 semester hours from the following approved elective courses or specified options:

ACCT 501	Accounting for Managers	3
BUSA 501	Intro to Business Analytics	3
BUSA 542	Applied Decision Modeling	3
ECO 501	Economics for Decision Makers	3
ECO 502	Quantitative Analysis for Managers	3
FIN 501	Finance for Decision Makers	3
FIN 504	Financial Management	3
MGT 501	Foundations of Management	3
MGT 581	Entrepreneurship	3
MKT 501	Marketing Environment	3
PSY 594	Ethical Issues in Organization	3

TMGT 513, TMGT 517, TMGT 590, TMGT 597, or other Master's-level non-core TMGT courses.

Any Master's-level CSCI courses, excluding 505, 507, 508, 518, 589, & 595

Or select from: Environmental Science Graduate Certificate (12 SCH required for MS degree, one additional SCH required for Graduate Certificate); Operational Excellence Graduate Certificate; approved Minor selected from: Educational Technology, Finance, Financial Planning, Real Estate, Corporate Management, Economics, Economics of US Healthcare, Business Analytics, Cyber Security, Digital Marketing, Marketing Analytics, Applied Mathematics, or Physics; or other relevant curriculum block as approved by the MS-TMGT Program Advisory Committee. Declaration of a Certificate or Minor option must also be approved by the offering department.

Total Hours **36**

Note: Successful completion of the Comprehensive Exam is required of all students.

Technology Management Minor

Required Courses (12 semester hours)

Three graduate level courses from the Technology Management Core	9
Any additional course from the Technology Management program (excluding 595 & 599)	3

Total Hours **12**

Organizational Planning Graduate Certificate

Graduate Certificate in Organizational Planning

The Graduate Certificate in Organizational Planning is offered by the Technology Management Program (<https://tamuc.edu/MSTechMgmt/>) in the Department of Engineering & Technology (<http://www.tamuc.edu/ET/>). It is an academic certificate (rather than a certification or professional certificate) that affirms completion of a 12 semester-credit-hour (SCH) program of graduate-level courses at Texas A&M University-Commerce focusing on the concentrated area of strategic planning in organizations within the broader field of Technology Management. The graduate certificate program is a means by which a professional in the field can highlight academic preparation undertaken in this particular focus area.

This Certificate is open to graduate students in any major or exclusive of a major declaration. Technology Management (TMGT) Majors are encouraged to pursue this certificate in conjunction with their M.S. degree. Students with undeclared majors seeking this certificate who complete the application process for the MS TMGT Degree and are accepted may apply TMGT 510 and TMGT 516 to their major core requirements and the other two courses to their elective requirements. These courses are offered as part of the master's program's course rotation. All required courses are fully on-line.

Application for this graduate certificate program must be made through ApplyTexas (https://www.applytexas.org/adappc/gen/c_start.WBX). Please contact Dr. Jason Lee Davis, Jason.Davis@tamuc.edu, for more information.

Requirements to complete the Organizational Planning Certificate (12 semester hours)

TMGT 510	Strategic & Financial Planning in Technology Organizations	3
TMGT 516	Staff Development in Technology Organizations	3
TMGT 517	Vendor & Value Chain Management	3
TMGT 597	Special Topics in Engineering & Technology	0-3

Total Hours **12**

Note: Students must have admission to the Graduate School. Coursework must be completed at Texas A&M University-Commerce with a 3.0 GPA in all courses used for this graduate certificate. **(No Substitutions)**

Technology Leadership Graduate Certificate

Graduate Certificate in Technology Leadership

The Graduate Certificate in Technology Leadership is offered by the Technology Management Program (<https://tamuc.edu/MSTechMgmt/>) in the Department of Engineering & Technology (<http://www.tamuc.edu/ET/>). It is an academic certificate (rather than a certification or professional certificate) that affirms completion of a 12 semester-credit-hour (SCH) program of graduate-level courses at Texas A&M University-Commerce focusing on the concentrated area of Leadership within the broader field of Technology Management. The graduate certificate program is a means by which a professional in the field can highlight academic preparation undertaken in this particular focus area.

This Certificate is open to graduate students in any major or exclusive of a major declaration. Technology Management (TMGT) Majors are encouraged to pursue this certificate in conjunction with their M.S. degree. Students with undeclared majors seeking this certificate who complete the application process for the MS TMGT Degree and are accepted may apply all four courses to their major core requirements. These courses are offered as part of the master's program's course rotation and may be completed in a few as two semesters. Because these course requirements are embedded in the major core, program majors are eligible to pursue an additional approved certificate, minor, or elective set to satisfy the 12 semester-credit-hour elective requirement of the MS degree. All four courses are offered fully on-line.

Application for this graduate certificate program must be made through ApplyTexas (https://www.applytexas.org/adappc/gen/c_start.WBX). Please contact Dr. Jason Lee Davis, Jason.Davis@tamuc.edu, for more information.

Requirements to complete the Technology Leadership Certificate (12 semester hours):

TMGT 511	Emerging Technologies	3
TMGT 512	Leadership in Engineering and Technology	3
TMGT 514	Engineering and Technology Project Management	3
TMGT 515	Project Management Tools & Techniques	3
Total Hours		12

Note: Students must have admission to the Graduate School. Coursework must be completed at Texas A&M University-Commerce with a 3.0 GPA in all courses used for this graduate certificate. **(No Substitutions)**

Mathematics

Tingxiu Wang (Department Head)

Location: Binnion Hall, 903-886-5157

Mathematics Web Site: <http://www.tamuc.edu/academics/colleges/scienceEngineeringAgriculture/departments/mathematics/default.aspx>

The graduate program in mathematics provides thorough training to the student in one or more areas of mathematics to stimulate independent thinking, and to provide an apprenticeship for the development of creative research. The program prepares the student for employment in a high school, junior college, or four-year college, for continued study of mathematics at the doctoral level, or in one of the many nonacademic areas in which mathematicians work. For example, our graduates are employed as actuaries, software engineers, college faculty members, school administrators, and by companies such as L3, Texas Instruments, and General Dynamics.

Graduate students in mathematics have access to powerful software packages, and many courses include computer applications.

Programs of Graduate Work

Master of Science in Mathematics

Graduate work leading to a Master of Science degree is offered in pure mathematics including analysis, biological mathematics, coding theory, combinatorics, complex analysis, differential equations, differential geometry, image analysis, and processing with learning, mathematics history and statistics (actuarial science). A new Master of Science degree with a mathematics education (p. 72) concentration is now offered. Emphases for secondary and middle school teachers are specially planned to meet their individual and particular objectives.

Students may also select courses leading to a minor (p. 74) in applied mathematics.

Admission

Admission to a graduate program is granted by the Dean of the Graduate School upon the recommendation of the department. Applicants must meet the following requirements for admission in addition to meeting the general university requirements in Mathematics.

Students entering the MS program for a career in higher education, professional work, or further advanced study in mathematics must meet the background requirements which include the calculus sequence, discrete mathematics, and at least two upper-level undergraduate mathematics courses from the areas of algebra, analysis, topology, statistics, and probability.

Secondary mathematics teachers and other students entering the master's degree program with goals other than work as a professional mathematician or advanced study in mathematics should have Calculus I, II, and at least two upper-level undergraduate mathematics courses from the areas of algebra, analysis, topology, statistics, and probability.

- Admission Requirements (<http://www.tamuc.edu/academics/graduateSchool/programs/sciences/mathematicsDomestic.aspx>)

Note: The Department reserves the right to suspend from the program any student who in the judgment of the departmental graduate committee, does not meet the professional expectations of the field.

Successful completion of the Comprehensive Exam is required of all students.

Mathematics MS (p. 72)

Applied Mathematics Minor (p. 74)

Mathematics MS

Master of Science in Mathematics - Option I Thesis

The MS in Mathematics requires 8 courses and a thesis (6 credit hours), a total of 30 credit hours, as follows:

Thesis (6 semester hours)

MATH 518	Thesis	3-6
Only 6 semester hours of credit for 518 per degree will be given upon satisfactory completion of the requirement.		

Core Courses (12 semester hours) including one complete sequence from:

MATH 501	Mathematical Statistics I	3
MATH 502	Mathematical Statistics II	3
or		
MATH 511	Real Analysis I	3
MATH 512	Real Analysis II	3

or		
MATH 522	General Topology I	3
MATH 523	General Topology II	3
or		
MATH 538	Functions of Complex Variables I	3
MATH 539	Functions of Complex Variables II	3
or		
MATH 543	Abstract Algebra I	3
MATH 544	Abstract Algebra II	3
Complete (12 semester hours) from either the core section or from the following:		
MATH 515	Dynamical Systems	3
MATH 517	Calculus of Finite Differences	3
MATH 531	Theory of Matrices	3
MATH 532	Fourier Analysis and Wavelets	3
MATH 533	Linear and Nonlinear Optimization	3
MATH 536	CRYPTOGRAPHY	3
MATH 537	Theory of Numbers	3
MATH 546	Numerical Methods and Learning	3
MATH 561	Regression Analysis	3
MATH 563	Image Processing with Elements of Learning	3
MATH 569	Image Analysis and Recognition with Learning	3
MATH 580	Topics in the History of Mathematics	3
MATH 597	Special Topics (approval by the math department)	3
Total Hours		30

Master of Science in Mathematics Option II Non-Thesis

The MS in Mathematics requires 11 courses and a project (Math 595, 3 credit hours), a total of 36 credit hours, as follows:

Research Project (3 semester hours)

MATH 595	Research Literature & Techniques (3 semester hours required)	3
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Core Courses: (12 semester hours) including one complete sequence from:

MATH 501	Mathematical Statistics I	3
MATH 502	Mathematical Statistics II	3
or		
MATH 511	Real Analysis I	3
MATH 512	Real Analysis II	3
or		
MATH 522	General Topology I	3
MATH 523	General Topology II	3
or		
MATH 538	Functions of Complex Variables I	3
MATH 539	Functions of Complex Variables II	3
or		
MATH 543	Abstract Algebra I	3
MATH 544	Abstract Algebra II	3
Complete (9 semester hours) from either the core section or from the following:		
MATH 515	Dynamical Systems	3
MATH 517	Calculus of Finite Differences	3
MATH 531	Theory of Matrices	3
MATH 532	Fourier Analysis and Wavelets	3
MATH 533	Linear and Nonlinear Optimization	3
MATH 536	CRYPTOGRAPHY	3

MATH 537	Theory of Numbers	3
MATH 546	Numerical Methods and Learning	3
MATH 561	Regression Analysis	3
MATH 563	Image Processing with Elements of Learning	3
MATH 569	Image Analysis and Recognition with Learning	3
MATH 580	Topics in the History of Mathematics	3
MATH 597	Special Topics (approval by the math department)	3
Electives (12 semester hours)		
An additional 12 semester hours (4 graduate level electives) from any graduate courses offered by the mathematics department, or outside courses with the approval of the mathematics department.		12
Total Hours		36

Master of Science in Mathematics w/Concentration in Mathematics Education Option II Non-Thesis

The MS degree in Mathematics with a concentration in mathematics education is to prepare students to teach math courses at middle/high schools and institutions of higher education at the undergraduate level. Students will take 9-15 graduate hours in Math Teacher Education (MTE) in order to learn and understand the Principles and Standards of the National Council of Teachers of Mathematics (NCTM) and high impact teaching practices.

<http://catalog.tamuc.edu/grad/colleges-and-departments/science-engineering/mathematics/#programstext>

Research (3 semester hours)

MATH 595	Research Literature & Techniques (3 semester hours required)	3
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Math Core Courses (12 semester hours)

MATH 501	Mathematical Statistics I	3
MATH 502	Mathematical Statistics II	3
MATH 511	Real Analysis I	3
and (3 semester hours) from: MATH 512, MATH 522, MATH 538, MATH 543		3

Math Education Concentration (12 semester hours) from:

MTE 555	Research Techniques for STEM and Education	3
Choose (6 semester hours) from: MATH 531, MATH 537, MATH 546, MATH 561, MATH 580		6
Choose (3 semester hours) from: MTE 551, MTE 552, MTE 553, MTE 554 or MTE 556		3

Electives (9 semester hours) from:

3 semester hours - MTE courses (choose from any remaining graduate level MTE course, not previously taken)		3
6 semester hours - MATH or MTE (choose from any remaining graduate level MATH and/or MTE courses, not previously taken)		6

Total Hours		36
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Note: Successful completion of the Comprehensive Exam is required of all students.

Applied Mathematics Minor

Satisfactory completion of at least (12 semester hours) of the following courses will meet the requirements for a minor in mathematics.

MATH 501	Mathematical Statistics I	3
MATH 502	Mathematical Statistics II	3
MATH 511	Real Analysis I	3
MATH 512	Real Analysis II	3
MATH 515	Dynamical Systems	3
MATH 517	Calculus of Finite Differences	3
MATH 522	General Topology I	3
MATH 523	General Topology II	3
MATH 532	Fourier Analysis and Wavelets	3
MATH 533	Linear and Nonlinear Optimization	3
MATH 531	Theory of Matrices	3
MATH 536	CRYPTOGRAPHY	3

MATH 537	Theory of Numbers	3
MATH 538	Functions of Complex Variables I	3
MATH 539	Functions of Complex Variables II	3
MATH 543	Abstract Algebra I	3
MATH 544	Abstract Algebra II	3
MATH 546	Numerical Methods and Learning	3
MATH 561	Regression Analysis	3
PHYS 517	Mathematical Methods in Physics	3
Total Hours		12

Physics and Astronomy

Kent Montgomery (Department Head)

Location: Science Building, 903-886-5488

Physics and Astronomy Web Site: <http://www.tamuc.edu/physics> (<http://www.tamuc.edu/physics/>)

The Department of Physics and Astronomy provides coursework, training, and research experience to students who wish to further their education beyond the bachelor's level to achieve a greater degree of competence and recognition in their profession. The department offers an MS in Physics, with thesis and non-thesis options. The thesis option is taken by traditional MS students who may be interested in going on to a Ph.D program. The non-thesis option includes an Applied Physics emphasis for those planning on working in industry, and a Physics Teaching Emphasis offered completely online. The Physics Teaching Emphasis is designed to support high school physics teachers by reinforcing physics content knowledge introducing modern topics in physics and astronomy and providing inspiration for transferring modern topics into the high school classroom.

The Physics and Astronomy Department provides well-equipped instructional and research laboratories. Sophisticated equipment and faculty direction are available for experimental research in organic semiconductor physics, solid state physics, X-ray spectroscopy, and surface physics.

Faculty also conduct research in theoretical nuclear physics, nuclear astrophysics, observational and computational stellar astrophysics, computational physics and physics education research. In addition, the department has an active astronomy and planetary science research program in collaboration with staff members of the planetarium. The department is a member of the Southeastern Association for Research in Astronomy (SARA), which provides remote access for students and faculty to three 1-m class telescopes at these premiere observing sites, Kitt Peak National Observatory (KPNO) in Arizona, USA, Cerro Tololo International Observatory (CTIO) in Chile, and Roque de los Muchachos Observatory (ORM) in the Canary Islands. The department also operates an observatory located 5 miles south of campus that provides hands-on and remote access to a 0.7-m telescope - the largest in northeast Texas.

Programs of Graduate Work

Master of Science in Physics - Thesis

The Master of Science in Physics with research thesis is ordinarily chosen by those students preparing for further graduate study leading to the PhD degree, industrial employment, or for college teaching. The Physics MS - Thesis degree program requires the completion of a research thesis and 30 semester hours, including 2 courses (6 semester hours) allotted to the thesis.

Master of Science in Physics - Non-Thesis w/Applied Physics Emphasis

The applied physics emphasis is designed for students who plan to have a career in a technical industry with a scientific, engineering or programming emphasis. The coursework in this emphasis beyond the required core courses focuses on the practical hands-on aspects of physics. Applied physics differs from engineering in that the applied physicist might not be designing a specific item, but might instead be using physics to help develop new technologies or to assist in solving an engineering problem. An applied physicist is a *generalist* who can be called upon to contribute in several different arenas in a technology company. The Physics MS - Non Thesis degree program requires 36 semesters hours of courses.

Master of Science in Physics - Non-Thesis w/Teaching Emphasis and w/Teaching Emphasis and Certification

This fully online emphasis is designed for high-school physics teachers who may not necessarily have a degree in physics or for those that may have been working in the industry but have decided to try teaching as a profession. It is based around 6 courses which introduce students to advanced physics content such as quantum physics and astrophysics. As well as the physics itself, students will examine the historical context of the subjects, and their pedagogy with an aim to introducing modern physics content into the high school classroom. This Master's program will reinforce teacher's physics content knowledge and allow teachers to instruct dual enrollment courses and at the community college level. This online program also offers an emphasis that allows students to become certified to teach at the high school level in Texas at the completion of the degree. This specific track is designed for those that may have worked in industry but have decided they would like to become certified to teach physics at the secondary level.

The suggested minimum undergraduate courses include a year of calculus-based physics, modern physics, and mathematics up through differential equations; those students who do not have this minimum will be expected to take the "Mathematical Methods for Educators" course during their first semester. The Physics MS - Option II Non Thesis degree program requires 36 semester hours.

Admission

Admission to a graduate program is granted by the Dean of the Graduate School upon the recommendation of the department. Applicants must meet the following requirements for admission in addition to meeting the general university requirements in Physics.

- Admission Requirements (<http://www.tamuc.edu/academics/graduateSchool/programs/sciences/physicsDomestic.aspx>)

Departmental Requirements

Physics graduate students in the Thesis program and the Non Thesis Applied Physics Emphasis must register for PHYS 501 Graduate Seminar each semester in residence. A comprehensive examination is required of all students majoring in physics.

Note: The Department reserves the right to suspend from the program any student who in the judgment of a duly constituted departmental committee does not meet the professional expectations of the field.

Successful completion of the Comprehensive Exam is required of all students.

Physics MS (p. 77)

Physics Minor (p. 78)

Physics MS

Master of Science in Physics - Option I Thesis

The Master of Science in Physics with a research thesis is ordinarily chosen by those students preparing for industrial employment, college teaching, or for further graduate study leading to the PhD degree. The degree program requires a minimum of 30 semester hours, including 2 courses allotted to the thesis.

Thesis (6 semester hours)

PHYS 518	Thesis (6 semester hours required)	3-6
Only 6 semester hours of credit for 518 per degree will be given upon satisfactory completion of the requirement		

Required Core Courses (12 semester hours)

PHYS 511	Advanced Classical Mechanics	3
PHYS 512	Classical Electromagnetic Theory	3
PHYS 517	Mathematical Methods in Physics	3
PHYS 520	Quantum Mechanics	3

Approved Courses (9 semester hours)

9 semester hours (3 courses) on approval of graduate advisor		9
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Graduate Seminar (1-3 semester hours)

PHYS 501	Graduate Seminar (1 semester hour, for a total of 3 semester hours.)	1
All physics graduate students must register for 501 each semester in residence		

Total Hours		30
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Master of Science in Physics - Option II Non-Thesis

Physics Teaching Emphasis

This emphasis is designed for physics educators who may not have an undergraduate degree in physics but that wish to earn a MS degree in physics to allow them to teach at the community college level or dual enrollment courses. The suggested minimum undergraduate courses include a year of calculus-based physics, modern physics, and mathematics through differential equations.

Research (3 semester hours)

PHYS 595	Research Literature and Techniques (3 semester hours required)	3
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Required Courses (18 semester hours)

PHYS 526	The Quantum Universe for Educators	3
PHYS 530	Physics Mathematical Methods for Educators	3
PHYS 531	Classical Mechanics for Educators	3
PHYS 532	Electricity and Magnetism for Educators	3
PHYS 535	Thermodynamics for Educators	3
PHYS 561	Astronomy & Astrophysics for Educators	3

Teaching Field courses (15 semester hours)

Plus (15 semester hours) that support the major teaching field, on approval of the graduate advisor.		15
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Total Hours		36
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Applied Physics Emphasis

Research (3 semester hours)

PHYS 595	Research Literature and Techniques (3 semester hours required)	3
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Required Courses (9 semester hours)

PHYS 511	Advanced Classical Mechanics	3
PHYS 512	Classical Electromagnetic Theory	3
PHYS 517	Mathematical Methods in Physics	3

Physics Component (12 semester hours)

Students must complete four of the following courses:

PHYS 520	Quantum Mechanics	3
PHYS 521	Solid State Physics	3
PHYS 523	Advanced Atomic Physics	3
PHYS 524	Surface Physics	3
PHYS 514	Statistical Physics	3
PHYS 542	Advanced Instrumentation and Control	3
PHYS 552	Advanced Micro-Controller Electronics	3

3 semester hours (1 course) taken in consultation with advisor.	3
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Electives (9 semester hours)

(9 semester hours) selected in consultation with the advisor.	9
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Graduate Seminar (1-3 semester hours)

PHYS 501	Graduate Seminar (1 semester hour, for a total of 3 semester hours)	1
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All physics graduate students must register for 501 each semester in residence

Total Hours	36
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Master of Science in Physics - Option II Non-Thesis w/Teacher Certification

Research (3 semester hours required)

PHYS 595	Research Literature and Techniques (3 semester hours required)	3
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Required Courses - Choose (15 semester hours) from the following:

PHYS 526	The Quantum Universe for Educators	3
PHYS 530	Physics Mathematical Methods for Educators	3
PHYS 531	Classical Mechanics for Educators	3
PHYS 532	Electricity and Magnetism for Educators	3
PHYS 535	Thermodynamics for Educators	3
PHYS 561	Astronomy & Astrophysics for Educators	3

Teacher Certification Courses - 18 semester hours required

EDCI 514	Mgmt & Curr Dev for Div Lnrs	3
EDCI 517	Rdg & Lrng in K-12 Cont Area	3
EDCI 519	Response to Intervention Applied to Exceptional Learners	3
RDG 516	Foundations of Reading	3
EETC 524	Intro to Educational Technolog	3
EDCI 515	Evidence-Based Teaching for Diverse Populations	3

Total Hours	36
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Note: Successful completion of the Comprehensive Exam is required of all students.

Physics Minor

A physics minor (12 semester hours) is appropriate for several majors, including mathematics, chemistry, computer science, and technology. The digital electronics, signal processing, and microprocessor hardware courses are relevant particularly for computer science and telecommunications students.

College of Humanities, Social Sciences and Arts

Location: AG/ET Suite 222, 903-886-5175

Dr. William Kuracina, Dean

Dr. David Scott, Associate Dean

The College of Humanities, Social Sciences, and Arts comprises the departments of: *Art, History, Liberal Studies, Literature and Languages, Music, Political Science, Sociology and Criminal Justice, and Theatre*. The college also houses the Paralegal Studies program as well as popular minors in African American Studies, Gender Studies, Latin American and US Latino Studies and Legal Studies.

The programs in these departments provide a well-rounded education in the liberal arts traditions, in the disciplines of humanities, social sciences and creative arts. We provide a strong emphasis on discipline-based scholarship, plus challenging opportunities for professional and personal development. Our programs provide over 300 concerts, theatrical productions, gallery exhibitions, and lectures annually.

Advanced degrees at the master's level are offered in each of the departments with a Ph.D. in English through the Department of Literature and Languages and a MFA through the Department of Art. In addition, certificate programs are available.

The College houses creative and liberal arts education at A&M-Commerce. It fosters excellence and it promotes a global vision in its endeavors. The College also serves its students, faculty, staff, alumni and the community at large - regionally, nationally, and internationally - and it encourages diversity in all its activities.

The College's Foundational Principles are to:

- Deliver transformative, experiential and relevant programs
- Foster engaging learning environments
- Prepare students for career success
- Promote world-class scholarship and creative endeavors
- Encourage diversity in all its activities

Women's & Gender Studies Graduate Certificate (p. 80)

Gender Studies Minor - Graduate (p. 80)

Women's & Gender Studies Graduate Certificate

The Women's and Gender Studies Graduate Certificate is a 12 SCH interdisciplinary program that enhances a student's existing degree or can be completed by non-degree students. Satisfactory completion of the one required course and at least 3 of the following courses will meet the requirements of the Women's and Gender Studies Graduate Certificate. *Note: Degree-seeking students who complete the requirements of the Graduate Certificate in Women's and Gender Studies also complete the requirements for the Graduate Minor in Gender Studies. For more information please contact Dr. Sharon Kowalsky at Sharon.Kowalsky@tamuc.edu or call 903-886-5928.

Required 3 SCH of Gender Theory

GDRS 500	Gender Theory	3
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Choose 9 SCH from the following:

ARTS 532	Gender, Art, and Popular Culture	3
CJ 533	Gender and Crime	3
EDCI 559	Diversity & Equity in Edu	3
ENG 780	Text and Genders	3
GDRS 597	Special Topics	3
HIST 572	Themes in Gender and Sexuality History	3
SOC 512	Soc Perspcts Marr/Family	3
SOC 514	Family Violence	3
or CJ 514	Family Violence	
THE 513	Survey of Marginalized Theatre	3

Total Hours **12**

Note: Students must have admission to the Graduate School. Coursework must be completed at Texas A&M University-Commerce with a 3.0 GPA in all courses used for this graduate certificate. **(No Substitutions)**

Gender Studies Minor - Graduate

The Graduate Gender Studies Minor is a 12 SCH interdisciplinary minor that enhances a student's existing degree. Students who complete the Gender Studies Minor are eligible to receive a Graduate Certificate in Women's and Gender Studies. Satisfactory completion of the one required course and at least 3 of the following courses will meet the requirements of the Gender Studies Minor. Additional gender-content courses may be used toward the minor with the approval of the Gender Studies Program Director. *Note: Students wishing to receive the Graduate Certificate in Women's and Gender Studies must complete the courses specified for the Certificate. Students who complete the Certificate requirements also complete the Minor requirements. For more information please contact Dr. Sharon Kowalsky at Sharon.Kowalsky@tamuc.edu (%20Sharon.Kowalsky@tamuc.edu) or call 903-886-5928.

Required course:

GDRS 500	Gender Theory	3
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Choose 3 courses (9 semester hours) from the following:

ARTS 532	Gender, Art, and Popular Culture	3
CJ 533	Gender and Crime	3
EDCI 559	Diversity & Equity in Edu	3
ENG 780	Text and Genders	3
GDRS 597	Special Topics	3
HIST 572	Themes in Gender and Sexuality History	3
SOC 512	Soc Perspcts Marr/Family	3
SOC 514	Family Violence	3
or CJ 514	Family Violence	
THE 513	Survey of Marginalized Theatre	3

Additional Gender-content graduate courses may be used toward the minor with permission of the Gender Studies Program Director.

Total Hours **12**

Art

David Scott (Interim Department Head)

Location: Art Building, Room 104, 903-886-5208

Art Web Site: <http://www.tamuc.edu/academics/colleges/humanitiesSocialSciencesArts/departments/art/default.aspx>

Vaughn Wascovich, Graduate Coordinator for Studio Art 903-886-5208 (Vaughn.Wascovich (vaughn.wascovich@tamuc.edu)@tamuc.edu (Brian.Weaver@tamuc.edu))

Virgil Scott, Graduate Coordinator for Visual Communication (UCD) 214-752-9009 (Virgil.Scott@tamuc.edu)

The Department of Art inspires and prepares students to excel in the art profession, including the fine and applied arts, art history, and art teaching fields, and also expands the educational experiences of non-majors.

The general objectives of graduate study in art include:

1. the refinement of technical skills in chosen studio areas;
2. the development of a critical understanding of one's own art in its historical, theoretical, and conceptual context; and
3. the mastery of communication skills both in practice and in teaching.

These objectives are achieved through a close working relationship among students and faculty, wherein a student may pursue a course of study designed for his or her particular educational goals.

Programs of Graduate Work

Master of Arts in Art w/emphasis in Visual Communication

The Master of Arts in Art with an emphasis in Visual Communication Option II Non-Thesis is a 36-semester hour program offered at the Universities Center at Dallas near the Arts District. The MA-VisCom degree is open to all qualified applicants in the expanding field of Visual Communication but is especially relevant to the needs of practicing professionals who aspire to move upwards into design-centric leadership roles in their business or organization. Students explore innovative approaches to the creative process, progressive business practices and strategies, product advancement, and effective marketing techniques within the context of contemporary design. There is no thesis or foreign language requirement for this degree.

Master of Arts in Art w/emphasis in Studio Art

The Master of Arts in Art with an emphasis in Studio Art Option II Non-Thesis is a 30-semester hour program offered on the Commerce campus. Students may pursue the following areas: painting, sculpture, photography, drawing, ceramics, and mixed and multi-media art. Applicants for the degree should already possess the technical skills to work in one or more of these areas, as the graduate program concentrates on conceptual innovation in one's work rather than technical instruction. The MA degree is suitable for students seeking to improve their portfolio, gain educational credentials, or to place themselves in a more competitive position to apply to the MFA program in art. There is no thesis or foreign language requirement for this degree.

Master of Fine Arts in Art w/emphasis in Visual Communication

The Master of Fine Arts degree with an emphasis in Visual Communication serves the practicing professional in this growing field who aspires to greater proficiency in industry-related innovation and problem-solving, business strategies, ideation and marketing, or a career in design education. The MFA is regarded as the terminal degree in the field of Visual Communication. The capstone of the degree is a design-centric research project (ARTS 545-Exhibition Topics and ARTS 548-Exhibition Development) and accompanying exhibition (ARTS 552-MFA Exhibition in Visual Communication) on a topic incorporating business practices, design education and social responsibility. During these final courses within the degree, MFA-VisCom candidates are expected to advance a premise that significantly expands the current boundaries of knowledge and to defend it through a convincing campaign or body of art works. Students who fail to meet the expectations of the program can be suspended from the MFA track. In such cases, it may be possible for the student to complete a Master of Arts with an emphasis in Visual Communication.

Master of Fine Arts in Art w/emphasis in Studio Art

The MFA program is intended for graduate students both committed to and capable of intensive, advanced study culminating in an individual and self-generated language of expression. It is a rigorous course of study as it leads to the terminal degree in the fine arts. MFA students are initially encouraged to explore a broad range of issues meaningful to their work, while simultaneously refining their technical skills. Their explorations may touch upon individual modes of expression, formal elements, experimentation with media and methods, themes and symbols, and relationships among the visual arts and other disciplines. Subsequent courses direct the student toward more mature and self-critical art, leading ultimately to a sustained and cohesive body of work that forms the Master of Fine Art Exhibition (ARTS 515).

MFA students in the Studio Art emphasis will participate in mid-term and end-of-term critiques. These critiques, together with the periodic evaluations of the student's supervisory committee, determine whether or not the student meets the expectations of the program. Students who fail to pass a critique or fail in other ways to meet the expectations of the program can be suspended from the MFA track. Students must pass a critique for candidacy after their second semester or in the semester of their 30th hour (whichever comes first). The critique for MFA candidacy will include an exhibit supported by a written statement. Students who fail their candidacy may still pursue the Master of Arts in Art with an emphasis in Studio Art.

Admission

Admission to a graduate program is granted by the Dean of the Graduate School upon the recommendation of the department. Applicants must meet the following requirements for admission in addition to meeting the general university requirements in Art.

Contact the departmental Graduate Coordinator for these requirements. The graduate degrees in art are individually designed to meet the unique educational, personal and professional needs of the student.

- Admission Requirements (<http://www.tamuc.edu/academics/graduateSchool/programs/humanitiesSocialScienceArts/artDomestic.aspx>)

Degree Requirements

Applicants must have a bachelor's degree with an art major or comparable experience, nine semester hours of art history and a minimum grade point average of 'B' in all undergraduate studio art courses.

In addition to the requirements of the Graduate School, applicants for the MFA degree will submit an application to the Department of Art that includes a portfolio, a statement of intent, transcripts of all previous college-level work, and one letter of recommendation. Copies of transcripts are acceptable if the originals are on file at the Graduate School. All of these materials are important in considering an applicant's suitability for graduate study, but the portfolio is of paramount importance because it represents the extent of a student's education in art. Care should be taken in the selection and photographing of works for the portfolio (CD portfolio is acceptable). It is the Department's preference that the portfolio be posted online and that the link to the portfolio be provided to the appropriate graduate coordinator.

Note: The Department reserves the right to suspend from the program any student who in the judgment of the departmental graduate committee, does not meet the professional expectations of the field.

Successful completion of the Comprehensive Exam is required of all students.

Art MA with an emphasis in Visual Communication (p. 82)

Art MA with an emphasis in Studio Art (p. 83)

Art MFA with an emphasis in Visual Communication (p. 83)

Art MFA with an emphasis in Studio Art (p. 84)

Art MA

Master of Arts in Art with an Emphasis in Visual Communication - Option I Thesis

Thesis (6 semester hours)

ARTS 518	Thesis (6 semester hours required)	6
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Required Courses (10 semester hours)

ARTS 540	Studio 1 Creative Method	3
ARTS 542	Studio 3 Design Writing	4
ARTS 543	Studio 4 Cross-Cultural	3

Required Support Courses (9 semester hours)

ARTS 549	Studio 9. User-centered Design Experience	3
ARTS 550	Studio 10. Ideation, Process and Product	3
ARTS 551	Studio 11. Creative Promotion and Innovation 1	3

Electives (5 semester hours)

Required Art/Visual Communication Electives		5
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Total Hours		30
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Master of Arts in Art with an Emphasis in Visual Communication - Option II Non-Thesis

Research (3 semester hours)

ARTS 595	Research Literature & Techniques (3 semester hours required)	3
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Required Courses (10 semester hours)

ARTS 540	Studio 1 Creative Method	3
ARTS 542	Studio 3 Design Writing	4
ARTS 543	Studio 4 Cross-Cultural	3

Required Support Courses (9 semester hours)

ARTS 549	Studio 9. User-centered Design Experience	3
ARTS 550	Studio 10. Ideation, Process and Product	3
ARTS 551	Studio 11. Creative Promotion and Innovation 1	3
Electives (14 semester hours)		
Required Art/Visual Communication Electives		14
Total Hours		36

Note: Successful completion of the Comprehensive Exam is required of all students.

Art MA

Master of Arts in Art with an Emphasis in Studio Art Option II Non-Thesis

Research (3 semester hours)		
ARTS 595	Research Literature & Techniques (3 semester hours required)	3
Studio Courses (9 semester hours required)		
ARTS 525	Studio Hours I	3
ARTS 526	Studio Hours II	3
ARTS 528	Studio Project	3
Graduate Seminar (repeat course 3 times for 9 semester hours required)		
ARTS 503	Graduate Seminar	3
Art History (6 semester hours)		
ARTS 531	History of Photography	3
ARTS 532	Gender, Art, and Popular Culture	3
ARTS 533	Public Art	3
ARTS 539	History of Contemporary Art	3
ARTS 597	Special Topics	1-4
Elective Hours (3 semester hours)		
Elective: choose from Arts only courses.		3
Total Hours		30

Note: Successful completion of the Comprehensive Exam is required of all students.

Art MFA

Virgil Scott, Graduate Coordinator for Visual Communication (UCD), 214-752-9009; Virgil.Scott@tamuc.edu

Requires at least 60 semester hours.

Master of Fine Arts in Art with an emphasis in Visual Communication - Option II Non-Thesis

Research capstone (7 semester hours required)		
ARTS 595	Research Literature & Techniques	3
ARTS 552	Master of Fine Arts Exhibition in Visual Communication	4
Required Courses (38 semester hours)		
ARTS 540	Studio 1 Creative Method	3
ARTS 541	Stud 2 Design Educatio	4
ARTS 542	Studio 3 Design Writing	4
ARTS 543	Studio 4 Cross-Cultural	3
ARTS 545	Studio 6 Thesis Topic	3
ARTS 546	Studio 7 Design Studio Processes	4
ARTS 547	Studio 8 Design Tchg	4
ARTS 548	Exhibition Development	4

ARTS 549	Studio 9. User-centered Design Experience	3
ARTS 550	Studio 10. Ideation, Process and Product	3
ARTS 551	Studio 11. Creative Promotion and Innovation 1	3
Required Support Courses (15 semester hours)		
ARTS 507	History of Graphic Design	3
ARTS 508	History of Advertising and Consumerism	3
ARTS 502	Design Teaching Methods	3
ARTS 506	Design Teaching Environment	3
ARTS 597	Special Topics	1-4
Total Hours		60

Note: Successful completion of the Comprehensive Exam is required of all students.

Art MFA

Vaughn Wascovich, Graduate Coordinator for Studio Art 903-886-5208 (Vaughn.Wascovich@tamuc.edu)

Students entering the MFA program will select a committee of three members of the graduate art faculty, one of whom (usually the chair) will represent the student's primary area of concentration within the studio arts. In consultation with the committee, the department head and the graduate coordinator, the student will devise a degree plan based on the primary area of emphasis. The student's studio research area is complemented by required courses in art history, as well as seminars and courses in theory and multimedia. It is expected that the student will gain from this study a sound conceptual and historical understanding of the visual arts, as well as the ability to communicate this understanding in writing and speech. To successfully complete this course of study, it is essential that students acquire the ability to clearly articulate visual concepts and place their own research in a historical context.

Students will participate in critiques in mid-term and at the end of each long semester. Students who fail to pass a critique or fail to meet, in the judgment of a duly constituted departmental committee, the expectations of the program can be suspended. Students must pass a critique for candidacy after their second semester or in the semester of their 30th hour (whichever comes first). Students who fail their candidacy may still pursue The Master of Arts in Studio Art or leave the program without receiving a degree.

Master of Fine Arts in Art with an emphasis in Studio Art - Option II Non-Thesis

Required Core Courses (3 semester hours)

ARTS 595	Research Literature & Techniques (3 semester hours required)	3
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Art History (6 semester hours)

ARTS 531	History of Photography	3
ARTS 532	Gender, Art, and Popular Culture	3
ARTS 533	Public Art	3
ARTS 539	History of Contemporary Art	3
ARTS 597	Special Topics	3

Studio Courses (21 semester hours) 8 of these semester hours can be ARTS 528: Studio Project

ARTS 525	Studio Hours I (9-12 semester hours required)	3-12
ARTS 526	Studio Hours II (9-12 semester hours required)	3-12

Graduate Seminar (course should be repeated 4 times for 12 semester hours)

ARTS 503	Graduate Seminar	3
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MFA Exhibition (6 semester hours)

ARTS 515	Master of Fine Art Exhibition in Studio Art	3-6
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Art Electives (12 semester hours)

Art Electives		12
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Total Hours		60
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Note:

The department reserves the right to suspend from the program any student who, in the judgment of a duly constituted departmental committee, does not meet the professional expectations of the field.

Successful completion of the Comprehensive Exam is required of all students.

History

Sharon A. Kowalsky (Department Head)

Location: Ferguson Social Sciences Building 111, 903-886-5226

History Web Site: <http://www.tamuc.edu/academics/colleges/humanitiesSocialSciencesArts/departments/history/default.aspx>

Graduate Studies Advisor: Andrew Baker, 903-468-8742, Andrew.Baker@tamuc.edu

The graduate program in History strives to promote independent thinking and to contribute to the development of a well-educated person. Graduate training helps prepare the student for teaching in a high school, a junior college, a four-year college, for dual credit courses; for continued study of history at the doctoral level; or for one of the many non-academic areas in which historians work.

Programs of Graduate Work

Master of Arts/Master of Science in History

The Department of History offers students the choice of a Master of Arts or Master of Science degree. The MA has a foreign language requirement while the MS does not. For both the MA and the MS, students may choose a thesis or non-thesis option.

The candidate for the Master of Arts degree must meet the language requirement for the Bachelor of Arts degree at this institution. That requirement can be met with one of the following:

1. Completion of at least 12 semester hours (four courses) in one foreign language.
2. Completion of 6 semester hours (above elementary courses) if 2 years of high school credit in the language have been submitted as part of the regular university admission requirements.
3. Completion of 3 semester hours if the student presents 3 or 4 years of high school credit.
4. American Sign Language (ASL) is considered an acceptable foreign language. Students should consult with departmental Director of Graduate Studies regarding this requirement.

Admission

Admission to a graduate program is granted by the Dean of the Graduate School upon the recommendation of the department. Applicants must meet the following requirements for admission in addition to meeting the general university requirements in History.

- Admission Requirements (<http://www.tamuc.edu/academics/graduateSchool/programs/humanitiesSocialScienceArts/historyDomestic.aspx>)

Note: The Department reserves the right to suspend from the program any student who in the judgment of the departmental graduate committee, does not meet the professional expectations of the field.

Successful completion of the History Department's Qualifying Exam and the Comprehensive Exam is required of all students.

History MA/MS (p. 85)

History Minor (p. 90)

Public History Minor (p. 90)

World History Minor (p. 90)

Christianity In History Graduate Certificate (p. 91)

Public History Graduate Certificate (p. 92)

Teaching History Graduate Certificate (p. 92)

World History Graduate Certificate (p. 93)

History MA/MS

The purpose of the master's degree for students is to acquire advanced training in the discipline of history. This program will introduce students to the ways professional historians research and communicate the results of their research. At the completion of this program, students should be able to explain concepts in historiography and historical theory. They also should understand how to conduct historical research and present their findings sufficiently well to be able to make contributions in the field in professional, academic venues.

Master of Arts/Master of Science in History - Option I Thesis

The student completing either a Master of Arts or a Master of Science Thesis program takes 36 semester hours and must take at least 11 of the 12 required courses in the Department of History. These 11 courses include 6 hours of thesis.

* Note: Students must have completed both HIST 590 and HIST 591, or completed one and be enrolled in the other, before attempting the Qualifying Exam.

* Note: HIST 518 is a Pre/Co-Requisite for HIST 592.

Twelve-course program to be completed:

Thesis (6 semester hours)

HIST 518	Thesis (6 semester hours required)	6
Only 6 semester hours of credit for 518 per degree will be given upon satisfactory completion of the requirement		

Graduate History Practicum (3-6 semester hours)

HIST 592	Graduate History Practicum (Minimum 3 hours required, up to 6 allowed for credit)	3
Only 6 semester hours of credit for 592 per degree will be given upon satisfactory completion of the requirement		

Required Courses (6 semester hours)

HIST 590	Historiography and Historical Theory	3
HIST 591	Historical Research and Writing Methods	3

Graduate History Readings courses (6 semester hours)

Choose (6 semester hours) from graduate History courses designated as Readings courses:

HIST 521	Readings in Latin American History	3
HIST 524	GLB/Readings in World History	3
HIST 526	Readings in Transatlantic History	3
HIST 537	Readings in Islamic World History	3
HIST 542	Readings in Medieval European History	3
HIST 543	Readings in Early Modern European History	3
HIST 544	Readings in Modern European History	3
HIST 551	Readings in Colonial North American History	3
HIST 552	Readings in Revolutionary American History	3
HIST 553	Readings in Modern United States History, 1850-1920	3
HIST 554	Readings in U. S. Post 1920	3
HIST 556	Readings in the Early National United States, 1789-1850	3

Graduate History Seminar Course (3 semester hours)

Choose (3 semester hours) from Graduate History hours designated as seminar courses:

HIST 520	GLB/Seminar in World/Comparative History	3
HIST 540	Seminar in European History	3
HIST 550	Seminar in American History	3
HIST 568	Seminar in History Education	3

Choose from the following: General History Emphasis or Public History Minor or World History Minor

General History Emphasis electives (12 semester hours) from:

HIST 520	GLB/Seminar in World/Comparative History	3
HIST 521	Readings in Latin American History	3
HIST 522	GLB/World History Theory and Methods	3
HIST 524	GLB/Readings in World History	3
HIST 526	Readings in Transatlantic History	3
HIST 535	Introduction to the History of Religion	3
HIST 537	Readings in Islamic World History	3
HIST 540	Seminar in European History	3
HIST 542	Readings in Medieval European History	3
HIST 543	Readings in Early Modern European History	3
HIST 544	Readings in Modern European History	3
HIST 550	Seminar in American History	3

HIST 551	Readings in Colonial North American History	3
HIST 552	Readings in Revolutionary American History	3
HIST 553	Readings in Modern United States History, 1850-1920	3
HIST 554	Readings in U. S. Post 1920	3
HIST 556	Readings in the Early National United States, 1789-1850	3
HIST 568	Seminar in History Education	3
HIST 569	Introduction to Digital History	3
HIST 564	Introduction to Public History	3
HIST 566	Oral History Theory and Methods	3
HIST 572	Themes in Gender and Sexuality History	3
HIST 573	Themes in Revolution History	3
HIST 574	Themes in Race and Ethnicity History	3
HIST 597	Special Topic	3

Electives may also include a 3 semester hour graduate level course outside of History or a second semester of HIST 592.

OR

Public History Minor (12 semester hours)

Required 2 courses (6 semester hours)

HIST 567	Internship in Public History	3
HIST 564	Introduction to Public History	3

Choose 2 courses (6 semester hours) from the following:

ALIB 564	Archives Administration	3
HIST 566	Oral History Theory and Methods	3
HIST 569	Introduction to Digital History	3

OR

World History Minor (12 semester hours)

Required course (3 semester hours)

HIST 522	GLB/World History Theory and Methods	3
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Choose one (3 semester hours)

HIST 520	GLB/Seminar in World/Comparative History	3
HIST 524	GLB/Readings in World History	3

Choose two (6 semester hours)

HIST 520	GLB/Seminar in World/Comparative History	3
HIST 521	Readings in Latin American History	3
HIST 524	GLB/Readings in World History	3
HIST 526	Readings in Transatlantic History	3
HIST 537	Readings in Islamic World History	3
HIST 540	Seminar in European History	3
HIST 572	Themes in Gender and Sexuality History	3
HIST 573	Themes in Revolution History	3
HIST 574	Themes in Race and Ethnicity History	3
HIST 597	Special Topic	3

*HIST 597 must be approved by the program coordinator and depends on current topic

PSCI 503	GLB/Proseminar in Comp Pol	3
PSCI 504	GLB/Sem in Area Studies	3
PSCI 505	GLB/Topics Comp Pol	3
PSCI 507	GLB/Selected Topics in IR	3
PSCI 508	GLB/Seminar in Foreign Policy	3
PSCI 522	GLB/Holocaust and Genocide	3
SPA 550	From Multiculturalism to Nationalism: Early Spanish Literature and Culture	3
SPA 560	GLB/Colonization and Independence in Latin American Literature and Film	3

*Note: The degree requirement that only one course can be outside HIST still applies to students completing the World History Minor.

Total Hours**36****Master of Arts/Master of Science in History - Option II Non-Thesis**

A student completing a Master of Arts or Master of Science Non-Thesis program is required to complete 36 semester hours and to take at least 10 of the 12 required courses in the Department of History.

* Note: Students must have completed both HIST 590 and HIST 591, or completed one and be enrolled in the other, before attempting the Qualifying Exam.

Twelve-course program to be completed:

Research (3 semester hours required)

HIST 595	Research Literature and Techniques (3 semester hours required)	3
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Required courses (6 semester hours)

HIST 590	Historiography and Historical Theory	3
HIST 591	Historical Research and Writing Methods	3

Graduate History Readings courses (6 semester hours)

Choose (6 semester hours) from graduate courses in History designated as Readings:

HIST 521	Readings in Latin American History	3
HIST 524	GLB/Readings in World History	3
HIST 526	Readings in Transatlantic History	3
HIST 537	Readings in Islamic World History	3
HIST 542	Readings in Medieval European History	3
HIST 543	Readings in Early Modern European History	3
HIST 544	Readings in Modern European History	3
HIST 551	Readings in Colonial North American History	3
HIST 552	Readings in Revolutionary American History	3
HIST 553	Readings in Modern United States History, 1850-1920	3
HIST 554	Readings in U. S. Post 1920	3
HIST 556	Readings in the Early National United States, 1789-1850	3

Graduate History Seminar course (3 semester hours)

Choose (3 semester hours) from graduate courses in History designated as Seminars:

HIST 520	GLB/Seminar in World/Comparative History	3
HIST 540	Seminar in European History	3
HIST 550	Seminar in American History	3
HIST 568	Seminar in History Education	3

Electives (6 semester hours)

Choose 6 semester hours graduate level courses	6
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Choose from the following: General History Emphasis or Public History Minor or World History Minor

General History Emphasis choose (12 semester hours) from:

HIST 520	GLB/Seminar in World/Comparative History	3
HIST 521	Readings in Latin American History	3
HIST 522	GLB/World History Theory and Methods	3
HIST 524	GLB/Readings in World History	3
HIST 526	Readings in Transatlantic History	3
HIST 535	Introduction to the History of Religion	3
HIST 537	Readings in Islamic World History	3
HIST 540	Seminar in European History	3
HIST 542	Readings in Medieval European History	3
HIST 543	Readings in Early Modern European History	3
HIST 544	Readings in Modern European History	3
HIST 550	Seminar in American History	3
HIST 551	Readings in Colonial North American History	3

HIST 552	Readings in Revolutionary American History	3
HIST 553	Readings in Modern United States History, 1850-1920	3
HIST 554	Readings in U. S. Post 1920	3
HIST 556	Readings in the Early National United States, 1789-1850	3
HIST 568	Seminar in History Education	3
HIST 569	Introduction to Digital History	3
HIST 564	Introduction to Public History	3
HIST 566	Oral History Theory and Methods	3
HIST 572	Themes in Gender and Sexuality History	3
HIST 573	Themes in Revolution History	3
HIST 574	Themes in Race and Ethnicity History	3
HIST 597	Special Topic	3

OR

Public History Minor (12 semester hours)**Required 2 courses (6 semester hours)**

HIST 564	Introduction to Public History	3
HIST 567	Internship in Public History	3

Choose 2 courses (6 semester hours) from the following:

ALIB 564	Archives Administration	3
HIST 566	Oral History Theory and Methods	3
HIST 569	Introduction to Digital History	3

OR

World History Minor (12 semester hours)

Required course (3 semester hours)

HIST 522	GLB/World History Theory and Methods	3
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Choose 1 course (3 semester hours)

HIST 520	GLB/Seminar in World/Comparative History	3
HIST 524	GLB/Readings in World History	3

Choose 2 courses (6 semester hours)

HIST 520	GLB/Seminar in World/Comparative History	3
HIST 521	Readings in Latin American History	3
HIST 524	GLB/Readings in World History	3
HIST 526	Readings in Transatlantic History	3
HIST 537	Readings in Islamic World History	3
HIST 540	Seminar in European History	3
HIST 572	Themes in Gender and Sexuality History	3
HIST 573	Themes in Revolution History	3
HIST 574	Themes in Race and Ethnicity History	3
HIST 597	Special Topic	3

*HIST 597 must be approved by the program coordinator and depends on current topic

PSCI 503	GLB/Proseminar in Comp Pol	3
PSCI 504	GLB/Sem in Area Studies	3
PSCI 505	GLB/Topics Comp Pol	3
PSCI 507	GLB/Selected Topics in IR	3
PSCI 508	GLB/Seminar in Foreign Policy	3
PSCI 522	GLB/Holocaust and Genocide	3
SPA 550	From Multiculturalism to Nationalism: Early Spanish Literature and Culture	3
SPA 560	GLB/Colonization and Independence in Latin American Literature and Film	3

*Note that the degree requirement that no more than two courses be from outside HIST still applies to students completing the World History Minor.

Total Hours**36**

Master of Science in History, Political Science Track - Option II Non-Thesis

A Master of Science Non-Thesis student who completes this Political Science Track will meet the minimum Texas state qualifications required to teach both history and government in higher education institutions, such as community colleges and universities. The Political Science Track Option may only be obtained as a Master of Science degree and cannot be obtained in combination with a thesis. This is a non-thesis track only.

*Note: Students must have completed both HIST 590 and HIST 591, or completed one and be enrolled in the other, before attempting the Qualifying Exam.

Twelve-course program to be completed:

Research (3 semester hours)

HIST 595	Research Literature and Techniques (3 semester hours required)	3
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Required Courses (6 semester hours)

HIST 590	Historiography and Historical Theory	3
HIST 591	Historical Research and Writing Methods	3

History Courses (9 semester hours)

9 semester hours of graduate level History courses	9
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Political Science Courses (18 semester hours)

18 semester hours of graduate level Political Science courses.	18
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Total Hours	36
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Note: Successful completion of the Comprehensive Exam is required of all students.

History Minor

A minor in history at the master's level consists of four courses in history as approved by the departmental graduate advisor or the head of the department.

Public History Minor

The Public History Minor is designed to meet the educational and professional needs of the surrounding communities that Texas A&M University-Commerce serves in the Northeast Texas region. The Public History Minor at Texas A&M University-Commerce is a 12 SCH program that develops specific skill sets related to public history among students who are interested in public history and practitioners who are already in the field. The goal of the minor is to prepare students for careers in fields related to public history that increase public engagement with the past. The practical, theoretical, and analytical training provided in the program enhances the ability of graduates to compete for jobs in museums, historical societies, cultural resource centers, parks, historic preservation, etc.

Students may complete a minor in Public History in conjunction with their major degree in any field of study. Students completing the Public History Minor are eligible to receive a Graduate Certificate in Public History. To receive a Public History Minor, students must satisfactorily complete 12 SCH, consisting of the following courses (no substitutions).

This 12 sh graduate minor consists of the following required courses:

Required 2 courses (6 semester hours)

HIST 564	Introduction to Public History	3
HIST 567	Internship in Public History	3

Choose 2 courses (6 semester hours) from the following:

HIST 566	Oral History Theory and Methods	3
ALIB 564	Archives Administration	3
HIST 569	Introduction to Digital History	3

Students completing the Public History Minor are eligible to receive a Certificate in Public History.

Total Hours	12
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World History Minor

The 12 SCH Graduate Minor provides training for students interested in the study of global connections and cultures. Students may complete the minor as part of any graduate degree or as a concentration within the History MA/MS Program. Students who complete the World History Minor/Concentration are also eligible to receive a Graduate Certificate in World History. Coursework must be completed at Texas A&M University-Commerce with a 3.0 GPA

on all courses used for this minor/concentration. For more information or to answer any questions, please contact the program coordinator, Dr Cynthia Ross, at Cynthia.Ross@tamuc.edu or 903-886-5226.

Required (3 semester hours)

HIST 522	GLB/World History Theory and Methods	3
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Choose One (3 semester hours)

HIST 520	GLB/Seminar in World/Comparative History	3
HIST 524	GLB/Readings in World History	3

Choose two (6 semester hours)

HIST 520	GLB/Seminar in World/Comparative History	3
HIST 521	Readings in Latin American History	3
HIST 524	GLB/Readings in World History	3
HIST 526	Readings in Transatlantic History	3
HIST 537	Readings in Islamic World History	3
HIST 540	Seminar in European History	3
HIST 572	Themes in Gender and Sexuality History	3
HIST 573	Themes in Revolution History	3
HIST 574	Themes in Race and Ethnicity History	3
HIST 597	Special Topic	3

*HIST 597 must be approved by program coordinator and depends on current topic

PSCI 503	GLB/Proseminar in Comp Pol	3
PSCI 504	GLB/Sem in Area Studies	3
PSCI 505	GLB/Topics Comp Pol	3
PSCI 507	GLB/Selected Topics in IR	3
PSCI 508	GLB/Seminar in Foreign Policy	3
PSCI 522	GLB/Holocaust and Genocide	3
SPA 550	From Multiculturalism to Nationalism: Early Spanish Literature and Culture	3
SPA 560	GLB/Colonization and Independence in Latin American Literature and Film	3

Total Hours

12

Christianity in History Graduate Certificate

The Christianity in History Graduate Certificate is an interdisciplinary program designed to allow students pursuing an M.A./M.S. in History with A&M-Commerce, as well as students who have completed a graduate program at A&M-Commerce or elsewhere, to specialize in the subject and gain a particular depth of knowledge in it.

The Christianity in History Graduate Certificate requires the completion of 12 graduate credit hours in approved courses, with an overall G.P.A. of 3.0 in certificate courses. Thesis hours will not be counted toward the Graduate Certificate. Please contact Dr. John Smith at John.Smith@tamuc.edu or 903-886-5699 for more information.

Requirements to complete the Christianity in History Graduate Certificate (12 semester hours):

6 semester hours from:

HIST 535	Introduction to the History of Religion	3
This course introduces the field of Religious Studies by looking at topics and themes such as doctrine, ritual, scripture, mysticism, pilgrimage, and myth across two or more religions, including Christianity, while also introducing methodological approaches to the comparative study of religion.		
HIST 534	Capstone Project in the History of Christianity	3
The capstone project, approved by and completed under the supervision of the certificate program Coordinator/Director, is a significant demonstration of the student's research expertise in the history of Christianity and command of relevant scholarship in the subject.		

The Introduction to Religious Studies course must be completed before embarking upon the Capstone Project. The remaining 6 hours may come from any combination of the following:

6 semester hours from:

HIST 520	GLB/Seminar in World/Comparative History	3
Subject to approval by the Coordinator/Director.		
HIST 540	Seminar in European History	3

Subject to approval by the Coordinator/Director.		
HIST 550	Seminar in American History	3
Subject to approval by the Coordinator/Director.		
HIST 597	Special Topic	3
Subject to approval by the Coordinator/Director.		
PSCI 597	Special Topics	3
Subject to approval by the Coordinator/Director.		
HIST 589	Independent Study	1-3
Subject to approval by the Coordinator/Director.		
ENG 597	SPECIAL TOPICS	3
Subject to approval by the Coordinator/Director.		
The Capstone Project will be a substantial research project undertaken with the approval, and under supervision of, the Director/Coordinator. The project must be embedded in a course taken concurrently with the capstone course, with the instructor of the latter serving as an additional guide.		
Total Hours		12

Note: Coursework must be completed at Texas A&M University-Commerce with a 3.0 GPA on all courses used for this graduate certificate. **(No Substitutions)**

Public History Graduate Certificate

The Graduate Certificate in Public History is designed to meet the educational and professional needs of the surrounding communities that Texas A&M University–Commerce serves in the Northeast Texas region. The Graduate Certificate in Public History at Texas A&M University–Commerce is a twelve credit hour graduate certificate that develops specific skill sets related to public history among students who are interested in public history and practitioners who are already in the field. The goal of the graduate certificate is to prepare students for careers in fields related to public history that increase public engagement with the past. The practical, theoretical, and analytical training provided in the certificate program enhances the ability of graduates to compete for jobs in museums, historical societies, cultural resource centers, parks, historic preservation, etc. Please contact Dr. Mylynka Cardona at Mylynka.Cardona@tamuc.edu (Mylynka.Cardona.tamuc.edu) for more information.

Requirements to complete the Public History Graduate Certificate (12 semester hours):

To complete the Public History Graduate Certificate, students are required to complete twelve hours of coursework, including an internship consisting of a capstone project that requires a presentation and evaluation by a faculty committee. During the first semester, students identify their area of specialization and possible partnerships with public history organizations both on and off campus. For the capstone the student will submit a formal proposal to the coordinator of the Public History Graduate Certificate or faculty committee for approval. The completion of the coursework and approved proposal are requirements for the completion of the graduate certificate.

Required 2 courses (6 semester hours)		
HIST 564	Introduction to Public History	3
HIST 567	Internship in Public History	3
Choose 2 courses (6 semester hours) from the following:		
ALIB 564	Archives Administration	3
HIST 566	Oral History Theory and Methods	3
HIST 569	Introduction to Digital History	3
Total Hours		12

Note: Students must have admission to the Graduate School. Coursework must be completed at Texas A&M University-Commerce with a 3.0 GPA in all courses used for this graduate certificate. **(No Substitutions)**

Teaching History Graduate Certificate

As local Independent School Districts expand their offerings of early college and dual credit courses, they are in growing need of teachers with the state-required 18 SCH of graduate history courses to teach core sections of HIST 1301 and HIST 1302, the two US History survey courses that are required in all college degree plans and for core completion. To ensure that these teachers have the necessary background and skills to provide rigorous college-appropriate and college-level courses, the History Department at Texas A&M University-Commerce offers an 18 SCH Graduate Certificate for Teaching History. Students completing the Graduate Certificate for Teaching History will acquire the skills and content knowledge to deliver college courses in any setting. The non-degree certificate provides the professional qualifications necessary to fulfill school districts' priorities while ensuring that teachers are able to maintain college-level rigor and quality and have received the required courses, training, and skills. For more information contact Dr. Andrew Baker at Andrew.Baker@tamuc.edu.

Required Courses (6 semester hours)

HIST 590	Historiography and Historical Theory	3
HIST 568	Seminar in History Education	3

Choose 3 (9 semester hours) from the following (US):

HIST 550	Seminar in American History	3
HIST 551	Readings in Colonial North American History	3
HIST 552	Readings in Revolutionary American History	3
HIST 553	Readings in Modern United States History, 1850-1920	3
HIST 554	Readings in U. S. Post 1920	3
HIST 556	Readings in the Early National United States, 1789-1850	3

Choose 1 (3 semester hours) from the following (non-US):

HIST 520	GLB/Seminar in World/Comparative History	3
HIST 521	Readings in Latin American History	3
HIST 522	GLB/World History Theory and Methods	3
HIST 524	GLB/Readings in World History	3
HIST 540	Seminar in European History	3
HIST 542	Readings in Medieval European History	3
HIST 543	Readings in Early Modern European History	3
HIST 544	Readings in Modern European History	3
HIST 572	Themes in Gender and Sexuality History	3
HIST 573	Themes in Revolution History	3
HIST 574	Themes in Race and Ethnicity History	3

***Note:** HIST 597: **Special Topics** can be applied in either the US or Non-US category depending on the theme of the course.

Total Hours **18**

Note: Coursework must be taken from Texas A&M University-Commerce with a 3.0 GPA on all courses used for this graduate certificate. (**No Substitutions**)

World History Graduate Certificate

Requirements to complete the World History Graduate Certificate (12 semester hours):

The twelve-credit Graduate Certificate in World History at Texas A&M University-Commerce provides training for students interested in the study of global connections and cultures. Students may complete the certificate independently or as part of their graduate degree.

Coursework must be completed at Texas A&M University-Commerce with a 3.0 GPA on all courses used for this graduate certificate. Please contact Dr. Cynthia Ross at Cynthia.Ross@tamuc.edu or 903-886-5226 for more information.

3 semester hours from:

HIST 522	GLB/World History Theory and Methods	3
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3 semester hours from:

HIST 520	GLB/Seminar in World/Comparative History	3
HIST 524	GLB/Readings in World History	3

6 semester hours from:

HIST 520	GLB/Seminar in World/Comparative History	3
HIST 521	Readings in Latin American History	3
HIST 524	GLB/Readings in World History	3
HIST 526	Readings in Transatlantic History	3
HIST 537	Readings in Islamic World History	3
HIST 540	Seminar in European History	3
HIST 572	Themes in Gender and Sexuality History	3
HIST 573	Themes in Revolution History	3
HIST 574	Themes in Race and Ethnicity History	3
HIST 597	Special Topic	3

* HIST 597 must be approved by the program coordinator and depends on current topic.

PSCI 503	GLB/Proseminar in Comp Pol	3
PSCI 504	GLB/Sem in Area Studies	3
PSCI 505	GLB/Topics Comp Pol	3
PSCI 507	GLB/Selected Topics in IR	3
PSCI 508	GLB/Seminar in Foreign Policy	3
PSCI 522	GLB/Holocaust and Genocide	3
SPA 550	From Multiculturalism to Nationalism: Early Spanish Literature and Culture	3
SPA 560	GLB/Colonization and Independence in Latin American Literature and Film	3
Total Hours		12

Note: Students must have admission to the Graduate School. Coursework must be completed at Texas A&M University-Commerce with a 3.0 GPA in all courses used for graduate certificate. **(No Substitutions)**

Literature and Languages

M. Hunter Hayes (Department Head)

Location: David Talbot Hall of Languages, Room 141, 903-886-5260/5253

Literature and Languages Web Site: <http://www.tamuc.edu/academics/colleges/humanitiesSocialSciencesArts/departments/literatureLanguages/default.aspx>

Dr. Hunter Hayes, Department Head - hunter.hayes@tamuc.edu

Dr. Karen Roggenkamp, Director of Graduate Studies - Doctoral (English)

Dr. Shannon Carter, Director of Graduate Studies - Master's (English)

Dr. Lucy Pickering, Director of Applied Linguistics

Dr. Flavia Belpoliti, Director of Graduate Studies (Spanish)

Programs of Graduate Work

The Department of Literature and Languages includes graduate studies in Applied Linguistics w/emphasis in TESOL, English and Spanish.

Specific requirements and procedures for graduate work and applications for assistantships may be obtained from the Head of the department.

Applied Linguistics

The MA/MS-Applied Linguistics program incorporates cutting-edge pedagogical and research strategies for students who wish to pursue careers in Teaching English to Speakers of Other Languages as a primary or complementary discipline, including teaching at the university level and teaching English as a second language abroad. Students may complete the program online, face to face, or by using a combination of instruction modalities, which is ideal for in-service teachers and students who also teach abroad and desire credentials from a fully-accredited institution with a faculty consisting of internationally-recognized linguists who specialize in the field. Students have the option of following a 30-hour thesis path or the 36-hour non-thesis/independent research option in order to fulfill their career goals.

English

The Department of Literature and Languages offers Graduate Certificates in Film Studies, TESOL (Teaching English to Speakers of Other Languages), Professional Advancement in English Studies, Studies in Children's and Adolescent Literature and Culture, and Computational Linguistics; a Master of Arts or Master of Science in English, and a PhD in English.

For the PhD degree, the student may choose to concentrate in either Written Discourse: Theory and Practice (composition, rhetoric, and linguistics) or Critical Literacy (literature, film studies, literary theory, and reading). The PhD program stresses both substantive knowledge of the various divisions within the field of English and an extensive introduction to the profession, including classroom teaching, tutoring, and computer-assisted instruction.

Spanish

The Department of Literature and Languages offers a Master of Arts in Spanish. The Program mission is to prepare Spanish language professional in the field of teaching, communication and writing, and to provide a strong scholarly foundation for those interested in pursuing a doctoral degree in Spanish Literature, Pedagogy or Linguistics. The program offers a wide variety of courses related to literary, cultural and artistic production in Spanish, as well as advance coursework on different areas of Hispanic Linguistics and Language Pedagogy.

Students pursuing the Master of Arts in Spanish have the option of pursuing either a 30 semester hour thesis degree track or a 36 semester hour non-thesis degree track. Students seeking either option must perform satisfactorily on a comprehensive written and oral examination with sections devoted to prose, drama, poetry, and language.

The foreign language faculty also prepares students for the doctoral research tool proficiency in Spanish. Candidates for this examination may apply to the Department of Literature and Languages for information.

A comprehensive minor in Spanish is available for doctoral degree students majoring in supervision, curriculum, and instruction. This minor is recommended for junior and senior college teachers of foreign languages.

Admission

Applied Linguistics

Admission to a graduate program is granted by the Dean of the Graduate School upon the recommendation of the department, undergraduate grade point average, one letter of recommendation, and a statement of goals.

- Applied Linguistics Requirements (<http://www.tamuc.edu/academics/graduateSchool/programs/humanitiesSocialScienceArts/appliedlinguistics.aspx>)

English

Admission to a graduate program is granted by the Dean of the Graduate School upon the recommendation of the department, scores on the Graduate Record Examination (GRE), undergraduate grade point average, one letter of recommendation, a portfolio including (writing sample and a statement of goals).

- English Admission Requirements (<http://www.tamuc.edu/academics/graduateSchool/programs/humanitiesSocialScienceArts/englishDomestic.aspx>)
- English Doctoral Admission Requirements (<http://www.tamuc.edu/academics/graduateSchool/programs/humanitiesSocialScienceArts/englishPhDDomestic.aspx>)

Spanish

Admission to a graduate program is granted by the Dean of the Graduate School upon the recommendation of the department, scores on the Graduate Record Examination (GRE), undergraduate Major/Minor in Spanish or Fluency in Spanish or Departmental interview.

- Spanish Admission Requirements (<http://www.tamuc.edu/academics/graduateSchool/programs/humanitiesSocialScienceArts/spanishDomestic.aspx>)

Note: The Department reserves the right to suspend from the program any student who in the judgment of the departmental graduate committee, does not meet the professional expectations of the field.

Successful completion of the Comprehensive Exam is required of all students.

Applied Linguistics MA/MS (p. 96)

English MA/MS (p. 98)

English PhD (p. 100)

Spanish MA (p. 101)

Film Studies Graduate Certificate (p. 103)

Studies In Children's & Adolescent Literature & Culture Graduate Certificate (p. 103)

Teaching English to Speakers of Other Languages Graduate Certificate (p. 104)

Computational Linguistics Graduate Certificate (p. 104)

Professional Advancement in English Studies Graduate Certificate (p. 105)

Applied Linguistics MA/MS

Students in the MA/MS in Applied Linguistics with an emphasis in TESOL will not be subject to the residency requirements of the department's existing graduate programs and may complete the program online.

Foreign Language Requirement for MA

A candidate for the Master of Arts degree must meet the language requirement:

1. Completion of at least 12 semester hours (four courses) of appropriate undergraduate-level classes in one foreign language, or
 2. Completion of 6 semester hours (above elementary courses) if 2 years of high school credit in the language have been submitted as part of the regular university admission requirements, or completion of 3 semester hours if the student presents 3 or 4 years of high school credit, or
 3. American Sign Language (ASL) is considered an acceptable foreign language. Students should consult with departmental Graduate Program Director regarding this requirement, or
 4. Department - Foreign Language Proficiency Exam (FLPE), or
 5. Successful completion of the Language Testing International Certification Exam – www.languageTesting.com (<http://www.languageTesting.com>)
- Students who do not satisfy the foreign language requirement will receive an MS degree rather than an MA

Master of Arts/Master of Science in Applied Linguistics with an emphasis in TESOL - Option I Thesis

30 semester hours

Thesis (6 semester hours)

Only 6 semester hours of credit for 518 per degree will be given upon satisfactory completion of requirement

Required courses (21 semester hours)

ENG 555	General Linguistics	3
ENG 501	Structure Eng Language	3
ENG 557	Teaching English as a Second/Other Language Methods I	3
ENG 657	Teaching English as a Second/Other Language Methods II	3
ENG 558	Sociolinguistics	3
or ENG 670	Pragmatics & Language Tchg	
ENG 658	Sound Systems of English: Pedagogical Applications of Phonology & Phonetics	3
ENG 599	Bib & Methods of Research	3

Electives (3 semester hours)

Select one course from the following:

ENG 558	Sociolinguistics	3
ENG 559	Lang & Culture in Class	3
ENG 579	Style and Stylistics	3
ENG 596	Practicum in TESOL	3
ENG 671	Discourse Analysis	3
ENG 672	Second Language Acquisition	3
ENG 685	Computational Linguistics	3
ENG 697	Special Topic	3
ENG 562	Psycholinguistics	3

Total Hours

30

Master of Arts/Master of Science in Applied Linguistics with an emphasis in TESOL - Option II Non-Thesis

36 Hour

Research (3 semester hours)

ENG 595	Research Lit/Techniques (3 semester hours required)	3
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Required Core Courses (24 semester hours)

ENG 501	Structure Eng Language	3
ENG 555	General Linguistics	3
ENG 557	Teaching English as a Second/Other Language Methods I	3
ENG 558	Sociolinguistics	3
ENG 599	Bib & Methods of Research	3
ENG 657	Teaching English as a Second/Other Language Methods II	3
ENG 658	Sound Systems of English: Pedagogical Applications of Phonology & Phonetics	3
ENG 670	Pragmatics & Language Tchg	3

Electives (9 semester hours)

Plus three of the following courses:

ENG 559	Lang & Culture in Class	3
ENG 579	Style and Stylistics	3
ENG 596	Practicum in TESOL	3
ENG 671	Discourse Analysis	3
ENG 672	Second Language Acquisition	3
ENG 685	Computational Linguistics	3
ENG 697	Special Topic	3
ENG 562	Psycholinguistics	3

Total Hours

36

Master of Arts/Master of Science in Applied Linguistics with emphasis in TESOL (*EFL/ESL for Adults*) and specialization in ESL * (*ESL for Children*), Option II Non-Thesis

Required Core Courses (27 semester hours)

ENG 555	General Linguistics	3
ENG 501	Structure Eng Language	3
ENG 599	Bib & Methods of Research	3
ENG 557	Teaching English as a Second/Other Language Methods I	3
ENG 657	Teaching English as a Second/Other Language Methods II	3
ENG 558	Sociolinguistics	3
ENG 670	Pragmatics & Language Tchg	3
ENG 658	Sound Systems of English: Pedagogical Applications of Phonology & Phonetics	3
ENG 595	Research Lit/Techniques (3 semester hours required)	3

Electives (9 semester hours)

Plus three of the following courses:

BLED 501	GLB/Theoretical Foundations of Bilingual/ESL Education	3
BLED 502	Social and Academic Language Development for Bilingual Learners	3
BLED 503	GLB/Bilingual Content Area Instruction	3
BLED 504	Technology Tools for Teaching English Language Learners	3
BLED 505	Project-Based Learning for English Language Learners	3
BLED 506	The Languageing and Literacies of Multilingual Students	3
BLED 507	Engaging ELL Families	3
BLED 510	Dual Language Assessment	3
BLED 512	Social and Academic Language Development in English for Bilingual Learners	3
BLED 513	GLB/Advanced Sheltered Content Area Instruction	3
BLED 597	Special Topics	3

Total Hours

36

Note: Successful completion of the Comprehensive Exam is required of all students.

English MA/MS

Students seeking a master's degree in English may choose either a 30-semester hour program that includes a thesis (ENG 518 Thesis counting for 6 semester hours) or a 36-semester hour program that includes an independent research project (ENG 595 Research Lit/Techniques Non-Thesis counting for 3 semester hours). Both programs of study lead to an MA degree for students who demonstrate foreign language proficiency or to an MS degree for students without a foreign language.

All master's students should consult with the Director of English Graduate Studies about which program would be most relevant to their future plans. Most coursework for both 30 and 36 semester hour programs is elective, but students will want to select courses that reflect their interests and future needs and that will prepare them to write a final project (ENG 595 Research Lit/Techniques or ENG 518 Thesis). Final projects may be written on literature, composition, linguistics, children's literature, or some combination thereof. With agreement of the student's committee, the project also may focus on creative writing by the student.

- Course required for all Graduate Teaching Assistants: ENG 675 Colloquium: Teaching College Reading and Writing can be used toward Master's degree in English.

Foreign Language Requirement for MA

A candidate for the Master of Arts degree must meet the language requirement:

1. Successful completion of at least 12 semester hours (college/university level) in one foreign language.
2. Successful completion of 6 semester hours (college/university level) and 2 years of high school credit in one foreign language.
3. Successful completion of 3 semester hours (college/university level) and 3 years of high school credit in one foreign language.
4. Successful completion of 12 semester hours of American Sign Language (ASL).
5. Completion of a Bachelor of Arts degree from A&M-Commerce
6. Department - Foreign Language Proficiency Exam (FLPE)

7. Successful completion of the American Council on Teaching of Foreign Languages examination with a minimum score/rating of intermediate proficiency in one of the following areas:

- Oral Proficiency Interview (OPI) or
- Oral Proficiency Interview - Computer (OPIc) or
- Written Proficiency Test (WPT)

Students who do not satisfy the foreign language requirement will receive an MS degree rather than an MA

Master of Arts/Master of Science in English - Option I Thesis

Thesis (6 semester hours)

ENG 518	Thesis (6 semester hours required)	3-6
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Examination: Written and oral proposal of Thesis and final defense

Only 6 semester hours of credit for 518 will be given upon satisfactory completion of the requirement

Required Core Courses (9 semester hours)

9 semester hours in English to be selected in consultation with advisor.	9
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Methods of Research (3 semester hours)

ENG 599	Bib & Methods of Research	3
or ENG 776	Methods and Methodologies in Writing Studies	

Electives (12 semester hours)

12 semester hours of electives	12
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Total Hours	30
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Master of Arts/Master of Science in English - Option II Non-Thesis

Research (3 semester hours)

ENG 595	Research Lit/Techniques (3 semester hours required)	3
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Required Core Courses (18 semester hours)

18 semester hours in English to be selected in consultation with advisor	18
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Methods of Research (3 semester hours)

ENG 599	Bib & Methods of Research (3 semester hours)	3
or ENG 776	Methods and Methodologies in Writing Studies	

Electives (12 semester hours)

12 semester hours of electives	12
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Total Hours	36
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English MA/MS with an emphasis in Film and Media Studies

Students seeking a master's degree in English with an Emphasis in Film and Media Studies may choose either a 30-semester hour program that includes a thesis (ENG 518 counting for 6 hours) or a 36-hour program that includes an independent research project (ENG 595 counting for 3 hours). Both programs of study lead to an MA degree for students who demonstrate foreign language proficiency or to an MS degree for students without a foreign language.

Master of Arts/Master of Science in English with an emphasis in Film and Media Studies - Option I Thesis

Thesis (6 semester hours)

ENG 518	Thesis	3-6
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Only 6 semester hours of credit for ENG 518 per degree will be given upon satisfactory completion of the requirement.

Required Courses 6 semester hours from:

ENG 520	Contemporary Critical Practices in English Studies	3
ENG 525	Contemporary Literature	3
ENG 530	History of Narrative Film	3

6 semester hours from:

ENG 510	Introduction to Film Studies	3
ENG 530	History of Narrative Film	3

ENG 610	Studies in Film Genres	3
Required Support Courses (9 semester hours)		
ENG 620	Adaptations to Film	3
ENG 710	Film Theory & Criticism	3
ENG 599	Bib & Methods of Research	3
or ENG 776	Methods and Methodologies in Writing Studies	
Electives 3 semester hours from:		
THE 544	Playwriting	3
THE 560	Acting	3
THE 541	Seminar Stage Direct	3
Total Hours		30

Master of Arts/Master of Science in English with an emphasis in Film and Media Studies - Option II Non-Thesis

Required Core Courses (3 semester hours)

ENG 595	Research Lit/Techniques (3 semester hours required)	3
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Support Courses 6 semester hours from:

ENG 510	Introduction to Film Studies	3
ENG 530	History of Narrative Film	3
ENG 610	Studies in Film Genres	3

6 semester hours from:

THE 520	Film Production Elements	3
THE 525	Film-Style Production	3
THE 530	Documentary Production	3

Required Support Courses (15 semester hours)

ENG 620	Adaptations to Film	3
ENG 710	Film Theory & Criticism	3
THE 544	Playwriting	3
THE 560	Acting	3
THE 541	Seminar Stage Direct	3

Electives (6 semester hours)

6 semester hours electives (three semester hours must be English)		6
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Total Hours		36
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Note: Successful completion of the Comprehensive Exam is required of all students.

English PhD

The PhD in English requires 90 semester hours beyond the bachelor's degree or 60 semester hours beyond the master's, including 51 hours of coursework, and a minimum of 9-hours dissertation.

Residency Requirement for the PhD in English

Students may satisfy residency requirements in one of two ways:

I. Serve as a Graduate Teaching Assistant (GAT) or Graduate Research Assistant (GAR) for at least one academic year. GATs and GARs will carry at least the minimum course load to maintain the assistantship, and GATs must successfully complete ENG 675. GATs will be mentored and observed in both the Writing Center and in teaching assistants' classrooms. In addition, students will be expected to observe others as they tutor and teach. Students will be encouraged to participate in the Spanish and English Graduates for Academic Development organization and to submit papers for presentation in regional and national conferences. Students will also be expected to maintain contact with the Doctoral Coordinator for English periodically to make sure they are on track to complete their degree.

OR

II. Without the one-year teaching assistantship and ENG 675, students are required to take no fewer than four classes each year. In addition, students must maintain a portfolio of "residency activities" that contribute to professional development in their area of focus for each academic year prior to the

completion of the comprehensive exam. The portfolio should document that development; in particular, the portfolio should be prefaced by a brief (2-3 pages) reflective analysis of the activities for that year.

Examples include:

- Conferences and workshops (attendance, participation, organization, etc.)
- Lectures and presentations
- Professional development activities
- Departmental academic advisement
- Development of multimedia resources
- Participation in student organizations (e.g. SEGAD)

The Doctoral Coordinator will evaluate portfolios as part of students' annual review of academic progress. If professional development activities are judged inadequate, students will be informed within two weeks of the evaluation and asked to meet with the Doctoral Coordinator to make a plan to meet residency requirements.

Concentration (18 semester hours)

18 semester hours minimum of ENG courses.	18
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Dissertation (9-12 semester hours)

No less than 9 semester hours

ENG 718	Doctoral Dissertation	3-12
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Secondary Area (6 semester hours)

6 semester hours minimum in ENG courses	6
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Professional Internship (21 semester hours)

21 semester hours of ENG courses	21
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Note: ENG 615 Professing English, is required of all doctoral students.

Note: ENG 675, Teaching College Reading and Writing (Colloquium), is required of all Graduate Teaching Assistants

Note: No more than 49% of coursework can be online.

Research Tools

For completion of the Ph.D. in the Department of Literature and Languages, students must meet the Research Tool requirement, which may be satisfied by completing one of the following two options:

Option 1. Completion of 12 undergraduate hours or more of a foreign language; or 6 graduate hours or more in a foreign language; or existing fluency in second language; or ability to pass a foreign language proficiency test.

Option 2: Completion of 4 of the following courses: ENG 501, ENG 520, ENG 599, ENG 615, ENG 675, ENG 680, ENG 681, ENG 686, ENG 775, ENG 776.

These courses will count toward the total required hours for the degree.

Electives (6 semester hours)

6 semester hours of ENG courses	6
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Total Hours	60
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Successful completion of the Comprehensive Exam is required of all students.

Spanish MA

Students seeking a master's degree in Spanish may choose either 30-semester hour program that includes a thesis (SPA 518 Thesis which counts for 6 hours) or a 36-hour program that includes 3 hours of SPA 595 Research Literature and Techniques. Both programs of study lead to an MA degree. The Spanish program no longer requires a Foreign Language.

Master of Arts in Spanish - Option I Thesis

Thesis (6 semester hours required)

SPA 518	Thesis (6 semester hours required)	3-6
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Core Courses (24 semester hours)

SPA 599	Bibliography and Methods of Research	3
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SPA 511	Teaching Spanish as a Second Language	3
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SPA 512	Spa Grammar for Tchg	3
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SPA 543	GLB/Spanish Sociolinguistics	3
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SPA 545	GLB/Teaching Spanish Thru Literature and Film	3
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SPA 549	Spanish Phonetics	3
SPA 513	Teaching Spanish as a Heritage Language	3
SPA 544	Spa Curriculum Design	3
Total Hours		30

Master of Arts in Spanish - Option II Non-Thesis

Research component (3 semester hours required)

SPA 595	Research Literature and Techniques (3 semester hours required)	3
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Core Courses (6 semester hours)

SPA 511	Teaching Spanish as a Second Language	3
SPA 599	Bibliography and Methods of Research	3

Required courses (18 semester hours)

SPA 512	Spa Grammar for Tchg	3
SPA 543	GLB/Spanish Sociolinguistics	3
SPA 544	Spa Curriculum Design	3
SPA 545	GLB/Teaching Spanish Thru Literature and Film	3
SPA 549	Spanish Phonetics	3
SPA 513	Teaching Spanish as a Heritage Language	3

Support courses (9 semester hours)

SPA 505	GLB/Multicultural Fairy and Folk Tales	3
SPA 516	GLB/Boom/Post-Boom Latin American Literature and Film	3
SPA 550	From Multiculturalism to Nationalism: Early Spanish Literature and Culture	3
SPA 560	GLB/Colonization and Independence in Latin American Literature and Film	3
SPA 575	Spanish Literature and Film of the 20th and 21st Centuries	3
SPA 597	Special Topics	1-4

Total Hours		36
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Master of Arts in Spanish with emphasis in Literature and Culture - Option I Thesis

Thesis (6 semester hours required)

SPA 518	Thesis (6 semester hours required)	6
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Core courses (6 semester hours)

SPA 503	GLB/Literary Theory and Criticism	3
SPA 599	Bibliography and Methods of Research	3

Required courses (18 semester hours)

SPA 505	GLB/Multicultural Fairy and Folk Tales	3
SPA 516	GLB/Boom/Post-Boom Latin American Literature and Film	3
SPA 550	From Multiculturalism to Nationalism: Early Spanish Literature and Culture	3
SPA 560	GLB/Colonization and Independence in Latin American Literature and Film	3
SPA 575	Spanish Literature and Film of the 20th and 21st Centuries	3
SPA 576	In Search of Spanish Identity: Spanish 18th and 19th Ct. Literature and Art	3

Total Hours		30
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Master of Arts in Spanish with emphasis in Literature and Culture - Option II Non-Thesis

Research component (3 semester hours required)

SPA 595	Research Literature and Techniques (3 semester hours required)	3
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Core courses (6 semester hours)

SPA 503	GLB/Literary Theory and Criticism	3
SPA 599	Bibliography and Methods of Research	3

Required courses (18 semester hours)

SPA 505	GLB/Multicultural Fairy and Folk Tales	3
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SPA 516	GLB/Boom/Post-Boom Latin American Literature and Film	3
SPA 550	From Multiculturalism to Nationalism: Early Spanish Literature and Culture	3
SPA 560	GLB/Colonization and Independence in Latin American Literature and Film	3
SPA 575	Spanish Literature and Film of the 20th and 21st Centuries	3
SPA 576	In Search of Spanish Identity: Spanish 18th and 19th Ct. Literature and Art	3
Support courses: (9 hours)		
SPA 511	Teaching Spanish as a Second Language	3
SPA 513	Teaching Spanish as a Heritage Language	3
SPA 545	GLB/Teaching Spanish Thru Literature and Film	3
SPA 543	GLB/Spanish Sociolinguistics	3
SPA 544	Spa Curriculum Design	3
Total Hours		36

Film Studies Graduate Certificate

The Graduate Certificate in Film Studies is a 15-hour program for those who want to pursue an extended investigation of major issues in cinema (directors, genres, literature and film, film theory, national cinemas, historical movements, critical approaches, and themes). Students completing the program will be equipped to contribute to scholarship in the field and to teach film courses on the college level or work in cognate disciplines. Please contact Dr. Hunter Hayes at 903/886-5980 or Hunter.Hayes@tamuc.edu for more information.

Requirements to complete the Film Studies Graduate Certificate (15 semester hours):

Required Courses

ENG 510	Introduction to Film Studies	3
ENG 530	History of Narrative Film	3
ENG 610	Studies in Film Genres	3
ENG 620	Adaptations to Film	3
ENG 710	Film Theory & Criticism	3
or ENG 720	Sptc: in Film Studies	

Total Hours 15

Note: Coursework must be taken from Texas A&M University-Commerce with a 3.0 GPA on all courses used for this graduate certificate. **(No Substitutions)**

Studies in Children's & Adolescent Literature & Culture Graduate Certificate

The Studies in Children's and Adolescent Literature and Culture Certificate program consists of 15 hours of graduate study. The certificate provides students with a solid foundation for analyzing children's and adolescent literature and will enhance their understanding and capacity to teach the cultural, ideological, and historical nature of children's and adolescent literature in primary, secondary and post-secondary settings. Contact Susan Stewart at 903/468-8624 or susan.stewart@tamuc.edu for more information.

The Studies in Children's & Adolescent Literature & Culture Graduate Certificate requires admission to the Graduate School and 15 semester hours of graduate courses from the following.

Requirements to complete the Studies in Children's & Adolescent Literature & Culture Graduate Certificate (15 semester hours):

Requirement to complete graduate certificate program.

ENG 504	Pic Bks Graph Nar Art Img	3
ENG 505	Inven Chil Lit & Chldhood	3
ENG 506	Prob Adolescent Literatur	3
ENG 507	Narr Trans Lit Ch Adol	3
ENG 508	Constr Real Ch Adol Lit	3

Total Hours 15

Note: Coursework must be completed at Texas A&M University-Commerce with a 3.0 GPA on all courses for graduate certificate. **(No Substitutions)**

Teaching English to Speakers of Other Languages Graduate Certificate

The Teaching English to Speakers of Other Languages Graduate Certificate requires admission to the Graduate School and 18 semester hours of graduate courses from the following. Please contact Dr. Lucy Pickering at 903/886-5252 or Lucy.Pickering@tamuc.edu for more information.

Requirement to complete the Teaching English to Speakers of Other Languages Graduate Certificate (18 semester hours):

Requirement to complete graduate certificate program.

ENG 501	Structure Eng Language	3
ENG 555	General Linguistics	3
ENG 557	Teaching English as a Second/Other Language Methods I	3
ENG 558	Sociolinguistics	3
ENG 657	Teaching English as a Second/Other Language Methods II	3

One course (3 sh) from the following

ENG 559	Lang & Culture in Class	3
ENG 562	Psycholinguistics	3
ENG 579	Style and Stylistics	3
ENG 670	Pragmatics & Language Tchg	3
ENG 672	Second Language Acquisition	3

Total Hours

18

Note: Coursework must be completed at Texas A&M University-Commerce with a 3.0 GPA on all courses used for graduate certificate. **(No Substitutions)**

Computational Linguistics Graduate Certificate

This graduate certificate is intended to document foundational skills and expertise in computational linguistics and natural language processing (NLP), mainly for students in computer science and students in linguistics. The course work for the certificate aims to overcome the common lack of foundational knowledge in both pillars of this multidisciplinary field, computer science and linguistics, introducing the basic issues in these fields as they are relevant to computational linguistics. A group of 4 required courses needs to be passed, in addition to an appropriate elective from a selection of possible courses (15 credit hours total). The four courses comprise one introductory class to teach basic principles in each discipline (CSCI 549, ENG 555) and one advanced class each dedicated to applications (CSCI 509, ENG 685). Achievement of the certificate documents solid training and education in Computational Linguistics across the disciplines as an asset for students joining the workforce. Please contact Dr. Christian F. Hempelmann at C.Hempelmann@tamuc.edu for more information.

Requirements to complete the Computational Linguistics Graduate Certificate (15 semester hours):

Courses (15 semester hours)

Required (12 semester hours)		
CSCI 509	Introduction to Computational Science and Statistics	3
CSCI 549	Automata Theory	3
ENG 555	General Linguistics	3
ENG 685	Computational Linguistics	3

Electives (3 semester hours) from the following:

CSCI 532	Algorithm Design	3
CSCI 538	Artificial Intelligence	3
ENG 686	Quantitative Methods for Linguists	3
ENG 697	Special Topic	3

Note: Any prerequisites for these courses that aren't fulfilled by the other courses for the certificate will be waived by the respective instructors.

Total Hours

15

Note: Coursework must be completed at Texas A&M University-Commerce with a 3.0 GPA on all courses used for graduate certificate. **(No Substitutions)**

Professional Advancement in English Studies Graduate Certificate

This 18-hour graduate certificate is generally designed to provide the necessary ENG hours for students, who already have a Bachelor's or Master's degree or PhD in a discipline other than English, to teach dual-credit courses and college-level courses. The majority of courses will be in the fields of literature, rhetoric, and composition studies. This is an online certificate, though students might opt to take some courses face to face depending on availability. Individuals considering this certificate should first contact their school district to receive confirmation that the graduate certificate will allow holders of the certificate to teach dual enrollment courses. Contact Susan Stewart at 903/468-8624 or susan.stewart@tamuc.edu for more information.

Choose (18 semester hours) from the following:

ENG 503	Marginalized Literatures	3
ENG 504	Pic Bks Graph Nar Art Img	3
ENG 509	Literary Genres	3
ENG 513	Composing in the 21st Century	3
ENG 515	Histories & Theories of Rhetoric	3
ENG 522	Maj Figures in Amer Lit	3
ENG 537	Mod Transf Brit Irish Lit	3
ENG 555	General Linguistics	3
ENG 611	Writing with Digital Media	3
ENG 776	Methods and Methodologies in Writing Studies	3
Total Hours		18

Note: Coursework must be completed at Texas A&M University-Commerce with a 3.0 GPA on all courses for graduate certificate. **(No Substitutions)**

Music

Eric Branscome (Department Head)

Location: Music Building, 903-886-5303

Music Web Site: https://www.tamuc.edu/academics/colleges/humanitiesSocialSciencesArts/departments/music/?_ga=2.205252952.956726288.1595767638-1884203480.1581606362

The Department of Music is a member of the National Association of Schools of Music and the Texas Association of Music Schools. The Department of Music offers the Master of Music degree in Music with an emphasis in: Performance, Music Education and Piano Pedagogy.

Maintained within the Music Building are ample facilities for developing the various phases of musical ability. The recording and score collection in the general university library provides a valuable supplement for music scholarship and research. Private instruction is available in voice, keyboard, winds, percussion, and conducting.

Program of Graduate Work

Master of Music in Music

Students in the Master of Music program choose either performance (applied music or conducting), music education or piano pedagogy. The M.M. in performance develops specific music skills and abilities to a high degree in the fields of instrumental and vocal performance and conducting. The M.M. in music education focuses on teacher training at the elementary and secondary levels. The M.M. in piano pedagogy combines an emphasis in performance with teacher training for private and small group settings.

Admission

Admission to a graduate program is granted by the Dean of the Graduate School upon the recommendation of the department. Applicants must meet the following requirements for admission in addition to meeting the general university requirements in Music.

- Admission Requirements (<http://www.tamuc.edu/academics/graduateSchool/programs/humanitiesSocialScienceArts/musicDomestic.aspx>)

Department Requirements

Diagnostic (Advisement) Examinations

Depending on the student's intended emphasis, diagnostic or advisement examinations may be required in music education, major and/or minor applied music, piano, orchestration, conducting, and foreign language diction. The results of the diagnostic examinations are used for academic advisement and normally do not constitute a basis for actual admission. Once the student completes any diagnostic examinations, the student is assigned a committee which will determine a degree plan to address the student's strengths, needs, and areas of interest.

Recital

Graduate students pursuing the Master of Music degree in performance must perform a fifty-minute public recital.

Final Comprehensive Examinations

The Department of Music requires the candidate to pass a written examination over the course work listed on the degree plan prior to taking an oral examination.

Note: The Department reserves the right to suspend from the program any student who in the judgment of the departmental graduate committee, does not meet the professional expectations of the field.

Successful completion of the Comprehensive Exam is required of all students.

Music MM (p. 106)

Music Minor (p. 107)

Music MM

Degree: Performance emphasis (applied music, conducting), music education emphasis or piano pedagogy emphasis.

Master of Music in Music - Option II Non-Thesis

Required Courses (8 semester hours)

MUS 550	Seminar in Music Education	3
MUS 595	Research Lit & Techniques (3 semester hours required)	3
MUS 520	Intro to Graduate Music	2

Theory & History (6 semester hours)

Six semester hours from the following (with 2 semester hours required in Theory and 4 semester hours required in History)		
MUS 505	Advanced Theory	2
MUS 522	Music of the Baroque Era	2
MUS 523	Music of the Classic Era	2
MUS 524	Music of Romantic Era	2
MUS 525	Music of the 20th Century	2

Required Support Courses for Emphasis (Minimum of 16 semester hours from one of the following emphasis)**Emphasis in Music Education (16 semester hours)**

Pedagogy and Literature (6-10 semester hours)		
MUS 531	Pedagogy (2 sh: course with different topics may be repeated)	1-3
MUS 526	Music Literature and Repertoire (2 sh: course with different topics may be repeated for credit)	1-3
MUS 589	Independent Study	1-4
Applied Study (2-6 semester hours)		
MUS 552	Principal Applied (1-3 sh)	1-4
MUS 551	Minor Applied Music (1-3 sh)	1-4
Electives or Assigned by Committee (1-3 semester hours)		1-3

Emphasis in Music Performance (16 semester hours)

Principal Applied Study (12 semester hours: most likely 4 semesters of 3 sh lessons with the last semester listed as Principal Applied Recital rather than the Principal Applied Study)		
MUS 552	Principal Applied (Study 1-3 sh)	1-4
MUS 552	Principal Applied (Recital 1-3 sh)	1
Pedagogy and Literature (4-6 semester hours)		
MUS 531	Pedagogy (2 sh)	1-3
MUS 526	Music Literature and Repertoire (2 sh: course with different topics may be repeated for credit)	1-3
Emphasis in Piano Pedagogy (16 semester hours)		
Principal Applied Study (6 semester hours)		
MUS 552	Principal Applied	1-4
Principal Applied Recital (2 semester hours)		
MUS 552	Principal Applied	1-4
Pedagogy and Pedagogical Literature (8 semester hours)		
MUS 531	Pedagogy	1-3
MUS 526	Music Literature and Repertoire	1-3
MUS 535	Internship in Piano Pedagogy	1-3
MUS 589	Independent Study	1-4

Total Hours **30**

Note: Successful completion of the Comprehensive Exam is required of all students.

Music Minor

The music minor at the graduate level will include a minimum of 12 semester hours of graduate work in music.

Political Science

Jeffrey Herndon (Department Head and Graduate Advisor)

Location: 152 Ferguson Social Sciences Building, 903-886-5317

Political Science Web Site: <http://www.tamuc.edu/academics/colleges/humanitiesSocialSciencesArts/departments/politicalScience/default.aspx>

The graduate program in the Department of Political Science is designed to allow students to examine key issues in domestic and international politics as well as the theoretical foundations of political and social order. The MA/MS program is also designed to prepare students for careers in a variety of public and private sector settings in addition to providing those students who wish to continue into doctoral programs with the skills necessary to succeed. Once students have successfully completed 18 graduate semester hours they are qualified to teach government in a community college setting or dual-credit classes.

Students enrolled in the graduate program will complete a 30 semester hour program that includes 6 semester hour of thesis (PSCI 518) or a 36 semester hour program that includes a 3 semester hour non-thesis research project (PSCI 595) and a comprehensive oral exam. All students will take a comprehensive written exam. All students must complete PSCI 540 or PSCI 512, and two courses from each of the four broad concentrations: American Government, International Relations, Comparative Politics, and Political Philosophy. Students pursuing the MA must demonstrate language proficiency. Students pursuing the MS must demonstrate quantitative proficiency.

Admission

Admission to a graduate program is granted by the Dean of the Graduate School upon the recommendation of the department. Applicants must meet the following requirements for admission in addition to meeting the general university requirements.

- Admission Requirements (<http://www.tamuc.edu/academics/graduateSchool/programs/humanitiesSocialScienceArts/politicalScienceDomestic.aspx>)

Note: The Department reserves the right to suspend from the program any student who in the judgment of the departmental graduate committee, does not meet the professional expectations of the field. Once admitted students must maintain a cumulative GPA of at least 3.0.

Successful completion of the Comprehensive Exam is required of all students.

Political Science MA/MS (p. 108)

Holocaust Studies Graduate Certificate (12 sh) (p. 110)

Political Science MA/MS

Graduate students seeking the Master of Arts degree in Political Science must demonstrate language proficiency. This can be accomplished with 12 semester hours (four courses) in one foreign language, 6 semester hours (above elementary courses) if 2 years of high school credit in the language have been submitted as part of the regular university admission requirements, 3 semester hours if the student presents 3 or 4 years of high school credit, or American Sign Language (ASL) is considered an acceptable foreign language. Students should consult with departmental Director of Graduate School regarding this requirement if the undergraduate degree is a Bachelor of Arts.

Those graduate students seeking the Master of Science degree in Political Science must demonstrate analytical, statistical, & mathematical competencies through any combination of 9 hours undergraduate and/or graduate courses beyond those required for the degree with departmental advisor approval of courses.

Master of Arts/Master of Science in Political Science - Option I Thesis

Ten course program to be completed (30 semester hours)

Thesis (6 semester hours)

PSCI 518	Thesis (6 semester hours required)	3-6
Only 6 semester hours of credit for 518 per degree will be given upon satisfactory completion of the requirement		

Research Methods (3 semester hours)

3 semester hours (1 course) from:		
PSCI 512	Qual Res Methods	3
PSCI 540	Applied Data Analysis for Political Science	3

Comparative Politics (3 semester hours)

3 semester hours (1 course) from:		
PSCI 503	GLB/Proseminar in Comp Pol	3
PSCI 504	GLB/Sem in Area Studies	3

International Relations (3 semester hours)

3 semester hours (1 course) from:

PSCI 506	GLB/Proseminar in IR	3
PSCI 508	GLB/Seminar in Foreign Policy	3

American Government and Politics (3 semester hours)

3 semester hours (1 course) from:

PSCI 509	Seminar in American Government and Politics	3
PSCI 510	Sem in Am Pol Beh	3
PSCI 511	Sem in Am Pol Inst	3

Political Theory (3 semester hours)

3 semester hours (1 course) from:

PSCI 513	Prosem in Pol Theory	3
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Electives (9 semester hours)

9 semester hours (3 courses) from:

Students may choose any of the courses above not used to satisfy foundational requirement in addition to any of the following courses for a total of 9 semester credit hours.

PSCI 505	GLB/Topics Comp Pol	3
PSCI 507	GLB/Selected Topics in IR	3
PSCI 514	GLB/Ideology of Third Reich	3
PSCI 515	GLB/Select Topics Holocaust	3
PSCI 522	GLB/Holocaust and Genocide	3
PSCI 597	Special Topics	3
PSCI 541	Seminar in American Public Policy	3

Total Hours

30

Master of Arts in Political Science - Option II Non-Thesis

Twelve course program to be completed (36 semester hours)

Political Science Research Methods (6 semester hours)

Required

PSCI 595	Research Project (3 semester hours required)	3
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3 semester hours (1 course) from:

PSCI 512	Qual Res Methods	3
PSCI 540	Applied Data Analysis for Political Science	3

Comparative Politics (3 semester hours)

3 semester hours (1 course) from:

PSCI 503	GLB/Proseminar in Comp Pol	3
PSCI 504	GLB/Sem in Area Studies	3

International Relations (3 semester hours)

3 semester hours (1 course) from:

PSCI 506	GLB/Proseminar in IR	3
PSCI 508	GLB/Seminar in Foreign Policy	3

American Government (3 semester hours)

3 semester hours (1 course) from:

PSCI 509	Seminar in American Government and Politics	3
PSCI 510	Sem in Am Pol Beh	3
PSCI 511	Sem in Am Pol Inst	3

Political Theory (3 semester hours)

3 semester hours (1 course) from:

PSCI 513	Prosem in Pol Theory	3
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Political Science Electives (15 semester hours)

15 semester hours (5 courses) from:

PSCI 505	GLB/Topics Comp Pol	3
PSCI 507	GLB/Selected Topics in IR	3

PSCI 515	GLB/Select Topics Holocaust	3
PSCI 522	GLB/Holocaust and Genocide	3
PSCI 541	Seminar in American Public Policy	3
PSCI 597	Special Topics	3
Elective (3 semester hours)		
3 semester hours any Graduate Level Course (excluding 518 & 595)		3
Total Hours		36

Master of Science in Political Science - Option II Non-Thesis

General Track

Political Science Research Methods (9 semester hours)

9 semester hours required		
PSCI 595	Research Project (3 semester hours required)	3
PSCI 512	Qual Res Methods	3
PSCI 540	Applied Data Analysis for Political Science	3

Comparative Politics (3 semester hours)

3 semester hours (1 course) from:		
PSCI 503	GLB/Proseminar in Comp Pol	3
PSCI 504	GLB/Sem in Area Studies	3

International Relations (3 semester hours)

3 semester hours (1 course) from:		
PSCI 506	GLB/Proseminar in IR	3
PSCI 508	GLB/Seminar in Foreign Policy	3

American Government (3 semester hours)

3 semester hours (1 course) from:		
PSCI 509	Seminar in American Government and Politics	3
PSCI 510	Sem in Am Pol Beh	3
PSCI 511	Sem in Am Pol Inst	3

Political Theory (3 semester hours)

3 semester hours (1 course) from:		
PSCI 513	Prosem in Pol Theory	3

Political Science Electives (12 semester hours)

12 semester hours (4 courses) from:		
PSCI 505	GLB/Topics Comp Pol	3
PSCI 507	GLB/Selected Topics in IR	3
PSCI 514	GLB/Ideology of Third Reich	3
PSCI 515	GLB/Select Topics Holocaust	3
PSCI 516	GLB/The Holocaust	3
PSCI 541	Seminar in American Public Policy	3
PSCI 597	Special Topics	3

Courses outside of Political Science Department (3 semester hours)

3 semester hours (1 course) outside the Political Science Department (excluding 518 & 595)		3
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Total Hours		36
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Note: Successful completion of the Comprehensive Exam is required of all students.

Holocaust Studies Graduate Certificate

The Political Science Department offers a graduate certificate for Holocaust Studies. The graduate certificate is not exclusive to the Political Science Master's students but designed to be interdisciplinary and to meet the needs of educators in Texas who offer curriculum components on the Holocaust and other genocides.

Graduates students who want to earn this certificate must have admission to the Graduate School and take 12 out of 15 semester hours of courses developed for this certificate. Contact Dr. Jeffrey Herndon at 903/886-5312 or Jeffrey.Herndon@tamuc.edu for more information.

Requirements to complete the Holocaust Studies Graduate Certificate (12 semester hours)

Requirement to complete graduate certificate program.

12 semester hours from the following (No Substitutions)

PSCI 514	GLB/Ideology of Third Reich	3
PSCI 515	GLB/Select Topics Holocaust	3
515 may be repeated when topics vary.		
PSCI 516	GLB/The Holocaust	3
PSCI 522	GLB/Holocaust and Genocide	3
PSCI 523	Holocaust Genocide Educ	3

Total Hours **12**

Note: Coursework must be completed at Texas A&M University-Commerce with a 3.0 GPA on all courses used for this graduate certificate. **(No Substitutions)**

Sociology and Criminal Justice

William F. Kuracina (Interim Department Head)

Location: Ferguson Social Sciences Building #210, 903-886-5332

Sociology and Criminal Justice Web Site: <http://www.tamuc.edu/academics/colleges/humanitiesSocialSciencesArts/departments/sociologyCriminalJustice/default.aspx>

Dr. Zachary Palmer - Sociology Graduate Coordinator

Dr. Amny Shuraydi - MSAC Coordinator

The mission of the Department of Sociology and Criminal Justice is to provide quality learning experiences to equip students with social, intellectual, leadership and critical thinking skills, preparing them for a global and diverse society.

In addition to the major objective of contributing to the development of an educated person, some of the specific departmental objectives are as follows:

1. prepare students for teaching roles at all educational levels;
2. develop students' skills and knowledge that will enable them to conduct and interpret empirical research;
3. prepare students for professional careers in the fields of sociology and criminal justice;
4. prepare students for PhD programs in sociology and criminology;
5. develop programs designed to provide community services, extending from the local to regional and national levels;
6. provide curriculum support to other departments and university programs.

Admission

Sociology

Admission to a graduate program is granted by the Dean of the Graduate School upon the recommendation of the department. Applicants must meet the following requirements for admission in addition to meeting the general university requirements in Sociology.

Students entering the graduate program must satisfy any deficiencies in statistical analysis by appropriate course substitution (determined by the department) or by passing a competency examination prior to enrollment in Sociology 576, Data Analysis in Social Research.

- Sociology Admission Requirements (<http://www.tamuc.edu/academics/graduateSchool/programs/humanitiesSocialScienceArts/sociologyDomestic.aspx>)

Applied Criminology

Admission to a graduate program is granted by the Dean of the Graduate School upon the recommendation of the department. Applicants must meet the following requirements for admission in addition to meeting the general university requirements in Applied Criminology.

- Applied Criminology Admission Requirements (<http://www.tamuc.edu/academics/graduateSchool/programs/humanitiesSocialScienceArts/appliedCriminologyDomestic.aspx>)

Note: The Department reserves the right to suspend from the program any student who in the judgment of the departmental graduate committee, does not meet the professional expectations of the field.

Successful completion of the Comprehensive Exam is required of all students.

Applied Criminology MS (p. 112)

Sociology MS (p. 114)

Sociology Minor (p. 115)

Criminal Justice Management Graduate Certificate (p. 115)

Criminal Justice Studies Graduate Certificate (p. 115)

Homeland Security Graduate Certificate (p. 115)

Applied Criminology MS

The Master of Science degree in Applied Criminology is an academically-based program that has an applied focus on four primary areas:

1. Management
2. General

3. Homeland Security
4. Forensic Accounting

The program is designed to meet the needs of students wishing to pursue administrative careers or other promotional opportunities in the criminal justice field or for students who wish to increase their knowledge of the criminal justice system.

Master of Science in Applied Criminology - Option II Non-Thesis

36 semester hour program to be completed at Texas A&M University-Commerce.

Required Courses

Core Required courses: All Tracks* 12 semester hours

CJ 501	Sem in Police and Law Enf	3
CJ 530	Seminar in Criminology	3
CJ 531	Issues in Crim Law and Courts	3
CJ 568	Seminar in Corrections	3

Research/Capstone Sequence: Required Courses All tracks * 9 semester hours (3 courses)

CJ 575	Research Methods in CJ	3
CJ 576	Data Analysis and Interpretation	3
CJ 595	Research Literature and Techniques (3 semester hours required)	3

Choose one of the following tracks:

Management Track: Required Courses - 9 semester hours (3 courses) from list, plus 6 semester hours MSAC electives

CJ 520	CJ Admin and Mgmt	3
CJ 577	CJ Planning and Eval	3
CJ 583	Criminal Justice Policy	3
plus 6 semester hours from MSAC Electives list below (2 courses)		

or

General Track: Required Courses - 3 semester hours (1 course) from list, plus 12 semester hours MSAC electives

CJ 520	CJ Admin and Mgmt (or)	3
CJ 577	CJ Planning and Eval (or)	3
CJ 583	Criminal Justice Policy	3
plus 12 semester hours MSAC Electives list below (4 courses)		

or

Homeland Security Track: Required Courses - 12 semester hours (4 courses) from list, plus 3 semester hours of MSAC electives

CJ 505	Terrorism	3
CJ 515	Homeland Security	3
CJ 516	Counterintelligence	3
CJ 525	Red Teaming	3
plus 3 semester hours from MSAC Electives list below (1 course)		

or

Forensic Accounting Track: Required Courses -3 semeseter hours (1 course) from list, plus 12 semester hours Accounting courses

CJ 520	CJ Admin and Mgmt	3
CJ 577	CJ Planning and Eval	3
CJ 583	Criminal Justice Policy	3

Required 2 courses (6 semester hours)

ACCT 562	Forensic and Investigative Accounting	3
ACCT 563	Advanced Forensic Accounting (Strongly recommend having ACCT 562 prior to taking ACCT 563.)	3

Choose 2 courses (6 semesters hours) from the following:

ACCT 501	Accounting for Managers	3
ACCT 502	Financial Accounting (Strongly recommend having ACCT 501 prior to taking ACCT 502)	3
ACCT 527	Auditing	3
ACCT 530	Business Ethics for Accountants	3
ACCT 568	Business Law for Accountants	3

MSAC Elective Options

MSAC Electives Courses (Select hours based on chosen track)

CJ 505	Terrorism	3
CJ 514	Family Violence	3
CJ 515	Homeland Security	3
CJ 516	Counterintelligence	3
CJ 520	CJ Admin and Mgmt	3
CJ 525	Red Teaming	3
CJ 532	Juvenile Delinquency	3
CJ 533	Gender and Crime	3
CJ 534	Drugs and Society	3
CJ 565	Offender Reentry	3
CJ 577	CJ Planning and Eval	3
CJ 583	Criminal Justice Policy	3
CJ 597	Special Topics (May be taken more than once when topics vary.)	1-4
Total Hours		36

Note: Successful completion of the Comprehensive Exam is required of all students.

Sociology MS

The Department of Sociology and Criminal Justice offers a Master of Science degree program in Sociology with core courses in sociological theory, research methodology, data analysis, and research report writing. The master's program is conducted through a selection of appropriate courses within the framework of a non-thesis program. For additional information, students are advised to read the most recent departmental Graduate Handbook, available free from the department or departmental website <http://www.tamuc.edu/academics/colleges/humanitiesSocialSciencesArts/departments/sociologyCriminalJustice/graduatePrograms/default.aspx> (<https://new.tamuc.edu/programs/sociology-ms/>).

Master of Science in Sociology - Option II Non-Thesis (Online)

30 semester hours program

Core Courses (18 semester hours)

SOC 500	Orientation	0
SOC 535	Readings in Sociology	3
SOC 572	Sociological Theory	3
SOC 573	Contemporary Sociological Theory	3
SOC 575	Advanced Research Methods	3
SOC 576	Data Analysis in Social Research	3
SOC 595	Research Literature and Techniques (3 semester hours required)	3

Sociology Graduate Electives (12 semester hours)

12 semester hours (4 graduate electives).

SOC 504	Stu Contemporary Sociolog	3
SOC 512	Soc Perspcts Marr/Family	3
SOC 514	Family Violence	3
SOC 515	Medical Sociology	3
SOC 516	Sociology of Education	0-3
SOC 517	Teaching Sociology and Criminal Justice	3
SOC 553	Race and Ethnic Diversity	3
SOC 577	Qualitative Methodology	3
SOC 597	Special Topics	3

Total Hours

30

Note: Successful completion of the Comprehensive Exam is required of all students.

Sociology Minor

A minor in sociology is available to master's degree students majoring in other selected programs at A&M-Commerce.

Criminal Justice Management Graduate Certificate

The Criminal Justice Management Graduate Certificate is for those interested in criminal justice management or supervision. By design it would focus on management and policy issues. This certificate would specialize in management issues such as evaluating, planning, organizing, staffing, directing, coordinating, reporting, and budgeting. It is designed for those criminal justice professionals interested in gaining the skills necessary to be an effective criminal justice supervisor. Please contact Mr. Louis Lufkin at Louis.Lufkin@tamuc.edu or 903.468.8226 for more information.

Requirements to complete the Criminal Justice Management Graduate Certificate (12 semester hours):

12 semester hours required

CJ 520	CJ Admin and Mgmt	3
CJ 530	Seminar in Criminology	3
CJ 577	CJ Planning and Eval	3
CJ 583	Criminal Justice Policy	3
Total Hours		12

Note: Students must have admission to the Graduate School. Coursework must be completed at Texas A&M University-Commerce with a 3.0 GPA in all courses used for this graduate certificate. **(No Substitutions)**

Criminal Justice Studies Graduate Certificate

The Criminal Justice Studies Graduate Certificate includes 12 semester hours of graduate coursework for students who want to increase their knowledge and develop competencies in the areas of criminal causality, criminal law, police management and/or correctional settings. The program will assist students in developing management skills that will be applicable in criminal justice agencies or in a graduate program at the master's level. The courses are designed in such a way as to cater to the working professional. The courses are offered completely online. Each course is Five (5) weeks in length. Please contact Mr. Louis Lufkin at Louis.Lufkin@tamuc.edu or 903.468.8226 for more information.

Requirements to complete the Criminal Justice Studies Graduate Certificate (12 semester hours):

12 semester hours required

CJ 501	Sem in Police and Law Enf	3
CJ 530	Seminar in Criminology	3
CJ 531	Issues in Crim Law and Courts	3
CJ 568	Seminar in Corrections	3
Total Hours		12

Note: Students must have admission to the Graduate School. Coursework must be completed at Texas A&M University-Commerce with a 3.0 GPA in all courses used for this graduate certificate. **(No Substitutions)**

Homeland Security Graduate Certificate

The Homeland Security Graduate Certificate is for those with an interest in national defense. It is designed to attract members outside the traditional criminal justice field. The graduate certificate is designed to give students a broad understanding of homeland security issues and to enhance leadership capabilities among those who currently work in local, state, and federal government and others who are interested in gaining greater knowledge about the field of homeland security. This program would introduce the student to homeland security concepts, applicable management principles, policy analysis, and enhance critical leadership skills necessary to successfully address security challenges within the United States. Please contact Mr. Louis Lufkin at Louis.Lufkin@tamuc.edu or 903.468.8226 for more information.

Requirements to complete the Homeland Security Graduate Certificate (12 semester hours)

12 semester hours required

CJ 505	Terrorism	3
CJ 515	Homeland Security	3
CJ 516	Counterintelligence	3
CJ 525	Red Teaming	3
Total Hours		12

Note: Students must have admission to the Graduate School. Coursework must be completed at Texas A&M University-Commerce with a 3.0 GPA in all courses used for this graduate certificate. **(No Substitutions)**

Theatre

Michael Knight (Department Head)

Location: Performing Arts Center, 903-886-5346

Theatre Web Site: <http://www.tamuc.edu/academics/colleges/humanitiesSocialSciencesArts/departments/massMediaCommunicationTheatre/default.aspx>

The Department of Theatre offers graduate courses and graduate degrees in theatre.

The goals of the graduate program in theatre are to:

1. Develop an understanding of the relationship between dramatic theory and onstage practice;
2. Study the dramatic tradition and the history of the performing arts;
3. Prepare students for doctoral programs in theatre studies;
4. Prepare students for community college teaching;
5. Provide the skills and experience necessary for entry into professional theatre, film and television; and
6. Supplement the knowledge and skills of secondary education teachers.

Performing Arts Center laboratories are available in two theatres, shops, a complete television studio and radio station. Several graduate assistantships are available.

Programs of Graduate Work

Masters of Arts/Master of Science in Theatre

The Department of Theatre offers the following degrees in theatre: Master of Arts, Master of Science, Thesis or Non-Thesis. In addition, a comprehensive minor in theatre is available for doctoral students.

Admission

Admission to a graduate program is granted by the Dean of the Graduate School upon the recommendation of the department. Applicants must meet the following requirements for admission in addition to meeting the general university requirements in Theatre.

- Admission Requirements (<http://www.tamuc.edu/academics/graduateSchool/programs/humanitiesSocialScienceArts/theatreDomestic.aspx>)

Note: The Department reserves the right to suspend from the program any student who in the judgment of the departmental graduate committee, does not meet the professional expectations of the field.

Successful completion of the Comprehensive Exam is required of all students.

Theatre MA/MS (p. 117)

Theatre - MA/MS

Theatre General Requirements

The Theatre graduate program provides its students with the opportunity to prepare for professional careers in the Theatre Arts through a series of hands-on learning experiences and advanced research applications. Fields of study include acting, directing, production design, theatre management, box office management, play-writing, and theatre education. Students are given the skills and experience to achieve successful career goals upon graduation. Students prepare for these goals through intensive study of theatrical techniques and hands-on application of these techniques.

Master of Arts/Master of Science in Theatre - Option I Thesis

Students must meet the general theatre requirements listed above and must complete the following:

Credit Hours: *Thesis* - 30 semester hours

Thesis (6 semester hours)

THE 518	Thesis (6 semester hours required)	3-6
Only 6 semester hours of credit for 518 per degree will be given upon satisfactory completion of the requirement		

History and Theory (6 semester hours)

THE 511	Dramatic Theory	3
THE 513	Survey of Marginalized Theatre	3
THE 542	Dev Mod Theatre	3

THE 543	Dev Amer Theatre	3
Management and Technical Theatre (3 semester hours)		
THE 512	Theatre Management	3
THE 515	Scenic Design	3
THE 516	Costume Design	3
THE 545	Stage Lighting	3
Creative Component (3 semester hours)		
THE 541	Seminar Stage Direct	3
THE 544	Playwriting	3
THE 560	Acting	3
THE 561	Meisner Acting I	3
Theatre Electives (6 semester hours)		
6 semester hours of electives-in theatre, which may include courses from the general requirements or additional theatre course offerings		6
General Electives - (6 semester hours)		
6 semester hours of general electives in theatre, or 6 semester hours outside of the program with the approval from the Director of Theatre Graduate Studies		6
Foreign Language Requirement. The candidate for the Master of Arts degree in Theatre must also meet the foreign language requirements for the Bachelor of Arts degree at this institution.		
Total Hours		30

Master of Arts/Master of Science in Theatre - Option II Non-Thesis

Individual Master of Arts/Master of Science programs may be arranged with the approval of the Director of Theatre Graduate Studies, the Department Head, and the Dean of the Graduate Studies.

Students must meet the general theatre requirements listed above and must complete the following:

Non-Thesis - 36 semester hours.

Research (3 semester hours)

THE 595	Research Lit & Techniques (3 semester hours required)	3
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History and Theory (6 semester hours)

THE 511	Dramatic Theory	3
THE 513	Survey of Marginalized Theatre	3
THE 542	Dev Mod Theatre	3
THE 543	Dev Amer Theatre	3

Management and Technical Theatre (3 semester hours)

THE 512	Theatre Management	3
THE 515	Scenic Design	3
THE 516	Costume Design	3
THE 545	Stage Lighting	3

Creative Component (3 semester hours)

THE 541	Seminar Stage Direct	3
THE 544	Playwriting	3
THE 560	Acting	3
THE 561	Meisner Acting I	3

Theatre Electives (9 semester hours)

9 semester hours of electives in theatre, which may include courses from the general requirements or additional theatre course offerings.		9
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General Electives (12 semester hours)

12 semester hours of general electives inside or outside of theatre that may be designated as a minor with the approval of the Director of Theatre Graduate Studies and the graduate advisor in the selected minor.		12
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Total Hours

36

Note: Successful completion of the Comprehensive Exam is required of all students.

College of Business

Location: McDowell Administration, 903-886-5191

College of Business Web Site: <http://www.tamuc.edu/academics/colleges/business/default.aspx>

Dr. Mario Hayek, Dean and Professor

Dr. Guclu Atinc, Associate Dean

Dr. James Hamill, Department Head, Accounting & Finance

903-886-5659 - Departmental Website (<https://new.tamuc.edu/dept-of-accounting-and-finance/>)

Dr. Alex Williams, Department Head, Management & Economics

903-886-5703 - Departmental Website

Dr. Zaki Malik, Interim Department Head, Marketing & Business Analytics

903-886-5692 - Departmental Website (<http://www.tamuc.edu/academics/colleges/business/departments/businessAdministration/default.aspx>)

Graduate study in the College of Business is available in: *accounting, business administration, finance, management, marketing and business analytics*. The graduate programs in business are accredited by AACSB.

Courses for the MBA and MS programs are offered at Texas A&M University-Commerce, main campus, and in Dallas at the El Centro Campus. Courses are also available through online instruction.

Programs of Graduate Work in Business

Graduate studies in business are designed to prepare individuals for professional careers in business organizations, government agencies, and educational institutions, or for further graduate study. Graduate degrees and programs in business include the MBA in Business Administration, the MSF in Finance, the MSA in Accounting, the MS in Management, the MS in Marketing and the MS in Business Analytics. More specifically, the goals are to:

1. ensure mastery of the many functional areas in business;
2. improve decision-making capabilities;
3. learn to predict and adapt to a rapidly changing global business environment; and
4. promote the desire for continuing self-education and self-development.

Admission

E-Mail: MBA@tamuc.edu

Admission to a graduate program is granted by the Dean of the Graduate School upon the recommendation of the department. Applicants must meet the following requirements for admission in addition to meeting the general university requirements in accounting, business administration, business analytics, finance, management and marketing.

- Admission Requirements (<http://www.tamuc.edu/academics/graduateSchool/programs/businessEntrepreneurship/default.aspx>)

Note: The Department reserves the right to suspend from the program any student who in the judgment of the departmental graduate committee, does not meet the professional expectations of the field.

Accounting and Finance

James R. Hamill (Department Head)

Location: 903-886-5659

Accounting and Finance Web Site: <https://new.tamuc.edu/dept-of-accounting-and-finance/>

Accounting MSA

The MSA Accounting degree provides students the opportunity to gain knowledge in Attestation, Forensic Accounting, Professional Accounting, or Taxation and requires 36-42 semester hours (depending on a student's background). Courses are offered online, in Dallas, or a combination of the two. Students receiving the MSA in Accounting degree obtain a foundation of knowledge in financial, auditing, forensic accounting, and professional accounting to prepare them for careers in the public and private sectors. Students interested in qualifying for the CPA examination, must be familiar with the public accounting licensing laws in their state of residency, which may involve additional courses or requirements beyond those found in the MSA in Accounting degree.

Admission Requirements (<http://www.tamuc.edu/academics/graduateSchool/programs/businessEntrepreneurship/default.aspx>)

Note: The Department reserves the right to suspend from the program any student who in the judgment of the departmental graduate committee, does not meet the professional expectations of the field.

Successful completion of the Comprehensive Exam is required of all students.

Finance MSF

The Master of Science in Finance program prepares students for the demands of the global financial environment in all major areas of finance. In addition to traditional general finance courses, the curriculum also includes courses designed to help the student who is preparing for CFA and/or CFP certification exams. Students with applicable undergraduate business coursework can complete the program with 30 hours of graduate coursework. Students without undergraduate preparation in finance may be required to complete up to 36 hours (which includes 6 semester hours of foundation coursework) in their program.

Admission Requirements (<http://www.tamuc.edu/academics/graduateSchool/programs/businessEntrepreneurship/default.aspx>)

Note: The Department reserves the right to suspend from the program any student who in the judgment of the departmental graduate committee, does not meet the professional expectations of the field.

Successful completion of the Comprehensive Exam is required of all students.

Accounting MSA (p. 120)

Finance MSF (p. 122)

Finance Minor (p. 122)

Financial Planning Minor (p. 123)

Real Estate Minor (p. 123)

Auditing & Forensic Accounting Graduate Certificate (p. 121)

Tax Accounting Graduate Certificate (p. 121)

Accounting MSA

Master of Science Accounting in Accounting - Option II Non-Thesis

Foundation Study in Accounting

These courses can be waived for students with appropriate undergraduate coursework.

ACCT 501	Accounting for Managers	3
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ACCT 502	Financial Accounting	3
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Accounting Core (21 semester hours)

ACCT 525	Advanced Managerial Accounting	3
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ACCT 527	Auditing	3
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may substitute an approved Auditing elective		
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ACCT 568	Business Law for Accountants	3
ACCT 575	Financial Statement Analysis	3
ACCT 562	Forensic and Investigative Accounting	3
ACCT 522	Government & Not for Profit Accounting	3
ACCT 538	Individual Income Tax Accounting	3

may substitute an approved Tax elective

Advanced Accounting Core (9 semester hours from the following)

ACCT 521	Advanced Accounting	3
ACCT 540	Advanced Income Tax Accounting	3
ACCT 595	Accounting Research and Communication (3 semester hours required)	3

Accounting Electives (6 semester hours)

ACCT 528	Advanced Auditing	3
ACCT 529	Accounting Information Systems	3
ACCT 530	Business Ethics for Accountants	3
ACCT 531	GLB/International Accounting	3
ACCT 541	Accounting Theory	3
ACCT 550	Sales, Franchise & Other Taxes	3
ACCT 551	Advanced Issues in Taxes	3
ACCT 563	Advanced Forensic Accounting	3
ACCT 564	Practicum in Forensics	3
ACCT 576	Fundamentals of Financial Planning	3
ACCT 577	Investment Planning	3
ACCT 588	Independent Accounting Research	3
ACCT 597	Special Topics	3

Total Hours **36**

Auditing & Forensic Accounting Graduate Certificate

The Auditing & Forensic Accounting Graduate Certificate is 12 semester hours (4 courses) of coursework that would be eligible to meet requirements for the Master of Science in Accounting (MSA) program should a student wish to pursue it. ACCT 527 & ACCT 562 are in the core curriculum and the remaining courses would meet electives for the MSA. The graduate certificate in auditing and forensics will equip students to gain certifications offered by the Institute of Internal Auditors (IIA) and the Association of Certified Fraud Examiners (ACFE). Contact Dr. James Hamill at 903-886-5659 or email James.Hamill@tamuc.edu for more information.

ACCT 527	Auditing	3
ACCT 528	Advanced Auditing	3
ACCT 562	Forensic and Investigative Accounting	3
ACCT 563	Advanced Forensic Accounting	3

Total Hours **12**

Note: Students must have admission to the Graduate School. Coursework must be completed at Texas A&M University-Commerce with a 3.0 GPA in all courses used for this graduate certificate. **(No Substitutions)**

Tax Accounting Graduate Certificate

The Tax Accounting Graduate Certificate is a 12 semester hour (4 course) program. The certificate may be applied to the Master of Science in Accounting (MSA) program with two of the courses ACCT 538 & ACCT 540 required as part of the core and advanced core. Both of these courses are offered each semester on the current courses schedule. For more information contact Dr. James Hamill at 903-886-5659 or email James.Hamill@tamuc.edu.

ACCT 538	Individual Income Tax Accounting	3
ACCT 540	Advanced Income Tax Accounting	3
ACCT 551	Advanced Issues in Taxes	3
ACCT 597	Special Topics	1-4

Total Hours **12**

Note: Students must have admission to the Graduate School. Coursework must be completed at Texas A&M University-Commerce with a 3.0 GPA in all courses used for this graduate certificate. **(No Substitutions)**

Finance MSF

Master of Science Finance in Finance - Option II Non-Thesis

Foundation Study in Finance

FIN 501	Finance for Decision Makers	3
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Finance Core (18 semester hours)

FIN 504	Financial Management	3
FIN 510	Investment Seminar	3
FIN 512	Derivatives & Risk Management	3
FIN 550	Advanced Financial Modeling	3
FIN 570	Financial Markets, Institutions & Instruments	3
FIN 571	International Business Finance	3

Elective Component - Select 9 SCH advanced hours from any course with a FIN prefix including the below:

FIN 515	Fixed Income Analysis	3
FIN 520	Advanced Entrepreneurial Finance & Venture Capital	3
FIN 533	Financial Data Analytics	3
FIN 575	Principles of Real Estate	3
FIN 577	Real Estate Finance	3
FIN 576	Real Estate Appraisal and Investment	3
FIN 560	Behavioral Finance	3
FIN 540	Advanced Financial Statement Analysis and Valuation	3
FIN 545	Financial Econometrics	3
FIN 580	Internship in Finance	0-4
FIN 589	Independent Study	0-4
FIN 530	Fundamentals of Financial Planning	3
FIN 536	Advanced Retirement Planning & Employee Benefits	3
FIN 534	Advanced Risk, Insurance, and Estate Planning	3

Research Component (3 semester hours) required:

FIN 595	Applied Financial Research	3
or ECO 595	Applied Business Research	

Total Hours **30**

Note: Successful completion of the Comprehensive Exam is required of all students.

Finance Minor

Satisfactory completion of 12 sh will meet requirements for a minor in Finance.

Required (6 semester hours)

FIN 504	Financial Management	3
FIN 510	Investment Seminar	3
Plus 2 courses (6 semester hours) from the following:		
FIN 512	Derivatives & Risk Management	3
FIN 515	Fixed Income Analysis	3
FIN 520	Advanced Entrepreneurial Finance & Venture Capital	3
FIN 533	Financial Data Analytics	3
FIN 540	Advanced Financial Statement Analysis and Valuation	3
FIN 550	Advanced Financial Modeling	3
FIN 570	Financial Markets, Institutions & Instruments	3

FIN 571	International Business Finance	3
Total Hours		12

Financial Planning Minor

Satisfactory completion of 12 sh will meet requirements for a minor in Financial Planning Minor.

FIN 504	Financial Management	3
FIN 510	Investment Seminar	3
FIN 530	Fundamentals of Financial Planning	3
FIN 536	Advanced Retirement Planning & Employee Benefits	3
or FIN 534	Advanced Risk, Insurance, and Estate Planning	
Total Hours		12

Real Estate Minor

Satisfactory completion of 12 sh will meet requirements for a minor in Real Estate Minor.

FIN 504	Financial Management	3
FIN 575	Principles of Real Estate	3
FIN 576	Real Estate Appraisal and Investment	3
FIN 577	Real Estate Finance	3
Total Hours		12

Management and Economics

Wallace (Alex) Williams (Interim Department Head)

Location: 903-886-5703

Management and Economics Web Site: <https://new.tamuc.edu/dept-of-management-and-economics/>

Business Administration - MBA

The Master of Business Administration degree offered by the College of Business of Texas A&M University-Commerce prepares the graduate student for advanced management positions that demand analytic and strategic leadership solutions to an interrelated set of economic, ethical, and environmental issues. The curriculum stresses the development and use of analytical skills for both quantitative and qualitative applications, which will assist managers in their decision-making and leadership responsibilities.

Texas A&M University-Commerce also offers a complete MBA online. Please contact the Graduate Programs in Business Advising Center (903-468-3197 or MBA@tamuc.edu) for information.

Admission Requirements

Note: The Department reserves the right to suspend from the program any student who in the judgment of the departmental graduate committee, does not meet the professional expectations of the field.

Successful completion of the Comprehensive Exam is required of all students.

Management - MS

The Texas A&M University-Commerce Master of Science in Management program is designed to provide students with the scientific knowledge and practical skills needed for effective leadership and management within dynamic business environments. Students may take courses on campus in Commerce or Dallas, with an option of the flexibility and convenience of online courses. (email us at Management@tamuc.edu)

Admission Requirements

Note: The Department reserves the right to suspend from the program any student who in the judgment of the departmental graduate committee, does not meet the professional expectations of the field.

Successful completion of the Comprehensive Exam is required of all students.

Business Administration MBA (p. 124)

Management MS (p. 127)

Supply Chain Management MS (p. 128)

Healthcare Leadership MS (p. 128)

Corporate Management Minor (p. 129)

Economics Minor (p. 129)

Economics of U.S. Healthcare Minor (p. 130)

Operational Excellence Graduate Certificate (p. 129)

Economics of U.S. Healthcare Graduate Certificate (p. 130)

Business Administration MBA

The Masters of Business Administration degree will prepare you for advanced management positions that demand analytic and strategic leadership solutions for an interrelated set of economic, ethical and environmental issues.

Master of Business Administration in Business Administration - Option II Non-Thesis

30-Hour Format

All candidates must take the 7 Managerial component courses, 1 Informational Analysis Component course, and 2 electives.

33-Hour Format

Those without an appropriate background in statistics (course credit) will be required to complete ECO 502 (Quantitative Analysis for Managers). The candidate can also check with the MBA advisor on a potential test-out option.

Background Course

ECO 502	Quantitative Analysis for Managers	3
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MBA 30 semester hours**Managerial Component (21 semester hours)**

ACCT 525	Advanced Managerial Accounting	3
ECO 562	Managerial Economics	3
or ECO 576	Macroeconomics for Managers	
FIN 504	Financial Management	3
MGT 585	Management & Organizational Behavior	3
MKT 521	GLB/Marketing Management	3
BUSA 511	Business Analytics for Managers	3
MGT 527	GLB/Strategic Management	3

*Course must be taken in student's final semester.

Information Analysis Component (3 semester hours)

ECO 595	Applied Business Research	3
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Recommended to be taken in student's first semester.

Elective Component (6 semester hours)

Two elective courses complete the 30-hour program requirements. Graduate level electives may be taken from any combination of business fields (ACCT, BA, BUSA, ECO, FIN, MGT, MKT, and SCM).	6
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Total Hours	30
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Minor Areas of Concentration

At least 12 advanced hours must be completed in an academic field (Accounting, Agribusiness, Business Analytics, Corporate Management, Cyber Security, Digital Marketing, Economics, Economics of U.S. Healthcare, Finance, Financial Planning, International Business, Marketing, Marketing Analytics, Real Estate) to meet the requirements for a minor concentration area. The details of each particular minor are shown below.

Accounting

At least 4 courses from Accounting includes

ACCT 525	Advanced Managerial Accounting (Required)	3
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May choose from remaining Accounting courses excluding 595.

Agribusiness

Required 3 semester hours

AG 505	Statistical Methods in Agriculture	3
or AEC 550	Market Organization and Structure	

Choose 3 of the following (9 semester hours):

AEC 520	AgriBusiness Analysis and Forecasting	3
AEC 530	Agricultural Production Economics	3
AEC 540	Advanced Theory of Demand and Price Analysis	3
AEC 560	International Agricultural Trade	3

Business Analytics

4 courses (12 semester hours) from BUSA includes:

BUSA 526	Database Management	3
BUSA 542	Applied Decision Modeling	3

Electives

6 semester hours any BUSA course, excluding 595.	6
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Corporate Management

4 electives from list:

MGT 550	Corporate Governance & Sustainability	3
MGT 555	Project Management	3
MGT 567	Managing Groups and Teams	3
MGT 583	Seminar in Leadership	3
MGT 586	Managing at the Edge	3
MGT 587	Executive Development	3

MGT 590	GLB/Global Competitiveness	3
MGT 592	Current Issues in Human Resource Management	3
MGT 594	Transforming Organizations	3
MGT 597	Special Topics	3

Cyber Security

4 courses (12 semester hours) includes:

BUSA 526	Database Management	3
BUSA 533	Cyber Security and IT Auditing	3
BUSA 536	Mobile Security Intelligence	3
BUSA 539	Cyber Forensics and Information Security Policy Governance	3

Digital Marketing

4 courses (12 semester hours) from:

MKT 568	Integrated Marketing Communication (IMC) and Promotion	3
MKT 569	Interactive and Digital Marketing	3
MKT 573	Internet Marketing	3
MKT 580	Marketing - Internship	0-4

Economics

Required - 6 semester hours

ECO 562	Managerial Economics (Required)	3
ECO 576	Macroeconomics for Managers (Required)	3

Choose remaining 6 semester hours of ECO courses from below or courses may be substituted with Department Approval.

ECO 533	Applied Economic & Financial Forecasting	3
ECO 528	International Economic Problems	3
ECO 556	Health Economics	3
ECO 510	Advanced Environmental Economics	3
ECO 597	Special Topics	1-4
MATH 503	Actuarial Mathematics	3

Excluding ECO 595 and ECO 578

Economics of U.S. Healthcare

4 courses (12 semester hours) from the following:

ECO 555	Health Care Services in the U.S.	3
ECO 556	Health Economics	3
ECO 557	Health Policy	3
MGT 591	Quality Management & Six Sigma	3

Finance

4 courses from Finance includes:

FIN 504	Financial Management (Required)	3
FIN 510	Investment Seminar (Required)	3

Plus 2 courses from the following

FIN 512	Derivatives & Risk Management	3
FIN 515	Fixed Income Analysis	3
FIN 520	Advanced Entrepreneurial Finance & Venture Capital	3
FIN 533	Financial Data Analytics	3
FIN 540	Advanced Financial Statement Analysis and Valuation	3
FIN 550	Advanced Financial Modeling	3
FIN 570	Financial Markets, Institutions & Instruments	3
FIN 571	International Business Finance	3

Financial Planning

4 courses (12 semester hours) from Finance:

FIN 504	Financial Management	3
FIN 510	Investment Seminar	3
FIN 530	Fundamentals of Financial Planning	3

FIN 536	Advanced Retirement Planning & Employee Benefits	3
or FIN 534	Advanced Risk, Insurance, and Estate Planning	

International Business

Any 4 courses from:

ECO 528	International Economic Problems	3
FIN 571	International Business Finance	3
MGT 590	GLB/Global Competitiveness	3
MGT 597	Special Topics	1-4
MKT 586	GLB/International Marketing	3

Marketing

At least 4 courses from Marketing includes:

MKT 521	GLB/Marketing Management (Required)	3
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May choose from remaining Marketing courses excluding 595.

Marketing Analytics

4 courses (12 semester hours) from:

MKT 569	Interactive and Digital Marketing	3
MKT 570	Marketing Analytics & Intelligence	3
MKT 572	Seminar in Marketing Research	3
MKT 574	CRM (Real Estate)	3
or MKT 580	Marketing - Internship	

Real Estate

4 courses (12 semester hours) from:

FIN 504	Financial Management	3
FIN 575	Principles of Real Estate	3
FIN 576	Real Estate Appraisal and Investment	3
FIN 577	Real Estate Finance	3

Management MS

Master of Science in Management - Option II Non-Thesis

Foundation Study in Management

This course can be waived for students with appropriate undergraduate coursework.

MGT 503	Business Concepts and Tools	3
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Research Component (3 semester hours required)

MGT 595	Management Research Methods	3
or ECO 595	Applied Business Research	

Should be taken in the student's first semester of core courses in the management orientation of the MS degree plan

Management Courses (15 semester hours)

MGT 571	Managerial Metrics and Decision Making	3
MGT 575	Operations Management	3
MGT 585	Management & Organizational Behavior	3
MGT 592	Current Issues in Human Resource Management	3
MGT 527	GLB/Strategic Management	3

Choose 4 courses (12 semester hours) from

MGT 550	Corporate Governance & Sustainability	3
MGT 555	Project Management	3
MGT 567	Managing Groups and Teams	3
MGT 576	Global Supply Chain Management	3
MGT 574	Business Law	3
MGT 583	Seminar in Leadership	3

MGT 591	Quality Management & Six Sigma	3
Total Hours		30

Supply Chain Management - MS

Have you ever considered the amount of coordination it takes between companies in order to develop and deliver a product to an end user? Supply Chain Management (SCM) is a diverse field that encapsulates the company's ability to link processes, practices, and people in a timely manner. The Masters in Supply Chain Management equips its students to meet this growing demand. The program aims to provide the knowledge base necessary to excel in critical SCM areas to ensure the company's success in design, assembly, and delivery of their product.

Research Component (3 semester hours required)

ECO 595	Applied Business Research	3
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Supply Chain Management Courses (24 semester hours)

MGT 576	Global Supply Chain Management	3
MGT 555	Project Management	3
MGT 591	Quality Management & Six Sigma	3
SCM 520	Essential Supply Chain Laws & Regulations	3
SCM 540	Sustainability: The Triple Bottom Line	3
SCM 541	Model-Based Intelligence: Designing Effective Supply Chain Networks	3
SCM 542	Right Part, Right Place, Right Time: The Science of Logistics Management	3
SCM 545	Supply Chain Analytics & Application	3

Choose 1 (3 semester hours) of the following:

FIN 504	Financial Management	3
SCM 546	Revenue Management & Forecasting Demand	3

Advisor and Department Head approval of a graduate level elective from any business fields (ACCT, ECO, FIN, BA, MGT, BUSA, MKT, SCM, or BUSA).

Total Hours		30
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Healthcare Leadership - MS

The graduate program in healthcare leadership provides professionals with the tools needed to successfully lead organizations in the dynamic and complex healthcare industry. This program supplies students with a robust understanding of healthcare markets and policy environments, enabling them to effectively navigate organizations through informed decision-making. Students will have the opportunity to earn a Six Sigma - Green Belt in the program, and will learn modern leadership practices to enhance productivity and growth for themselves and those working with them.

For More Information Contact:

gregory.lubiani@tamuc.edu

Dr. Greg Lubiani

Department of Management & Economics

Texas A&M University-Commerce

Required Healthcare Leadership Core (15 semester hours)

ECO 595	Applied Business Research (3 semester hours required)	3
ECO 555	Health Care Services in the U.S.	3
ECO 556	Health Economics	3
ECO 557	Health Policy	3
MGT 591	Quality Management & Six Sigma	3

Healthcare Leadership Core Electives: Choose two (6 semester hours)

MGT 583	Seminar in Leadership	3
MGT 585	Management & Organizational Behavior	3
HHPH 544	Health Management and Leadership	3

Healthcare Electives: Choose Three (9 semester hours)

HHPH 510	GLB/Principles of Environmental Health	3
HHPH 547	GLB/Health Psychology	3
HHPH 550	Health Promotion among Diverse Populations	3
HHPH 585	Program Planning & Evaluation	3

HHPH 587	Epidemiology	3
HHPH 660	GLB/Global Health Issues	3
Total Hours		30

Corporate Management Minor

4 Mgt electives from the list or requires prior approval

Choose 12 hours from:

MGT 583	Seminar in Leadership	3
MGT 550	Corporate Governance & Sustainability	3
MGT 555	Project Management	3
MGT 567	Managing Groups and Teams	3
MGT 586	Managing at the Edge	3
MGT 587	Executive Development	3
MGT 590	GLB/Global Competitiveness	3
MGT 592	Current Issues in Human Resource Management	3
MGT 594	Transforming Organizations	3
MGT 597	Special Topics	1-4
Total Hours		12

Operational Excellence Graduate Certificate

The purpose of this certificate is to develop graduate-level working knowledge of important tools (e.g., SAP, Six Sigma and project management software) for successful application in supply chain and project management. Students who successfully complete the certificate will be awarded the following: 1) Operational Excellence Certificate from Texas A&M Commerce; 2) an SAP certificate; and 3) a Green Belt Six Sigma certificate. All of the courses in the Operational Excellence Certificate Program may be applied to the Master of Science (MS) in Management Degree Program and some of the courses may be applied to other graduate business degrees. Contact Dr. Gerald Burch at 903-886-5703 or email Gerald.Burch@tamuc.edu (Gerald.Burch@tamuc.edu) for more information.

Requirements to complete the Operational Excellence Graduate Certificate (12 semester hours):

MGT 555	Project Management	3
MGT 575	Operations Management	3
MGT 576	Global Supply Chain Management	3
MGT 591	Quality Management & Six Sigma	3
Total Hours		12

Note: Students must have admission to the Graduate School. Coursework must be completed at Texas A&M University-Commerce with a 3.0 GPA in all courses used for this graduate certificate. **(No Substitutions)**

Economics Minor

Satisfactory completion of 12 sh will meet requirements for a minor in Economics.

Required - 6 semester hours

ECO 562	Managerial Economics	3
ECO 576	Macroeconomics for Managers	3
Choose remaining 6 semester hours of ECO courses from below or courses may be substituted with Department Approval.		
ECO 533	Applied Economic & Financial Forecasting	3
ECO 528	International Economic Problems	3
ECO 556	Health Economics	3
ECO 510	Advanced Environmental Economics	3
ECO 597	Special Topics	1-4
MATH 503	Actuarial Mathematics	3

Excluding ECO 595 and ECO 578

Total Hours **12**

Economics of U.S. Healthcare Minor

Satisfactory completion of 12 sh will meet requirements for a minor in Economics of U.S. Healthcare Minor.

ECO 555	Health Care Services in the U.S.	3
ECO 556	Health Economics	3
ECO 557	Health Policy	3
MGT 591	Quality Management & Six Sigma	3
Total Hours		12

Economics of U.S. Healthcare Graduate Certificate

The Economics of U.S. Healthcare Graduate Certificate is an academic certificate (rather than a professional certificate) designed to fill specific basic knowledge gaps for healthcare professionals or for people wishing to pursue careers in healthcare administration.

All of the courses are online, and you can sign up for any of them at any time without having to wait for a regular course rotation or for the beginning of a semester.

For More Information Contact:

gregory.lubiani@tamuc.edu (Gregory.Lubiani@tamuc.edu)

Dr. Greg Lubiani

Department of Economics & Finance

Texas A&M University-Commerce

Phone: 903-886-5681

Requirements to complete the U.S. Healthcare Graduate Certificate (12 semester hours)

ECO 501	Economics for Decision Makers	3
ECO 556	Health Economics	3
ECO 555	Health Care Services in the U.S.	3
ECO 557	Health Policy	3
Total Hours		12

Note: Students must have admission to the Graduate School. Coursework must be completed at Texas A&M University-Commerce with a 3.0 GPA in all courses used for this graduate certificate. **(No Substitutions)**

Marketing and Business Analytics

Zaki Malik (Interim Department Head)

Location: BA Building - 314C, Phone: 903-886-5692

Marketing and Business Analytics Web Site: <http://www.tamuc.edu/academics/colleges/business/departments/businessAdministration/default.aspx>

Business Analytics - MS

The MS in Business Analytics program is designed to prepare students entering the workforce in the rapidly emerging field of business analytics, which involves collecting, organizing, analyzing, optimizing, and interpreting "Big Data" (huge datasets collected by modern companies) for the purposes of problem solving and decision making. The program is intended to help students identify opportunities hidden in big data and apply these findings to real-world business challenges. Data analysts provide organizations with ideas for smarter strategic management, improved financial performance and better operational efficiencies. Students will prepare for specific jobs as computer systems analysts, management analysts (business analysts and process analysts), market research analysts, logisticians, and operations research analysts in a wide range of organizations and industries.

The Master of Science in Business Analytics program offers students from business and non-business backgrounds with an opportunity to develop expertise in the art and science of business analytics. Students complete 30 hours of graduate courses (33 if they choose the cyber security minor).

Admission Requirements (<http://www.tamuc.edu/academics/graduateSchool/programs/businessEntrepreneurship/default.aspx>)

Note: The Department reserves the right to suspend from the program any student who in the judgment of the departmental graduate committee, does not meet the professional expectations of the field.

Successful completion of the Comprehensive Exam is required of all students.

Marketing - MS

The Mission of the MS Marketing Program is to provide quality academic and practical learning experiences to equip students with the knowledge to apply the marketing concepts and theories of marketing management, business-to-business (B2B), marketing, international marketing, and marketing research in a variety of organizations (e.g., businesses and not-for-profit organizations). The MS Marketing program is designed to meet the needs of students in order to prepare them for higher level positions in marketing as well as for students who wish to pursue post-masters graduate programs.

The Master of Science in Marketing program offers students from business and non-business backgrounds with an opportunity to develop expertise in the art and science of business marketing. Students complete 30-42 hours of graduate courses depending on their backgrounds.

Admission Requirements (<http://www.tamuc.edu/academics/graduateSchool/programs/businessEntrepreneurship/default.aspx>)

Note: The Department reserves the right to suspend from the program any student who in the judgment of the departmental graduate committee, does not meet the professional expectations of the field.

Successful completion of the Comprehensive Exam is required of all students.

Business Analytics MS (p. 131)

Business Analytics Minor (p. 132)

Cyber Security Minor (p. 132)

Marketing MS (p. 132)

Digital Marketing Minor (p. 133)

Marketing Analytics Minor (p. 133)

Business Analytics Graduate Certificate (p. 133)

Business Analytics MS

Master of Science in Business Analytics - Option II Non-Thesis

Core Courses (24 semester hours from the following)

BUSA 511	Business Analytics for Managers	3
ECO 595	Applied Business Research (3 semester hours required)	3
BUSA 523	Business Analytics Programming	3

BUSA 526	Database Management	3
BUSA 532	Data Warehousing	3
BUSA 537	Advanced Analytics	3
BUSA 542	Applied Decision Modeling	3
BUSA 521	Project Management	3
General Option (no minor) 6 semester hours required (Choose 2 courses from below)		
BUSA 516	Emerging Technologies and Business Innovations	3
BUSA 541	Global Network Design	3
BUSA 533	Cyber Security and IT Auditing	3
MKT 574	CRM	3
MKT 572	Seminar in Marketing Research	3
MKT 570	Marketing Analytics & Intelligence	3
MKT 524	Consumer and Buyer Behavior Analytics	3
or, Advisor Approved Elective		
Or		
Cyber Security Minor: 9 semester hours required		
BUSA 533	Cyber Security and IT Auditing	3
BUSA 536	Mobile Security Intelligence	3
BUSA 539	Cyber Forensics and Information Security Policy Governance	3
Total Hours		30-33

Note: Successful completion of the Comprehensive Exam is required of all students.

Business Analytics Minor

Required Courses

BUSA 526	Database Management	3
BUSA 542	Applied Decision Modeling	3

Electives

6 semester hours any BUSA course (excluding BUSA 501)		6
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Total Hours		12
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Cyber Security Minor

4 courses (12 semester hours)

BUSA 526	Database Management	3
BUSA 533	Cyber Security and IT Auditing	3
BUSA 536	Mobile Security Intelligence	3
BUSA 539	Cyber Forensics and Information Security Policy Governance	3

Total Hours		12
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Marketing MS

Master of Science in Marketing - Option II Non-Thesis

Foundation Study in Marketing and Management

These courses can be waived for students with appropriate undergraduate coursework.

ECO 502	Quantitative Analysis for Managers	3
MKT 501	Marketing Environment	3
MGT 501	Foundations of Management	3
FIN 501	Finance for Decision Makers	3

Required Core Courses (21 semester hours)

MKT 521	GLB/Marketing Management	3
MKT 524	Consumer and Buyer Behavior Analytics	3

MKT 547	Product Innovation and Supply Chains	3
MKT 568	Integrated Marketing Communication (IMC) and Promotion	3
MKT 569	Interactive and Digital Marketing	3
MKT 572	Seminar in Marketing Research	3
MKT 529	Marketing Strategy and Decision Making	3
Research Component (3 semester hours required)		
ECO 595	Applied Business Research	3
Should be taken in the student's first semester of core courses in the marketing orientation of the MS degree plan		
General Option (no minor): 6 semester hours required (Choose 2)		
MKT 545	Small Bus. Brand Mgt	3
MKT 567	Consumer Marketing	3
MKT 574	CRM	3
Marketing Analytics Minor: 6 semester hours required		
MKT 570	Marketing Analytics & Intelligence	3
MKT 574	CRM	3
or MKT 580	Marketing - Internship	
Digital Marketing Minor: 6 semester hours required		
MKT 573	Internet Marketing	3
MKT 580	Marketing - Internship	0-4
Total Hours		30

Note: Other graduate courses may be approved by the Graduate Programs in Business Advising Center, provided the student has a minimum of 6 courses (18 semester hours) in Marketing.

Successful completion of the Comprehensive Exam is required of all students.

Digital Marketing Minor

4 courses (12 semester hours required)

MKT 568	Integrated Marketing Communication (IMC) and Promotion	3
MKT 569	Interactive and Digital Marketing	3
MKT 573	Internet Marketing	3
MKT 580	Marketing - Internship (Digital Marketing Internship Required)	0-4
Total Hours		12

Marketing Analytics Minor

4 courses (12 semester hours required)

MKT 569	Interactive and Digital Marketing	3
MKT 574	CRM	3
or MKT 580	Marketing - Internship	
MKT 572	Seminar in Marketing Research	3
MKT 570	Marketing Analytics & Intelligence	3
Total Hours		12

Business Analytics Graduate Certificate

The Business Analytics Graduate Certificate is a 12 semester hour (4 courses) certificate. All courses are currently being taught and eligible to help meet the requirements for the Master of Science in Business Analytics (MS-BUSA) program. For information about this Graduate Certificate contact Dr. Zaki Malik at 903-886-5692 or email zaki.malik@tamuc.edu (Zaki.Malik@tamuc.edu).

Requirements to complete the Business Analytics Graduate Certificate (12 semester hours):

BUSA 501	Intro to Business Analytics	3
BUSA 526	Database Management	3
BUSA 542	Applied Decision Modeling	3

BUSA 537	Advanced Analytics	3
Total Hours		12

Note: Students must have admission to the Graduate School. Coursework must be completed at Texas A&M University-Commerce with a 3.0 GPA in all courses used for this graduate certificate. **(No Substitutions)**

College of Education and Human Services

Location: Young Education North Building, 903-886-5181

Dr. Kimberly McLeod, Dean
 Dr. Juan Araujo, Assistant Dean
 Dr. Demarquis Hayes, Assistant Dean

The College of Education and Human Services houses seven academic departments, including the Departments of Counseling; Curriculum and Instruction; Educational Leadership; Higher Education & Learning Technologies; Health and Human Performance; School of Nursing; Psychology, and Special Education; and School of Social Work. The departments offer programs of study that lead to bachelor's, master's, and doctoral degrees.

College Mission

College of Education and Human Services provides excellence driven programs that prepare student-scholars to become scientists, teachers, administrators, and practitioners who proactively address the transformational challenges of a complex digital environment and global society. We promote instructional engagement, responsive research, quality service, and active partnerships with external constituencies.

Graduate study in the College of Education and Human Services includes, but is not limited to, programs that prepare school administrators including principals, superintendents, and counselors. Master's degrees are also available in educational technology, health, kinesiology, and sports studies, psychology, special education, and social work. Details of each program may be accessed in the departmental division of this catalog:

- Counseling, MS, MEd
- Counselor Education and Supervision, PhD
- Curriculum & Instruction, MS, MEd
- Early Childhood Education, MS*, MEd*, MA
- Educational Administration, MEd, EdD
- Educational Psychology, PhD
- Educational Technology Leadership, MS, MEd
- Educational Technology Library Science, MS, MEd
- Family Nurse Practitioner, MSN
- Health, Kinesiology and Sports Studies, MS
- Higher Education, MS
- Higher Education, EdD
- Organization, Learning, & Technology, MS
- Psychology, MS
- Public Health, MPH
- Reading, MA*, MS*, MEd*
- Secondary Education, MS, MEd
- Special Education, MS, MEd
- Specialist in School Psychology, SSP
- Social Work, MSW
- Supervision, Curriculum & Instruction, EdD
- The Art of Teaching, MEd

* Federation Program with University of North Texas and Texas Woman's University.

The College of Education and Human Services offers master level Texas Education Agency approved programs leading to standard certification for teachers in bilingual education, early childhood education, elementary, middle level, and secondary. Additional areas of study for certification include all-level certification in art, health, music, physical education, and special education.

Professional certificates available through Texas Education Agency approved programs in the following areas: career and technology education, educational diagnostician, master mathematics teacher (8-12), master reading teacher, reading specialist, school administrator (principal and superintendent), school counselor, and school librarian.

Programs in the College of Education and Human Services are designed to allow the student to complete a master's degree while completing required coursework for teacher certification and professional certificates.

Center for Educator Certification and Academic Services

Sherri Harwell, Director Center for Educator Certification and Academic Services

Young Education Building, 903-886-5182

Admission

Application to an initial teacher certification (e.g., Alternative Teacher Certification Programs) or professional certification programs should be made in the Center for Educator Certification and Academic Services. Formal admission into the graduate school and Alternative Teacher certification program and program completion is required before Texas A&M University-Commerce can recommend any initial certificate be issued. Information regarding all Teacher Education/Certification Programs may be viewed at <http://www.tamuc.edudemics/colleges/educationHumanServices/educatorCertificationAcademicServices/default.aspx> (<http://www.tamuc.edu/academics/colleges/educationHumanServices/educatorCertificationAcademicServices/default.aspx>).

Post-Baccalaureate/Alternative Teacher Certification Program or Alternative Certification Only (Standard Teacher Certification)

(Admission)

1. Passing score on Pre-Admission Content Test (TX PACT) prior to submission of applications for admission.
2. Earn admission into the Graduate School to pursue one of the following:
 - a. A Master of Science degree in Curriculum and Instruction (CINS), Secondary Education (SED), Early Childhood Education (ECH), or Reading (RDG) Special Education (SPED) or Physics. There will be a question at the end of the application asking if you want to pursue a teaching certification - check yes.
 - b. To apply for teacher certification only without a Master of Science degree, apply to the Graduate School and select Educator Certification.
 - c. Graduate School application can be made at ApplyTexas.org (https://www.applytexas.org/adappc/gen/c_start.WBX) which includes a \$50 non-refundable application fee.
3. Applicants must have completed their Bachelor of Science or equivalent degree with a minimum 2.75 overall GPA or a completed master's degree with a minimum 3.0 overall GPA. All transcripts must be submitted to the Graduate School.
4. Earn admission to the Alternative Teacher Certification Program located at <http://www.tamuc.edu/academics/colleges/educationHumanServices/educatorCertificationAcademicServices/default.aspx> which includes a \$50 non-refundable application fee.
5. Meet admission requirements for specific certificate and program area (see website for details).
6. Sign and return the admission decision letter from the Certification Office.
7. Educators who apply for certification are required to demonstrate English language proficiency by fulfilling one of the following requirements:
 - a. Completion of an undergraduate or graduate degree at an accredited institution of higher education in the United States, not including US Territories.
 - b. Completion of an undergraduate or graduate degree earned at an institution of higher education in a country outside of the United States approved by the State Board of Educator Certification (SBEC).
 - c. If these requirements are not met, then a passing score on the TOEFL exam must be submitted.

If you received a Bachelor's degree from outside of the United States, a Foreign Credential Evaluation with a Course-by-Course summary will be required. This is to remain in compliance with TEA to verify a Bachelor's degree and to compute a core GPA. The following is a list of acceptable Foreign Credential Evaluation Services to use:

Educational Credential Evaluators, Inc. eval@ece.org

Foreign Credential Services of America <http://foreigncredentials.org>

Global Credential Evaluators, Inc. www.gceus.com (<http://www.gceus.com>)

International Academic Credential Evaluator, Inc. www.iacei.net (<http://www.iacei.net>)

International Education Research Foundation, Inc. www.ierf.org (<http://www.ierf.org>)

Josef Silny & Associates, Inc. www.jsilny.com (<http://www.jsilny.com>)

World Education Services, Inc. www.wes.org (<http://www.wes.org>)

(Program Requirements)

1. Meet admission requirements.
2. Complete 30 hours of field based experience in a Texas Education Agency recognized classroom prior to teaching assignment.
3. Complete the 6 graduate level online certification courses earning no grade lower than B, maintaining a 3.0 GPA. Four of the six courses must be completed prior to teaching assignment.

4. Pay the \$35 non-refundable TEA Assessment Fee.
5. Once you have started taking your alternative certification classes, you may seek approval for your TExES content exam. A passing score on the TExES content exam is required before you can begin your teaching assignment.
6. Teacher candidates seeking certification in EC-6 Core, 4-8 Core, ELAR 4-8 and ELAR/SS 4-8 will be required to pass a "Science of Teaching Reading" exam in addition to their TExES content exam. A passing score on the STR exam is required before you can begin your teaching assignment if you are teaching one of the previously listed areas.
7. Once you have completed the four (4) minimum required classes, you may seek approval for the TExES Pedagogy and Professional Responsibilities (PPR) exam. A passing score on the PPR is required before you can obtain a Texas Teaching Certificate. If you secure an internship position, you must be registered for the PPR before an Intern Certificate can be approved. If you pass the PPR before you obtain an internship position, then a Probationary Certificate can be approved.
8. Complete a successful supervised teaching assignment in a Texas Education Agency recognized school through one of two options: Option 1 - One year paid internship as the teacher of record or Option 2 - one semester (16 weeks) as an unpaid clinical/student teacher. If at any time the student resigns or is dismissed from employment, the student will be dismissed from the program. Pay required fees based on type of teaching assignment.
9. Comply with the Texas Teacher Code of Conduct, The Code of Ethics, and exhibit professional behavior at all times.
10. If seeking a master's degree, complete remaining courses and any degree requirements for completion of the MS degree, including the corresponding Comprehensive Exam. If not seeking a master's degree but have remaining certification courses, finish all course work.
11. Comply with all practices, policies, and requirements outlined by the program."

After completion of all certification program requirements, students must apply for their Standard Certificate with the Texas Education Agency in a timely manner. Filing for certification is an online process.

Graduate Level Certifications

The department offers the following certificates, specializations and/or degrees.

- The MS degrees can provide courses leading to EC-6, 4-8, 7-12, 8-12, 6-12, or All-Level Certification (see Post-Baccalaureate/Alternative Teacher Certification Program)
- Teacher certification without seeking a master's degree can also be obtained. (see Post-Baccalaureate/Alternative Teacher Certification Program)

Professional Certificate Program (Superintendent, Principal, School Counselor, School Librarian, Educational Diagnostician)

(Admission)

1. Completion of Bachelor's Degree. For certification only programs, applicants must have completed their Master's degree.
2. Completion of the Graduate School application at ApplyTexas.org. (https://www.applytexas.org/adappc/gen/c_start.WBX)
3. Payment of application fee, a \$50 non-refundable Graduate School application fee.
4. Submit official copy of all graduate/undergraduate transcripts conferring master's degree (if applicable).
5. A completed signature page that includes signed acknowledgements of FERPA, Code of Ethics, program handbook, and program Dimissal policies.
6. Letters of Professional Recommendation are required by some, but not all, programs for admission. For additional details, please contact the academic department and/or graduate school.
7. A current copy of the applicant's Texas teaching certificate and service record indicating years of creditable teaching experience. Required teaching experience for admission ranges from 1 to 3 years depending on the certification program being pursued. The superintendent certification program requires a minimum of three years managerial experience.
8. Minimum GPAs for admission vary by program. Contact the graduate school and/or the appropriate academic department for additional details.
9. Screening as required by appropriate academic department. These may include interviews, essays, written questions, video responses or other items and vary based on the certification program. For most programs, these are completed as part of departmental review within your Graduate School admissions process. If additional items are required when applying to the Certification Office, you will be given additional information.
10. Earn admission to the Graduate School.
11. Completion of Application for Admission to the Professional Certification Program located on the Center for Educator Certification and Academic Services. Completed online applications must be printed, signed, dated, and sent electronically to the Certification Office. https://teachcert.tamuc.edu/teacher/forms/professional_newform.asp
12. Payment of application fee, a \$50 non-refundable fee, for Professional Certification application and payment of \$35 non-refundable TEA Assessment Fee.
13. Meet admission requirements for specific certificate and program (see website for details).
14. Sign, date, and return the admission letter for the certification program.

(Program Requirements)

In order to successfully complete the Professional Certification Program, the following are required:

1. Continued admission and retention in the Professional Certification Program.
2. Successful completion of all departmental requirements, required GPAs, and appropriate state certification exams.

After completion of all professional certification program requirements, students must apply for their certificate with the Texas Education Agency in a timely manner. Filing for certification is an online process.

Counseling

LaVelle Hendricks (Department Head)

Location: Binnion Hall

Counseling Web Site: https://www.tamuc.edu/academics/colleges/educationHumanServices/counseling/?_ga=2.172656363.956726288.1595767638-1884203480.1581606362

Programs of Graduate Work

Master of Science in Counseling

The Master of Science (MS) in Counseling offers an emphasis in School Counseling (51 semester hours) for those students seeking certification as a professional school counselor and an emphasis in Clinical Mental Health Counseling (60 semester hours) for those students desiring licensure as a Licensed Professional Counselor (LPC). Both programs include a common core as well as courses specific to each emphasis.

Students who are currently in School Counseling may enroll in additional courses to fulfill the academic requirements for LPC, thus having academic eligibility for both certifications as a professional school counselor and as a Licensed Professional Counselor (LPC) in the State of Texas upon completion of the program of study.

Master of Education in Counseling

The Master of Education (MEd) in Counseling is a 36 semester hour program designed for those students who plan to work in college and university student affairs, but prefer a counseling foundation in their preparation. Graduates of the MEd program typically seek employment in student activities, career services, academic advising, greek affairs, recruiting and admissions, residence life, and other departments and offices within the student affairs division of community colleges and four-year colleges and universities.

Doctor of Philosophy in Counselor Education and Supervision

The PhD in Counselor Education and Supervision includes approximately 69-72 hours of coursework beyond the equivalent of a CACREP-accredited master's degree. This total includes doctoral field experience, specified doctoral courses, cognate area, elective cluster, research tools, and dissertation.

School Counseling Certification Program

The School Counseling Certification Program is a 51 semester hour program. Admitted school counseling students, who are following the school counseling master's degree plan, must apply also to the Professional Certification program and provide the needed information. The Educator Certification department assists students with the certification process. The counseling program requires a passing score on the Master's Comprehensive Examination before you can be recommended to take the TExES.

The State Board for Educator Certification & Academic Services also requires a passing score on the TExES and two years of classroom teaching experience. It is highly recommended that students have completed the teaching experience prior to applying to the program. All questions about teaching experience should be directed to the Education Certification & Academic Services.

Contact the Department of Counseling for additional information relating to School Counseling Certification at 903-886-5637.

Admission

Counseling - MS/MED

Admission to a graduate program is granted by the Dean of the Graduate School upon the recommendation of the department. Those who apply to Texas A&M University-Commerce Graduate School for admission to one of the master's degree programs in counseling must meet the general Graduate School admissions requirements as described elsewhere in this catalog as well as additional departmental requirements. Application materials collected by the Graduate School will be forwarded to the Department of Counseling for review, and applicants are required to have approval of the department before the Graduate School will grant admission to the master's degree program in counseling.

School Counseling and Clinical Mental Health Counseling students must earn a grade of A or B in the following classes: COUN 501, COUN 510, COUN 516, and COUN 528. College Student Affairs students must achieve a grade of A or B in COUN 505, COUN 510, COUN 606, and HIED 540.

- Counseling Admission Requirements (<http://www.tamuc.edu/academics/graduateSchool/programs/education/counselingDomestic.aspx>)

Counselor Education and Supervision - PhD

Admission to a doctoral program is granted by the Dean of the Graduate School upon the recommendation of the department. Applicants must meet the following requirements for admission in addition to meeting the general university requirements in counseling:

- Doctoral Counselor Education and Supervision Admission Requirements (<http://www.tamuc.edu/academics/graduateSchool/programs/education/counselingPhdDomesticStudents.aspx>)

Note: The Department reserves the right to suspend from the program any student who in the judgment of the departmental graduate committee, does not meet the professional expectations of the field.

Successful completion of the Comprehensive Exam is required of all students.

Counseling MS/MED (p. 140)

Counselor Education and Supervision PhD (<http://coursecatalog.tamuc.edu/grad/colleges-and-departments/education-human-services/counseling/counseling-phd/>)

Chemical Dependency Counseling Graduate Certificate (p. 145)

Counseling MS/MEd

Master of Science in Counseling

The Master of Science in Counseling offers an emphasis in Clinical Mental Health Counseling (60 semester hours) for those students desiring licensure as a Licensed Professional Counselor (LPC), an emphasis in School Counseling (51 semester hours) for those students seeking certification as a professional school counselor only, and an emphasis in School Counseling with LPC (60 semester hours) for those students seeking both certifications as a professional school counselor AND desiring licensure as a Licensed Professional Counselor (LPC). All three programs include a common core, courses specific to the emphasis and field experience courses in which students work directly with client populations under supervision. Additionally, in all three programs, students must enroll in COUN 501 and COUN 510 during their first semester of enrollment. After successfully completing COUN 501 and COUN 510, students then enroll in COUN 516 and COUN 528 in the same (typically, second) semester. Please note that those students desiring to enroll in more than 6 hours per semester may take classes from among those listed as "Open" classes.

Program Requirements - MS

In order to graduate from degree programs of study in School Counseling and/or Clinical Mental Health Counseling, students must pass a comprehensive exit examination. The comprehensive exit examination is the Counselor Preparation Comprehensive Examination (CPCE), a nationally standardized examination developed and published by the Center for Credentialing in Education. The CPCE is administered on-campus once per semester. Students needing an additional attempt during a semester may be certified to test at specified professional testing centers (See Department web for centers). Details regarding examinations and examination dates are available on the Counseling web site.

Students must complete 3 field experiences, COUN 551: Practicum, COUN 552: Internship 1, and COUN 553: Internship 2. The Practicum consists of a minimum of 100 contact hours, of which 40 must be in providing direct service to clients and client populations. Each Internship experience consists of a minimum of 300 contact hours, of which 120 must be in providing direct service to clients and client populations.

Master of Education in Counseling

The Master of Education (MEd) in Counseling offers an emphasis in College Student Affairs for those students desiring employment in a wide variety of college and university student services settings. The CSA program is a 36-hour program offered entirely online. It targets the bachelor-level student affairs professional desiring a graduate degree to improve service delivery and promotability.

Program Requirements - MEd

College Student Affairs students must pass a locally-developed comprehensive exit examination. All examinations are administered once each fall and spring semester, and once during the summer. Details regarding examinations and examination dates are available in the departmental office. In addition, CSA students complete a field experience, COUN 555: Internship in College Student Affairs, consisting of a minimum of 300 contact hours engaging in CSA professional activities.

Master of Science in Counseling with an emphasis in School Counseling - Option II Non-Thesis

Master of Science degree in Counseling with School Counseling emphasis require the courses listed below:

All courses carry 3 semester hours credit unless otherwise indicated.

Open Courses - No Prerequisites (12 semesters hours)

COUN 512	Career Development	3
COUN 517	Assessment in Counseling	3
COUN 522	Counseling Diverse Populations	3
COUN 545	Dev Issues/Strategy in Counseling	3
Courses 501 & 510 MUST be completed in 1st semester; Courses 516 & 528 MUST be completed in 2nd semester (12 semester hours)		
COUN 501	Introduction to the Counseling Profession *	3
COUN 510	Counseling Theories and Techniques *	3

COUN 516	Basic Counseling Skills *	3
COUN 528	Introduction to Group Dynamics and Procedures *	3
Core Courses (6 semester hours)		
COUN 595	Research Literature and Techniques (3 semester hours required)	3
COUN 548	Advanced Counseling Skills *	3
Specialty Courses (12 semester hours)		
COUN 514	School Counseling and Development	3
COUN 520	Advanced School Counseling	3
COUN 534	Counseling Children and Adolescents	3
COUN 539	Introduction to Play Therapy	3
Clinical Field Experience Courses (9 semester hours)		
COUN 551	Practicum	3
COUN 552	Internship 1 (3 semester hours required)	3
COUN 553	Internship 2 (3 semester hours required)	3
Total Hours		51

* Students pursuing the School Counseling emphasis in MS Counseling must earn a grade of A or B in: COUN 501, 510, 516, 528, & 548.

Master of Science in Counseling with an emphasis in School Counseling + LPC - Option II Non-Thesis

Master of Science degree in Counseling with an emphasis in School Counseling + LPC require the courses listed below:

All courses carry 3 semester hours credit unless otherwise indicated.

Open Courses - No Prerequisites (12 semesters hours)		
COUN 512	Career Development	3
COUN 517	Assessment in Counseling	3
COUN 522	Counseling Diverse Populations	3
COUN 545	Dev Issues/Strategy in Counseling	3
Courses 501 & 510 MUST be completed in 1st semester; Courses 516 & 528 MUST be completed in 2nd semester (12 semester hours)		
COUN 501	Introduction to the Counseling Profession *	3
COUN 510	Counseling Theories and Techniques *	3
COUN 516	Basic Counseling Skills *	3
COUN 528	Introduction to Group Dynamics and Procedures *	3
Core Courses (6 semester hours)		
COUN 595	Research Literature and Techniques (3 semester hours required)	3
COUN 548	Advanced Counseling Skills *	3
Specialty Courses (21 semester hours)		
COUN 514	School Counseling and Development	3
COUN 520	Advanced School Counseling	3
COUN 534	Counseling Children and Adolescents	3
COUN 539	Introduction to Play Therapy	3
COUN 530	Clinical Mental Health Counseling	3
COUN 611	Introduction to Marriage and Family Counseling/Therapy	3
COUN 540	Diagnosis & Treatment Planning for Clinical Mental Health Counselors	3
Clinical Field Experience Courses (9 semester hours; Written degree plan filed)		
COUN 551	Practicum	3
COUN 552	Internship 1 (3 semester hours required)	3
COUN 553	Internship 2 (3 semester hours required)	3
Total Hours		60

* Students pursuing the School Counseling + LPC emphasis in MS Counseling must earn a grade of A or B in: COUN 501, 510, 516, 528, & 548.

Master of Science in Counseling with an emphasis in Clinical Mental Health Counseling - Option II Non-Thesis

All courses carry 3 semester hours credit unless otherwise indicated

Open Courses - No Prerequisites (15 semester hours including an Elective course from the College of Education & Human Services).

COUN 512	Career Development	3
COUN 517	Assessment in Counseling	3
COUN 522	Counseling Diverse Populations	3
COUN 545	Dev Issues/Strategy in Counseling	3

Plus an elective from the College of Education & Human Services.

(12 semester hours): 501 & 510 MUST be completed in 1st semester; 516 & 528 MUST be completed in 2nd semester

COUN 501	Introduction to the Counseling Profession *	3
COUN 510	Counseling Theories and Techniques *	3
COUN 516	Basic Counseling Skills *	3
COUN 528	Introduction to Group Dynamics and Procedures *	3

Core Courses (6 semester hours)

COUN 595	Research Literature and Techniques (3 semester hours required)	3
COUN 548	Advanced Counseling Skills *	3

Specialty Courses (18 semester hours)

COUN 530	Clinical Mental Health Counseling	3
COUN 540	Diagnosis & Treatment Planning for Clinical Mental Health Counselors	3
COUN 535	Psychopharmacology in Clinical Mental Health Counseling	3
COUN 564	Individual and Family Crises & Resources	3
COUN 581	Assessment and Treatment of Chemical Dependency	3
COUN 611	Introduction to Marriage and Family Counseling/Therapy	3
or COUN 513	Communication In Marriage	

Clinical Field Experience Courses (9 semester hours; Written degree plan on file)

COUN 551	Practicum	3
COUN 552	Internship 1 (3 semester hours required)	3
COUN 553	Internship 2 (3 semester hours required)	3

Total Hours

60

* Students pursuing the MS in Counseling with a Clinical Mental Health Counseling emphasis must earn a grade of A or B in: COUN 501, 510, 516, 528, & 548.

Master of Education in Counseling with an emphasis in College Student Affairs - Option II Non-Thesis

Required courses in the major, minor, or specialization

College Student Affairs Emphasis - MEd (36 semester hours)

COUN 505	Introduction to College Student Affairs *	3
COUN 510	Counseling Theories and Techniques *	3
COUN 512	Career Development	3
COUN 522	Counseling Diverse Populations	3
COUN 555	Internship in College Student Affairs	3
COUN 560	Crisis Intervention	3
COUN 581	Assessment and Treatment of Chemical Dependency	3
COUN 590	Legal Issues Stu Affairs	3
COUN 595	Research Literature and Techniques (3 semester hours required)	3
COUN 606	Stu Affairs Services Hi Ed *	3
COUN 607	Contemp College Student	3

Total Hours**36**

* Students pursuing the College Student Affairs emphasis in MED Counseling must earn a grade of A or B in the following four classes: COUN 505, 510, 606, & HIED 540.

Note: Successful completion of the Comprehensive Exam is required of all students.

Counselor Education and Supervision PhD

Course Requirements

Doctoral students must have met the equivalent of CACREP master's program requirements, plus complete approximately 69 hours of additional coursework, as outlined below.

1. Master's Degree—A minimum of 48 semester hours, equal/equivalent to a CACREP-accredited master's degree, must be completed prior to finishing the doctorate.
2. Doctoral Field Experience—12 semester hours of class, which includes a combination of supervised clinical training, teaching, and clinical supervision.
3. Core Doctoral Courses—21 semester hours of required doctoral counseling courses.
4. Cognate Area— 9 semester hours from one of several department-approved content areas.
5. Elective — 3 semester hours selected with adviser to build competencies in an area that meets the student's professional needs.
6. Research Tools—15 semester hours in research methodology and statistics (or documented proficiency) from the University-approved Research Tools options. One of the research tools courses must be a qualitative research course.
7. Dissertation—9 to 12 semester hours. In addition to the courses above, all general catalog requirements for the degree must be met.

Residency

Doctoral student residency in the A&M-Commerce Department of Counseling serves three purposes. First, it is designed to encourage collegial relationships between students and faculty. Second, it introduces students to typical professional expectations they will encounter as they progress through their careers. Finally, activities within the residency enhance student learning by supplementing the academic and experiential components of the program.

To fulfill the residency requirements in the Department of Counseling, doctoral students must complete the following activities.

1. Attend a minimum of six doctoral seminars.
2. Assist faculty members on two different projects intended to ultimately lead to either manuscripts submitted for publication in peer-reviewed journals or presentation proposals submitted for peer-reviewed program consideration at state, regional, or national conferences. Students must collaborate with at least two different faculty members.
3. Engage in a minimum of three departmental activities. Suggested activities include proctoring master's comprehensive examinations, assisting with Murphy Day, assisting with the fall school counselor conference, maintaining the departmental bulletin board, maintaining the departmental job board, etc. Activities **MUST** include assisting with Master's-level Practicum (COUN 551). This is in addition to COUN 660 Supervision requirement.
4. Actively engage in professional service. Two components comprise this requirement:
 - a. Holding elected or appointed office in a local (E.g., Chi Sigma Iota, Doctoral student Association, Branch of the Texas Counseling Association), state (e.g., Texas Counseling Association or its divisions), regional (e.g., Southern Region of the American Counseling association), or national (e.g., American Counseling association or its divisions, American College Personnel Association), professional organization or by chairing or serving as a member of a committee of one of these organizations.
 - b. Serving on a university, college, or departmental committee or task force (e.g., Master's Admissions Committee, Departmental Human Subjects Protection Committee, University Library Committee).
5. Completing 24 semester hours at Texas A&M University-Commerce toward the degree.

There is no specified time limit for completing residency.

Note:

The department reserves the right to suspend from the program any student who, in the judgment of a duly constituted departmental committee, does not meet the professional expectations of the field. A copy of the department's Retention/Dismissal Procedure may be obtained from the departmental office.

Doctor of Philosophy in Counselor Education and Supervision

Doctoral Core: 21 semester hours (7 courses)

COUN 610	Adv Counsel Theories & Techniq	3
COUN 620	Superv Cou Human Develop	3
COUN 625	Research Application	3
COUN 621	Psychoeducational Consulting and Program Evaluation	3
COUN 622	Advanced Seminar in Counseling Diverse Populations	3
COUN 650	Inst Th & Meth in Coun Ed	3
COUN 717	Ethics & Prof Development	3

Cognate (9 semester hours)

Child and Adolescent

COUN 534	Counseling Children and Adolescents	3
COUN 539	Introduction to Play Therapy	3
COUN 614	Counseling Strategies for Parent-Child Relationships	3
COUN 697	Special Topics (Self Injurious Behavior: Gestalt Therapy: Advanced Sandtray)	3
COUN 689	Independent Study (Advanced Play Therapy: Parent Consultation)	1-3

Multicultural

COUN 623	Race, Class and Gender	3
COUN 697	Special Topics (Spirituality in Counseling: Counseling Sexual Minorities)	3

Marriage and Family

COUN 611	Introduction to Marriage and Family Counseling/Therapy	3
COUN 612	Adv Sem M&F Coun/Therapy	3
COUN 615	Marital Counseling/Therapy	3

Student Affairs

COUN 590	Legal Issues Stu Affairs	3
COUN 606	Stu Affairs Services Hi Ed	3
COUN 607	Contemp College Student	3
COUN 697	Special Topics (Human Sexuality: Self Injurious Behavior)	3

Doctoral Practicum/Internship (12 semester hours)

COUN 660	Doctoral Field Experience (3 semester hours)	3
COUN 661	Advanced Practicum	3
COUN 662	Advanced Internship (Advanced Internship I & II (taken twice for 6 semester hours)	3

Elective Cluster (3 semester hours)

3 semester hours selected with advisor to build competencies in an area that meets student's professional needs. 3

Dissertation (9 semester hours)

COUN 718	Dissertation	3-9
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Research Tools 15 semester hours: Each must have grade of "B" or better and cannot be used to satisfy other degree requirements.

COUN 695	Research Methodology	3
COUN 609	Introduction to Statistics for Counseling and Human Services Research	3
or PSY 612	Psy Ed Statistics	
or HIED 617	Introduction to Quantitative Research	
or CED 610	Intro to Grad Statistics	
COUN 613	Adv Statistical Technique	3
or CED 611	Intermediate Grad Stat	
COUN 690	Qualitative Research	3
or HIED 696	Qualitative Research Methods	
or EDAD 698	Qualitative Research Methods	

Plus

3 semester hours Approved by Doctoral Coordinator 3

Total Hours

69

NOTE: No course beyond the master's program that is over ten years old at the time the doctoral degree is conferred can be used toward the doctoral degree.

Professional Counselor Licensure (LPC)

If a School Counseling or Clinical Mental Health Counseling student is seeking to become a Licensed Professional Counselor (LPC), the student must submit a completed application packet to The Texas State Board of Examiners of Professional Counselors: (<https://www.bhec.texas.gov/texas-state-board-of-examiners-of-professional-counselors/index.html>) (<https://www.bhec.texas.gov/texas-state-board-of-examiners-of-professional-counselors/>), 333 Guadalupe St., Tower 3, Room 900, Austin, Texas 78701, (512)305-7700. The state currently requires the completion of a 60 semester hour program of graduate study and 3,000 hours of supervised counseling experience after completion of the graduate program. Students who completed the School Counseling degree requirements need to meet the 60 semester hour program of graduate study. Of those 60 hours of graduate work, courses must include COUN 540/Diagnosis and Treatment Planning and one course selected from one of the marriage and family courses (COUN 513, COUN 564, or COUN 611) to satisfy the LPC requirement. In addition, Texas requires a passing score on the state licensure examination (the National Counseling Examination, NCE), prior to applying for licensure.

Chemical Dependency Counseling Graduate Certificate

This certificate will prepare professionals with the necessary theories, assessments and modalities to counsel, prepare, and implement treatment plans for substance abuse clients, their families, and co-workers. Contact Dr. LaVelle Hendricks at LaVelle.Hendricks@tamuc.edu.

The Chemical Dependency Counseling Graduate Certificate Program requires admission to the Graduate School and includes 12 semester hours of graduate coursework.

Requirements to complete the Chemical Dependency Counseling Graduate Certificate (12 semester hours)

COUN 501	Introduction to the Counseling Profession	3
COUN 510	Counseling Theories and Techniques	3
COUN 581	Assessment and Treatment of Chemical Dependency	3
COUN 552	Internship 1	3
Total Hours		12

Note: All coursework must be taken from Texas A&M University-Commerce with a GPA of at least 3.0 on all courses used for graduate certificate. (**No Substitutions**)

Curriculum and Instruction

Laura Isbell (Department Head)

Location: Education South, 903-886-5537

Curriculum and Instruction Web Site: <http://www.tamuc.edu/academics/colleges/educationHumanServices/departments/curriculumInstruction/default.aspx>

The Department of Curriculum and Instruction holds as its central mission the study of curriculum and instructional design and its implementation at all levels of education. To realize a broad range of curricular aims and goals, the department engages in rigorous study of teaching and learning to enhance teaching effectiveness. Five strands of emphasis at the graduate level include:

1. Offering master's and doctoral degree programs.
2. Being actively involved in the public schools for mutually beneficial purposes, i.e., updating and enhancing skills of current teachers while allowing departmental faculty to remain current with public school trends and issues.
3. Offering doctoral programs that develop effective teacher educators through research and intensive study of learning paradigms and instructional strategies.
4. Promoting within faculty and students rigorous scholarship as they participate in basic and applied research, educational program development, and implementation and dissemination of knowledge in enlightening and utilitarian ways.
5. Providing courses to support teaching certification at the graduate level.

Programs of Graduate Work

The department offers the following certificates, specializations and degrees:

Master's and Doctoral Degree Programs

- Master's Degree in Early Childhood Education (MA, MEd and MS)
- Master's Degree in Curriculum and Instruction (MEd and MS)
- Master's Degree in Reading (MA, MEd and MS)
- Master's Degree in Secondary Education (MEd and MS)
- Master's Degree in The Art of Teaching (MEd)
- Doctoral Degree in Supervision, Curriculum and Instruction (EdD)

Graduate Level Certifications

The department offers the following certificates, specializations and/or degrees.

- The MS degrees can provide courses leading to EC-6, 4-8, 7 or 8-12, or All-Level Certification (see Post-Baccalaureate/Alternative Teacher Certification Program)
- Minor in Bilingual/ESL Education
- EC-6 Bilingual Education Certificate (See Post-Baccalaureate/Alternative Teacher Certification Program)
- EC-6 English as a Second Language (ESL) Certificate (See Post-Baccalaureate/Alternative Teacher Certification Program)
- Reading Specialist Certificate
- Master Reading Teacher Certificate
- All Level Gifted and Talented Certificate

Master of Education and Master Science in Curriculum and Instruction

The Master's of Education (MEd) Degree in Curriculum and Instruction is for certified teachers interested in the improvement of classroom teaching through advanced studies in the content and methodology of subjects taught in K - 12 classrooms. The major in curriculum and instruction, available primarily to experienced teachers, prepares graduates to

1. improve student engagement and teaching effectiveness and
2. qualify for leadership positions in settings for which the master's degree is required.

A graduate with a major in curriculum and instruction should possess knowledge of the research and literature in education, curriculum and instructional design, effective teaching practices, and the teaching of diverse students.

The Master of Science (MS) Degree in Curriculum and Instruction is intended for those who do not have teacher certification but wish to include graduate certification courses as part of their master's degree program.

- Curriculum & Instruction Admission Requirements (<http://www.tamuc.edu/academics/graduateSchool/programs/education/curriculumInstructionDomestic.aspx>)

Master of Education, Master of Science, and Masters of Arts in Early Childhood Education

The MEd degree in Early Childhood Education is for certified teachers interested in the human growth and development of young children, birth through age eight years, and in the improvement of teaching young children through advanced studies in the content and methodology of the subjects taught in preschools through grade three. The MS degree in Early Childhood Education is for those who do not have teacher certification but is interested in studying child development leadership, learning theories, and developmentally appropriate practice. The Master of Arts in Early Childhood Education is primarily for those graduate students who would like to write a thesis in the field of early childhood. The study of a foreign language is also required. The major in early childhood education prepares graduates for careers in both public and private educational settings in which the primary focus is on the education of young children between the ages of three and eight. A graduate with a major in early childhood education should possess knowledge in these areas: cognitive, socio-emotional, and physical development of children ages birth to eight, curriculum theories and instructional design, effective instructional approaches for young children, teacher research and documentation of children's learning, and developmentally appropriate practice and authentic assessment of young children.

Professional educators who hold the provisional or standard EC-4 or EC-6 teaching certificate may earn the Master of Education degree in Early Childhood Education. Individuals who do not hold a teaching certificate may earn a Master of Science in Early Childhood Education.

- Early Childhood Education Admission Requirements (<http://www.tamuc.edu/academics/graduateSchool/programs/education/earlyChildhoodEducationDomestic.aspx>)

Master of Education, Master of Science, and Master of Arts in Reading

The MEd degree in Reading is primarily for certified teachers interested in advanced studies in literacy learning, with emphasis on both developmental and remedial reading and writing instruction prekindergarten through grade 12. The MEd in Reading Program can lead to an All-Level Reading Certification and Master Reading Teacher Certification. The MS in Reading is primarily for those who seek a program that focuses their coursework on content directly related to the teaching of literacy but do not have teacher certification. The Master of Arts in Reading is primarily for certified teachers interested in literacy's role in the development of learning and would like to do a thesis in the area of literacy. The study of a foreign language is also required. The major in reading prepares graduates for careers in both public and private educational settings in which the primary focus is on teaching, supervising, or directing literacy learning in developmental, remedial, and/or enrichment settings. A graduate with a major in reading should possess knowledge of the physiological and psychological growth of children, research literature in literacy learning, and in the ability to diagnose, prescribe, instruct, and evaluate learners in the area of listening, reading, speaking, writing, and other skills related to literacy.

- Reading Admission Requirements (<http://www.tamuc.edu/academics/graduateSchool/programs/education/readingDomestic.aspx>)

Master of Education and Master of Science in Secondary Education

The MEd in Secondary Education is for certified teachers interested in the improvement of education through advanced studies of curriculum and instruction in secondary education. The major in Secondary Education prepares graduates to

1. improve student engagement, classroom management and teaching effectiveness and
2. qualify for leadership positions in settings for which the masters is required.

A graduate with a major in secondary education should possess knowledge of the research and literature in secondary education, curriculum and instructional design, effective teaching practices, philosophical systems in education, and excellence and equity in teaching for all students. Individualized degree plans may be developed to prepare teachers for designing classroom instruction and curriculum for curriculum for advanced and at-risk learners.

The MS is primarily for those interested in the Masters in Secondary Education who either do not have teacher certification or whose content area specialization is in an area of the sciences.

- Secondary Education Admission Requirements (<http://www.tamuc.edu/academics/graduateSchool/programs/education/secondaryEducationDomestic.aspx>)

Master of Education in the Art of Teaching

The MED in The Art of Teaching is designed for graduate students who would like to obtain teacher certification and a master's degree in education. The degree is designed to assist professionals wishing to enter the field of secondary education to obtain the necessary knowledge and skills to promote effective teaching in their respective field. The program will focus on evidenced-based learning, curriculum and instructional design, and pedagogy for teaching in K-12 schools. This 30 hour graduate program targets primarily individuals with bachelor's degrees in content areas taught in K-12 schools such as math, sciences, English, history, etc., and who wish to become prepared for careers in teaching. It is limited to students who are completing a year-long residency with intensive mentoring from the public school mentors and university liaison. The Master of Education in the Art of Teaching

program's objective is to provide a rigorous and relative curriculum allowing the student to complete certification requirements and earn a Master's degree.

The essay to be submitted as part of the application packet must answer the following questions:

1. What specific knowledge do you hope to acquire through the program?
 2. How will this degree increase your effectiveness as an educator?
- The Art of Teaching Admission Requirements (<http://www.tamuc.edu/academics/graduateSchool/programs/education/artofteaching.aspx>)

Admission

Master of Education, Master of Arts, Master of Science

Admission to a graduate program is granted by the Dean of the Graduate School upon the recommendation of the department. Applicants must meet the following requirements for admission in addition to meeting the general university requirements in curriculum and instruction, early childhood education, reading, secondary education, and the art of teaching.

Review each Admission link above for specific requirements for each program.

- Application Procedures. Applications may be accessed on-line at www.tamuc.edu/gradschool (<http://www.tamuc.edu/academics/graduateSchool/default.aspx>). They are also available at our Commerce, Navarro, Mesquite Metroplex, or Collin College campuses.

Doctor of Education in Supervision, Curriculum, and Instruction

Admission details are listed in the section "Admission to Doctoral Degree Programs" earlier in the general section of this catalog.

Admissions to the Supervision, Curriculum, and Instruction Doctoral Program in the Department of Curriculum and Instruction will occur twice each year: once in the fall semester and once in the spring semester. First, applicants should contact the Department of Curriculum and Instruction's office to place their name on the new applicant's list. This allows applicants to receive emails for information sessions and interview times. Applicants interested in applying must have at least 3 years of K-12 teaching experience. Applicants must attend a doctoral information session to be considered for admission. During the information session, the applicants will complete a departmental writing sample. To apply, applicants should contact the Department of Curriculum and Instruction's office to place their name on the new applicant's list. Additionally, the applicant must complete the graduate office application process and complete an interview with a committee of doctoral faculty members. Applicants will be rated by the members of the doctoral faculty committee on various aspects of the application package, including the writing sample, the admissions interview, and items required to be submitted by the graduate school.

Once the applicant has been fully admitted to the Supervision, Curriculum, and Instruction (SCID) doctoral program and notified by the Graduate School, students must complete a departmental orientation session in which the applicant will receive information about requirements for completing the residency plan, learn more about courses and course schedules, and have an initial degree plan developed by a doctoral faculty member.

- Supervision, Curriculum and Instruction - Doctoral Degree (<http://www.tamuc.edu/academics/graduateSchool/programs/education/supervisionCurriculumInstructionElementaryDomestic.aspx>)

Degree and Certification Requirements

The following undergraduate prerequisites for graduate majors and minors are currently in force:

Graduate Majors: Only candidates holding at least a provisional or standard teaching certificate or whose graduate program includes courses for meeting requirements of an official certification plan may be admitted for an advanced degree.

Graduate Minors: The head of the Department of Curriculum and Instruction through his/her standing committee on admissions will determine whether the minimum number of courses required by the catalog for a minor in curriculum and instruction will enable the candidate to function effectively in the field. This will be based upon each individual's professional preparation and experience.

Post-Baccalaureate/Alternative Teacher Certification Program

Students pursuing teacher certification as a graduate student should contact the Center for Educator Certification and Academic Services at 903-886-5182 for admission requirements. Some of the graduate-level courses may be counted toward a master's degree. Visit www.tamuc.edu/teacher (<http://www.tamuc.edu/academics/colleges/educationHumanServices/educatorCertificationAcademicServices/>) for more information.

Minor in Bilingual/ESL Education

For teachers who hold a Standard Teaching Certificate and are enrolled in the Curriculum and Instruction Med program, the Department of Curriculum and Instruction offers a minor in Bilingual/ESL education.

Students who complete the Bilingual/ESL minor should:

1. possess the competencies necessary to teach, both in English and in Spanish, students in prekindergarten and elementary grades whose dominant language is Spanish;
2. meet the qualifications required by the State of Texas for appointment to such positions;
3. be prepared to translate bilingual theory and best practices into professional development, leadership and coaching positions for those working with bilingual learners.

Reading Specialist Certificate

Students who complete the program of study for the Reading Specialist Certificate should possess the competencies necessary to earn the master's degree; teach reading in prekindergarten through grade 12; development, remedial or clinical settings; supervise or direct reading programs; and qualify for professional positions in the State of Texas for which the Reading Specialist Certificate is required.

Students who complete the program of study for the Master Reading Teacher Certificate should have a Texas Provisional or Standard Teaching Certificate, at least three years of teaching experience, and completed coursework required for certification.

Master Reading Teacher Certificate

The requirements for this certificate may be met as part of the master's degree in Reading. Graduate reading courses specifically supporting Master Reading Teacher certification include RDG 520, RDG 521, and RDG 523 in addition, 160 hours of observation/clinical experience must be completed and documented. Students who complete the program of study for the Master Reading Teacher Certificate should have a Texas Provisional or Standard teaching certificate, at least 3 year of teaching experience, and must pass the State Certification exam (TExES) for the MRT certificate. Interested students should consult a departmental advisor for more details.

All Level Gifted & Talented Certificate

Texas A&M University-Commerce offers an All Level Gifted and Talented certificate which prepares students for the TExES exam certification in Gifted/Talented Education.

Master's Degrees

Several master's degree plan options are presented. In certain cases courses may be substituted for those listed but only with the permission of the major advisor. A field-based Master's Degree in Curriculum and Instruction and Secondary Education is available to cohort groups in some school districts and many courses in the Post-Baccalaureate Teacher Certification Program can be included as coursework toward the Master's Degree (see Program Admissions for a Degree Plan).

The Curriculum and Instruction, Early Childhood Education and Reading master's degree are available online as well.

Note: The Department reserves the right to suspend from the program any student who in the judgment of the departmental graduate committee, does not meet the professional expectations of the field.

Successful completion of the Comprehensive Exam is required of all students.

Curriculum & Instruction MEd (p. 150)

Curriculum & Instruction MS (p. 150)

Early Childhood Education MEd (p. 151)

Early Childhood Education MS (p. 152)

Early Childhood Education MA (p. 152)

Reading MA (p. 153)

Reading MS (p. 153)

Reading MEd (p. 154)

Master Reading Teacher Certificate (p. 154)

Reading Specialist Certificate (p. 155)

Secondary Education MEd (p. 155)

Secondary Education MS (p. 155)

Bilingual/ESL Education Minor - Graduate (p. 157)

All Level Gifted and Talented Certification (p. 158)

The Art of Teaching MEd (p. 156)

Supervision, Curriculum, and Instruction — EdD (p. 158)

Curriculum and Instruction MEd

The Master's of Education (MEd) degree in Curriculum and Instruction is for Texas certified teachers interested in the improvement of classroom teaching through advanced studies in the content and methodology of subjects taught in elementary classrooms. The major in curriculum and instruction, available primarily to experienced teachers, prepares graduates to

1. improve student engagement and teaching effectiveness and
2. qualify for leadership positions in settings for which the master's degree is required, and
3. teach at the community college or dual credit classes at the high school level.

A graduate with a major in curriculum and instruction should possess knowledge of the research and literature in curriculum and instruction, curriculum and instructional design in subjects taught in elementary schools, effective teaching practices, and the teaching of students who are culturally diverse.

Master of Education in Curriculum and Instruction - Option II Non-Thesis

Part A. Required Core Courses (9 semester hours).

Must complete Part A before taking comprehensive examination.

EDCI 538	Classroom Mgmt for Tchrs	3
EDCI 559	Diversity & Equity in Edu	3
EDCI 595	Research Lit Tech	3

Part B. Support Courses (9-27 semester hours)

EDCI 500	Issues in Education	3
ELED 524	Lang Arts Curr Grds 1-8	3
EDCI 529	Workshop (Limit one 529 course in part B, titles vary)	3-6
or ELED 529	Workshop	
ELED 530	Math Curr Grades 1-8	3
EDCI 540	Mathematics Instruction for the 21st Century#Instruction	3
EDCI 519	Response to Intervention Applied to Exceptional Learners	3
EDCI 535	Ldrshp & Supv in Sch	3
EDCI 575	Differentiated Instruction	3
ELED 545	Issues in Dev Elem Curriculum	3
ELED 557	Soc Studies Curr Grds 1-8	3
ELED 558	Sci Curriculum Grades 1-8	3
EDCI 541	Science Instruction for 21st Century Learners	3
EDCI 597	Special Topics (Limit one 597 course in part B, titles vary)	1-4
or ELED 597	Special Topics	

Part C. Electives and/or specialization courses can be used to complete 36 total hours in the degree.

Total Hours

36

- * Approved electives must be sufficient to meet the 36-hour minimum program for the master's degree. Electives may be taken in studies within the Department of Curriculum and Instruction (early childhood, curriculum & instruction, reading, and secondary education) or in other departments within the College of Education or departments outside the college. Electives do not need to be concentrated in any particular discipline. However if the student desires a minor field of study in a specific discipline, at least 12 semester hours must be taken in that declared minor area. Approved disciplines for minor studies include art, early childhood education, physical sciences, English, history, mathematics, music, foreign languages, health, kinesiology and sports studies, reading, and theatre arts. Students receiving a minor may be required to satisfy candidacy and are required to meet the comprehensive examination requirements of the minor department.

Note: Successful completion of the Comprehensive Exam is required of all students.

Curriculum and Instruction MS

The Master's Science (MS) degree in Curriculum and Instruction is designed more specifically for graduate students who are seeking their initial certification through the Post-Baccalaureate Teacher certification (PBTC) program and who wish to use those graduate courses in the PBTC program as

part of their master's degree program. The curriculum also involves a minimum of 36 semester hours of study, 18 hours minimum in the major and the remaining hours as electives to complete the 36 hour program. The suggested outline of studies is as follows.

Master of Science in Curriculum and Instruction - Option II Non-Thesis

Part A. Required Core Courses (9 semester hours)

EDCI 538	Classroom Mgmt for Tchrs	3
EDCI 559	Diversity & Equity in Edu	3
EDCI 595	Research Lit Tech (3 semester hours required)	3

Part B. Required Support Courses (9-12 semester hours)

ELED 524	Lang Arts Curr Grds 1-8	3
ELED 530	Math Curr Grades 1-8	3
ELED 557	Soc Studies Curr Grds 1-8	3
ELED 558	Sci Curriculum Grades 1-8	3

Part C. Electives (15-18 semester hours)

Graduate courses taken in the Post-Baccalaureate Teacher Certification Program and/or other electives. Students may take any advisor approved electives.	15-18
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Total Hours	36
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Approved electives must be sufficient to meet the 36-hour minimum program for the master's degree. Electives may include graduate courses taken as part of the Post-Baccalaureate Teacher Certification (PBTC) program, in other studies within the Department of Curriculum and Instruction (early childhood, curriculum & instruction, reading, and secondary education) or in studies in other departments within the College of Education or departments outside the college. Electives do not need to be concentrated within any particular discipline. However, if the student desires a minor field of study in a specific discipline, at least 12 semester hours must be taken in that declared minor area.

Successful completion of the Comprehensive Exam is required of all students.

Early Childhood Education MEd

The curriculum for the Master of Education in Early Childhood Education (MEd) involves a minimum of 36 semester hours of study, 24 semester hours of which must be in ECE & EDCI (degree program for individuals *with* a Texas teaching certificate). The outline of studies is as follows:

Master of Education in Early Childhood Education - Option II Non-Thesis

Research (3 semester hours)

EDCI 595	Research Lit Tech (3 semester hours required)	3
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Required courses in the major (21 semester hours)

ECE 535	Math Sci Social Stud Curr	3
ECE 536	LITERACY DEV IN THE EARLY YRS	3
ECE 537	Creative Expression in the Art	3
ECE 538	Clsm Management Tchrs	3
ECE 548	Dsgn Inquiry-Based Lrng	3
ECE 560	Early Child Curric Design	3
ECE 561	Child Development	3

Required Support Courses (6 semester hours)

BLED 501	GLB/Theoretical Foundations of Bilingual/ESL Education	3
EDCI 559	Diversity & Equity in Edu	3

Electives (6 semester hours)

Approved Electives - 6 semester hours from any graduate courses in the department, college or university other than ECE courses.	6
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Total Hours	36
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Written Comprehensive Examination in Early Childhood Education

Courses for which students will be responsible on the master's written comprehensive examination include: ECE 535, ECE 536, ECE 537, ECE 538, ECE 548, ECE 560, ECE 561, and EDCI 559.

Successful completion of the Comprehensive Exam is required of all students.

Early Childhood Education MS

The curriculum for the Master of Science in Early Childhood Education involves a minimum of 36 semester hours of study, 24 semester hours of which must be in ECE & EDCI (degree program for individuals *without* a Texas teaching certificate). The outline of studies is as follows:

Master of Science in Early Childhood Education - Option II Non-Thesis

Research (3 semester hours)

EDCI 595	Research Lit Tech (3 semester hours required)	3
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Required courses in the major (21 semester hours)

ECE 535	Math Sci Social Stud Curr	3
ECE 536	LITERACY DEV IN THE EARLY YRS	3
ECE 537	Creative Expression in the Art	3
ECE 538	Clstrm Management Tchrs	3
ECE 548	Dsgn Inquiry-Based Lrng	3
ECE 560	Early Child Curric Design	3
ECE 561	Child Development	3

Required Support Courses (6 semester hours)

BLED 501	GLB/Theoretical Foundations of Bilingual/ESL Education	3
EDCI 559	Diversity & Equity in Edu	3

Electives (6 semester hours)

Approved electives - 6 semester hours from any graduate courses in the department, college or university other than ECE.		6
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Total Hours **36**

Written Comprehensive Examination in Early Childhood Education

Courses for which students will be responsible on the master's written comprehensive examination include: ECE 535, ECE 536, ECE 537, ECE 538, ECE 548, ECE 560, ECE 561, and EDCI 559.

Successful completion of the Comprehensive Exam is required of all students.

Early Childhood Education MA

The curriculum for the Master of Arts in Early Childhood Education involves a minimum of 36 semester hours of study, 24 semester hours of which must be in ECE & EDCI (degree program for individuals *without* a Texas teaching certificate).

The Master of Arts in Education includes requirements for foreign language proficiency in addition to the early childhood coursework. The student will build their skill in a foreign language and will be prepared for entering doctoral programs or bilingual programs that require competency in a foreign language. The outline of studies is as follows:

Master of Arts in Early Childhood Education - Option I Thesis

Thesis (6 semester hours required)

EDCI 518	Thesis (6 semester hours required)	6
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Required courses in the major (21 semester hours)

ECE 535	Math Sci Social Stud Curr	0-3
ECE 536	LITERACY DEV IN THE EARLY YRS	3
ECE 537	Creative Expression in the Art	3
ECE 538	Clstrm Management Tchrs	3
ECE 548	Dsgn Inquiry-Based Lrng	3
ECE 560	Early Child Curric Design	3
ECE 561	Child Development	3

Required Support Courses (6 semester hours)

EDCI 559	Diversity & Equity in Edu	3
BLED 501	GLB/Theoretical Foundations of Bilingual/ESL Education	3

Electives (3 semester hours)

3 semester hours from any graduate courses in the Dept, College, or University other than ECE. 3

Total Hours 36

Note: A Master of Arts (MA) Degree requires a Foreign Language - (12 semester hours in one foreign language)

Written Comprehensive Examination in Early Childhood Education

Courses for which students will be responsible on the master's written comprehensive examination include: ECE 535, ECE 536, ECE 537, ECE 538, ECE 548, ECE 560, ECE 561, and EDCI 559.

Reading MA

The curriculum for the Master of Arts in Reading involves a minimum of 36 semester hours of study, 18 of which must be in RDG. The study of a foreign language is required to receive a Master of Arts degree. For more information please refer to requirements for the Master's or Specialist Degree (http://coursecatalog.tamuc.edu/grad/office-of-graduate-studies/#requirements_for_the_masters_degree). The outline of study is as follows:

Master of Arts in Reading - Option I Thesis

Option I Thesis (6 semester hours)

EDCI 518	Thesis (6 semester hours required)	6
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Only 6 semester hours of credit for 518 per degree will be given upon satisfactory completion of the requirement

Required Reading Courses (18 semester hours)

RDG 520	Literacy and Instruction I	3
RDG 521	Literacy & Instruction II	3
RDG 523	Promoting Literacy Through Language Acquisition and Development	3
RDG 528	Integrating Writing	3
RDG 540	Content Area Reading	3
RDG 562	Critical Issues in Lit Edu	3

Support Courses (12 semester hours)

The remaining 12 semester hours must be approved by a Reading Advisor in the Department of Curriculum and Instruction	12
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Total Hours 36

Master of Arts in Reading - Option II Non-Thesis

Research (3 semester hours)

EDCI 595	Research Lit Tech (3 semester hours required)	3
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Required Reading Courses (18 semester hours)

RDG 520	Literacy and Instruction I	3
RDG 521	Literacy & Instruction II	3
RDG 523	Promoting Literacy Through Language Acquisition and Development	3
RDG 528	Integrating Writing	3
RDG 540	Content Area Reading	3
RDG 562	Critical Issues in Lit Edu	3

Support Courses (15 semester hours)

The remaining 15 semester hours must be approved by a Reading Advisor in the Department of Curriculum & Instruction.	15
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Total Hours 36

Note: The study of a foreign language is required to receive a Master of Arts degree. For more information please refer to requirements for the Master's/ Specialist Degree (http://coursecatalog.tamuc.edu/grad/office-of-graduate-studies/#requirements_for_the_masters_degree).

Successful completion of the Comprehensive Exam is required of all students.

Reading MS

The Reading Master's degree program for individuals without a teaching certificate.

Master of Science in Reading - Option II Non-Thesis

The curriculum for the Master of Science in Reading involves a minimum of 36 semester hours of study. The outline of study is as follows:

Research (3 semester hours)

EDCI 595	Research Lit Tech (3 semester hours required)	3
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Required Reading Courses (24 semester hours)

RDG 520	Literacy and Instruction I	3
RDG 521	Literacy & Instruction II	3
RDG 523	Promoting Literacy Through Language Acquisition and Development	3
RDG 528	Integrating Writing	3
RDG 540	Content Area Reading	3
RDG 560	Literacy Assessment	3
RDG 562	Critical Issues in Lit Edu	3
RDG 567	Practicum in Organizing for Effective Literacy Instruction in Elementary, Middle, and High School	3

Support Courses (9 semester hours)

9 semester hours from any content area studied by or valuable to K-12 schools		9
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Total Hours		36
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Note: Successful completion of the Comprehensive Exam is required of all students.

Reading MEd

The Reading Master's degree program for certified teachers.

Master of Education in Reading - Option II Non-Thesis

The curriculum for the Master of Education in Reading involves a minimum of 36 semester hours of study. The outline of study is as follows:

Research (3 semester hours)

EDCI 595	Research Lit Tech (3 semester hours required)	3
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Required Reading Courses (24 semester hours)

RDG 520	Literacy and Instruction I	3
RDG 521	Literacy & Instruction II	3
RDG 523	Promoting Literacy Through Language Acquisition and Development	3
RDG 528	Integrating Writing	3
RDG 540	Content Area Reading	3
RDG 560	Literacy Assessment	3
RDG 562	Critical Issues in Lit Edu	3
RDG 567	Practicum in Organizing for Effective Literacy Instruction in Elementary, Middle, and High School	3

Support Courses (9 semester hours)

Support courses may be substituted with advisor approval

ELED 545	Issues in Dev Elem Curriculum	3
ELED 524	Lang Arts Curr Grds 1-8	3
PSY 545	Developmental Psychology	3

Total Hours		36
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Note: Successful completion of the Comprehensive Exam is required of all students.

Master Reading Teacher Certificate

The requirements for this certificate may be met as part of the master's degree in Reading. Graduate reading courses specifically supporting Master Reading Teacher certification include RDG 520, RDG 521, and RDG 523 in addition, 160 hours of observation/clinical experience must be completed and documented. Students who complete the program of study for the Master Reading Teacher Certificate should have a Texas Provisional or Standard teaching certificate, at least 3 yrs of teaching experience, and must pass the State Certification exam (TEXES) for the MRT certificate. Interested students should consult a departmental advisor for more details.

Reading Specialist Certificate

This certificate requires the core courses for a master's degree in reading, two professional development courses, two support area courses (linguistics and multicultural awareness), 3 years of teaching experience in an accredited school and a passing score on the TExES exam. This plan must be approved by an advisor in reading and should be filed as soon as possible after initiation of the program of study to ensure that the program planned meets the certification requirements. An overall grade point average of 3.25 in all certificate coursework is required. The requirements for this certificate may be met as part of the master's degree program of studies or in addition to it. Please consult a departmental advisor for details.

Secondary Education MEd

The curriculum for the Master of Education Degree (MEd) in Secondary Education requires a minimum of 36 semester hours of study, 15 hours of which must have a SED prefix. In addition to the 15 hours of courses with the SED prefix, EDCI 595 (3 credit hours) make up the 18 hours required for the major in Secondary Education. The Secondary Education MEd is for certified teachers. The outline of courses is as follows:

Master of Education in Secondary Education - Option II Non-Thesis

The MEd in Secondary Education is for certified teachers interested in the improvement of education through advanced studies of curriculum and instruction in secondary education. The major in Secondary Education prepares graduates to

1. improve student engagement, classroom management and teaching effectiveness and
2. qualify for leadership positions in settings for which the masters is required.

A graduate with a major in secondary education should possess knowledge of the research and literature in secondary education, curriculum and instructional design, effective teaching practices, philosophical systems in education, and equity in excellence in teaching for all students. Individualized degree plans may be designed to prepare teachers for designing classroom instruction and curriculum for advanced at-risk learners.

Research (3 semester hours)

EDCI 595	Research Lit Tech (3 semester hours required)	3
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Core Requirements (12 semester hours)

SED 511	Adolescent Growth and Development	3
SED 513	Secondary Schl Curriculum	3
SED 521	Models of Tchng Sec Schl	3
SED 528	Learning Theories and Philosophy	3

Graduate Level SED Course (3 semester hours from the following)

SED 505	Teacher Leader	3
SED 510	Assessment in Teaching and Learning	3
SED 512	The Secondary School: Teaching and Learning in the 21st Century	3

Graduate Level Electives (18 semester hours)

Electives (6 graduate level electives)		18
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Total Hours		36
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Approved electives must be sufficient to meet the 36-hour minimum program for the master's degree. Electives may be taken in studies with the Department of Curriculum and Instruction (EDCI), early childhood, curriculum & instruction, reading, secondary education, gifted education, bilingual education and ESL or studies in other departments within the College of Education and Human Services (COEHS) or departments outside the College of Education and Human Services (COEHS). Students may also choose to complete a concentration of 18 hours in one of the approved disciplines.

If the student desires a minor field of study in a specific discipline, at least 12 semester hours must be taken in that declared minor area. Approved disciplines for minor study include art, early childhood education, physical sciences, English, history, mathematics, music, foreign languages, health, kinesiology and sports studies, reading, and theatre arts. Students receiving a minor may be required to satisfy candidacy and are required to meet the comprehensive examination requirements of the minor department.

Note: Successful completion of the Comprehensive Exam is required of all students.

Secondary Education MS

The curriculum for the Master of Science Degree (MS) in Secondary Education requires a minimum of 36 semester hours of study, 15 hours of which must have a SED prefix. In addition to the 15 hours of courses with the SED prefix, EDCI 595 (3 credit hours) make up the 18 hours required for the major in Secondary Education. The Secondary Education MS is for individuals who do not currently have a teaching certificate. The outline of courses is as follows:

Master of Science in Secondary Education - Option II Non-Thesis

Catalog Program Description:

The MS in Secondary Education is for individuals interested in the improvement of education through advanced studies of curriculum and instruction in secondary education. The major in Secondary Education prepares graduates to

1. improve student engagement, classroom management and teaching effectiveness and
2. qualify for leadership positions in settings for which the masters is required.

A graduate with a major in secondary education should possess knowledge of the research and literature in secondary education, curriculum and instructional design, effective teaching practices, philosophical systems in education, and equity in excellence in teaching for all students. Individualized degree plans may be designed to prepare teachers for designing classroom instruction and curriculum for advanced at-risk learners.

The MS is primarily for those interested in the Masters in Secondary Education who either do not have teacher certification or whose content area specialization is in an area of the sciences.

Research (3 semester hours)

EDCI 595	Research Lit Tech (3 semester hours required)	3
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Core Requirements (12 semester hours)

SED 511	Adolescent Growth and Development	3
SED 513	Secondary Schl Curriculum	3
SED 521	Models of Tchng Sec Schl	3
SED 528	Learning Theories and Philosophy	3

Graduate Level SED courses (3 semester hours from the following)

SED 505	Teacher Leader	3
SED 510	Assessment in Teaching and Learning	3
SED 512	The Secondary School: Teaching and Learning in the 21st Century	3

Graduate Level Electives (6 semester hours)

6 courses (18 semester graduate level electives)	18
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Total Hours	36
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Electives

Approved electives must be sufficient to meet the 36-hour minimum program for the master's degree. Electives may be taken in studies with the Department of Curriculum and Instruction (EDCI), early childhood, curriculum & instruction, reading, secondary education, gifted education, bilingual education and ESL or studies in other departments, within the College of Education and Human Services (COEHS) or departments outside the College of Education and Human Services (COEHS). Electives do not need to be concentrated within any particular discipline. Students may also choose to complete a concentration of 18 hours in one of the approved disciplines which can lead to credentials for teaching dual credit courses in high schools.

If the student desires a minor field of study in a specific discipline, at least 12 semester hours must be taken in that declared minor area. Approved disciplines for minor studies include art, early childhood education, physical sciences, English, history, mathematics, music, foreign languages, health, kinesiology and sports studies, reading, and theatre arts. Students receiving a minor may be required to satisfy candidacy and are required to meet the comprehensive examination requirements of the minor department.

Note: Successful completion of the Comprehensive Exam is required of all students.

The Art of Teaching MED

The Master of Education in the Art of Teaching is designed for graduate students who would like to obtain teacher certification and a master's degree in education. The degree is designed to assist professionals wishing to enter the field of secondary education to obtain the necessary knowledge and skills to promote effective teaching in their respective field. The program will focus on evidenced-based learning, curricular and instructional design, and pedagogy for teaching in K-12 schools. This 30 hour graduate program targets primarily individuals with bachelor's degrees in content areas taught in K-12 schools such as math, sciences, English, history, etc., and who wish to become prepared for careers in teaching. It is limited to students who are completing a year-long residency with intensive mentoring from the public school mentors and university liaison. The Master of Education in the Art of Teaching program objective includes providing a rigorous and relative curriculum allowing the student to complete certification requirements and earn a Master's degree.

Prerequisites

The Master of Education in the Art of Teaching candidate must hold a Bachelor of Science or Bachelor of Arts degree in a STEM area and meet all Post-Baccalaureate teacher certification program admission requirements including Basic Skills and 30 hours of classroom observation.

Requirements

Admission to a graduate program is granted by the Dean of Graduate Studies upon the recommendation of the department. The candidate must be admitted into the A&M-Commerce graduate program and Post-Baccalaureate Teacher Certification program.

- A minimum of 30 SCH are required for the Master of Education in the Art of Teaching
- Student must complete his or her Master of Education in the Art of Teaching degree and certification within six (6) years of beginning the program.

Note: The Department reserves the right to suspend from the program any student who in the judgment of the departmental graduate committee, does not meet the professional expectations of the field.

Master of Education in The Art of Teaching - Option II Non-Thesis

Coursework

A minimum of 30 semester credit hours (SCH) in professional development courses and a one-year paid internship in a Texas Education Agency approved school is required.

30 SCH Minimum

Research (3 semester hours)

EDCI 595	Research Lit Tech (3 semester hours required)	3
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Developmental Courses (21 semester hours)

SED 521	Models of Tchng Sec Schl	3
EDCI 514	Mgmt & Curr Dev for Div Lrnrs	3
EDCI 559	Diversity & Equity in Edu	3
EDCI 517	Rdg & Lrng in K-12 Cont Area	3
EDCI 560	Designing Curriculum and Instruction for the Culturally Diverse Learner	3
EDCI 575	Differentiated Instruction	3
EDCI 515	Evidence-Based Teaching for Diverse Populations	3

Internship (6 semester hours) from the following

ELED 523	Internship in Elementary/Middle School	3
SED 523	Internship	3
EDCI 523	Internship in Schools	3

Total Hours		30
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Note: A one-year paid internship in the applicant's teaching field as approved by the graduate adviser in the Department of Curriculum and Instruction.

Note: Successful completion of the Comprehensive Exam is required of all students.

Bilingual/ESL Education Minor - Graduate

Satisfactory completion of 12 sh will meet requirements for a minor in Bilingual/ESL Education.

BLED 501	GLB/Theoretical Foundations of Bilingual/ESL Education	3
BLED 502	Social and Academic Language Development for Bilingual Learners	3
BLED 503	GLB/Bilingual Content Area Instruction	3
BLED 504	Technology Tools for Teaching English Language Learners	3
BLED 505	Project-Based Learning for English Language Learners	3
BLED 508	Teaching Multilingual Literature	3
BLED 510	Dual Language Assessment	3
BLED 589	Independent Study	0-4
BLED 597	Special Topics	0-4

Total Hours		12
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All Level Gifted and Talented Certification

The All Level Gifted and Talented Certification coursework prepares students for the TExES exam certification. These courses can be counted toward a master's degree in Secondary Education or Curriculum and Instruction. Some of the courses may count as electives in other Masters programs such as the Early Childhood Education master or the Reading masters.

Requirements to complete certification.

EDCI 506	Nature & Needs Gifted St	3
EDCI 507	Tchnng Strat Gifted/TAL	3
EDCI 508	Curric Dev for the Gifted	3
EDCI 509	Trends Gifted Educ	3
Total Hours		12

Supervision, Curriculum, and Instruction — EdD

Doctoral Coursework

Candidates for the degree must complete the Supervision, Curriculum, and Instruction Core (30 semester hours), a support area (18 semester hours), and the dissertation (12 semester hours), as well as the 12 hours of research tool courses for a total minimum of 72 semester hours. Students without a master's degree or with a master's degree not appropriate to the selected area must complete an additional 15 semester hours of studies in a cognate area and 15 semester hours of approved electives, raising the total minimum to 90 semester hours, excluding the university research tool courses.

In addition, the candidate must demonstrate proficiency in the use of research tools to the satisfaction of the major department. The candidate also must complete a doctoral residency; detailed information on satisfying this requirement is given at the end of this section.

Written comprehensive or qualifying examinations as well as oral examinations will be conducted in the major area of studies (SCI core requirements), the support area and, when applicable, in the cognate and elective areas. A minimum of 12 semester hours of EDCI 718 Doct Dissertation is required.

Departmental Doctoral Residency Policy

Each student is required to complete residency after admission to the doctoral program and prior to completing qualifying exams. Residency provides students with more in-depth experiences than occurs when students are simply enrolled in doctoral classes. Students have opportunities to work with other doctoral students and faculty members as colleagues in research projects that provide experience and training toward independent application of skills, which are commensurate with holders of doctoral degrees.

1. 5 Areas of Residency

Below are 5 areas the residency plan should include, plus examples of activities that would fulfill each area.

- Opportunities to become involved in events to broaden intellectual growth. For example:
 - Departmental Doctoral Email Network provides information about ongoing opportunities such as attendance at colloquiums, and opportunities for grant writing, opportunities to present at conferences, and opportunities to write for professional journals.
 - Doctoral Seminar Assignments provide springboards to activities such as: conducting research projects, writing and submitting manuscripts for publication, and proposing presentations at national or international conferences.
- Access to a range of academic support resources required for scholarship in that discipline. For example:
 - Specific courses require spending time in the library to provide an understanding of how to access various electronic, paper, and people resources so that students understand how to conduct literature reviews.
 - Specific courses require accessing and developing web-based resources.
- Opportunities for faculty members and student interactions that provide for the development of a mentoring-apprentice relationship and for a faculty evaluation of students. For example:
 - Doctoral faculty members and student social events provide opportunities for expressing research/writing interests, explaining current research/writing activities, and generally networking on common research/writing interests.
 - Doctoral faculty members invite students to research, write, edit, and teach as assistants, interns, or full-fledged collaborators.
 - Doctoral faculty members invite students to consult or present as assistants, interns, or full-fledged collaborators.
- Involvement with cognate disciplines and research scholars in those disciplines. For example:
 - Students select options such as reading, mathematics education, early childhood, or other cognates and electives within The Texas A&M University System or Federation and connections with research scholars are facilitated by the doctoral coordinator, major adviser, and include doctoral faculty members.
 - Specific courses spend time on conference calls, web chats, and two-way interactive video to engage in discussion and network with a variety of scholars.

- Doctoral faculty members consistently encourage and facilitate student membership in a variety of professional and scholarly organizations.
 - Doctoral faculty members consistently encourage/facilitate student attendance in a variety of professional and scholarly conferences.
5. Occasions for meaningful peer interactions among graduate students. For example:
- The Doctoral List Serve provides opportunities to receive and post information and create special interest groups.
 - Chat rooms are created via the web for discussion related to particular courses and topics.
 - Students are encouraged via seminar assignments to co-research, co-present at national conferences, and co-author manuscripts for publication. Peer support systems and study groups are formally and informally created by students.

2. Activities and experiences expected of the doctoral student:

Continuous involvement in activities like the following are expected every semester regardless of enrollment in coursework. While these vary widely, the intent of these activities is to provide the student with a more in-depth experience than occurs when students are simply enrolled in doctoral classes.

1. Research projects
2. Submission of manuscript to state or national journals for publication consideration
3. Staff development consultancies as a collaborator or an independent contractor
4. Attending professional conferences and/or study tours
5. Conference presenter (state, regional, and/or national)
6. Professional development presentations for schools and/or school districts
7. Graduate assistant (GAT or GANT)
8. Ad-interim or adjunct instructor
9. Liaison in the field-based program
10. Webmaster of a home page
11. Grant writing
12. Formal report writing
13. Attending Federation meetings and/or guest speaker events
14. Peer review for conference proposals, manuscripts and/or grants
15. Other, to be determined by doctoral adviser and student

3. Determination of successful completion of residency and maintenance of documentation:

Information about the residency plan and how to maintain portfolio documentation will be initiated by the departmental doctoral coordinator collaboratively with the student during orientation. During orientation, students learn how to complete the residency documentation form and keep track of their activities. At least two activities should be completed per semester. In addition, during the first session of each doctoral course/seminar the instructor will explain how course requirements and/or projects can be incorporated into the completion of residency activities. The residency form should be signed by each course instructor during the semester the residency activity was completed. The residency form and the portfolio which contains the written documentation must be completed prior to admission to doctoral candidacy. The student is required to present the complete file of documentation to the major advisor and his/her committee prior to taking qualifying and oral exams. The major advisor and committee will be responsible for noting successful completion of the plan on the qualifying exam documentation sheet. Documentation will continue to remain on file in the departmental office for at least 5 years after the doctoral student has completed the doctoral degree.

Residency

Each student is **required** to complete residency after admission to the doctoral program. Residency provides students with opportunities to work with other doctoral students and faculty as colleagues in projects that provide experience and training toward independent application of skills commensurate with holders of doctoral degrees. The student will plan the residency activities with the approval of the major advisor.

Note:

The Department reserves the right to suspend from the program any student who, in the judgment of a duly constituted departmental committee, does not meet the professional expectations of the field.

Doctor of Education - Supervision, Curriculum, and Instruction

Core Courses (30 semester hours)

EDCI 651	Curr & Instr Desgn	3
EDCI 652	Research on Learner	3
EDCI 655	Assessment Lrng & Lrnr	3
EDCI 657	Content Area Literacy	3

EDCI 658	Process Writing in the Elementary School	3
EDCI 659	Professional Writing	3
EDCI 690	Seminar in Education (Must be repeated 3 times for 9 semester hours)	3
EDCI 698	Research: Design and Replication	3
Area of Emphasis (18 semester hours)		
18 semester hours of Approved Courses in the same discipline at the 500 or 600 level.		18
Reading		
RDG 692	Learning to Read	3
RDG 690	Seminar in Rdg Ed (6 semester hours required)	3
RDG 640	Seminar in Research	3
RDG 650	Child, YA, & Multicul Lit	3
RDG 667	Reading Proc:Theor & Impl	3
Bilingual		
BLED 690	Seminar in Bilingual/ESL Education (6 semester hours required)	3
BLED 502	Social and Academic Language Development for Bilingual Learners	3
BLED 503	GLB/Bilingual Content Area Instruction	3
BLED 504	Technology Tools for Teaching English Language Learners	3
BLED 510	Dual Language Assessment	3
ESL		
BLED 690	Seminar in Bilingual/ESL Education (6 semester hours required)	3
BLED 512	Social and Academic Language Development in English for Bilingual Learners	3
BLED 513	GLB/Advanced Sheltered Content Area Instruction	3
BLED 504	Technology Tools for Teaching English Language Learners	3
BLED 510	Dual Language Assessment	3
Early Childhood Education		
ECE 634	HIST & PHIL OF ECE	3
ECE 648	LEADERSHIP IN EARLY CHILDHOOD	3
ECE 659	TRENDS & ISSUES IN ECE	3
ECE 663	SEM IN RESEARCH IN EARLY CHI E	3
ECE 675	PARENT PARTNERSHIPS & FAMILY L	3
ECE 682	ASSESS IN EARLY CHILDHOOD EDU	3
Educational Technology		
EETEC 524	Intro to Educational Technolog	3
EETEC 526	Games & Simulations for Learning	3
EETEC 561	Supporting Learning with Technology	3
EETEC 527	Web 2.0 Technologies for Instruction	3
EETEC 528	Digital Storytelling Across the Curriculum	3
EETEC 579	Implementation of Educational Technology Programs	3
Elementary Education		
ELED 524	Lang Arts Curr Grds 1-8	3
ELED 530	Math Curr Grades 1-8	3
ELED 557	Soc Studies Curr Grds 1-8	3
ELED 558	Sci Curriculum Grades 1-8	3
EDCI 535	Ldrshp & Supv in Sch	3
ELED 545	Issues in Dev Elem Curriculum	3
Secondary Education (18 semester hours of approved doctoral level SED courses listed below).		
SED 614	Research in Teacher Leadership	3
SED 632	Sec Curr Problems and Trends	3
SED 640	Research in Adolescent Growth and Development	3
SED 641	Curriculum Studies in Secondary Education	3
SED 642	Pedagogy and Philosophy of Education	3
SED 643	Assessment: Practices and Policies in the Secondary Schools	3

Dissertation

No less than 12 semester hours

EDCI 718	Doct Dissertation	3-12
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Doctoral Research Tools (12 semester hours)

Four Approved Doctoral Research Tools (12 semester hours)

EDCI 695	Research Methodology	3
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EDCI 699	Statistics: Cont Proc App	3
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EDCI 687	Sociocult Inquiry in C&I	3
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EDCI 696	App of Rsch Methods	3
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Total Hours		72
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NOTE: No course beyond the master's program that is over ten years old at the time the doctoral degree is conferred can be used toward the doctoral degree.

Successful completion of the Comprehensive Exam is required of all students.

Educational Leadership

Nathaniel Templeton (Interim Department Head)

Education North Building: 903-886-5520

Educational Leadership Web Site: <http://www.tamuc.edu/academics/colleges/educationHumanServices/departments/educationalLeadership/default.aspx>

The Department of Educational Leadership at Texas A&M University-Commerce prepares highly qualified leaders for leadership roles in a diverse, global society.

Programs of Graduate Work

The following programs are offered within the Department of Educational Leadership:

Doctoral Degree

- Educational Administration (60 hrs.)
- Educational Administration (M.Ed. and Ed.D. 90 hrs.)

Master's Degree

- Educational Administration (30 hrs.)

Certifications:

- Principal (21 hrs.)
- Superintendent (15 hrs.)

The Department of Educational Leadership offers Master of Education and Doctor of Education degrees in Educational Administration as well as professional certification programs for principals and superintendents. These differentiated programs prepare students for careers as elementary and secondary school principals, administrators of curriculum and instruction, school business administrators, school superintendents and personnel administrators. Graduates of the doctoral program typically pursue careers as college teachers of educational administration or as administrators in public schools.

Admission

Admission to a graduate program is granted by the Dean of the Graduate School upon the recommendation of the department. Applicants must meet the following requirements for admission in the Department of Educational Leadership in addition to meeting the general university requirements for acceptance into the graduate school.

Students wishing to seek a Master's Degree with Principal Certification must apply both to the Principal Certification Program and to the EDAD Master's Program.

- Educational Administration Admission Requirements (<http://www.tamuc.edu/academics/graduateSchool/programs/education/educationalAdministrationDomestic.aspx>)
- Educational Administration Doctoral Admission Requirements (<http://www.tamuc.edu/academics/graduateSchool/programs/education/educationalAdministrationEDDDomestic.aspx>)

Professional Certification for Educational Administrators

Principal and Superintendent certificates, may be obtained through the Department of Educational Leadership. Part of the superintendent certification courses might be included in the doctoral program, depending on the eligibility of the student and his or her professional objectives.

Contact the Department of Educational Leadership for additional information relating to Principal or Superintendent Certification at 903-886-5577

Principal Certification Program

The Principal certification program is designed to develop principals, administrators of curriculum and instruction, and all school administrators holding a position below that of superintendent. Students must have a Master's Degree from an accredited institution of higher education in order to be eligible to participate in our 21 semester hour Principal Certification Program. In addition to completing the required coursework, to be eligible to receive the principal certificate, individuals must have passed the Principal TExES (268) and PASL exams, be a certified (fully qualified) teacher, and have two years of creditable teaching experience as a classroom teacher. Additionally, candidates must have successfully completed the internship or practicum specified in 19 TAC: 241.10 (b). Students who do not already have a Master's Degree from an accredited institution of higher education may pursue a graduate degree while simultaneously working toward certification.

Superintendent Certification Program

The Superintendent Certification Program is a 15 semester hour program of coursework for candidates holding a Master's Degree and Standard Principal Certification. The candidate will complete courses designed to meet the learner-centered Texas State Superintendent Standards for values

and ethics, school district culture, human resources leadership and management, policy and governance, communications and community relations, organizational leadership and management, curriculum planning and development, and instructional leadership and management.

This certification program is designed to develop candidates who will meet the competencies assessed by the State Board of Educator Certification TExES examination for the Standard Superintendent Certificate.

Note: The Department reserves the right to suspend from the program any student who in the judgment of the departmental graduate committee, does not meet the professional expectations of the field.

Educational Administration MEd (p. 163)

Principal Certificate (p. 164)

Superintendent Certificate (p. 164)

Educational Administration EdD (p. 165)

Educational Administration EdD (90 hr) (p. 167)

Educational Administration MEd

Those who apply to the Texas A&M University-Commerce Graduate School for admission to the master's degree program in educational administration must meet the general admission requirements. General A&M-Commerce Graduate School admissions policies are described elsewhere in this catalog.

Beyond the university admissions requirements, the department requires applicants to submit the following to be screened for full admission to master's degree programs:

- Application
- \$50 application fee
- Undergraduate degree from a regionally accredited institution (Master's degree from a regionally accredited institution is required for the Certification Only Program)
- Minimum overall undergraduate GPA of a 2.75, or 3.00 overall on the last 60 hours of the undergraduate degree, or an overall 3.0 on a completed master's degree from a regionally accredited institution
- Proof of a current valid teacher certification
- Teaching Service Record with a minimum of one (1) year of teaching experience

The MEd degree program includes 30 required hours in educational administration. Twenty-one of the hours required will apply to the department's principal certification program.

Fully admitted students will take the following courses:

Master of Education in Educational Administration - Non-Thesis

Research (3 semester hours)

EDAD 595	Using Research for Best Practice (3 semester hours required)	3
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Required Courses (27 semester hours)

*Admission to each course requires departmental clearance

EDAD 507	Using Evaluation and Data to Improve Learning	3
EDAD 515	Leading Effective Schools	3
EDAD 519	GLB/Designing Curriculum	3
EDAD 526	Using Law in Educational Practice	3
EDAD 556	Building Capacity for Powerful Learning	3
EDAD 569	Instructional Leadership	3
EDAD 561	GLB/Culturally Responsive Campus Leadership for 21st Century Schools	3
EDAD 554	GLB/Leading the Learning Community	3
EDAD 510	Leading Learning Communities Reflective Practicum	3

Total Hours		30
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In addition to coursework, the Master's degree program requires satisfactory performance on the department's comprehensive examination. The Department of Educational Leadership provides degree plans for obtaining a Master's in Educational Administration that includes Texas Principal

Certification as well as a Certification Only degree plan for students who already have a Master's Degree(described next). We do not offer Probationary Principal Certification.

Note: Successful completion of the Comprehensive Exam is required of all students.

Principal Certificate

The 21-hour Principal Certification Only option is for those students who have already earned a Master's degree from an accredited institution. Whether a student pursues the 30-hour online Master's Degree in Educational Administration with Principal Certification or the 21-hour online Principal Certification Only plan, EDAD 515 must be taken during the first semester of course work. Principal Certification admission is a two-step process. Students must meet the Graduate Studies admission requirements as well as the Principal Certification Program admission requirements below for certification.

The Principal Practicum shall include a minimum of 160 clock-hours of field-based practicum. The EDAD 510 Leading Learning Communities Reflective Practicum is a 3-credit hour course that lasts for the entire semester.

Principal Certification Admission Requirements (<http://www.tamuc.edu/academics/colleges/educationHumanServices/departments/educationalLeadership/certifications/principal.aspx>)

Requirements for Approval to take the Principal TExES 268

The Texas Examination Educator Standards (TExES) is required of all students seeking administrator certification. Senate Bill 50 requires that persons seeking educator certification in Texas perform satisfactorily on state certification exams.

Students seeking approval to take the Principal TExES 268 and PASL exams must meet all requirements specified in the TExES 268/PASL registration bulletins. All principal certification students who are also pursuing a master's degree in educational administration must have an approved degree plan on file, have completed the department's comprehensive examination for the master's degree successfully, be enrolled in the final semester of their certification program, and have completed the prerequisite coursework. Principal certification only students must have an approved certification plan on file, be enrolled in the final semester of their certification program, and have completed the prerequisite coursework to receive approval to take the Principal TExES 268/PASL exams. Students must complete all premediation and remediation as determined by the EDAD department.

Timeline for Completion

The program is designed for students to progress through cohort groups and be completed within approximately one calendar year, after initial enrollment. Courses leading to completion of the graduate degree will expire within 6 years for non-completers, however all principal certification coursework will expire within five years for non-completers.

Renewal of Standard Principal Certificate and Assessment Process

Individuals who are issued the Standard Principal Certificate on or after September 1, 1999, are subject to Certificate Renewal and Continuing Professional Education requirements, which are elaborated in Title 19, Texas Administrative Code, Chapter 232. Additional renewal information specific to Standard Principal Certificates can be found in Title 19, Texas Administrative Code, Chapter 241.

EDAD 515	Leading Effective Schools	3
EDAD 519	GLB/Designing Curriculum	3
EDAD 526	Using Law in Educational Practice	3
EDAD 569	Instructional Leadership	3
EDAD 507	Using Evaluation and Data to Improve Learning	3
EDAD 554	GLB/Leading the Learning Community	3
EDAD 510	Leading Learning Communities Reflective Practicum	3
Total Hours		21

Superintendent Certificate

The Superintendent Certification Program requires an additional 15 semester hours of specific graduate work beyond the Principal's Certificate as follows:

1. Twelve semester hours of graduate work in areas of competency such as finance of public education, the superintendency, human resource administration, facilities planning and management and educational issues colloquium. These courses may not be used to fulfill elective requirements for the Master's degree or principal's certification except with departmental approval in advance.
2. Practicum program. 3 semester hours (EDAD 611).

See Educational Leadership Department for Admission Requirements (<https://new.tamuc.edu/department-of-educational-leadership/>)

Timeline for Completion

The program is designed for students to progress through cohort groups and be completed within 3 calendar years after initial enrollment. Students not completing the program in this time period may not be approved to take the Superintendent TExES and may be required to complete additional coursework prior to receiving approval.

Requirements for Continuing Education and the Renewal of the Standard Superintendent Certificate

Individuals who are issued the Standard Superintendent Certificate on or after September 1, 1999, and are employed as a superintendent by a Texas public school district are subject to Certificate Renewal and Continuing Professional Education requirements which are elaborated in Title 19, Texas Administrative Code, Chapter 232.

Superintendent Certificate

EDAD 620	School District Instructional Leadership: Human Resources	3
EDAD 627	School District Organizational Leadership: Finance	3
EDAD 651	School District Organizational Leadership: Facilities	3
EDAD 611	Sch Dist CEO Lead: The Practicum	3
EDAD 628	School District CEO Leadership: The Superintendency	3

Total Hours **15**

Educational Administration EdD

The Doctor of Education degree in Educational Administration is designed specifically for persons who already have a master's degree, are certified principals, and have K-12 practical administrative experience. Building upon the master's degree, the program requires a major course of study of 36 semester hours (not including the dissertation) 12 semester hours of research tools, and successful completion of a dissertation.

Students are assigned a curriculum advisor from the Doctoral Faculty that assists them with course selection and developing a Residency Plan. After successfully completing twelve credit hours, students may select a dissertation advisor (chair) and begin working on their dissertation research proposal.

The dissertation committee includes (minimally) 3 faculty members. Two faculty members will be from the department, including the chair, and one faculty member from outside the department. These individuals guide the doctoral student in the dissertation proposal and the dissertation.

The research tools courses develop proficiency in quantitative and qualitative research methodology.

Application packets are reviewed for admission November 1 for the spring and July 15th for fall.

Students admitted to the doctoral program begin with classes as a cohort group in the semester following admission and are required to progress as a cohort group through a sequence of doctoral-only core courses and research tools courses. The cohort program is designed to provide students with the opportunity to progress through the program in a logical and sequential manner with a group of colleagues pursuing similar professional goals.

Residency/Candidacy/Dissertation Chair

11.99.99.R0.17: The purpose of residency is to enhance the professional development of doctoral students. Each department is responsible for the development of a residency plan that is consistent with the Southern Association of Colleges and Schools guidelines for residency and the Texas Administration Code rule for New Doctoral Programs; and is developed with the professional standards of the discipline in mind. The residency plans are applicable to all new and current doctoral programs.

The Residency Program is required for all doctoral students at Texas A&M University-Commerce. The Residency Program allows students to acquire intellectual experiences above and beyond the coursework of the doctoral program by providing students additional opportunities to master intellectual principles, and develop original scholarly contributions to their chosen disciplines. Students will collaborate with the faculty members in the doctoral program in the development and presentation of their research in a statewide/national setting.

The Graduate School expects all graduate programs to encourage and provide opportunities for immersion of doctoral students in scholarship. Residency goals will be achieved by multiple means, including but not limited to individual and group research training; providing access to resources such as libraries, research equipment, scholarly materials, providing networking opportunities with A&M University-Commerce faculty, external scholars and doctoral students; participation in scholarly conferences and symposiums.

Dissertation Chairs are selected after completion of 12 hours of coursework. The residency may begin after dissertation chair is selected. Residency requirements and doctoral comprehensive exams are directly overseen by the Dissertation Chair. Chairs are responsible for ensuring residency presentations are observed and residency requirements are completed.

Doctoral Residency Requirements:

- Student attends 2 conferences (one regional/state and one national/international)
- Presentation at one conference (one regional/state or one national/international)

*Students are eligible for **Doctoral Candidacy** when both Residency and Comprehensive Exam requirements have been met.*

The student will complete a residency plan outlining proposed residency activities with the approval of their dissertation chair.

Doctoral Residence Seminar

All candidates are required to complete EDAD 699 Resident Doctoral Seminar.

Research Proficiency

All candidates must meet Graduate School research tools requirements for the Doctor of Education degree (see Office of Graduate Studies for more information).

Dissertation

A dissertation of at least 12 semester hours must be completed to the satisfaction of the major department. After a doctoral candidate is admitted to candidacy (completion of all course work, successful completion of doctoral comprehensive exam, and residency) he/she will be required to enroll in at least three hours of Dissertation 718 each fall and spring semester until the dissertation is completed and approved by the advisory committee and Dean of the Graduate School.

Student's progress toward dissertation completion will be evaluated a minimum of once each year by doctoral faculty. Each doctoral student will receive a dissertation research and writing evaluation for EDAD 718 of "S" (satisfactory) or "U" (unsatisfactory).

Doctoral students who earn three grades below B or "U" (unsatisfactory) grades in EDAD 718 courses results in permanent suspension from the program. The competitive nature of admissions and access to faculty chairs makes it imperative that students avoid being declared inactive. There is no guarantee that inactive student's will be approved to reenter.

Doctor of Education in Educational Administration**Major Courses 36 semester hours (12 courses)**

No course in which a grade lower than a B was earned can be credited on the degree plan.		
EDAD 601	Foundations of Educational Administration (*)	3
EDAD 671	Governance and Politics of Educational Organizations (*)	3
EDAD 639	Educational Program Evaluation for School Leaders (*)	3
EDAD 637	Advanced Organizational Behavior in Education (*)	3
EDAD 641	School District Instructional Leadership: Curriculum (*)	3
EDAD 647	Ethics and Philosophy of Educational Administration (*)	3
EDAD 634	Examining the Dynamics of Change and Conflict Resolution in Educational Systems (*)	3
EDAD 658	School Crisis Leadership	3
or EDAD 651	School District Organizational Leadership: Facilities	
EDAD 664	Doctoral Writing - Prospectus Development	3
EDAD 699	Resident Doctoral Seminar	3
EDAD 654	Culturally Responsive Leadership	3
or EDAD 620	School District Instructional Leadership: Human Resources	
EDAD 655	Executive Communications	3
or EDAD 627	School District Organizational Leadership: Finance	

*Core courses-Content included in Comprehensive Exam

Research Tools 12 semester hours (4 courses)

EDAD 695	Research Methodology	3
EDAD 603	Introduction to Graduate Statistics	3
EDAD 604	Intermediate Graduate Statistics	3
EDAD 698	Qualitative Research Methods	3

Dissertation Writing - No less than 12 semester hours (4 courses)

EDAD 718	Doctoral Dissertation	3-12
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Total Hours

60

Note: No course beyond the master's program that is over ten years old at the time the doctoral degree is conferred can be used toward the doctoral degree.

Note: Superintendent Certification information can be found online at: <http://www.tamuc.edu/academics/graduateSchool/programs/education/educationalAdministrationEDDDomestic.aspx>. (<http://www.tamuc.edu/academics/graduateSchool/programs/education/educationalAdministrationEDDDomestic.aspx>)

Successful completion of the Comprehensive Exam is required of all students.

Educational Administration EdD (90 hr)

Master's

The Master's of Education in Educational Administration is a 30 hour program. Students will need to apply and gain admission to the Master's program in order to have the degree conferred. In addition to program coursework, the master's degree program requires the satisfactory completion of EDAD 595 and satisfactory completion of the department's comprehensive examination. The Department of Educational Leadership provides degree plans for obtaining a Master's in Educational Administration and includes Texas Principal Certification as well as a Certification Only degree plan for students who already have a Master's Degree. We do not offer Probationary Principal Certification.

Doctorate

The Doctor of Education degree in Educational Administration is designed specifically for persons who already have a master's degree, are certified principals, and have K-12 practical administrative experience. Building upon the master's degree, the program requires a major course of study of 36 semester hours (not including the dissertation) 12 semester hours of research tools, and successful completion of a dissertation.

Students are assigned a curriculum advisor from the Doctoral Faculty that assists them with course selection and developing a Residency Plan. After successfully completing twelve credit hours, students may select a dissertation advisor (chair) and begin working on their dissertation research proposal.

The dissertation committee includes (minimally) 3 faculty members. Two faculty members will be from the department, including the chair, and one faculty member from outside the department. These individuals guide the doctoral student in the dissertation proposal and the dissertation.

The research tools courses develop proficiency in quantitative and qualitative research methodology.

Application packets are reviewed for admission November 1 for the spring and July 15th for fall.

Students admitted to the doctoral program begin with classes as a cohort group in the semester following admission and are required to progress as a cohort group through a sequence of doctoral-only core courses and research tools courses. The cohort program is designed to provide students with the opportunity to progress through the program in a logical and sequential manner with a group of colleagues pursuing similar professional goals.

Residency/Candidacy/Dissertation Chair

11.99.99.R0.17: The purpose of residency is to enhance the professional development of doctoral students. Each department is responsible for the development of a residency plan that is consistent with the Southern Association of Colleges and Schools guidelines for residency and the Texas Administration Code rule for New Doctoral Programs; and is developed with the professional standards of the discipline in mind. The residency plans are applicable to all new and current doctoral programs.

The Residency Program is required for all doctoral students at Texas A&M University-Commerce. The Residency Program allows students to acquire intellectual experiences above and beyond the coursework of the doctoral program by providing students additional opportunities to master intellectual principles, and develop original scholarly contributions to their chosen disciplines. Students will collaborate with the faculty members in the doctoral program in the development and presentation of their research in a statewide/national setting.

The Graduate School expects all graduate programs to encourage and provide opportunities for immersion of doctoral students in scholarship. Residency goals will be achieved by multiple means, including but not limited to individual and group research training; providing access to resources such as libraries, research equipment, scholarly materials, providing networking opportunities with A&M University-Commerce faculty, external scholars and doctoral students; participation in scholarly conferences and symposiums.

Dissertation Chairs are selected after completion of 12 hours of coursework. The residency may begin after dissertation chair is selected. Residency requirements and doctoral comprehensive exams are directly overseen by the Dissertation Chair. Chairs are responsible for ensuring residency presentations are observed and residency requirements are completed.

Doctoral Residency Requirements:

- Student attends 2 conferences (one regional/state and one national/international)
- Presentation at one conference (one regional/state or one national/international)

Students are eligible for Doctoral Candidacy when both Residency and Comprehensive Exam requirements have been met.

The student will complete a residency plan outlining proposed residency activities with the approval of their dissertation chair.

Doctoral Residence Seminar

All candidates are required to complete EDAD 699 Resident Doctoral Seminar.

Research Proficiency

All candidates must meet Graduate School research tools requirements for the Doctor of Education degree (see Office of Graduate Studies for more information).

Dissertation

A dissertation of at least 12 semester hours must be completed to the satisfaction of the major department. After a doctoral candidate is admitted to candidacy (completion of all course work, successful completion of doctoral comprehensive exam, and residency) he/she will be required to enroll in at least three hours of Dissertation 718 each fall and spring semester until the dissertation is completed and approved by the advisory committee and Dean of the Graduate School.

Student's progress toward dissertation completion will be evaluated a minimum of once each year by doctoral faculty. Each doctoral student will receive a dissertation research and writing evaluation for EDAD 718 of "S" (satisfactory) or "U" (unsatisfactory).

Doctoral students who earn three grades below B or "U" (unsatisfactory) grades in EDAD 718 courses results in permanent suspension from the program. The competitive nature of admissions and access to faculty chairs makes it imperative that students avoid being declared inactive. There is no guarantee that inactive student's will be approved to reenter.

Doctor of Education in Educational Administration (90 hr)

Major Courses 36 semester hours (12 courses)

No course in which a grade lower than a B was earned can be credited on the degree plan.

EDAD 515	Leading Effective Schools (*^)	3
EDAD 526	Using Law in Educational Practice (*^)	3
EDAD 556	Building Capacity for Powerful Learning (*)	3
EDAD 519	GLB/Designing Curriculum (*^)	3
EDAD 561	GLB/Culturally Responsive Campus Leadership for 21st Century Schools (*)	3
EDAD 569	Instructional Leadership (*^)	3
EDAD 507	Using Evaluation and Data to Improve Learning (*^)	3
EDAD 601	Foundations of Educational Administration	3
EDAD 671	Governance and Politics of Educational Organizations	3
EDAD 637	Advanced Organizational Behavior in Education	3
EDAD 554	GLB/Leading the Learning Community (*^)	3
EDAD 510	Leading Learning Communities Reflective Practicum (*^)	3
EDAD 639	Educational Program Evaluation for School Leaders	3
EDAD 655	Executive Communications	3
EDAD 641	School District Instructional Leadership: Curriculum	3
EDAD 647	Ethics and Philosophy of Educational Administration	3
EDAD 634	Examining the Dynamics of Change and Conflict Resolution in Educational Systems	3
EDAD 658	School Crisis Leadership	3
EDAD 664	Doctoral Writing - Prospectus Development	3
EDAD 654	Culturally Responsive Leadership	3
EDAD 699	Resident Doctoral Seminar	3
EDAD 620	School District Instructional Leadership: Human Resources	3

Research Tools 12 semester hours (4 courses)

EDAD 695	Research Methodology	3
EDAD 603	Introduction to Graduate Statistics	3
EDAD 604	Intermediate Graduate Statistics	3
EDAD 698	Qualitative Research Methods	3

Dissertation Writing - No less than 12 semester hours (4 courses)

EDAD 718	Doctoral Dissertation	3-12
Total Hours		90

Note: *required for 30 hr MED-EDAD degree with satisfactory completion of EDAD 595. See MED-EDAD section of the graduate catalog for all degree requirements. ^Indicates the course is part of the Principal Certification program. Remaining courses are Doctoral Courses only.

Note: Superintendent Certification information can be found online at: <http://www.tamuc.edu/academics/graduateSchool/programs/education/educationalAdministrationEDDDomestic.aspx>. (<http://www.tamuc.edu/academics/graduateSchool/programs/education/educationalAdministrationEDDDomestic.aspx>)

Higher Education and Learning Technologies

Dimitra Smith (Department Head)

Location: Young Education North Building, 903-886-5609

Higher Education and Learning Technologies Web Site: <https://new.tamuc.edu/department-of-higher-education-and-learning-technology/>

The Department of Higher Education and Learning Technologies prepares graduates for teaching, scholarly, administrative, and leadership roles in non-profit and for-profit organizations, including colleges and universities, schools, social service and learning centers, governmental agencies, and business corporations. The Department focuses on higher education administrations and teaching, adult education, educational technologies, librarianship, and individual and organizational learning development and performance.

Programs of Graduate Work

The following programs are offered within the Department of Higher Education and Learning Technologies:

Doctoral Degrees

- Higher Education

Master's Degree

- Higher Education
- Educational Technology Leadership
- Educational Technology Library Science
- Organization, Learning and Technology

Certifications:

- School Librarian

Doctor of Education and Master of Science in Higher Education

A Doctor of Education degree in Higher Education is available as a 60-semester-hour program. The program does not include a minor and requires that the student has already completed a Master's Degree. Master of Science degrees in Higher Education are available with an emphasis in college teaching or higher education administration. The master's and doctoral programs in Higher Education prepare students for careers as college and university faculty and administrators.

Admission to a graduate program is granted by the Dean of the Graduate School upon the recommendation of the department. Applicants must meet the following requirements for admission in addition to meeting the general university requirements in higher education.

- Higher Education Admission Requirements (<http://www.tamuc.edu/academics/graduateSchool/programs/education/higherEducation%20.aspx>)
- Higher Education Doctoral Admission Requirements (<http://www.tamuc.edu/academics/graduateSchool/programs/education/HigherEducationDoctoral.aspx>)

Master of Education and Master of Science in Educational Technology

The Master of Science and Master of Education degrees are offered in Educational Technology. The degrees are in Educational Technology Leadership, and in Educational Technology Library Science. Coursework is available in one certification area to prepare educators for becoming School Librarians. Certification for school librarians (in public and private elementary and secondary schools) is available in two formats—students who already have a Master's take only the certification courses, but students without a Master's may take the certification courses as part of the Educational Technology Library Science Master's degree.

Admission to a graduate program is granted by the Dean of the Graduate School upon the recommendation of the department. Applicants must meet the following requirements for admission in addition to meeting the general university requirements in educational technology leadership and educational technology library science.

- Educational Technology Leadership Admission Requirements (<http://tamuc.edu/academics/graduateSchool/programs/education/educationalTechnologyLeadershipDomestic.aspx>)
- Educational Technology Library Science Admission Requirements (<http://www.tamuc.edu/academics/graduateSchool/programs/education/educationalTechnologyLibraryScienceDomestic.aspx>)

Master of Science in Organization, Learning, and Technology

The MS in Organization, Learning, and Technology is a 30-semester hour program that offers 7-week modules with six starts per year. This program prepares students to improve individual and system-wide learning and performance by intertwining best practices in instruction and learning technology with organizational skills. While completing the program, students prepare a professional portfolio to assist in their career development.

Five programmatic competencies serve as the focus of the online MS in Organization, Learning and Technology:

1. Analysis and Evaluation/Assessment - Determine causes of learning and performance gaps based on analyses of data, evaluate training or learning programs, and design and critique a research study.
2. Technology Skills - Select and implement technologies to improve learning and instruction.
3. Instructional Design and Delivery - Evaluate learners, tasks, and delivery settings to design and deliver engaging presentations or self-paced learning material.
4. Cultural and Global Fluency - Study culture, workforce characteristics, and global trends to incorporate diversity into solution designs and implementation.
5. Leadership and Communication - Apply theories and principles of leadership in communication and relationships for leading change.

Admission to a graduate program is granted by the Dean of the Graduate School upon the recommendation of the department. Applicants must meet the following requirements for admission in addition to meeting the general university requirements in organizational, learning & technology.

- Organization, Learning & Technology Admission Requirements (<http://www.tamuc.edu/academics/graduateSchool/programs/education/organizationlearningtechnology.aspx>)

School Librarian Certification Program

School Librarian certification in the state of Texas includes 4 components -- completion of an SBEC-approved school library certification program, a passing score on the TExES (150), a Master's degree, and 2 years classroom teaching experience. The SBEC approved certification program at Texas A&M University-Commerce offers two options - one for candidates already having a Master's degree, and the second for candidates pursuing a Master's degree w/School Librarian Certification.

This program (certification and Master's) is for the preparation of school librarians (EC-12), and does not apply to other types of librarianship.

Contact the Department of Higher Education and Learning Technologies for additional information relating to School Librarian Certification at 903-886-5618.

Note: The Department reserves the right to suspend from the program any student who in the judgment of the departmental graduate committee, does not meet the professional expectations of the field.

Successful completion of the Comprehensive Exam is required of all students.

Higher Education MS (p. 171)

Higher Education EdD (p. 173)

Educational Technology Leadership MS/MED (p. 174)

Educational Technology Library Science MS/MED (p. 174)

Educational Technology Minor (p. 175)

School Librarian Certificate (p. 175)

Organization, Learning, and Technology MS (p. 175)

Higher Education Student Affairs Graduate Certificate (p. 172)

Instructional Design Graduate Certificate (p. 176)

Organization Development Graduate Certificate (p. 176)

Talent Development Graduate Certificate (p. 176)

Higher Education MS

Master of Science in Higher Education with an emphasis in Higher Education Administration (Option II) Non-Thesis

Major - the following six courses (18 semester hours) are required

HIED 595	Research Methodologies (3 semester hours required)	3
HIED 540	American Community College	3
HIED 541 or HIED 651	Community College Curriculum Curriculum Development in Higher Education	3
HIED 622	Internship	3

HIED 656	The Law of Higher Education	3
HIED 657	Org & Govern in HIED	3
Three additional courses (9 semester hours) in the Major should be selected (with advisor approval) from the following:		
HIED 528	Philosophy of Education	3
HIED 543	Issues in Adult & Developmental Education	3
HIED 615	Introduction to Higher Education	3
HIED 627	Hist HIED in US	3
HIED 628	Survey of Dev ED	3
HIED 637	Institutional Effectiveness and Outcomes Assessment	3
HIED 653	Com Col Instr Lead	3
HIED 658	Administration of Student Affairs	3
HIED 659	HIED Finance	3
Electives (3 semester hours)		
Plus 1 course (3 Semester hours) of Electives		3
Total Hours		30

Master of Science in Higher Education with an emphasis in Higher Education Teaching (Option II) Non-Thesis

Major - Four courses (12 semester hours) required from the following

HIED 595	Research Methodologies (3 semester hours required)	3
HIED 541	Community College Curriculum	3
	or HIED 651	Curriculum Development in Higher Education
HIED 621	Teaching and Learning in Higher Education	3
HIED 656	The Law of Higher Education	3

Two additional courses (6 semester hours) in the Major should be selected (with advisor approval) from the following:

HIED 528	Philosophy of Education	3
HIED 542	Teaching in Higher Education	3
HIED 615	Introduction to Higher Education	3
HIED 620	The Adult Learner	3

Plus six courses (18 semester hours) acceptable graduate-level courses in a teaching field(s) to be selected in consultation with advisor.

Graduate-level courses in a teaching field		18
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Total Hours **36**

Note: Successful completion of the Comprehensive Exam is required of all students.

Higher Education Student Affairs Graduate Certificate

The Higher Education Student Affairs Graduate Certificate in the Department of Higher Education and Learning Technologies at Texas A&M University-Commerce is committed to the professional preparation of student affairs practitioners and educators in higher education. The online graduate certificate prepares awardees to meet the on-going societal changes and transformations that are affecting college students in institutions of higher education in the United States. It is essential for higher education administrators and educators to understand how supportive and inclusive environments can be created, which will allow college students to flourish in all ways possible. The graduate certificate will assist award earners with critical knowledge and skills that will allow them to work effectively with all types of college students in a variety of institutional settings and to facilitate their meaningful learning and development.

The Higher Education Student Affairs Graduate Certification in the Department of Higher Education and Learning Technologies at Texas A&M University-Commerce is designed as an exclusive on-line training program that prepares current or aspiring student affairs practitioners and educators to handle critical matters facing college students enrolled in a variety of colleges and universities. This 12-credit-hour graduate certificate is purposefully designed to enhance an understanding of higher education and its relationship to the practice of student affairs administration. The courses chosen for the program are focused on the diversity of today's college students, adult learning and development issues, and how supportive, safe, and inclusive environments can facilitate desired student outcomes. Contact Dr. JoHyun Kim at 903-468-3248 or email JoHyun.Kim@tamuc.edu for more information.

Required Courses (9 semester hours)

HIED 615	Introduction to Higher Education	3
HIED 620	The Adult Learner	3

HIED 658	Administration of Student Affairs	3
Choose one course (3 semester hours) from the following:		
HIED 637	Institutional Effectiveness and Outcomes Assessment	3
HIED 670	Diversity in HIED	3
Total Hours		12

Note: Students must have admission to the Graduate School. Coursework must be completed at Texas A&M University-Commerce with a 3.0 GPA in all courses used for this graduate certificate. **(No Substitutions)**

Higher Education EdD

The Doctor of Education degree in Higher Education is a 60-semester-hour program of study designed specifically for persons who already have a master's degree. Building upon the master's degree, the program requires a major course of study of 36 semester hours (not including the dissertation), plus 12 semester hours of research tools, 3 semester hours of research methodology (HIED 695), and 9 semester hours of dissertation.

Doctoral advisement committees include (minimally) 3 faculty members. Two faculty members will be from the department and one faculty member from outside the department.

The research tools develop proficiency in quantitative and qualitative research methodology.

Research Proficiency

All candidates must meet Graduate School research tools requirements for the Doctor of Education degree (see Office of Graduate Studies for more information).

Dissertation

A dissertation of at least 9 semester hours must be completed to the satisfaction of the major department.

Doctor of Education in Higher Education

Major - the following six courses are required

HIED 615	Introduction to Higher Education	3
HIED 627	Hist HIED in US	3
HIED 656	The Law of Higher Education	3
HIED 650	Writing a Literature Review	3
HIED 622	Internship	3
HIED 710	Dissertation Prospectus	3

Seven additional courses in the Major from the following list. Up to four courses can come from OLT or ETEC.

HIED 620	The Adult Learner	3
HIED 540	American Community College	3
HIED 541	Community College Curriculum	3
HIED 542	Teaching in Higher Education	3
HIED 543	Issues in Adult & Developmental Education	3
HIED 621	Teaching and Learning in Higher Education	3
HIED 628	Survey of Dev ED	3
HIED 637	Institutional Effectiveness and Outcomes Assessment	3
HIED 640	Policy Making in Higher Edu	3
HIED 651	Curriculum Development in Higher Education	3
HIED 653	Com Col Instr Lead	3
HIED 654	Leadership Theory and Practice	3
HIED 655	Issues in American Higher Education	3-6
HIED 657	Org & Govern in HIED	3
HIED 658	Administration of Student Affairs	3
HIED 659	HIED Finance	3
HIED 670	Diversity in HIED	3
HIED 597	Special Topics	0-4
HIED 697	Special Topic	1-4

Research Tools (12 semester hours) All research tool courses must have a grade of "B" or better and cannot be used to satisfy other degree requirements. HIED 695 is a prerequisite for ALL other tools courses.

HIED 695	Research Methodology	3
HIED 696	Qualitative Research Methods	3
HIED 617	Introduction to Quantitative Research	3
HIED 619	Advanced Quantitative Research	3
or HIED 698	Advanced Qualitative Research	

Dissertation - minimum of 9 semester hours

HIED 718	Doct Dissertation	3-12
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Total Hours

60

NOTE: No course beyond the master's program that is over 10 years old at the time the doctoral degree is conferred can be used toward the doctoral degree.

Note: Successful completion of the Comprehensive Exam is required of all students.

Educational Technology Leadership MS/MED

Master of Education/Master of Science in Educational Technology Leadership - Option II Non-Thesis

Required courses in the major (18 semester hours)

OLT 595	Research Methodology (3 semester hours required)	3
or HIED 595	Research Methodologies	
ETEC 524	Intro to Educational Technolog	3
ETEC 527	Web 2.0 Technologies for Instruction	3
ETEC 562	Applying Instructional Media and Technology	3
ETEC 579	Implementation of Educational Technology Programs	3
ETEC 596	ETEC Capstone: Eportfolios & Program Evaluation	3

Twelve semester hours (4 courses) of elective courses from the following ETEC elective options:

ETEC 526	Games & Simulations for Learning	3
ETEC 528	Digital Storytelling Across the Curriculum	3
ETEC 568	Makerspaces	3
ETEC 578	Instructional Design & Development	3
ETEC 588	Issues In Ed Tech & Tech Chg	3
ETEC 591	Online, Virtual, and Distributed Learning Systems	3
ETEC 593	Strategic Planning for Technology Integration	3
ETEC 594	Technology and Inquiry-based Instructional Methods	3
ETEC 597	Special Topics	3

Note: may also choose courses from a field other than ETEC in consultation with program advisor

Total Hours

30

Note: Successful completion of the Comprehensive Exam is required of all students.

Educational Technology Library Science MS/MED

Master of Education/Master of Science in Educational Technology Library Science - Option II Non-Thesis

Required courses in the major (36 semester hours) from the following:

OLT 595	Research Methodology (3 semester hours required)	3
or HIED 595	Research Methodologies	
LIS 512	Info Ref & Mediographic	3
LIS 515	Cataloging/Classification	3
LIS 524	Dev General/Spec Collectn	3

LIS 527	Books Child/Young Adults	3
LIS 540	Admin School Libraries	3
LIS 550	Practicum in a School Library	3
ETEC 524	Intro to Educational Technolog	3
ETEC 527	Web 2.0 Technologies for Instruction	3
ETEC 562	Applying Instructional Media and Technology	3
or ETEC 526	Games & Simulations for Learning	
or ETEC 528	Digital Storytelling Across the Curriculum	
or ETEC 568	Makerspaces	
or ETEC 594	Technology and Inquiry-based Instructional Methods	
ETEC 579	Implementation of Educational Technology Programs	3
or ETEC 588	Issues In Ed Tech & Tech Chg	
or ETEC 593	Strategic Planning for Technology Integration	
ETEC 596	ETEC Capstone: Eportfolios & Program Evaluation	3
Total Hours		36

Note: Successful completion of the Comprehensive Exam is required of all students.

School Librarian Certificate

The courses below must be taken during a program to meet requirements for School Librarian Certification. Interested students should consult the program advisor to determine order of courses, as well as prerequisites.

Required Courses

LIS 512	Info Ref & Mediographic	3
LIS 515	Cataloging/Classification	3
LIS 524	Dev General/Spec Collectn	3
LIS 527	Books Child/Young Adults	3
LIS 540	Admin School Libraries	3
ETEC 579	Implementation of Educational Technology Programs	3
or ETEC 593	Strategic Planning for Technology Integration	
Library Practicum to be taken after all other courses listed.		
LIS 550	Practicum in a School Library	3
Total Hours		21

Educational Technology Minor

Requires 12-18 semester hours. Courses to be selected in consultation with ETEC advisor (will vary based on hours available in each program).

Organization, Learning, and Technology MS

The online Master of Science in Organization, Learning, and Technology equips specialists in instructional and technology leadership in education, business, industry, Military, and non-profit organizations. Learning, technology and leadership should be strategically aligned in order to improve learning and performance of individuals, work groups, and the organization. Effective learning and instructional solutions in organizations demand advanced knowledge in instructional design, andragogy, technologies, instructional delivery, and systematic analyses in various areas, such as culture, global trends, and workplace needs. With a blend of theory and technical skills, this program will prepare workplace learning professionals and corporate trainers alike.

Master of Science in Organization, Learning and Technology - Option II Non-Thesis

30 semester hour program

21 credit hours must be from OLT

Research (3 semester hours required)

OLT 595	Research Methodology (3 semester hours required)	3
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OLT courses choose 6 courses (18 semester hours)

OLT 510, OLT 514, OLT 515, OLT 516, OLT 528, OLT 553, OLT 554, OLT 560, OLT 563, OLT 570, OLT 575, OLT 578, OLT 590, OLT 597		18
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Graduate Level Electives (9 semester hours)

Students may take 3 courses (9 semester hours) of OLT courses not previously taken	9
OR	
Choose up to 2 ETEC courses (6 semester hours), plus	6
1 course (3 semester hours) from any graduate level course other than OLT or ETEC.	3
Total Hours	30

Note: Successful completion of the Comprehensive Exam is required of all students.

Instructional Design Graduate Certificate

Instructional Design graduate certificate is an online 12 credit hours graduate certificate of study designed for instructional/training designers by utilizing instructional design to analyze, design, develop, implement, and evaluate resources, courses, and programs for a variety of learning delivery modalities. The program curriculum includes 4 prescribed courses, which provide the essence of state-of-the-art knowledge, skills, and ability in instructional design, program evaluation, instructional technologies, and presentation design and delivery. Upon completion of instructional design graduate certificate, students will be ready to work as professionals in instructional/training designer, trainer, learning technologies in profit and nonprofit organizations, government agencies, and educational institutions. For more information please contact Dr. Kibum Kwon at Kibum.Kwon@tamuc.edu or call 903-886-5582.

Students can earn an Instructional Design Graduate Certificate after completing 4 prescribed courses (12 credit hours).

Required Courses

OLT 510	Utilizing Effective Instructional Technologies	3
OLT 528	Introduction to Presentation Design	3
OLT 578	Instructional Design and Development	3
OLT 590	Evaluation	3
Total Hours		12

Note: Students must have admission to the Graduate School. Coursework must be completed at Texas A&M University-Commerce with a 3.0 GPA in all courses used for this graduate certificate. **(No Substitutions)**

Organization Development Graduate Certificate

Organization Development (OD) graduate certificate is an online 12 credit hours program of study designed for OD professionals working primarily in organization change and performance improvement related careers. The certificate highlights the changing nature of the OD field impacted by the globalization, demographic shift, and technological advancement in modern organizations. The program curriculum includes 4 prescribed courses, which provide the essence of state-of-the-art knowledge, skills, and ability in the action research model, organizational leadership, multicultural issues, and work engagement. Students conduct various projects grounded in the reality of organization development. Upon completion of OD graduate certificate, students will be ready to work as professionals in organization development and change, leadership development, and culture and employee engagement in profit and nonprofit organizations, government agencies, and educational institutions. For more information contact Dr. Kibum Kwon at Kibum.Kwon@tamuc.edu or call 903-886-5582.

Students can earn organization development graduate certificate after completing 4 prescribed courses (12 credit hours).

Required Courses

OLT 514	Organization Development	3
OLT 515	Cultural Issues in Organizations	3
OLT 516	Fundamentals of Work Engagement	3
OLT 553	Organizational Leadership	3
Total Hours		12

Note: Students must have admission to the Graduate School. Coursework must be completed at Texas A&M University-Commerce with a 3.0 GPA in all courses used for this graduate certificate. **(No Substitutions)**

Talent Development Graduate Certificate

Talent Development graduate certificate is an online 12 credit hours program of study designed for talent development professionals who are responsible for building a seamless talent pipeline to prepare next generation of leaders for future growth and implementing learning and development solutions to raise the organizational capability and employee performance. The program curriculum includes 4 prescribed courses, which provide the essence of state-of-the-art knowledge, skills, and ability in succession planning, formal/informal learning in the workplace, and human performance

technology (HPT) based on the foundations in people development. Students conduct various projects grounded in the reality of talent development. Upon completion of talent development graduate certificate, students will be ready to work as professionals in human resource development (HRD), talent management and development, performance and quality improvement in profit and nonprofit organizations, government agencies, and educational institutions. For more information please contact Dr. Kibum Kwon at Kibum.Kwon@tamuc.edu or call 903-886-5582.

Students can earn talent development graduate certificate after completing 4 prescribed courses (12 credit hours).

OLT 554	Principles of Adult Learning	3
OLT 560	Workplace Learning, Development, and Performance	3
OLT 563	Talent Development	3
OLT 575	Performance Analysis and Improvement	3
Total Hours		12

Note: Students must have admission to the Graduate School. Coursework must be completed at Texas A&M University-Commerce with a 3.0 GPA in all courses used for this graduate certificate. **(No Substitutions)**

Psychology and Special Education

Sean Lauderdale (Interim Department Head)

Location: Binnion Hall 201, 903-886-5200

Psychology and Special Education Web Site: <http://www.tamuc.edu/academics/colleges/educationHumanServices/psychologySpecialEducation/default.aspx>

Sean Lauderdale, Interim Department Head

Curt Carlson, Educational Psychology Doctoral Program Coordinator

Karin Tochkov, Clinical Psychology Program Coordinator

Erin Harper, School Psychology Program Coordinator

Lacy Krueger, Psychology of Gerontology and Positive Aging Graduate Certificate Coordinator

Beth Jones, Special Education Program Coordinator

The Department of Psychology and Special Education offers degree programs leading to masters, specialist, and doctoral degrees. In addition, courses in Psychology and Special Education are also provided for students desiring licensure in school psychology, licensure as a psychological associate, and professional certification as an educational diagnostician. Provisional teaching certification endorsement is offered in the area of generic special education and support courses are provided for students desiring teacher, supervisor and administrator certifications. All students and faculty are expected to act in accordance with the ethical standards for the profession of psychology and will be expected to exhibit:

1. an attitude that respects the worth, uniqueness, and potential for growth and development of all individuals;
2. personal stability, ethical behavior, and respect for the confidentiality of privileged information;
3. a personal manner in which responsibilities are fulfilled in a cooperative and conscientious fashion;
4. productive and cooperative work relationships that display motivation, independence, and adaptability; and
5. a commitment to continuing personal and professional growth characterized both by participation in professional organizations and by production and presentation of scholarly papers and publications.

The department reserves the right to suspend or remove from the program any student who, in the judgment of a duly constituted departmental committee, does not meet these ethical and professional standards.

Programs of Graduate Work

Master of Science in Psychology

The Department of Psychology and Special Education offers the Master of Science degree in Psychology. This program prepares students for a variety of academic and non-academic positions, such as community college instructor, data analyst, research assistant, and doctoral student.

The 36-hour MS program focuses on courses in human cognition, research methodology, statistics, educational and experimental psychology. Most of the coursework completed for this program may be transferred to the PhD program. The thesis option is available and encouraged, but not required.

Psychological Associate Licensure

Licensure as a psychological associate by the Texas State Board of Examiners of Psychologists requires a minimum of 60 semester credit hours, with no more than 12 semester credit hours of practicum, internship, or structured experience being counted toward the total degree hour requirement. Contact the clinical psychology advisor for further information.

Specialist in School Psychology

The School Psychology program at Texas A&M University-Commerce prepares students for attainment of a Specialist in School Psychology (SSP) degree. The current specialist degree program is consistent with requirements published by the Texas State Board of Examiners of Psychologist for the Licensed Specialist in School Psychology (LSSP) and has been granted national approval from the National Association of School Psychologist (NASP).

Upon completion of the 66 hour degree program, graduates are eligible for licensure in the state of Texas as a LSSP and certification at the national level as a NCSP. The 66 hour degree program includes 6 hours of practicum and 6 hours of internship. The remaining 54 academic course hours are in the content areas of psychological foundations, research and statistics, educational foundations, assessment, intervention, and professional and legal issues.

Doctor of Philosophy in Educational Psychology

The Department of Psychology and Special Education offers a Doctor of Philosophy (PhD) in Educational Psychology. This program has an interdisciplinary perspective, with a strong foundation in methodology. Students will acquire an in-depth knowledge of human learning and cognition, instructional strategies, research, and evaluation. This emphasis will prepare students to integrate knowledge of human cognition and instructional practice across a variety of occupational, educational, and content matter domains, with emphasis on applications of learning technologies.

Career opportunities for psychologists exist with federal and state educational agencies, national and state legislative groups, regional educational laboratories and research centers, higher education, public and private schools, professional organizations, high technology companies, military,

publishers, private funding agencies, medical organizations, and private consulting. Increasing opportunities for psychologists are expected in all settings where job training and retraining is required and where technology-assisted learning (including distance education) is employed.

The Department of Psychology and Special Education offers a large number of courses online, although the PhD program is not available strictly as distance education. Still, students can take the majority of their courses either online or in a blended format. The requisite face-to-face coursework can be completed during the summer residency (10 class days each June). As such, this program is designed to be flexible for both traditional and non-traditional students.

Time to complete the degree program depends upon many factors, including:

1. how many courses a student completes per semester,
2. whether courses are offered during the semester that they are needed by the student,
3. successful completion of comprehensive exams, and
4. how persistent a student is in completing the thesis and dissertation requirements.

Some full-time students have completed the degree program within 4-5 years, but, of course, part-time students require more time. Coursework used towards the doctoral degree cannot be older than 10 years at the time the degree is conferred.

Graduate Minors in Psychology

Minors in psychology are available for students in all other master's and doctoral degree programs.

Master of Science and Master of Education in Special Education

The Department of Psychology and Special Education offers two graduate degrees in Special Education: the Master of Science in Special Education, and Master of Education in Special Education. Programs of graduate work may be planned according to the interests of the student (i.e. thesis vs. non-thesis; focus on instructional design and delivery or educational diagnostician certification) and to meet the degree requirements.

Graduate Minor in Special Education

Minors in special education on the master's degree are available. A minor consists of a minimum of 12 hours in the area of special education and requires successful completion of the Special Education Comprehensive Exam. Minors in special education are also available for doctoral degree students majoring in supervision, curriculum and instruction, educational administration, counseling, psychology, and related areas.

Admission

Psychology - MS

Admission to a graduate program is granted by the Dean of the Graduate School upon the recommendation of the department. Applicants must meet the following requirements for admission in addition to meeting the general university requirements in Psychology:

- Psychology Admission Requirements (<http://www.tamuc.edu/academics/graduateSchool/programs/education/psychologyDomestic.aspx>)

School Psychology - SSP

Admission to a graduate program is granted by the Dean of the Graduate School upon the recommendation of the department. Applicants must meet the following requirements for admission in addition to meeting the general university requirements in School Psychology:

- Specialist in School Psychology Admission Requirements (<http://www.tamuc.edu/academics/graduateSchool/programs/education/schoolPsychologyDomestic.aspx>)

Psychological Associate Licensure

For students pursuing licensure as a psychological associate, modifications to the master's program requirements include that the bachelor's degree either be in psychology or include a course in statistics.

Educational Psychology - PhD

Before being admitted to the doctoral program, the prospective student must first meet the general requirements for admission to the Graduate School. Applicants must meet the following requirements for admission in addition to meeting the general university requirements in educational psychology:

- Doctoral Educational Psychology Admission Requirements (<http://www.tamuc.edu/academics/graduateSchool/programs/education/educationalPsychologyPhDDomestic.aspx>)
- Orientation Video for Prospective Applicants and New Students (<https://www.youtube.com/watch?v=11N3bSk7XAE>)

The department reserves the right to deny entrance to an applicant who, in the judgment of a duly constituted departmental committee, appears unlikely to succeed professionally, or whose goals are inconsistent with the orientation of the degree program, regardless of any other qualifications.

Special Education - MS/MED

Admission to a graduate program is granted by the Dean of the Graduate School upon the recommendation of the department. Applicants must meet the following requirements for admission in addition to meeting the general university requirements in special education:

- Special Education Admission Requirements (<http://www.tamuc.edu/academics/graduateSchool/programs/education/specialEducationDomestic.aspx>)

In addition, applicants may submit for departmental review additional materials or a portfolio to support their application, including items such as awards, certificates of merit, examples of innovative program/curriculum development, publications, and a resume. Students seeking admission will be required to have approval of the department's graduate faculty.

Note: The Department reserves the right to suspend from the program any student who in the judgment of the departmental graduate committee, does not meet the professional expectations of the field.

Successful completion of the Comprehensive Exam is required of all students.

Psychology, MS (p. 180)

Psychology Minor (p. 183)

Psychological Associate Licensure (p. 184)

Specialist in School Psychology (p. 184)

Educational Psychology PhD (p. 185)

Special Education MS/MEd (p. 187)

Psychology of Gerontology and Positive Aging Graduate Certificate (p. 190)

Psychology MS

Students can choose from the following six options:

1. Psychology MS - Option I Thesis. (36 semester hours)
2. Psychology MS - Option II Non-Thesis. (36 semester hours)
3. Psychology MS with an emphasis in Diagnostician - Re-specialization - Option I Thesis. (42 semester hours)
4. Psychology MS with an emphasis in Diagnostician - Re-specialization - Option II Non-Thesis. (39 semester hours)
5. Psychology MS with an emphasis in Clinical Psychology - Option I Thesis. (63 semester hours)
6. Psychology MS with an emphasis in Clinical Psychology - Option II Non-Thesis. (63 semester hours).

Master of Science in Psychology - Option I Thesis

Thesis (6 semester hours)

PSY 518	Thesis (6 semester hours required)	3-6
Only 6 semester hours of credit for 518 per degree will be given upon satisfactory completion of the requirement		

Required Core Courses (30 semester hours)

PSY 505 or PSY 511	Intro to Educational Psycholog Cognitive Science	3
PSY 509	History & Systems of Psychology	3
PSY 515 or PSY 545	Neuro/Bio Bases of Behavi Developmental Psychology	3
PSY 612	Psy Ed Statistics	3
PSY 681	Intermediate Statistics	3
PSY 620	Intro to Human Cognition	3
PSY 622	Research Design: Introduction to Theses and Dissertations	3
PSY 625 or PSY 627	Cognition & Instruction I Social Cognition	3
PSY 594 or PSY 618	Ethical Issues in Organization Group Dynamics	3

PSY 621 or PSY 675	Advanced Cognition Advanced Topics in Educational Psychology	3
Total Hours		36

Master of Science in Psychology - Option II Non-Thesis

Required Research (3 semester hours)

PSY 595	Research Literature & Techniques (3 semester hours required)	3
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Required Core Courses (33 semester hours)

PSY 505 or PSY 511	Intro to Educational Psycholog Cognitive Science	3
PSY 509	History & Systems of Psychology	3
PSY 515	Neuro/Bio Bases of Behavi	3
PSY 612	Psy Ed Statistics	3
PSY 681	Intermediate Statistics	3
PSY 620	Intro to Human Cognition	3
PSY 625	Cognition & Instruction I	3
PSY 594 or PSY 618	Ethical Issues in Organization Group Dynamics	3
PSY 627	Social Cognition	3
PSY 545 or PSY 572	Developmental Psychology Psychological Assessment and Measurement	3
PSY 621 or PSY 675	Advanced Cognition Advanced Topics in Educational Psychology	3
Total Hours		36

Master of Science in Psychology with an emphasis in Diagnostician Re-specialization - Option I Thesis

Required research (6 semester hours)

PSY 518	Thesis	6
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Psychological Foundations (12 semester hours)

PSY 503	Psychopathology and Diagnosis	3
PSY 505	Intro to Educational Psycholog	3
PSY 507	Pharmaco-therapy	3
PSY 545	Developmental Psychology	3

Intervention/Problem Solving (12 semester hours)

PSY 537	Advanced Therapeutic Intervention	3
PSY 576	Psychological Assessment of Children & Adolescents (Grade of B or better)	3
PSY 615	Psychological Principles of Consultation & Supervision	3
PSY 635	School Based Interventions	3

Professional School Psychology (3 semester hours)

PSY 506	Professional School Psy	3
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Practicum and Internship (9 semester hours)

PSY 691	Clinical Practicum Psychology	3
PSY 790	Internship in School Psychology (6 semester hours required)	3-6
Total Hours		42

Master of Science in Psychology with an emphasis in Diagnostician Re-specialization - Option II Non-Thesis

Required research (3 semester hours)

PSY 595	Research Literature & Techniques	3
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Psychological Foundations (12 semester hours)

PSY 503	Psychopathology and Diagnosis	3
PSY 505	Intro to Educational Psycholog	3
PSY 507	Pharmaco-therapy	3
PSY 545	Developmental Psychology	3
Intervention/Problem Solving (12 semester hours)		
PSY 537	Advanced Therapeutic Intervention	3
PSY 576	Psychological Assessment of Children & Adolescents (Grade of B or better)	3
PSY 615	Psychological Principles of Consultation & Supervision	3
PSY 635	School Based Interventions	3
Professional School Psychology (3 semester hours)		
PSY 506	Professional School Psy	3
Practicum and Internship (9 semester hours)		
PSY 691	Clinical Practicum Psychology	3
PSY 790	Internship in School Psychology (6 semester hours required)	3-6
Total Hours		39

Master of Science in Psychology with an emphasis in Clinical Psychology - Option I Thesis

Research Methods (6-9 semester hours)

PSY 518	Thesis (6 semester hours required)	6
Only 6 semester hours of credit for 518 per degree will be given upon satisfactory completion of the requirement		
PSY 612	Psy Ed Statistics (may be waived with consent of advisor if student has passed an introductory statistics class, must be replaced with an approved elective)	3

Required Core Courses (21 semester hours)

PSY 502	Theories of Personality	3
PSY 503	Psychopathology and Diagnosis	3
PSY 507	Pharmaco-therapy	3
PSY 520	Cognitive Behavior Therapy in Clinical Practice	3
PSY 527	GLB/Social/Cltural Bases Behav	3
PSY 545	Developmental Psychology	3
PSY 538	Ethics in Clinical Practice	3

Clinical Track Courses (27 semester hours)

PSY 508	Theory/Technique Applied Psy	3
PSY 537	Advanced Therapeutic Intervention	3
PSY 572	Psychological Assessment and Measurement	3
PSY 575	Personality Assessment II	3
PSY 577	Cognitive Assessment in Clinical Psychology	3
or PSY 573	Intellectual Assessment I	
PSY 592	Group Psychotherapy	3
PSY 691	Clinical Practicum Psychology (6 sh required)	3
PSY 699	Internship in Clinical Psychology	3
(must pass comprehensive examinations)		

Electives (6-9 semester hours)

PSY 513	Child Psychopathology	3
PSY 515	Neuro/Bio Bases of Behavi	3
PSY 605	Single Subject Designs	3
PSY 579	Introduction to Neuropsychological Screening	3
PSY 630	Rorschach and Projectives	3
COUN 539	Introduction to Play Therapy	3
COUN 611	Introduction to Marriage and Family Counseling/Therapy	3

Total Hours

63

Master of Science in Psychology with an emphasis in Clinical Psychology - Option II Non-Thesis

Required Core Courses (21 semester hours)

PSY 502	Theories of Personality	3
PSY 503	Psychopathology and Diagnosis	3
PSY 507	Pharmaco-therapy	3
PSY 520	Cognitive Behavior Therapy in Clinical Practice	3
PSY 545	Developmental Psychology	3
PSY 527	GLB/Social/Cltural Bases Behav	3
PSY 538	Ethics in Clinical Practice	3

Clinical Track Courses (27 semester hours)

PSY 508	Theory/Technique Applied Psy	3
PSY 537	Advanced Therapeutic Intervention	3
PSY 572	Psychological Assessment and Measurement	3
PSY 575	Personality Assessment II	3
PSY 577	Cognitive Assessment in Clinical Psychology	3
or PSY 573	Intellectual Assessment I	
PSY 592	Group Psychotherapy	3
PSY 691	Clinical Practicum Psychology (6 sh required)	3
PSY 699	Internship in Clinical Psychology	3

(must pass comprehensive examinations)

Research (3-6 semester hours)

PSY 595	Research Literature & Techniques (3 semester hours required)	3
PSY 612	Psy Ed Statistics (may be waived with consent of advisor if student has passed an introductory statistics class, must be replaced with an approved elective)	3

Electives (9-12 semester hours)

PSY 513	Child Psychopathology	3
PSY 515	Neuro/Bio Bases of Behavi	3
PSY 579	Introduction to Neuropsychological Screening	3
PSY 605	Single Subject Designs	3
PSY 630	Rorschach and Projectives	3
COUN 539	Introduction to Play Therapy	3
COUN 611	Introduction to Marriage and Family Counseling/Therapy	3

Total Hours **63**

Note: Successful completion of the Comprehensive Exam is required of all students.

Psychology Minor

Minors in psychology are available for students in all other master's programs. Students pursuing a minor in psychology must complete the following four courses (12 credit hours):

PSY 509	History & Systems of Psychology	3
PSY 527	GLB/Social/Cltural Bases Behav	3
PSY 545	Developmental Psychology	3
PSY 620	Intro to Human Cognition	3

Total Hours **12**

Once these courses have been completed, the student is required to take a comprehensive exam from the Department of Psychology & Special Education. The department can be contacted for further information on scheduling this exam.

Psychological Associate Licensure

Licensure as a psychological associate by the Texas State Board of Examiners of Psychologists requires a minimum of 27 semester hours of appropriate psychology courses, 9 semester hours of practicum and a total of 54 semester hours of graduate work in the degree program. Contact the applied psychology adviser for further information. The applied master's program is accredited by the Masters in Psychology accreditation Council (MPAC).

Specialist in School Psychology SSP

The School Psychology program at Texas A&M University-Commerce prepares students for attainment of a Specialist in School Psychology (SSP) degree. The current specialist degree program is consistent with the requirements published by the Texas State Board of Examiners of Psychologists for the Licensed Specialist in School Psychology (LSSP) and has been granted national approval from the National Association of School Psychologist (NASP).

Specialist in School Psychology - Option I Thesis

Psychological Foundations (15 semester hours)

PSY 503	Psychopathology and Diagnosis	3
PSY 505	Intro to Educational Psycholog	3
PSY 507	Pharmaco-therapy	3
PSY 545	Developmental Psychology	3
PSY 672	Cultural Iss & Diversity	3

Educational Foundations (6 semester hours)

SPED 528	Special Education Law	3
SPED 540	Assessment and Interventions for Social Communication Impairments	3

Intervention/Problem Solving (21 semester hours)

PSY 535	Applied Behavior Analysis	3
PSY 537	Advanced Therapeutic Intervention	3
PSY 573	Intellectual Assessment I (SSP grade of B or better)	3
PSY 576	Psychological Assessment of Children & Adolescents	3
SPED 574	Principles of Psycho-Educational Assessment	3
PSY 615	Psychological Principles of Consultation & Supervision	3
PSY 635	School Based Interventions	3

Statistics & Research Methodologies (9 semester hours)

PSY 518	Thesis (6 semester hours required)	3-6
Only 6 semester hours of credit for 518 per degree will be given upon satisfactory completion of the requirement		
PSY 612	Psy Ed Statistics	3

Professional School Psychology (3 semester hours)

PSY 506	Professional School Psy	3
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Practicum & Internship (12 semester hours)

PSY 691	Clinical Practicum Psychology (Repeat twice for 6 semester hours)	3
PSY 790	Internship in School Psychology (Repeat twice for 6 semester hours)	3

Total Hours

66

Specialist in School Psychology - Option II Non-Thesis

Psychological Foundations (15 semester hours)

PSY 503	Psychopathology and Diagnosis	3
PSY 505	Intro to Educational Psycholog	3
PSY 507	Pharmaco-therapy	3
PSY 545	Developmental Psychology	3
PSY 672	Cultural Iss & Diversity	3

Educational Foundations (6 semester hours)

SPED 528	Special Education Law	3
SPED 540	Assessment and Interventions for Social Communication Impairments	3

Intervention/Problem Solving (21 semester hours)

PSY 535	Applied Behavior Analysis	3
PSY 537	Advanced Therapeutic Intervention	3
PSY 573	Intellectual Assessment I (SSP grade of B or better)	3
PSY 576	Psychological Assessment of Children & Adolescents	3
PSY 615	Psychological Principles of Consultation & Supervision	3
PSY 635	School Based Interventions	3
SPED 574	Principles of Psycho-Educational Assessment	3

Statistics & Research Methodologies (9 semester hours)

PSY 595	Research Literature & Techniques (3 semester hours required)	3
PSY 605	Single Subject Designs	3
PSY 612	Psy Ed Statistics	3

Professional School Psychology (3 semester hours)

PSY 506	Professional School Psy	3
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Practicum & Internship (12 semester hours)

PSY 691	Clinical Practicum Psychology (Repeat twice for 6 semester hours)	3
PSY 790	Internship in School Psychology (Repeat twice for 6 semester hours)	3

Total Hours**66**

Note: Successful completion of the Comprehensive Exam is required of all students.

Educational Psychology PhD

Before being admitted to the doctoral program, the prospective student must first meet the general requirements for admission to the Graduate School. Applicants to the doctoral program must hold at least a bachelor's degree.

In all cases, admission to graduate degree programs in psychology is competitive, since available facilities and faculty do not permit admission of all qualified applicants. The components of an application to the doctoral program are as follows:

1. Graduate Record Examination. Applicants must submit scores for the quantitative, verbal, and analytical/written sections of the GRE.
2. Transcript(s) showing academic prerequisites.
 - Applicants holding the master's degree must have an overall grade point average of at least 3.40 on graduate work, exclusive of practicum and thesis grades.
 - For students applying with a completed non-thesis master's degree, completion of the thesis will be required prior to admission to doctoral candidacy.
3. Recommendations/references. The doctoral applicant is required to submit three satisfactory recommendations on forms provided by the Graduate School, including one from the last employer, if it was a professional experience, and one from the last institution attended. Two of the individuals must hold doctorates.
4. Psychology Statement of Goals. All prospective students must address the following: (a) their specific research goals, (b) which of our faculty members they would prefer as research advisors, based on their research interests, and (c) their professional aspirations.

The department reserves the right to deny entrance to an applicant who, in the judgment of a duly constituted departmental committee, appears unlikely to succeed professionally, or whose goals are inconsistent with the orientation of the degree program, regardless of any other qualifications.

Prior to entering the program, each student should select which of **two curriculum tracks** to take. Each of the tracks (Educational and Experimental) includes its own set of courses (with some overlap) but all students, regardless of track, will need to complete a larger set of core courses. These are described below.

Note: For those entering the program without a Masters degree and thesis accepted by the Department of Psychology, & Special Education, at least 90 semester hours (sh) are required overall: Cognate area - 18 sh, Thesis - 6 sh, & Electives - 6 sh. For those with an accepted Masters thesis, at least 60 semester hours are required overall. At least 45 semester hours must be from TAMU-C. At least 51% of TAMU-C courses (excluding 718) must be taken face-to-face in Commerce. No course beyond the master's program that is over ten years old at the time the doctoral degree is conferred can be used toward the doctoral degree.

Doctor of Philosophy in Educational Psychology (90 semester hours)

Core 12 semester hours (4 courses)

PSY 505	Intro to Educational Psycholog	3
PSY 509	History & Systems of Psychology	3

PSY 545	Developmental Psychology	3
PSY 620	Intro to Human Cognition	3
Choose one of two tracks: (Experimental Track or Educational Track)		
Experimental Track 21 semester hours (7 courses)		
PSY 511	Cognitive Science	3
PSY 515	Neuro/Bio Bases of Behavi	3
PSY 594	Ethical Issues in Organization	3
PSY 621	Advanced Cognition	3
PSY 622	Research Design: Introduction to Theses and Dissertations	3
PSY 625	Cognition & Instruction I	3
PSY 627	Social Cognition	3
Educational Track - 21 semester hours (7 courses)		
PSY 514	Theories of Human Learnng	3
PSY 594	Ethical Issues in Organization	3
PSY 622	Research Design: Introduction to Theses and Dissertations	3
PSY 625	Cognition & Instruction I	3
PSY 626	Cognition/Instruction II	3
PSY 645	Introduction to Learning Technology	3
PSY 679	Program Evaluation	3
Doctoral Tools (Five research methods/statistics courses required by Office of Graduate Studies)		
PSY 695	Research Methodology	3
PSY 612	Psy Ed Statistics	3
PSY 681	Intermediate Statistics	3
Choose two of the following:		
PSY 610	Nonparametric Statistics	3
PSY 670	Multivariate Analysis	3
PSY 671	Advanced Tests & Measurements	3
PSY 602	Applied Regression Analysis	3
Thesis (6 semester hours)		
PSY 518	Thesis (6 semester hours required)	3-6
Dissertation 12 semester hours required for 718 (only 12 semester hours count)		
PSY 718	Doctoral Dissertation	3-12
Electives 6 semester hours from the following:		
PSY 502	Theories of Personality	3
PSY 503	Psychopathology and Diagnosis	3
PSY 507	Pharmaco-therapy	3
PSY 508	Theory/Technique Applied Psy	3
PSY 517	Intro to Hum-Comp Inter Design	3
PSY 527	GLB/Social/Cltural Bases Behav	3
PSY 539	Forensic Psychology	3
PSY 572	Psychological Assessment and Measurement	3
PSY 573	Intellectual Assessment I	3
PSY 575	Personality Assessment II	3
PSY 576	Psychological Assessment of Children & Adolescents	3
PSY 593	Health Psychology	3
PSY 598	Psychology of Gerontology	3
PSY 618	Group Dynamics	3
PSY 640	Evolutionary Psychology	3
PSY 661	Org Change and Improvement	3
PSY 672	Cultural Iss & Diversity	3
PSY 675	Advanced Topics in Educational Psychology	3
PSY 680	Professional Development	3

PSY 689	Independent Study	1-4
PSY 697	Special Topic	1-9

Cognate 18 semester hours outside of track (select from disciplines below)

Excluding 518, 595, 718 & any Doctoral Research Tools.

PSY, BSC, CED, CSCI, BLED, ECE, EDCI, ELED, RDG, SED, EDAD, ETEC, HIED, HHPH, HHPK, HHPS, ENG, FLL, MKT, BA, MGT, MATH, PSCI, COUN, SPED, SWK, CJ, & SOC.	18
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Total Hours	90
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Doctor of Philosophy in Educational Psychology (60 semester hours)**Core 12 semester hours (4 courses)**

PSY 505	Intro to Educational Psycholog	3
PSY 509	History & Systems of Psychology	3
PSY 545	Developmental Psychology	3
PSY 620	Intro to Human Cognition	3

Choose one of two tracks: (Experimental Track or Educational Track)**Experimental Track - 21 semester hours (7 courses)**

PSY 511	Cognitive Science	3
PSY 515	Neuro/Bio Bases of Behavi	3
PSY 594	Ethical Issues in Organization	3
PSY 621	Advanced Cognition	3
PSY 622	Research Design: Introduction to Theses and Dissertations	3
PSY 625	Cognition & Instruction I	3
PSY 627	Social Cognition	3

Educational Track - 21 semester hours (7 courses)

PSY 514	Theories of Human Learnng	3
PSY 594	Ethical Issues in Organization	3
PSY 622	Research Design: Introduction to Theses and Dissertations	3
PSY 625	Cognition & Instruction I	3
PSY 626	Cognition/Instruction II	3
PSY 645	Introduction to Learning Technology	3
PSY 679	Program Evaluation	3

Doctoral Tools (Five research methods/statistics courses required by Office of Graduate Studies)

PSY 695	Research Methodology	3
PSY 612	Psy Ed Statistics	3
PSY 681	Intermediate Statistics	3

Choose two of the following:

PSY 610	Nonparametric Statistics	3
PSY 670	Multivariate Analysis	3
PSY 671	Advanced Tests & Measurements	3
PSY 602	Applied Regression Analysis	3

Dissertation 12 hours required for 718 (only 12 count)

PSY 718	Doctoral Dissertation (Must be enrolled in 718 continuously every term while working on dissertation)	3-12
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Total Hours	60
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Note: Successful completion of the Comprehensive Exam is required of all students.**Special Education MS/MEd****Master of Education/Master of Science in Special Education - Option I Thesis****Characteristics (9 semester hours)**

SPED 524	Characteristics of Students with Mild Disabilities	3
SPED 526	Characteristics of Students with Moderate to Severe Disabilities	3

SPED 540	Assessment and Interventions for Social Communication Impairments	3
Core courses (6 semester hours)		
PSY 635	School Based Interventions	3
SPED 535 or PSY 535	Applied Behavior Analysis Applied Behavior Analysis	3
Law (3 semester hours)		
SPED 528	Special Education Law	3
Methods (9 semester hours)		
SPED 563	Secondary Instructional Methods To Support Students with Disabilities	3
SPED 583	Elementary Instructional Methods To Support Students with Disabilities	3
SPED 586 or SPED 597	Collaboration, Transition, and Diversity Special Topic	3
Thesis (9 semester hours)		
SPED 605	Single Subject Designs	3
SPED 518	Thesis (6 semester hours required)	6
Only 6 semester hours of credit for 518 per degree will be given upon satisfactory completion of the requirement		
Total Hours		36

Master of Education/Master of Science in Special Education - Option II Non-Thesis

Characteristics (9 semester hours)

SPED 524	Characteristics of Students with Mild Disabilities	3
SPED 526	Characteristics of Students with Moderate to Severe Disabilities	3
SPED 540	Assessment and Interventions for Social Communication Impairments	3

Core Courses (6 semester hours)

SPED 535 or PSY 535	Applied Behavior Analysis Applied Behavior Analysis	3
PSY 635	School Based Interventions	3

Law (3 semester hours)

SPED 528	Special Education Law	3
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Methods (9 semester hours)

SPED 563	Secondary Instructional Methods To Support Students with Disabilities	3
SPED 583	Elementary Instructional Methods To Support Students with Disabilities	3
SPED 586	Collaboration, Transition, and Diversity	3

Research (6 semester hours)

SPED 605	Single Subject Designs	3
SPED 595	Research Literature & Techniques (3 semester hours required)	3

Elective

3 semester hours		3
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Total Hours		36
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Master of Education/Master of Science in Special Education - Option II Non-Thesis w/ Initial Certification

* Note: Certification courses (noted with a * below) are set up in a cohort schedule. There will be a one year admission window in July every year to begin certification courses in the Fall semester. The content exam must be passed prior to starting the certification section. Students must also complete the identified five of six courses and 30 hours of Early Field Experience (EFE) prior to student teaching. Students will take the PPR (pedagogy) exam during the second semester of certification courses. The final capstone course will be taken when the student enters student teaching (EDCI 515) and it must be taken in the Fall semester.

Characteristics (9 semester hours)

SPED 524	Characteristics of Students with Mild Disabilities	3
SPED 526	Characteristics of Students with Moderate to Severe Disabilities	3
SPED 540	Assessment and Interventions for Social Communication Impairments	3

Core courses (9 semester hours)

SPED 535	Applied Behavior Analysis	3
or PSY 535	Applied Behavior Analysis	
ECE 561	Child Development *	3
EDCI 514	Mgmt & Curr Dev for Div Lrnrs *	3
Law (3 semester hours)		
SPED 528	Special Education Law	3
Methods (12 semester hours)		
EDCI 515	Evidence-Based Teaching for Diverse Populations (student teaching) *	3
RDG 516	Foundations of Reading *	3
EDCI 517	Rdg & Lrng in K-12 Cont Area *	3
EDCI 519	Response to Intervention Applied to Exceptional Learners *	3
Research (3 semester hours required)		
SPED 595	Research Literature & Techniques	3
Total Hours		36

Master of Education/Master of Science in Special Education - Option I Thesis (Educational Diagnostician professional certification)

Foundations and Professional Role (6 hours)

SPED 524	Characteristics of Students with Mild Disabilities	3
SPED 526	Characteristics of Students with Moderate to Severe Disabilities	3

Law (3 hours)

SPED 528	Special Education Law	3
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Assessment and Evaluation (12 hours)

SPED 572	Principles of Assessment and Measurement	3
SPED 573	Principles of Cognitive Assessment	3
or PSY 573	Intellectual Assessment I	
SPED 574	Principles of Psycho-Educational Assessment	3
SPED 540	Assessment and Interventions for Social Communication Impairments	3

Curriculum and Instruction (9 hours)

SPED 535	Applied Behavior Analysis	3
or PSY 535	Applied Behavior Analysis	
SPED 586	Collaboration, Transition, and Diversity	3
SPED 563	Secondary Instructional Methods To Support Students with Disabilities	3
or SPED 583	Elementary Instructional Methods To Support Students with Disabilities	

Practicum (3 hours)

PSY 691	Clinical Practicum Psychology	3
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Research (9 hours)

SPED 605	Single Subject Designs	3
SPED 518	Thesis (6 semester hours required)	6

Only 6 semester hours of credit for 518 per degree will be given upon satisfactory completion of the requirement

Total Hours

42

Master of Education/Master of Science in Special Education - Option II Non-Thesis (Educational Diagnostician professional certification)

Foundations and Professional Role (6 semester hours)

SPED 524	Characteristics of Students with Mild Disabilities	3
SPED 526	Characteristics of Students with Moderate to Severe Disabilities	3

Law (3 semester hours)

SPED 528	Special Education Law	3
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Assessment and Evaluation (12 semester hours)

SPED 572	Principles of Assessment and Measurement	3
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SPED 573 or PSY 573	Principles of Cognitive Assessment Intellectual Assessment I	3
SPED 574	Principles of Psycho-Educational Assessment	3
SPED 540	Assessment and Interventions for Social Communication Impairments	3
Curriculum and Instruction (9 semester hours)		
SPED 535 or PSY 535	Applied Behavior Analysis Applied Behavior Analysis	3
SPED 563 or SPED 583	Secondary Instructional Methods To Support Students with Disabilities Elementary Instructional Methods To Support Students with Disabilities	3
SPED 586	Collaboration, Transition, and Diversity	3
Practicum (3 semester hours)		
PSY 691	Clinical Practicum Psychology	3
Research (6 semester hours)		
SPED 605	Single Subject Designs	3
SPED 595	Research Literature & Techniques (3 semester hours required)	3
Total Hours		39

Note: Successful completion of the Comprehensive Exam is required of all students.

Special Education Minor

SPED 524 or SPED 526	Characteristics of Students with Mild Disabilities Characteristics of Students with Moderate to Severe Disabilities	3
SPED 583 or SPED 563	Elementary Instructional Methods To Support Students with Disabilities Secondary Instructional Methods To Support Students with Disabilities	3
SPED 528	Special Education Law	3
SPED 586	Collaboration, Transition, and Diversity	3
Total Hours		12

Psychology of Gerontology and Positive Aging Graduate Certificate

This certificate will enhance skills for persons working with older adults in business, medical or social settings. The student will have a better understanding of physical, psychological and developmental impacts of aging and an enhanced understanding of ethical principles of dealing with potentially vulnerable population. Contact Lacy Krueger at Lacy.Krueger@tamuc.edu.

The Psychology of Gerontology and Positive Aging Graduate Certificate requires admission to the Graduate School and 15 semester hours of graduate courses from the following.

Requirements to complete the Psychology of Gerontology and Positive Aging Graduate Certificate (15 semester hours)

Requirement to complete graduate certificate program.

PSY 545 or COUN 545	Developmental Psychology Dev Issues/Strategy in Counseling	3
PSY 593	Health Psychology	3
PSY 594	Ethical Issues in Organization	3
PSY 598	Psychology of Gerontology	3
PSY 697	Special Topic (Cognitive Aging)	1-9
Total Hours		15

Note: Coursework must be completed at Texas A&M University-Commerce with a 3.0 GPA on all courses used for graduate certificate. **(No Substitutions)** Students may earn the certificate while enrolled in a separate Master (e.g., Counseling; Clinical-Psychology) or Doctoral Program (e.g., Educational Psychology, Counseling; Higher Education).

School of Nursing and Health Sciences

Currently, the School of Nursing and Health Sciences is part of the College of Education and Human Services. This school is comprised of two departments – Department of Nursing and Department of Health and Human Performance. The role of the School of Nursing and Health Sciences is to provide an organizational structure that promotes personal educational experiences for students in nursing and other health sciences by providing high levels of focused programming and opportunities for students to collaboratively engage with each other and the wider society.

Partnerships between area hospitals, corporate and community agencies, as well as area schools and the SNHS will nurture the intellectual, cultural, social, and economic vitality of Texans through health and wellness related projects and services. Existing community and global health initiatives in the Department of Nursing and the Department of Health and Human Performance are expected to grow and develop within the nurturing environment of the School of Nursing and Health Sciences.

Health and Human Performance

Dean Culpepper (Interim Department Head)

Location: Field House, 903-886-5549

Health and Human Performance Web Site: <http://www.tamuc.edu/academics/colleges/educationHumanServices/departments/healthHumanPerformance/default.aspx>

Sarah Mitchell, Interim Coordinator of Graduate Studies

Graduate programs offered in the Department of Health and Human Performance are designed to provide students with specialized training to enhance current job opportunities as well as prepare students for positions with public and private agencies in the areas of health and human performance. These graduate degree programs are designed to provide graduate students with:

1. Knowledge and skills necessary to organize and administer programs of health and human performance;
2. The ability to interpret, analyze, critique, and produce research within health and human performance that is current and relevant to communities of learners in our academic, professional, and global environments;
3. Knowledge related to the current challenges and trends underlying programs of health and human performance;
4. Tools to excel as a leader in the fields of health, kinesiology, and sport in a dynamic and digital society; and
5. Applied knowledge and real world experience in diverse community and global settings.

Programs of Graduate Work

Master of Science in Health, Kinesiology, and Sports Studies

The Department of Health and Human Performance offers the following graduate degree: Master of Science (M.S.) in Health, Kinesiology, and Sports Studies with five different concentrations: Exercise Science, Athletic Administration, International Sport Management, Sports Coaching and Human Performance (Accelerated BS-MS). For each of these concentrations, a minimum of 18 to 24 hours must be completed in the major field.

Master of Public Health in Public Health

The Master of Public Health program will prepare students with the skill-set needed to become leading public health professionals capable of addressing current and future health problems using multidisciplinary and evidence-based approaches. The curriculum is designed to provide students with the knowledge and skillset to work with diverse organizations focused on improving population health. These include but are not limited to: Corporate, Commercial, Community-Based Health Agencies, Local to National agencies and more.

The degree is offered 100% online* to be more accessible to the working professional. The MPH degree requires successful completion of a minimum of 42 semester credit hours. Most full-time students can expect to take approximately 18-24 months to complete the degree program.

Admission

Admission to a graduate program is granted by the Dean of the Graduate School upon the recommendation of the department. Applicants must meet the following requirements for admission in addition to meeting the general university requirements in health, kinesiology, and sports studies.

Each applicant will be evaluated on his/her successful completion of an undergraduate degree in health, kinesiology, human performance or a closely related field. The applicant will also be evaluated on undergraduate or graduate GPA, two recommendation forms or letters of reference from sources acquainted with the applicants academic capabilities (one preferably from a former professor), personal statement of goals and background, and one of the following: official GRE scores or an awarded bachelor's degree from a regionally accredited university with an overall GPA of 3.00, an awarded master's degree from a regionally accredited university with an overall GPA of at least 3.25 on the degree or a minimum of 3.0 overall GPA on 6 hours of graduate-level Health, Kinesiology, Sport Studies coursework at A&M-Commerce, or another regionally accredited university, with departmental approval (contact department for more details or when 6 hours are completed with grades). With the consensus of departmental graduate faculty, deficient students may be granted conditional status. Deficiencies must be removed by the completion of foundation courses specific to the selected graduate program by the end of the second semester of enrollment.

- Health, Kinesiology, and Sports Studies Admission Requirements (<http://www.tamuc.edu/academics/graduateSchool/programs/humanServices/healthKinesiologySportsStudiesDomestic.aspx>)

Admission

Admission to a graduate program is granted by the Dean of the Graduate School upon the recommendation of the department. Applicants must meet the following requirements for admission in addition to meeting the general university requirements in Public Health.

- Public Health Admission Requirements (<https://www.tamuc.edu/academics/graduateSchool/programs/humanServices/Public%20Health.aspx>)

Degree Requirements

All students must complete a departmental advisement guide before attaining 12 semester hours of graduate credit. To complete the advisement guide, the student must consult with the department's Coordinator of Graduate Studies. Students must maintain a grade point average of 3.00 on all

graduate courses taken in the Department of Health and Human Performance. In addition, all students must have a passing score on the departmental comprehensive exams. In order to take the comprehensive exam, a departmental advisement guide must be on file; and all courses must be completed, or the student must be enrolled in final semester of courses.

Note: The Department reserves the right to suspend from the program any student who in the judgment of the departmental graduate committee, does not meet the professional expectations of the field.

Successful completion of the Comprehensive Exam is required of all students.

Health, Kinesiology, and Sports Studies MS (p. 193)

Public Health MPH (p. 196)

Exercise Science Graduate Certificate (p. 197)

Sports Coaching Graduate Certificate (p. 197)

Health, Kinesiology, and Sports Studies MS

Master of Science in Health, Kinesiology, & Sports Studies emphasis in Exercise Science - Option I Thesis

Required Core Courses (21 semester hours)

HHPK 617	Stat Proc Hlth/Hum Perf	3
HHPK 519	Research Methods in Health, Kinesiology, & Sport Studies	3
HHPK 528	Sport Psychology	3
HHPK 545	Advanced Exercise Physiology	3
HHPK 664	Fitness Testing and Exercise Prescriptions	3
HHPK 534	Exercise in Health and Disease	3
HHPK 530	Sports Conditioning	3

Thesis (6 semester hours)

HHPK 518	Thesis (6 semester hours required)	3-6
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Only 6 semester hours of credit for 518 per degree will be given upon satisfactory completion of the requirement

Required Support Course (Choose 3 courses - 9 semester hours)

HHPH 531	Nutrition and Optimal Performance	3
HHPK 532	Cardiopulmonary Physiology	3
HHPK 536	Adapted Kinesiology	3
HHPK 593	Biomechanics	3
HHPH 660	GLB/Global Health Issues	3
HHPK 535	Soc of Sport & Phys Activity	3
HHPK 516	Current Topics in Health & Human Performance	3

Total Hours **36**

Master of Science in Health, Kinesiology, & Sports Studies emphasis in Exercise Science - Option II Non-Thesis

Required Core Courses (21 semester hours)

HHPK 617	Stat Proc Hlth/Hum Perf	3
HHPK 595	Critiquing & Conducting Research	3
or HHPK 519	Research Methods in Health, Kinesiology, & Sport Studies	
HHPK 528	Sport Psychology	3
HHPK 545	Advanced Exercise Physiology	3
HHPK 664	Fitness Testing and Exercise Prescriptions	3
HHPK 534	Exercise in Health and Disease	3
HHPK 530	Sports Conditioning	3

Internship (3 semester hours)

HHPK 537	Internship in Health, Kinesiology, & Sport Studies	3
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Internship requires instructor approval and completion of internship seminar in May or December prior to enrolling in course

Required Support Courses (Choose 4 courses - 12 semester hours)

HHPK 532	Cardiopulmonary Physiology	3
HHPH 531	Nutrition and Optimal Performance	3
HHPK 536	Adapted Kinesiology	3
HHPK 593	Biomechanics	3
HHPH 660	GLB/Global Health Issues	3
HHPK 516	Current Topics in Health & Human Performance	3
HHPS 535	Soc of Sport & Phys Activity	3
Total Hours		36

Master of Science in Health, Kinesiology, & Sports Studies emphasis in Athletic Administration - Option II Non-Thesis**Required Core Courses (21 semester hours)**

HHPK 595	Critiquing & Conducting Research (3 semester hours required)	3
or HHPK 519	Research Methods in Health, Kinesiology, & Sport Studies	
HHPK 617	Stat Proc Hlth/Hum Perf	3
HHPK 516	Current Topics in Health & Human Performance	3
or HHPS 539	Sport Law	
HHPS 535	Soc of Sport & Phys Activity	3
HHPK 528	Sport Psychology	3
HHPH 660	GLB/Global Health Issues	3
or HHPS 521	Fin & Econ in Sport	
or HHPS 520	Governance and Ethics in Sport	
HHPS 584	Administration in Sport and Recreation Programs	3

Required Support Courses (Choose 3 courses - 9 semester hours)

HHPS 520	Governance and Ethics in Sport	3
HHPS 521	Fin & Econ in Sport	3
HHPS 525	Marketing and Public Relations in Sports	3
HHPK 537	Internship in Health, Kinesiology, & Sport Studies	3
Internship requires instructor approval and completion of internship seminar in May or December prior to enrolling in course		
HHPS 539	Sport Law	3
HHPS 564	Facilities & Equipment in Kinesiology & Sport	3

Total Hours 30**Master of Science in Health, Kinesiology, & Sports Studies emphasis in International Sport Management - Option II Non-Thesis****Required Core Courses (18 semester hours)**

HHPK 595	Critiquing & Conducting Research (3 semester hours required)	3
or HHPK 519	Research Methods in Health, Kinesiology, & Sport Studies	
HHPK 617	Stat Proc Hlth/Hum Perf	3
HHPS 521	Fin & Econ in Sport	3
HHPS 520	Governance and Ethics in Sport	3
HHPS 525	Marketing and Public Relations in Sports	3
HHPS 566	Issues in International Sport	3

Required Support Courses (Choose 4 courses - 12 semester hours)

HHPS 539	Sport Law	3
HHPS 564	Facilities & Equipment in Kinesiology & Sport	3
HHPS 552	Public Relations & Media in International Sport	3
HHPS 554	Sport Event Management	3
HHPS 556	Sport Analytics	3

HHPS 558	Managing People in International Sport	3
Total Hours		30

Master of Science in Health, Kinesiology, & Sports Studies emphasis in Sports Coaching - Option II Non-Thesis

Required Core Courses (18 semester hours)

HHPK 595	Critiquing & Conducting Research (3 semester hours required)	3
HHPK 617	Stat Proc Hlth/Hum Perf	3
HHPK 528	Sport Psychology	3
HHPK 530	Sports Conditioning	3
HHPH 531	Nutrition and Optimal Performance	3
HHPK 590	Sport Coaching	3

Internship (3 semester hours)

HHPK 537	Internship in Health, Kinesiology, & Sport Studies	3
Internship requires instructor approval and completion of internship seminar in May or December prior to enrolling in course		

Required Support Courses (Choose 3 courses - 9 semester hours)

HHPK 536	Adapted Kinesiology	3
HHPK 516	Current Topics in Health & Human Performance	3
HHPS 520	Governance and Ethics in Sport	3
HHPS 535	Soc of Sport & Phys Activity	3
HHPS 539	Sport Law	3
HHPS 564	Facilities & Equipment in Kinesiology & Sport	3

Total Hours		30
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Master of Science in Health, Kinesiology, & Sports Studies emphasis in Human Performance (Accelerated BS-MS) - Option II Non-Thesis

The BS-MS accelerated degree program allows undergraduate students in the Kinesiology & Sports Studies-Human performance concentration to begin coursework towards the Master of Science in Health, Kinesiology, and Sports Studies-Human Performance program during their senior year at Texas A&M University-Commerce. Students can earn a B.S. and M.S. degree in five years upon completion of degree requirements for both degrees. A maximum of 12 graduate hours can be taken as an undergraduate, and students cannot be admitted to the MS program until all undergraduate courses are complete. Students must apply to the master's program during their final semester classified as a senior and have a cumulative undergraduate GPA of 3.0 or higher. Additionally, students should have taken certain upper-level courses in their junior year to ensure they can be successful taking graduate courses with UG courses in their senior year (e.g., HHPK 335, HHPK 350, HHPK 417, HHPK 450). Students must earn a B or higher in these courses.

Required Core Courses (12 semester hours)

HHPK 595	Critiquing & Conducting Research	3
or HHPK 519	Research Methods in Health, Kinesiology, & Sport Studies	
HHPK 528	Sport Psychology	3
HHPK 545	Advanced Exercise Physiology	3
HHPH 531	Nutrition and Optimal Performance	3

Internship or Reserach Project (3 semester hours)

HHPK 551	Advanced Research in Kinesiology	3
HHPK 537	Internship in Health, Kinesiology, & Sport Studies	3
Internship requires instructor approval and completion of internship seminar in May or December prior to enrolling in course		

Required Support Courses (Choose 5 courses - 15 semester hours)

HHPK 617	Stat Proc Hlth/Hum Perf	3
HHPK 530	Sports Conditioning	3
HHPK 534	Exercise in Health and Disease	3
HHPK 664	Fitness Testing and Exercise Prescriptions	3
HHPK 532	Cardiopulmonary Physiology	3
HHPK 536	Adapted Kinesiology	3
HHPK 590	Sport Coaching	3

HHPK 593	Biomechanics	3
HHPH 660	GLB/Global Health Issues	3
HHPK 516	Current Topics in Health & Human Performance	3
HHPH 535	Soc of Sport & Phys Activity	3
Total Hours		30

Note: For more information see the bottom of the page at: BS-MS 5 year Accelerated Pathway (<http://coursecatalog.tamuc.edu/undergrad/colleges-and-departments/education-human-services/school-of-nursing/health-and-human-performance/kinesiology-sports-studies-ba-bs-all-level-teacher-certification/>).

Note: Successful completion of the Comprehensive Exam is required of all students.

Public Health MPH

The Master of Public Health (MPH) in Public Health program is geared toward individuals who work or desire to work in the public health field. Students learn and get the opportunity to apply skills needed to monitor, plan, and evaluate public health program and services. Professionals with an MPH degree can hold positions of responsibility in a variety of settings. Coursework includes program planning and implementation of health promotion programs; global health; and health promotion among diverse populations; among others. This program is offered as a non-thesis track.

The degree is offered 100% online to be more accessible to the working professional. Students in this program will learn and build skills that allow them to effectively meet the needs of their community.

For more information about this program, please refer to the degree plan.

Master of Public Health in Public Health - Option II Non-Thesis

Core Courses (18 semester hours)

HHPK 617	Stat Proc Hlth/Hum Perf	3
HHPH 510	GLB/Principles of Environmental Health	3
HHPH 587	Epidemiology *	3
ECO 557	Health Policy	3
HHPH 512	Foundations in Public Health	3
HHPH 544	Health Management and Leadership	3

Required Practical Experience (6 semester hours required)

HHPH 537	Public Health Practicum ^	6
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^Requires instructor approval & completion of practicum seminar in May or December prior to enrolling in course

Research (3 semester hours required)

HHPK 595	Critiquing & Conducting Research (3 semester hours required)	3
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Required Support Courses (12 semester hours)

HHPH 585	Program Planning & Evaluation *	3
HHPH 550	Health Promotion among Diverse Populations	3
HHPH 660	GLB/Global Health Issues	3
ECO 555	Health Care Services in the U.S.	3

Elective Courses - (3 semester hours)

ECO 556	Health Economics	3
HHPH 531	Nutrition and Optimal Performance	3
HHPK 534	Exercise in Health and Disease	3
HHPH 547	GLB/Health Psychology	3
HHPK 516	Current Topics in Health & Human Performance	3

* refer to pre-requisite

Total Hours		42
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Note: Successful completion of the Comprehensive Exam is required of all students.

Exercise Science Graduate Certificate

The Exercise Science Graduate Certificate is 15 hours of health, kinesiology, and sports studies course work for students who want to increase their knowledge and develop competencies in the area of exercise science. Students may complete the certificate independently or as part of their graduate degree.

Coursework must be completed at A&M-Commerce with a 3.0 GPA on all courses used for the certificate. Students, in consultation with the graduate coordinator, must develop a plan of study that details specific courses the students will use to satisfy the certificate requirements. Students must complete a minimum of 15 hours from the list of courses below.

Contact Sarah Mitchell at Sarah.Mitchell@tamuc.edu for more information.

Requirements to complete the Exercise Science Graduate Certificate

HHPK 530	Sports Conditioning	3
HHPH 531	Nutrition and Optimal Performance	3
HHPK 664	Fitness Testing and Exercise Prescriptions	3
HHPK 545	Advanced Exercise Physiology	3
HHPK 534	Exercise in Health and Disease	3
HHPK 532	Cardiopulmonary Physiology	3
HHPK 593	Biomechanics	3
HHPK 528	Sport Psychology	3
HHPK 516	Current Topics in Health & Human Performance	3

Total Hours **15**

Note: Students must have admission to the Graduate School. Coursework must be completed at Texas A&M University-Commerce with a 3.0 GPA in all courses used for this graduate certificate. **(No Substitutions)**

Sports Coaching Graduate Certificate

The Sports Coaching Graduate Certificate program is a 12-hour program of Health, Kinesiology, and Sports Studies courses for current and future coaches who want to increase their knowledge and develop competencies in the area of coaching sport. Students may complete the certificate independently, or as part of their graduate degree.

Contact Sarah Mitchell at Sarah.Mitchell@tamuc.edu for more information.

Required courses for the Sport Coaching Graduate Certificate:

HHPK 528	Sport Psychology	3
HHPK 530	Sports Conditioning	3
HHPH 531	Nutrition and Optimal Performance	3
HHPK 590	Sport Coaching	3

Total Hours **12**

Note: Coursework must be completed at Texas A&M University - Commerce with a 3.0 GPA in all courses used for this graduate certificate. **(No substitutions)**

Nursing

C. Denise Neill (Department Head, Associate Professor of Nursing)

Location: Nursing Building, Room 216, 903-886-5315, Fax 903-886-5729

Nursing Web Site: <http://www.tamuc.edu/academics/colleges/educationHumanServices/departments/nursing/default.aspx>

Family Nurse Practitioners (FNPs) are the providers of choice for millions of Americans due to their track record of providing quality care to persons of all ages and walks of life. FNPs bring a unique perspective to health care with an emphasis on both caring and curing. FNPs diagnose and manage acute, episodic, and chronic illness. FNPs also focus on health promotion, disease prevention and healthier education and counseling, helping guide patients and their families to make smarter health and lifestyle choices.

Nurse practitioners are needed to meet the growing demand for primary health care. As a nurse practitioner you will blend your nursing and communication skills with advanced practice skills in taking patient histories, performing physical exams, ordering labs, interpreting lab results, prescribing medications and educating patients and families about health care issues.

The MSN Family Nurse Practitioner program can be completed in less than 2 years with full time study or 3 years with part-time study. The program is offered in a hybrid format. Online courses are combined with web-enhanced on campus courses. Students work with faculty and preceptors who have extensive nurse practitioner experience.

The Master of Science in Nursing program prepare Family Nurse Practitioners needed to meet the demand for primary care. Both full and part-time options are available in this 46 semester credit hour program which prepares graduates to sit for national certification as a Family Nurse Practitioner.

Courses are delivered using a combination of traditional face-to-face instruction, online courses, and web-enhanced or hybrid courses. Clinical instruction is conducted as traditional hands-on practice in a variety of Northeast Texas clinical settings. The program is designed to build and expand on baccalaureate nursing practice. Students must have a Bachelor of Science in Nursing from a nationally accredited nursing program as well as a current license to practice as a Registered Nurse in order to be eligible for admission. A basic course in statistics is also required.

Nurses in advanced practice utilize theory and research based nursing process to deliver and/or manage client care. Graduate nursing education promotes the development of advanced critical thinking skills through its focus on creative and intellectual processes and facilitates change as evidenced by intellectual and professional growth. The graduate learning environment incorporates the principles of adult learning to promote critical thinking and inter-collaborative skills which may be used in conceptualizing, synthesizing, and evaluating management of nursing and health care problems. Nurses in advanced practice embrace the scholarly and systematic paradigm of evidence-based practice as necessary for the delivery of high-quality cost-efficient health care. They recognize the dynamic nature of health care and health care delivery, and are committed to life-long learning. As members of the profession, nurses in advanced practice respond to the changing needs of society while practicing within the established ethical, legal and competency standard of practice frameworks.

Program Philosophy

The Master of Science in Nursing (MSN) program assumes and undergraduate base in nursing, physiology, pharmacology, and health assessment.

The curriculum is designed to prepare graduates at a high level of competency to function in leadership positions in diverse health care settings promoting, restoring, and maintaining health. The MSN philosophy builds on the BSN nursing program philosophy, advancing the concepts of critical thinking, life-long learning, and professionalism.

Nurses in advanced practice use theory and research based nursing process to deliver and/or manage client care. Graduate nursing education promotes the development of advanced critical thinking skills through its focus on creative and intellectual processes and facilitates change as evidenced by intellectual and professional growth. The graduate learning environment incorporates the principles of adult learning to promote critical thinking and inter-collaborative skills which may be used in conceptualizing, synthesizing, and evaluating management of nursing and health care problems. Nurses in advanced practice embrace the scholarly and systematic paradigm of evidence-based practice as necessary for the delivery of high-quality cost-efficient health care. They recognize the dynamic nature of health care and health care delivery, committing them to be life-long learners. As members of the profession, nurses in advanced practice respond to the changing needs of society while practicing within the established ethical, legal, and competency standards of practice frameworks.

MSN Student Learning Outcomes

Upon completion of the MSN program, students have been provided the opportunity to enable themselves to:

1. Function as a scholar clinician with critical thinking skills to promote, restore, and maintain health.
2. Synthesize the theories from natural, behavioral, and social sciences to support advanced clinical nursing and role development.
3. Use patient-care and communication technologies to deliver, enhance, integrate and coordinate high quality health care.
4. Collaboratively plan for the delivery of culturally consistent health care within the context of client social structure and world views.
5. Participate in, evaluate and use research to promote the body of nursing knowledge.
6. Develop competence and accountability in an advanced practice nursing role, recognizing established standards and principles for quality improvement and safety.

7. Develop the knowledge and skills to function as a nursing leader in professional association activities, health policy formation, and legislative and regulatory issues to foster change and improvement in health care.
8. Demonstrate a commitment to continuing education in formal and informal programs of study.

Admission

Admission to a graduate program is granted by the Dean of the Graduate School upon the recommendation of the department. Applicants must meet the following requirements for admission in addition to meeting the general university requirements in family nurse practitioner.

Admission Requirements (<http://www.tamuc.edu/academics/graduateSchool/programs/humanServices/Nursepractitioner.aspx>)

Note: The Department reserves the right to suspend from the program any student who in the judgment of the departmental graduate committee, does not meet the professional expectations of the field.

Successful completion of the Comprehensive Exam is required of all students.

Family Nurse Practitioner MSN (p. 199)

Family Nurse Practitioner MSN

Shelly Hanko, MSN Coordinator

Location: Nursing Building, Room 218, 903-886-5315, Fax 903-886-5729

Nursing Web Site: <http://www.tamuc.edu/academics/colleges/educationHumanServices/departments/nursing/default.aspx>

Master of Science in Nursing in Family Nurse Practitioner

The Master of Science in Nursing (MSN) program prepares graduates with a fuller understanding of the discipline of nursing, enabling a higher level of practice and leadership in a variety of settings. MSN education has a foundation encompassing advanced health assessment, advanced pathophysiology, advanced pharmacology, and health promotion/population health as well as a core promoting the advancement of the nursing profession through research and theory. This MSN program role focus is the Family Nurse Practitioner who is prepared to meet the increasing demand for primary care. Students complete courses in their role as well as courses in the advanced specialty area. The program uses a combination of traditional face-to-face instruction and web-enhanced courses with both full-time and part-time options available. Focused clinical experiences are conducted as traditional, hands-on practice in a variety of Northeast Texas clinical settings, enabling the student to acquire competence with new knowledge and skills. Degree completion requires a Practice Intervention Project paper and presentation. Prospective students must have a Bachelor of Science in Nursing from a nationally accredited nursing program as well as a current license to practice as a Registered Nurse in order to be admitted.

Graduates will be prepared to sit for national certification as a Family Nurse Practitioner. Master's nursing education equips Registered Nurses with a mastery of their chosen specialty area as well as the graduate foundation for doctoral education.

Family Nurse Practitioner

NURS 5301	Theoretical Foundations in Nursing	3
NURS 5302	Advanced Pathophysiology	3
NURS 5303	Pharmacology for Advanced Practice	3
NURS 5304	Health Promotion and Population Health	3
NURS 5207	Informatics in Health Care	2
NURS 5312	Nurse Practitioner Role	3
NURS 5209	Issues in Advanced Practice	2
NURS 5305	Advanced Health Assessment	3
NURS 5306	Translational Research in Nursing (3 semester hours required)	3
NURS 5307	Primary Care Procedures	3
NURS 5621	Primary Care I	6
NURS 5622	Primary Care II	6
NURS 5310	Health Care Policy, Organization, and Financing	3
NURS 6300	Practice Intervention Project	3

Total Hours **46**

Note: Successful completion of the Comprehensive Exam is required of all students.

School of Social Work

Marcella Smith (Interim Department Head)

Location: Henderson Hall, 903-468-8100

School of Social Work Web Site: <http://www.tamuc.edu/academics/colleges/educationHumanServices/departments/socialWork/default.aspx>

Program of Graduate Work

Master of Social Work

The Master of Social Work program at Texas A&M University-Commerce is designed to meet the educational needs of advanced level social workers. The program is fully accredited by the Council on Social Work Education (CSWE). All MSW graduates are eligible to sit for the State of Texas LMSW licensure testing. The program follows an advanced generalist practice model. Courses in the MSW program are offered evenings and weekends to accommodate working students.

Admission

Admission to a graduate program is granted by the Dean of the Graduate School upon the recommendation of the department. Applicants must meet the following requirements for admission in addition to meeting the general university requirements in social work.

In addition to the general requirements for admission to the Graduate School, those seeking admission to the MSW Program must submit a packet of admissions materials, available either by contacting the School of Social Work at 903-886-5029 or by going to the School's website at <http://www.tamuc.edu/academics/colleges/educationHumanServices/departments/socialWork/documents/MSWAdmissionPacket.pdf> to download it directly. The completed documents must be submitted to the School of Social Work at P.O. Box 3011, Commerce, TX 75429-3011. Components of the admissions materials include:

1. A professional narrative statement. A description of what would be contained in such a statement is included in the admissions packet.
2. A resume or vita of educational and occupational experiences.
3. Three references using the forms included in the admissions packet, preferably including one reference from an undergraduate professor or a former supervisor from a paid or volunteer social services agency.
4. Official bachelor's degree transcript if other than A&M-Commerce graduate.

The MSW program will admit students who show the greatest capacity to complete graduate-level work and become effective social work practitioners.

To be admitted to the program, students must meet school criteria such as undergraduate grade point average, GRE scores, and writing ability. Other criteria include evidence of effective interpersonal skills, professional work experience, and values, ethics, and a fit with the social work profession and our program. The program is committed to recruiting and instructing students who represent a diverse population.

Depending on their undergraduate degree, students who are admitted to the MSW program will receive either Foundation Admission or Advanced Standing Admission. Advanced Standing is reserved for those who hold a Bachelor of Social Work (BSW) undergraduate degree from a CSWE-accredited institution. Fewer hours are required of students who receive advanced standing admission.

All students are expected to act in accordance with the National Association of Social Workers (NASW) Code of Ethics, the Texas State Board of Social Work Examiners Code of Conduct and the School's Student Code of Conduct.

If students do not conduct themselves in a manner befitting a professional social worker (as defined in the NASW Code of Ethics and the Code of Conduct), whether in the classroom, in the field setting, or in their interactions with other students, faculty, and staff they may be dismissed from the program. Such conduct is regarded as an academic expectation for the social work profession, regardless of classroom grades.

- Social Work Admission Requirements (<http://www.tamuc.edu/academics/graduateSchool/programs/humanServices/socialWorkDomestic.aspx>)

Note: The Department reserves the right to suspend from the program any student who in the judgment of the departmental Academic and Professional Issues (API) committee, does not meet the professional expectations of the field.

Successful completion of the Comprehensive Exam is required of all students.

Social Work MSW (p. 200)

The Business of Social Work Graduate Certificate (p. 201)

Social Work MSW

The Master of Social Work program at Texas A&M University-Commerce is designed to meet the educational needs of advanced level social workers. The program is fully accredited by the Council on Social Work education (CSWE). All MSW graduates are eligible to sit for the State of Texas LMSW

licensure testing. The program follows an advanced generalist practice model. Courses in the MSW program are offered days and evenings at the Main Campus in Commerce; Mesquite Metroplex Campus and Collin Higher Education Center.

Degree Requirements

1. A 3.0 graduate GPA (including a B or better in field courses).
2. A passing score on the Social Work Comprehensive Examination.
3. Submission of a Graduation Application to the Registrar's Office by the deadline published each semester in the Schedule of Classes.

Program Scope and Sequence

Master of Social Work in Social Work - Option II Non-Thesis

Foundation Courses (24 semester hours)

Students who enter the program without a CSWE-accredited BSW must complete all foundation courses prior to enrolling in concentration courses. The social work elective can be taken at anytime.

At this time, Foundation courses are only offered at the Mesquite Metroplex Center.

SWK 501	Generalist Practice with Individuals, Families, and Small Groups	3
SWK 503	Generalist Practice with Groups, Organizations, and Communities	3
SWK 511	Human Behavior in the Social Environment I	3
SWK 513	Human Behavior in the Social Environment II	3
SWK 521	Foundation of Social Welfare Policy	3
SWK 531	Research for Practice	3
SWK 541	Social Justice for Oppressed Populations	3
SWK 553	Field Foundations Practicum *	3

Includes a one hour weekly seminar and 260 hours at field agency.

Concentration Courses (30 semester hours)

SWK 505	Advanced Generalist Practice with Individuals	3
SWK 506	Advanced Generalist Practice with Families	3
SWK 507	Organizations, Communities, and Social Policy	3
SWK 508	Social Work Supervision and Administration	3
SWK 509	Advanced Generalist Practice with Small Groups	3
SWK 510	Clinical Practice in Mental Health	3
SWK 554	Advanced Generalist Practice Field Practicum (6 semester hours required) *	3-6

Includes a one hour weekly seminar and 160-260 hours at a field agency.

SWK 590	Research Methods in Advanced Social Work Practice	3
SWK 595	Research Literature and Techniques (3 semester hours required)	3

Electives: 3 semester hours from the following

SWK 512	Business Practices	3
SWK 514	Social Work and the Law	3
SWK 592	Study Abroad	3
SWK 597	Special Topics	3

Total Hours

57

* Grade of "B" or better required for SWK 553 and SWK 554.

Note: Successful completion of the Comprehensive Exam is required of all students.

The Business of Social Work Graduate Certificate

The Business of Social Work Graduate Certificate is 12 semester hours (4 courses) of coursework that would be eligible to meet requirements for the Master of Social Work (MSW) program should a student wish to pursue it. SWK 507, SWK 508 are in the core curriculum and the remaining courses: SWK 512 and SWK 514 would meet electives for the MSW. The graduate certificate will equip students with knowledge and skills that will enable them to be successful in starting a non-profit, assuming a leadership role in a non-profit or establishing a private practice upon earning their license as a clinical social worker. For more information please contact Dr. Rebecca Judd at Rebecca.Judd@tamuc.edu or call 903-468-8190.

SWK 507	Organizations, Communities, and Social Policy	3
SWK 508	Social Work Supervision and Administration	3
SWK 512	Business Practices	3
SWK 514	Social Work and the Law	3
Total Hours		12

Note: Students must have admission to the Graduate School. Coursework must be completed at Texas A&M University-Commerce with a 3.0 GPA in all courses used for this graduate certificate. **(No Substitutions)**

Courses

Accounting and Finance

- Accounting - ACCT (p. 204)
- Finance - FIN (p. 205)

Agricultural Sciences

- Agricultural Economics - AEC (p. 204)
- Agricultural and Family Education - AFE (p. 204)
- Agriculture - AG (p. 204)
- Agricultural Mech - AMC (p. 204)
- Animal Science - ANS (p. 205)
- Equine Science - EQSC (<http://coursecatalog.tamuc.edu/grad/courses/eqsc/>)
- Food Science - FDSC (p. 205)
- Plant and Soil Science - PLS (p. 206)

Art

- Art - ART (p. 205)
- Art History - ARTH (p. 205)
- Studio Art - ARTS (p. 206)

Biological and Environmental Sciences

- Biological Sciences - BSC (p. 205)
- Environmental Sciences - ENVS (p. 205)

Chemistry

- Chemistry - CHEM (p. 205)

College of Education & Human Services

- College of Education & Human Services - CED (p. 205)

College of Humanities, Social Sciences, and Arts

- College of Humanities - COH (<http://coursecatalog.tamuc.edu/grad/courses/coh/>)
- Gender Studies - GDRS (<http://coursecatalog.tamuc.edu/grad/courses/gdrs/>)

Computer Science and Information Systems

- Computer Science - CSCI (p. 205)

Counseling

- Counseling - COUN (p. 205)

Curriculum and Instruction

- Bilingual Education - BLED (p. 205)
- Early Childhood Education - ECE (p. 205)
- Education Curriculum & Instruction - EDCI (p. 205)
- Elementary Education - ELED (p. 205)
- Reading - RDG (p. 206)
- Secondary Education - SED (p. 206)

Educational Leadership

- Educational Administration - EDAD (p. 205)

Higher Education and Learning Technologies

- Learning & Technology - EDUC (p. 205)
- Educational Technology - ETEC (p. 205)
- Higher Education - HIED (p. 206)
- Library Science - LIS (p. 206)
- Organization, Learning, & Technology - OLT (p. 206)

Engineering & Technology

- Technology Management - TMGT (p. 207)

Health and Human Performance

- Health & Human Performance - HHPH (p. 206)
- Health & Human Performance - HHPK (p. 205)

Health & Human Performance - HHPS (p. 205)

History

ALIB - ALIB (<http://coursecatalog.tamuc.edu/grad/courses/alib/>)

History - HIST (p. 206)

Literature and Languages

Communication Studies - COMS (<http://coursecatalog.tamuc.edu/grad/courses/coms/>)

English - ENG (p. 205)

Linguistics - FLL (p. 206)

Spanish - SPA (p. 206)

Marketing & Business Analytics

Business Analytics - BUSA (p. 205)

Marketing - MKT (p. 206)

Management and Economics

Business Administration - BA (p. 205)

Economics - ECO (p. 205)

Management - MGT (p. 206)

Supply Chain Management - SCM (<http://coursecatalog.tamuc.edu/grad/courses/scm/>)

Mathematics

Mathematics - MATH (p. 206)

Math Education - MTE (p. 206)

Music

Music - MUS (p. 206)

Nursing

Nursing - NURS (p. 206)

Physics and Astronomy

Astronomy - ASTR (p. 205)

Physics - PHYS (p. 206)

Political Science

Political Science - PSCI (p. 206)

Psychology and Special Education

Psychology - PSY (p. 206)

Special Education - SPED (p. 206)

School of Social Work

Social Work - SWK (p. 206)

Sociology and Criminal Justice

Criminal Justice - CJ (p. 205)

Sociology - SOC (p. 206)

Theatre

Theatre - THE (p. 207)

Accounting Courses

Agricultural Economics Courses

Agricultural Mech Courses

Agricultural and Family Education Courses

Agriculture Courses

Animal Science Courses

Art Courses

Art History Courses

Astronomy Courses

Bilingual Education Courses

Biological Sciences Courses

Business Administration Courses

Business Analytics Courses

Chemistry Courses

College of Ed & Human Services Courses

Computer Science and Information Systems Courses

Counseling Courses

Criminal Justice Courses

Early Childhood Education Courses

Economics Courses

Education Curr & Inst Courses

Educational Administration Courses

Educational Technology Courses

Elementary Education Courses

English Courses

Environmental Science Courses

Finance Courses

Food Science Courses

Global E-Lrng Trng & Dev Courses

Health & Human Perfor Courses

Health & Human Perfor Courses

Health & Human Perfor Courses

Higher Education Courses

History Courses

Library and Info Sci Courses

Linguistics Courses

Management Courses

Management Informa Sys Courses

Marketing Courses

Math Education Courses

Mathematics Courses

Music Courses

Nursing Courses

Organization, Learning, & Technology Courses

Physics Courses

Plant & Soil Science Courses

Political Science Courses

Psychology Courses

Reading Courses

Safety Management Track Courses

Social Work Courses

Secondary Education Courses

Sociology Courses

Spanish Courses

Special Education Courses

Speech Communication Courses

Studio Arts Courses

Technology Management Courses

Theatre Courses

Officers and Faculty

Click on any of the following links for information:

- Board of Regents (p. 208)
- Presidents of Texas A&M University-Commerce (p. 208)
- Officers of the Administration (p. 208)

Board of Regents

Name	Residence	Term Expires
Hon. Elaine Mendoza	San Antonio	2023
Hon. Tim Leach, Chairman	Midland	2023
Hon. Jay Graham	Houston	2025
Hon. Michael A. "Mike" Hernandez III	Fort Worth	2025
Hon. Michael J. Plank	Houston	2025
Hon. Cliff Thomas	Victoria	2023
Hon. James R. "Randy" Brooks	San Angelo	2027
Hon. Robert L. Albritton	Fort Worth	2021
Hon. Bill Mahomes, Vice Chairman	Dallas	2027
Hon. Matilin "Mati" Rigsby, Student Regent	Stephenville	2022

Presidents of Texas A&M University-Commerce

Name	Dates
William L. Mayo	1889-1917
Randolph B. Binnion	1917-1924
Samuel H. Whitley	1924-1946
Arthur C. Ferguson	1946-1947
James G. Gee	1947-1966
D. Whitney Halladay	1966-1972
F. Henderson McDowell	1972-1982
Charles J. Austin	1982-1987
Jerry D. Morris	1987-1997
Keith D. McFarland	1998-2008
Dan R. Jones	2008-2016
Ray M. Keck, III	2016-2018
Mark J. Rudin	2018-

Officers of the Administration

Name	Title
Mark J. Rudin, Ph.D.	President
Linda King, B.B.A.	Chief of Staff
John Humphreys, DBA	Provost & Vice President for Academic Affairs
Tina Livingston, MBA	Vice President for Finance & Administration and CFO
Amber Countis, MPP.	Vice President for Philanthropy and Engagement
Nechell Bonds, M.Ed.	Vice President for Enrollment Management
Cescelia Gassner, J.D.	Vice President for Research and Economic Development
Tim McMurray, M.S.A.	Athletic Director
Judy Sackfield, M.A.	Vice President for Student Success and Dean of Students
Katelyn Severance, J.D.	Chief Ethics and Compliance Officer
Ricky Dobbs, Ph.D.	Associate Provost; SACSCOC Accreditation Liaison
Jennifer Schroeder, Ph.D.	Dean of the Graduate School
Kimberly McLeod, Ed.D.	Dean of the College of Education & Human Services

William Kuracina, Ph.D.	Dean of the College of Humanities, Social Sciences, & Arts
Brent Donham, Ed.D.	Dean of the College of Science & Engineering
Mario Hayek, Ph.D.	Dean of the College of Business
Randy Harp, Ph.D.	Dean of the College of Agricultural Sciences & Natural Resources
Yvonne Villanueva-Russell, Ph.D.	Dean of the College of Innovation and Design
Raymond Green, Ph.D.	Dean of the Honors College
Lanee Dunlap, M.S.LS.	Dean of Libraries
Priyanga Risal, M.B.A.	Director of International Programs and Services
Sarah Baker, B.P.A., M.B.A.	Associate Vice President and Comptroller for the Division of Finance and Administration
Stephen Hirst, M.E.d	Associate Dean of Campus Life and Student Success
Jeremy Gamez, B.S.	Chief Information Officer
Edward Romero, Ph.D.	Chief Human Resources Officer

Graduate Council

The Graduate Council consists of four elected members from each of the four colleges: Science and Engineering, Humanities, Social Sciences and Arts, Business, Education and Human Services, and one elected member from the College of Agricultural Sciences & Natural Resources. In addition, two graduate students are elected by the graduate student body.

The Dean of Graduate School is an ex officio member and serves as chairman of the Graduate Council.

The Graduate Council formulates procedures related to all graduate programs subject to the policies, rules and regulations of the Texas A&M University System.

Graduate Council Members

College of Humanities, Social Sciences & Arts

Elected

Name Term	Expires
Dr. Cynthia Ross	2024
Dr. Nicole Farris	2022
Dr. Randall Hooper	2023

College of Science & Engineering

Elected

Name Term	Expires
Dr. Mutlu Mete	2022
Dr. Jeff Kopachena	2022
Dr. Bao-An Li	2023

College of Business

Elected

Name Term	Expires
Dr. Caroline Hartman	2022
Dr. Zaki Malik	2022
Dr. Gerald Burch	2023

College of Education and Human Services

Elected

Name Term	Expires
Dr. Dean Culpepper	2024
Dr. Kriss Kemp-Graham	2022
Dr. Sherri Colby	2023

College of Agricultural Sciences and Natural Resources

Elected

Name Term	Expires
Dr. Jose Lopez	2024

Graduate School

Elected

Name Term	Expires
Dr. Jennifer L. Schroeder, Chair	
Doctoral Student Representative: TBD	
Master's Student Representative: TBD	

Note: Year represents expiration of term

Faculty

Amir Abbassi

Professor

B.A., M.A., Ph.D., University of North Texas.

Tiffany Anderson

Assistant Professor

B.A., M.A., Southern Methodist University; Ph.D., The Ohio State University

Laurence Angel

Professor

B.S., Ph.D., University of Sussex.

Juan Araujo

Associate Professor and Assistant Dean, College of Education & Human Services

B.S., New Jersey Institute of Technology; M.B.E., Southern Methodist University; Ph.D., University of North Texas

Augustine C. Arize

Regents Professor

B.S., M.B.A., University of Central Arkansas; Ph.D., North Texas State University.

Stephen Armstrong

Professor

B.S., M.Ed., Ph.D., University of North Texas.

Ramya Aroul

Assistant Professor

M.S., BITS, Pilani, India; M.B.A., ICFAI University, India; M.S., Ph.D, University of Texas at Arlington

Melissa Arrambide

Associate Professor

B.A., Baylor University; M.S., Ed.D., Texas A&M Univeristy-Commerce

Abdullah Arslan

Associate Professor

B.S. Middle East Technical University; M.S. University of North Texas; Ph.D. University of California, Santa Barbara.

Guclu Atinc

Associate Professor

B.S., M.B.A., Troy State University; M.B.A.,D.B.A., Louisiana Tech University

Yasemin Atinc

Associate Professor

B.S., M.B.A., Troy State University; D.B.A., Louisiana Tech University

Salvatore Attardo

Professor

Ph.D., Purdue University.

Burchan Aydin

Associate Professor

B.S., Middle East Technical University; M.A.A., University of the Incarnate World; Ph.D., Texas Tech University

B

Alexandra Babino

Assistant Professor

B.A., M.Ed., Ph.D., University of North Texas.

Andrew C. Baker

Associate Professor

B.A., Grove City College; M.A., James Madison University; Ph.D., Rice University

Jeffrey Baker

Associate Professor

B.M, University of Oklahoma; M.M., D.M.A., University of North Texas

Rafael Bakhtavoryan

Assistant Professor

B.S., Armenian Agricultural Academy, M.S., Ph.D., Texas A&M University

Linda Ball

Assistant Professor

B.S., M.S., Ed.D., East Texas State University.

Steven E. Ball

Associate Professor

B.A., Ph.D., Texas Technological University.

Julia Ballenger

Regents Professor

B.S., M.Ed., East Texas State University; Ph.D., University of Texas-Austin

Lloyd Basham

Instructor

B.B.A., M.B.A., Texas AM University-Commerce; M.A., University of Texas at Dallas; Ed.D. Texas AM University-Commerce.

Danna Beaty

Associate Professor

B.S., East Texas State University; M.S., Ed.D., Texas A&M University-Commerce

Chris Beaty

Associate Professor

BS., Austin Peay State University, MA., University of Cincinnati, DMA., University of Memphis

Flavia L. Belpoliti

Associate Professor

B.A., USAL University, M.S., Universidad de Buenos Aires, Ph.D., University of Houston.

Vipa Bernhardt

Associate Professor

B.A., B.S., Ph.D., University of Florida

Carlos Bertulani

Professor

B.S., M.S., University of Rio de Janeiro; Ph.D., University of Bonn.

Betty Block

Professor

B.S., M.S., Ed.D., Texas AM University-Commerce.

William Bolin

Associate Professor

B.A., Southwest Texas State University; M.A., Texas AM University, Kingsville; Ph.D., Texas Christian University.

Thomas Boucher

Associate Professor

B.S., University of Massachusetts, M.S., University of Massachusetts, and Ph.D. Texas A&M University

Jessica Brannon-Wranosky

Distinguished Professor of Digital Humanities and History

B.A., M.A., Texas A&M University- Corpus Christi; Ph.D., University of North Texas

David L. Brown

Professor

B.S., M.Ed., Ph.D. (Federation), East Texas State University.

Son Bui

Assistant Professor

B.S., M.I.S.M., Brigham Young University; Ph.D., The University of Memphis

Gerald Burch

Assistant Professor

B.A., University of Texas; M.S. Naval Postgraduate School; Ph.D., Virginia Commonwealth University

Megan Burke

Assistant Professor

C.P.A., (Virginia); B.S., Virginia Polytechnic Institute and State University; M.S., The College of William and Mary in Virginia; Ph.D., Virginia Polytechnic Institute and State University

C

Robert Cavender Campbell

Assistant Professor

B.S., Abilene Christian University; M.S., Ph.D., University of Texas at Arlington

Mylynka Cardona

Assistant Professor

B.A., M.A., Ph.D., University of Texas at Arlington

Curt Carlson

Professor

B.A., University of Nebraska; M.S., Ph.D., University of Oklahoma

Maria Carlson

Associate Professor and Assistant Department Head

BA., Marietta College, MS., University of Oklahoma, Ph.D., University of Oklahoma

Kelly Carrero

Associate Professor

B.A., University of Texas at Dallas; M.Ed., University of North Texas; Ph.D., University of North Texas

Shannon Carter

Professor

B.A., Texas AM University-Corpus Christi; M.Ed., University of North Texas; Ph.D., Texas Woman's University.

Angie D. Cartwright

Assistant Professor

B.A., M.A., Ph.D., Sam Houston State University

Hsun-Yu Chan

Assistant Professor

B.Ed., National Changhua University of Education; M.S., Ph.D., University of Wisconsin-Madison

Chu Chen

Assistant Professor

B.S., South China University of Technology; M.S., University of Florida; M.A.cc, Ph.D., University of Texas at El Paso

Dongmei Cheng

Assistant Professor

B.A., Hebei University of Technology, Tianjin, China; M.A., Winona State University; Ph.D., Northern Arizona University

Venugopalan Cheriya

Associate Professor

BS., Kerala Agricultural University, India, MS., Indian Agricultural Research Institute, India, Ph.D., Indian Agricultural Research Institute, India, Postdoctoral Fellow Research Associate, Tufts University School of Medicine

Jangsup Choi

Associate Professor

BA., MA., Dankook University, Korea; Ph.D., Texas Tech University

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